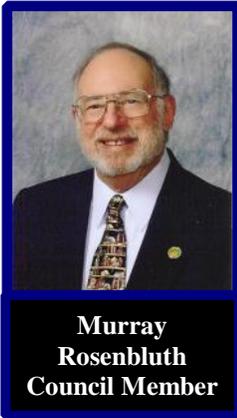
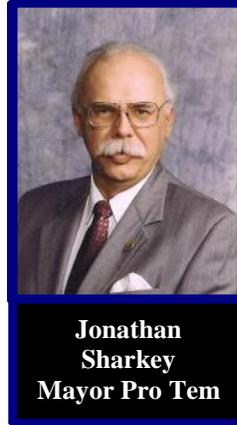


City of Port Huene me

ADOPTED BUDGET
FY 2008-09
CITY COUNCIL



**Murray
Rosenbluth
Council Member**



**Jonathan
Sharkey
Mayor Pro Tem**



**Toni
Young
Mayor**



**Maricela P.
Morales
Council Member**



**Norman E.
Griffaw
Council Member**

City Manager

David J. Norman

Department Directors

Robert J. Bravo - Financial Services Director
Greg Brown - Community Development Director
Lisa Donley - Recreation & Community Services Director
Fernando Estrella - Police Chief
Joseph Gately - Housing/Facilities Director
Andres Santamaria - Public Works Director
and Interim Utility Services Director

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*California Society of
Municipal Finance Officers*

**Certificate of Award
For
Excellence in Operating Budgeting**

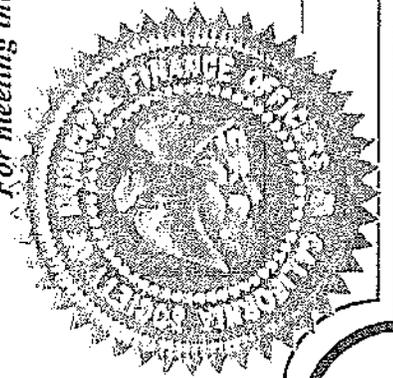
Fiscal Year 2007-2008

The California Society of Municipal Finance Officers (CSMFO) proudly presents this certificate to

City of Port Hueneme

For meeting the criteria established to achieve the Excellence Award in the OPERATING BUDGET CATEGORY.

March 6, 2008



Brad Grant

Brad Grant
CSMFO President

Cindy Guziak

Cindy Guziak, Chair
Budgeting & Financial Reporting

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City of Port Hueneme

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City of Port Hueneme

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City of Port Hueneme

MISSION STATEMENT

The City of Port Hueneme is committed to enhancing the quality of life of our citizens, employees, and visitors in an environment of courtesy, integrity, respect, and safety. We recognize the critical importance of working in partnership with the citizens, employees, visitors, and business community in developing a diverse, economically stable City. We also recognize the diversity of the workplace by creating an atmosphere that respects the human dignity and spirit of all without regard to race, religion, national origin, age, gender, sexual orientation, or physical attributes.



**CITY OF PORT HUENEME
2008/09 BUDGET CALENDAR**

2008 DATE/TIME			PLACE	RESPONSIBILITY	DESCRIPTION
Feb 21	Thur	9:30 am	Council Conf Rm	All Department Budget Users	Budget Kick-off meeting. Budget workbooks/worksheets open for data entry.
Feb 25	Mon	All Day	Comm Center	Council/Staff	Council/Staff Workshop Mid-year Budget Review
Mar 7	Fri	5:00 pm	---	All Departments	Deadline for departments to have budgets entered in budget system. (including CIP Budget)
Mar 10- Mar 21	---	---	---	Finance	Finance review
Mar 24 - Mar 28	---	---	Council Conf Rm	City Manager/ Directors	City Manager/Financial Svcs. Director – departmental budget review meetings.
Apr 18	Fri	5:00 pm	---	Finance	Finance Dept. submits first draft of Proposed Budget to City Manager for review.
Apr 21 - May 2	---	---	CM Office	City Manager	City Manager/Financial Svcs. Director – departmental budget follow-up as required.
May 16	Fri	5:00 pm	---	Finance	Finance Dept. submits second draft of Proposed Budget to City Manager for review.
May 30	Fri	5:00 pm	CM Office	City Manager	City Manager submits Proposed Budget to City Council for review.
Jun 11	Wed	10:00 am	Council Chambers	Council/Staff	City Council Workshop; review and identify any adjustments.
Jun 18	Wed	5:00 pm	Council Chambers	Council/Staff	Adoption of budget.

City of Port Hueneme

‘The Friendly City by the Sea’

ABOUT THE CITY

The City of Port Hueneme (pronounced “Why-nee-mee”) is a unique community along Ventura County’s Gold Coast just south of the City of Oxnard and Channel Islands Harbor. Port Hueneme is unique because of its rich history, culture, and traditions, dating back to the Chumash Indians who made their home here for centuries and because of its long-established, close relationship with the U.S. Navy’s Port Hueneme and Point Mugu naval facilities.

As a *new resident or business*, or someone who may be considering a move to Port Hueneme, the City Council and Chamber of Commerce warmly welcome you to our fine community. Soon you will find that the quality of life in Port Hueneme is one-of-a-kind. Those who live or work here benefit from the City’s small-town atmosphere, affordable housing, diverse economy, temperate climate, clean air, low crime, quality education, and plentiful recreation. The City takes great pride in its consumer service practices and personifies the concept of “customer as client.” In this tradition, the following information is offered to better acquaint you with the community.



Geographically, Port Hueneme has a total land area of 4.5 square miles; living proof that small is beautiful. What it lacks in size, the City more than compensates in spirit and vitality. With its emphasis on quality of life, the City is widely admired for its redevelopment and revitalization efforts, the natural beauty of its beach, the largest commercial deep-water port between Los Angeles and San Francisco, the caliber of public facilities, and the unifying theme of its public streetscape. Together, these ingredients provide the recipe for one of California’s most livable places.

Housing in Port Hueneme is affordable and convenient. The residents of Port Hueneme enjoy quality, coastal-community living for a remarkably reasonable cost – especially when compared to the high-priced communities both to the north and south of the City. In fact, Port Hueneme has the most affordable housing and broadest mix of dwellings in all of Ventura County. Residents have their choice of beachfront condominiums, contemporary single-family residences, and low-rise apartments. Since approximately 50% of residential property is rental, housing is readily available to buyers and renters alike.

City of Port Hueneme
 ‘The Friendly City by the Sea’

ABOUT THE CITY

2007 Median Home Price Single Family Homes	
Port Hueneme	\$490,000
Santa Paula	\$497,000
Fillmore	\$481,000
Moorpark	\$650,000

*Source: L.A. Times Sunday Edition Charts
 California Assoc. of Realtors*

Housing Profile:	
Year-Round Dwellings	7,981 units
Occupied Housing Units	7,349 units
Owner Occupied Units	3310 units
Average Household Size	2.87
Homeowner Vacancy Rate	1.1%

Source: U.S. Bureau of Census, 2000

The *broad based economy* of Port Hueneme has historically performed better than the average California community. Regionally, the economy is driven by five primary sectors: oil production, defense, manufacturing, agriculture, and tourism. Locally, the Naval Base Ventura County and deep water commercial Port of Hueneme dominate the economic landscape. The Naval Base Ventura County in Port Hueneme and the Port of Hueneme, owned and operated by the Oxnard Harbor District, occupy more than half of the City’s total land area. The Port serves as an import/export station for break-bulk, neo-bulk, and dry-bulk cargo. In addition, the Port serves as a staging area for offshore oil operations in nearby Santa Barbara Channel, provides space for local sport and commercial fishing industries, and is home to the largest dockside refrigeration storage facility on the West Coast. Among the Port’s many advantages are its U.S. Customs Port of Entry and Foreign Trade Zone designations. The Port’s annual economic impact of over half a billion dollars in direct economic activity and more than 4,500 direct and indirect jobs spotlights its position as one of Ventura County’s premier economic engines.

The *climate* of this City is close to paradise. Mild winter temperatures and cooling midsummer sea breezes typify Port Hueneme’s subtropical temperate climate. Mean monthly low temperatures range from 45 to 58 degrees and the average temperature is 77.65 degrees. Rainfall averages about 18.17 inches per year.

In the City of Port Hueneme, *public safety* is priority one. Port Hueneme has its own police force of 31 full-time employees, including 23 sworn officers, 7 support staff, and the Chief of Police. With a service area of less than five square miles, response time is generally within five minutes.

City of Port Hueneme

‘The Friendly City by the Sea’

ABOUT THE CITY

The City is home to plentiful *recreation* for everyone to enjoy. Port Hueneme is home to the only City-owned and maintained beach park in Ventura County. The City’s 90 acres of park land exceeds the statewide norm by more than one-third. Local facilities include a community center, library, historical museum, and Boys and Girls Club, as shown in the diagram:

Parks

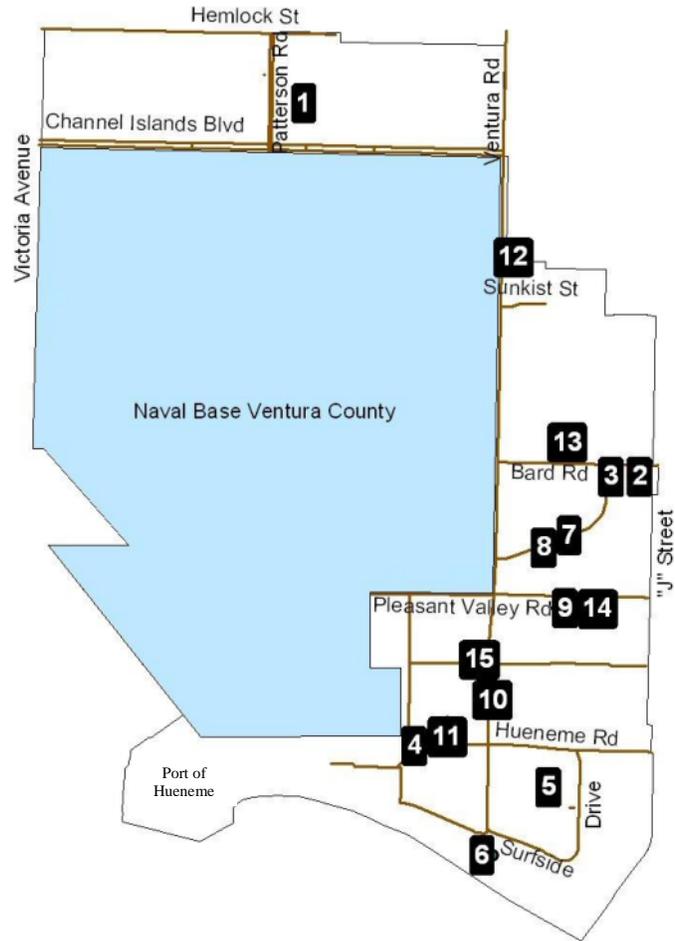
- 1 Bolker Park
- 2 Bard Park
- 3 Bubbling Springs
- 4 Dewar Park
- 5 Moranda Park
- 6 Hueneme Beach

Community Buildings

- 7 Orvene S Carpenter Community Center
- 8 Ray D. Prueter Library
- 9 Boys and Girls Club
- 10 City Hall/ Civic Center
- 11 Historical Museum

Elementary Schools

- 12 Sunkist
- 13 Parkview
- 14 Bard
- 15 Hueneme



City of Port Hueneme
 ‘The Friendly City by the Sea’

ABOUT THE CITY

General information about Port Hueneme:

Population Breakdown:	
White	42.7%
Hispanic	41.0%
Asian	6.3%
Black	6.1%
Other	3.9%

Source: U.S. Bureau of the Census, 2000

Population Breakdown:	
Under 5 years	8.8%
5 to 14 years	15.2%
15 to 24 years	16.8%
25 to 34 years	16.8%
35 to 44 years	15.2%
45 to 54 years	9.9%
55 to 64 years	6.6%
65 to 74 years	5.6%
75 years and over	5.1%

- The population of Port Hueneme is approximately 22,202 persons.
Source: Department of Finance, 2008
- The City of Port Hueneme was incorporated in 1948 as a General Law city; 1996 as a Charter city.
- The City has a Council-Manager form of government, with the Mayor and other Council Members elected at large for four-year terms.
- School District: Hueneme School District. Schools in Hueneme (All Elementary): Sunkist, Parkview, Bard, and Hueneme.
- Community Buildings: Orvene S. Carpenter Community Center, Ray D. Prueter Library, Boys and Girls Club, City Hall/Civic Center, and Historical Museum.
- Parks: Bolker Park, Bard Park, Dewar Park, Moranda Park, Bubbling Springs Recreation Corridor, and Hueneme Beach.
- The median household income is approximately \$42,246.
- The median age is about 30.3 years.
- Port Hueneme is positioned 34.16 degrees north of the equator and 119.20 degrees west of the prime meridian.

City of Port Hueneme
"The Friendly City by the Sea"

ABOUT THE CITY

Recent developments in the City of Port Hueneme:

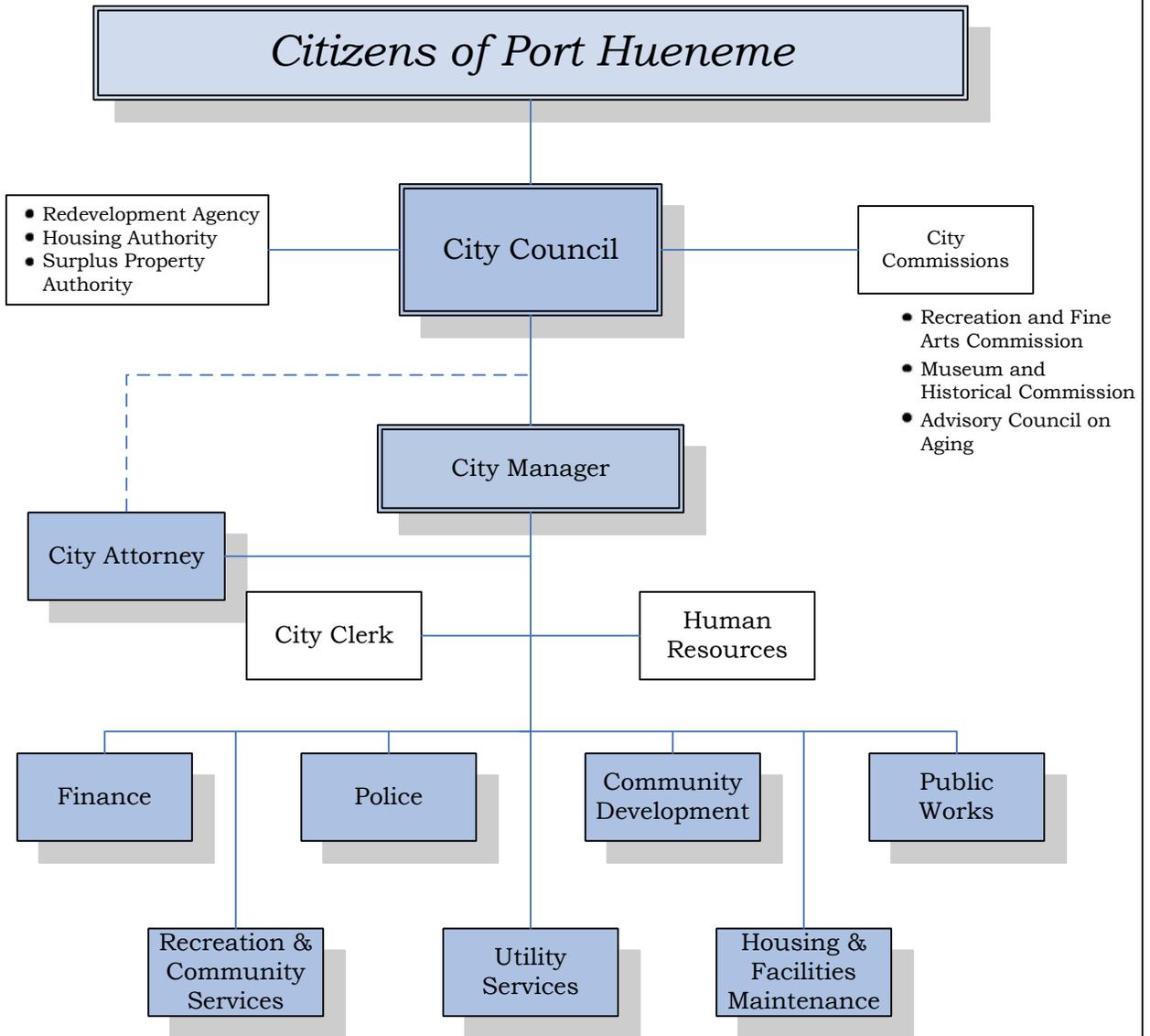
- **LIGHTHOUSE PROMENADE**
A new shoreline pedestrian/bicycle walkway extending from Surfside Drive to the harbor entry/Lighthouse was completed and dedicated March 21, 2008.
- **BEACH HOUSE HOMES (64 Homes)**
22 single-family units located in the Surfside Beach neighborhood completed with 5 additional homes commencing Spring/ Summer, 2008.
- **THE HIDEAWAY TOWNHOMES (86 Townhomes)**
Four models and clubhouse opened April 5, 2008 in the Surfside Beach neighborhood with 10 additional units expected to break ground in Spring/ Summer, 2008.
- **OLIVEIRA PLAZA SHOPPING CENTER**
Demolition of Professional Building scheduled for May 2008 followed by construction of a new Rite-Aid Drug Store scheduled for occupancy prior to February 2009. Renovation of remaining shopping center scheduled for completion concurrently but not later than 12 months following Rite Aid occupancy.
- **JACK-IN-THE-BOX RESTAURANT**
Scheduled to open June/ July 2008 at Port City Plaza Shopping Center.
- **WACHOVIA BANK**
New Branch Office scheduled to open May 2008 at Mandalay Village Marketplace.
- **DRG PHARMACY**
New neighborhood pharmacy scheduled to open May 2008 at Beachport Shopping Center.

City of Port Hueneme

FACT SHEET

Date of Incorporation.....	March 24, 1948
Date incorporated as Charter City.....	December 1996
Type of Government.....	Charter City
Form of Government.....	Council/ Manager
County.....	Ventura
State Assembly.....	41 st Assembly District, Julia Brownley
State Senate.....	23 rd State Senate District, Sheila Kuehl
U.S. Representative.....	23 rd Congressional District, Lois Capps
Area.....	4.5 square miles
Population.....	22,202
Police Protection.....	25 Sworn Officers, 7 Support, 1 Chief
Fire Protection.....	Ventura County Fire Protection District
Recreation and Parks.....	Bolker Park, Bard Park, Dewar Park, Moranda Park, Bubbling Springs Recreation Corridor, and Hueneme Beach
Municipal Bus Lines.....	Gold Coast Transit/ Vista

City of Port Hueneme



Organization Chart

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BUDGET MESSAGE

City Manager's Budget Message

May 2008

Honorable Members of the City Council:

INTRODUCTION

On behalf of all City staff, the FY 2008-09 Budget is presented to the City Council for review and approval. The budget is the culmination of months of effort by the City staff to balance available resources with the actual and desired services required by our residents, businesses, and visitors.

Developing and monitoring the budget is an ongoing process and the budget that is developed from this process is modified throughout the fiscal year to respond to unanticipated events. Financial reports are prepared monthly to monitor the City's fiscal condition, and more formal reports will be issued to the Council on a quarterly basis.

This budget continues our progress toward aligning how the City spends its resources with what matters most, while building on the successful effort over the last year to cut expenses and increase revenues.

BUDGET HIGHLIGHTS

- The City's FY 2008-09 General Fund operating budget deficit totals approximately \$260,467, which will be offset with the use of \$260,467 in Redevelopment Agency Fund (RDA) principal repayments. Although not fully abated, the Council and Staff have made significant progress in reducing the General Fund deficit from a projected \$1.7 million in June, 2007.

- The City projects an Unreserved Fund Balance of \$4 million at the end of FY 2007-08; however, the General Fund's structural deficit and RDA's diminishing principal balance as a General Fund funding source will erode these reserves over the next several years.
- The Budget continues to present Council a clear and objective picture of the City's financial condition. With some changes in levels of service and increases in revenues, this year's budget continues to address the Council's primary Strategic Initiative of erasing the multi-year structural deficit.
- The City has continued with a one year budget that narrowly focuses on FY 2008-09 and serves as a means of addressing the General Fund's structural budget deficit.
- All salary increases pursuant to negotiated agreements with the Port Hueneme Police Officers' Association, Management & Confidential employees, and part-time employees are included in the adopted FY 2008-09 salary expenditures. SEIU Local 721 increases will be adjusted pending the outcome of negotiations.

BUDGET DEVELOPMENT

The FY 2008-09 budget process was initiated on February 21, 2008 through a Budget kick-off meeting held with all Department Directors and staff to discuss the parameters of budget submittals and timelines for submitting budget requests. In developing Department budgets, staff was directed to submit budgets with no or minimal new personnel, programs, or capital requests.



BUDGET MESSAGE

City Manager's Budget Message

On February 25, 2008 Council and staff held a workshop to discuss FY 2007-08 actual and projected results, the Strategic Plan and goals for the FY 2008-09 budget. At the Workshop, Council also provided direction on goals, priorities, and interests for the FY 2008-09 budget cycle, including a continued priority focus on addressing the General Fund structural deficit.

As in the past, the FY 2008-09 Budget was prepared in accordance with the City Council's philosophy of being fiscally conservative while providing the highest level of service to the community, given available revenues. Based on the Council's direction, the Budget strives to maintain high levels of service while addressing the General Fund's structural deficit.

In response to the ongoing, though improving, structural deficit and continued cost pressures wrought by rising gasoline costs and new Storm Water Permit requirements, among others, staff is recommending reductions of personnel and operating expenses from prior year levels.

EMPLOYEES	BUDGETED 2007-08	ADOPTED 2008-09
Full-Time*	122.50	120.25
Part-Time/Seasonal	29.75	30.25
TOTAL	152.25	150.50

*Number decreased due to the elimination of an unfilled position in Public Works and position adjustments in Administration.

	BUDGETED 2007-08	ADOPTED 2008-09
General Fund Revenues	\$15,197,165	\$15,908,168
General Fund Expenditures	\$15,909,549	\$16,168,635
Deficit	-\$712,384	-\$260,467

A number of capital replacement items appear in the Budget. As the name indicates, replacement items replace existing equipment that are considered hazardous or unsafe, not economically repairable, or no longer able to function as intended due to damage, age, or altered requirements. General Fund capital items total \$285,500 in this budget.

The FY 2008-09 Budget further improves upon the format of the award winning FY 2007-08 Budget document. The budget format produces an easy to read, easy to understand guide to the City's financial condition and operating plan through June 30, 2009. In addition, certain expenditures and personnel costs for the Navy Contract for providing Wastewater services were reallocated separately to better track costs in the future.

The Budget document includes a adopted Capital Improvement Program (CIP) with a total value of \$13,827,691. The CIP centralizes capital project activity in one location. By consolidating capital projects, the Council can more easily provide direction to staff on citywide infrastructure priorities.

STRATEGIC PLAN

On May 21, 2008, City Council reaffirmed six Strategic Initiatives with new projects and programs. These Initiatives that were first developed in FY 2007-08, represent a new way of doing business in the City. Monthly reporting by City departments of progress on projects ensures accountability toward fulfilling the Council's vision. The Adopted FY 2008-09 Budget provides sufficient resources to perform



BUDGET MESSAGE

City Manager's Budget Message

the new projects and programs aimed at fulfilling the Council's following six Strategic Initiatives.

- Balanced Budget To achieve a balanced budget by FY 2009-10 with a process that will sustain a balanced budget.
- Sustainable Development To create a more sustainable economy through the reduction of the community's consumption of energy; a sustainable natural environment; the occupancy of commercial housing structures; and the enforcement of City's codes.
- Public Safety To create a more holistic approach to long-term violence prevention and increase the effectiveness and efficiency of Police Department operations.
- Infrastructure Maintenance To create a complete and fully-funded program of infrastructure maintenance.
- Retaining Exceptional Staff To create individual and team excellence.
- Civic Engagement To improve citizens' opportunities to influence and learn of City-sponsored activities.

GENERAL FUND

The General Fund Budget for FY 2008-09 is balanced through the use of \$260,467 from RDA principal repayments. The General Fund's Unreserved Fund Balance for June 30, 2009 is projected to be approximately \$4 million. The Unreserved Fund Balance substantially increased from a previously projected \$3.1 million due to transfers from the RDA for advanced principal payments to the

General Fund. This \$4 million Unreserved Fund Balance represents approximately 25 percent of the General Fund Operating budget. The Council adopted Reserve Policy sets a goal of 25 percent, which will be met during this budget cycle.

General Fund Deficit	ADOPTED 2008-09
General Fund-Exp. Exceeding Rev.	-\$260,467
RDA Loan Repayment	260,467
General Fund – Balanced Budget	0

In terms of expenditures by General Fund departments, the Police Department's budget continues to dominate the overall General Fund budget. The Police Department's budget, which is comprised of 95 percent salary and benefit costs, will consume 37 percent of the City's General Fund budget. This is an increase from the FY 2007-08 budget, which consumed 36 percent.

Department	ADOPTED 2007-08	ADOPTED 2008-09
Police Department	36%	37%
Public Works	18%	18%
Administration	13%	13%
General Government	9%	8%
Finance	7%	7%
Recreation & Community Services	6%	6%
Community Development	6%	6%
Facilities Maintenance	6%	5%

General Fund revenue estimates are based upon reasonable and conservative projections in the growth of current General Fund revenue sources. Adopted General Fund revenues of \$15.9 million for FY 2008-09 are expected to



BUDGET MESSAGE

City Manager's Budget Message

increase by \$488,618 over the current fiscal year's projected revenues, due primarily to projected increases property taxes and cost allocation revenues.

Adopted General Fund expenditures for FY 2008-09 are approximately \$191,623 more than FY 2007-08 budgeted amounts. This increase is due in large part to increases in Risk Management and Police Department costs.

The City made a concerted effort to reduce pension costs by issuing Pension Obligation Bonds (POB) in April 2007 to save approximately \$2.3 million over the next nine years. Although the issuance of the Pension Obligation Bonds will have a positive impact on the budget over the next several years, this impact will diminish in future years from \$620,122 in FY 2008-09 to \$2,507 in FY 2015-16.

Fiscal Year	POB Savings
FY 2007-08	\$605,000
FY 2008-09	\$620,122
FY 2009-10	\$345,537
FY 2010-11	\$258,667
FY 2011-12	\$211,613
FY 2012-13	\$103,931
FY 2013-14	\$65,297
FY 2014-15	\$54,398
FY 2015-16	\$2,507

Secured property taxes have increased substantially over the past five years at an average assessed valuation increase of 14.8 percent. The increased property tax value is an

obvious plus to General Fund revenues; however, it is also a benefit to the City's RDA (the Agency's primary revenue source being property tax increment). The success of the RDA is important to the City in that a healthy Agency has the ability to make payments on outstanding loans from the City, as well as, eliminating blighting conditions and stimulating new in-fill development in the project areas.

The current loan principal outstanding is \$3.4 million. However, the duration and amount of allowable future debt for the largest remaining project area is limited to a \$125 million tax increment cap, of which the City has collected \$63 million to date. The City's ability to make additional improvements and thereby create additional debt (that will be repaid to the General Fund) under the remaining term and cap will need to be evaluated prior to the Central Community Project Area's December 2008 deadline to incur new debt.

Interest income represents approximately 11 percent of General Fund revenues in the adopted FY 2008-09 budget cycle. Interest earnings have represented as much as 15 percent to 20 percent of General Fund revenues in prior budget cycles. The City's interest earned on investments is sensitive to fluctuations in interest rates and amount of reserves available to invest. Although we are projecting rates to remain at the low three percent level, an increase or decrease of one percent will impact interest income by \$150,000. Likewise an increase or decrease of \$1,000,000 in available reserve funds to invest will impact interest revenue by \$50,000.



BUDGET MESSAGE

City Manager's Budget Message

GENERAL FUND RESERVES

The size of reserve funds is one of the most common gauges of municipal fiscal health. Reserves are important for meeting unexpected one-time needs and emergencies such as natural disasters. The City is also dependent on interest revenues derived from invested reserve funds, which are projected to be \$525,000 or 3.3 percent of budgeted General Fund revenues.

The City's General Fund Reserves are projected to be \$16 million at the end of FY 2008-09, of which approximately \$12 million is designated for Capital Replacements, Disasters, Risk Management and other Capital Asset designations. The remaining \$4 million in undesignated reserves is set aside for emergency requirements or to finance unanticipated programs/activities that occur outside the budget adoption process.

Fiscal Year	GF Reserves
FY 2008-09	\$16 million
FY 2007-08	\$15 million
FY 2006-07	\$15 million
FY 2005-06	\$20.8 million
FY 2004-05	\$21.6 million
FY 2003-04	\$21.9 million

ENTERPRISE FUNDS

The City has three enterprise funds that are funded through rates charged to customers. The City General Fund also derives approximately \$2.4 million in revenues from these funds through loans made from the General Fund and from the various charges that are allocated to

these funds based on City services used, such as administration, utility billing, insurance and fleet services. Ideally the rates charged to customers will fund all operating expenses including cost allocation charges; however, when these funds run deficits either available cash and reserves from these funds or the City's General Fund must subsidize these funds. For FY 2008-09, Wastewater and Solid Waste funds are projected to have operating deficits, which will be absorbed using the respective fund's available cash balance. However, beyond FY 2008-09, without any rate adjustments, the Wastewater and Water funds are projected to deplete a large portion of available cash and reserves and will require either a General Fund subsidy or revenue augmentation through increased rates.

Fund	GF Cost Allocation Revenue FY 2007-08	Available Cash at June 30, 2009	Operating Surplus/ (Deficit) FY 2008-09
Waste-water	\$554,300	\$328,549	-\$182,020
Water	\$525,500	\$1,039,366	\$134,495
Solid Waste	\$760,800	\$1,399,797	-\$344,831

Wastewater Fund

Wastewater operations are projected to have a deficit of \$182,020. The Wastewater Fund is also anticipated to complete \$3.2 million in capital projects over this budget cycle, which is funded with bond proceeds. Wastewater rates were reviewed and approved by the Council in FY 2005-06. This rate increase allowed Wastewater to fund operations and bond debt for capital improvements; however, since operating expenses are projected again to surpass revenues, a rate study and subsequent Council action will be required during this coming fiscal year to address this shortfall.



BUDGET MESSAGE

City Manager's Budget Message

Water Fund

Although rates were increased by 19 percent during the current fiscal year, as expected this increase was only sufficient to keep this fund in a positive cash position for this fiscal year. In subsequent years this fund will revert to a negative cash position, which will require another rate increase.

The City-wide Water Meter Installations Project, which began during the current fiscal year, will install meters throughout the City at an approximate cost of \$4.7 million. This project is scheduled for completion by June 2009, at which time the City will be able to base rates on actual customer usage versus the current flat-rate method of charging customers.

Solid Waste Fund

The Solid Waste Fund has improved its fund balance, which is estimated to be \$367,757 as of June 30, 2009. Although this Fund's operating expenses will exceed revenues by \$344,831, this Fund has continued with an aggressive effort to control expenditures and revenues and is projected to have a \$1,399,797 cash balance at June 30, 2009.

OTHER CITY ENTITIES

Housing Authority

The Housing Authority's FY 2008-09 budget is comprised of three separate budgets: the Conventional Housing/Operating Subsidy budget, \$2.1 million; Section 8 Housing Choice Voucher Program budget, \$2.8 million; and the Modernization Grants budget, \$100,000. The Housing Authority is primarily funded by the United States Department of Housing and Urban Development (HUD). In recent years, the

Redevelopment Agency (RDA) has also provided operating subsidies to offset funding shortfalls in HUD's allocations for the conventional housing budget. This year, the RDA will provide \$290,000 to offset funding shortfalls. All Housing budgets (excluding grants) are projected to have positive fund balances as of June 30, 2009.

Redevelopment Agency

The Redevelopment Agency budget continues to reflect the Board's priorities of preserving the beauty of the community, pursuing economic opportunities, and exerting all efforts permitted under California Redevelopment law, to provide a broad spectrum of housing opportunities (ownership, rental, new construction, and renovation) to the community's very-low, low, and moderate-income residents. This past fiscal year, the Redevelopment Agency jointly funded with the Oxnard Harbor District the long-planned Lighthouse Promenade/Revetment Repair Project to remove a blighted shoreline area and provide a lighted walkway and increase shoreline protection for the Port.

The Agency also purchased another commercial property in order to continue assembling property for its Market Street Landing Project.

The Central Community Redevelopment Project Area, the Agency's largest project area, has provided the means by which the City's General Fund has been able to provide the current level of services enjoyed by the City's citizens. For the past seven years, the Redevelopment Agency has made advance principal payments to eliminate the General Fund deficit. The Central Community Project Area's capacity to continue to make these advance payments is



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City Manager's Budget Message

dwindling. Staff is examining options to increase the capacity of the Project Area to continue servicing new debt and to play an aggressive role in addressing the long-awaited Market Street revitalization and in addressing the community's desire for a new alternative to the Surfside Motel.

All project areas are projected to have healthy reserves with the exception of the NCEL Project Area. The negative Unappropriated Reserve as of June 30, 2008 in the NCEL Project Area is primarily due to the debt service on a loan from the Surplus Property Authority.

Surplus Property Authority

The Surplus Property Authority budget continues to show an increasingly strong fiscal position. The continuing effort to lease available space at the Aquacultural site continues to provide a steady stream of rental revenue. Capital improvements recommended in the Budget will further improve the attractiveness of the site for potential users. The Fund Balance as of June 30, 2009 is estimated to be approximately \$235,862.

STATE'S BUDGET/LEGISLATIVE ISSUES

The City enters FY 2008-09 with a cautious eye toward the impact of national and state economies on its local budget. The subprime lending crises across the nation and in the state, with some economists opining that the US economy is in a recession. The State of California has declared a fiscal emergency, facing a \$17 billion deficit through FY 2008-09.

Since the passage of Proposition 13, the Legislature has had the power to reallocate

property taxes among local governments. The most significant use of this authority has been to allocate city, county and special district shares of the property tax to schools through ERAF (Educational Revenue Augmentation Fund) and reduce state general fund support for schools. Proposition 1A, passed by the voters in November 2004, prevents future reductions of non-school property tax shares, but the State may transfer property tax among the cities, county, and special districts in a county with a 2/3 vote of the Legislature.

Nevertheless, the State has threatened various mechanisms that may impact the City's budget, but at this point the economic impact is difficult to quantify.

ECONOMIC DEVELOPMENT ISSUES

Since the City of Port Hueneme is quickly reaching build-out, special focus will be directed to land uses for the balance of any available land. It is important for the community to continue any development with an eye towards balance, making sure that the resources that will be needed for a mature community are put into place to meet future service demands.

CONTINUED REVENUE ENHANCEMENTS

Fiscal Year 2007-08 saw an aggressive pace of revenue enhancement efforts aimed at reducing the General Fund's structural deficit. Most of the City's user fees were raised, some of which had not been increased for 30 years.

As we start the new fiscal year we anticipate placing a half-cent sales tax measure on the November General Election ballot. This tax,



BUDGET MESSAGE

City Manager's Budget Message

which is anticipated to raise approximately \$520,000 per year, will bring us much closer to closing the deficit. Other efforts are continuing, including: a more diligent effort to capture Business License taxes from business activity on Naval Base Ventura County – Port Hueneme; the indexing of previously raised fees to keep pace with inflation; and the repayment of the General Fund's loan to the Water Fund for the Water Meter Installation Project.

The City faces continuing budget challenges, including:

- Continuing use of RDA loan payments and/or General Fund Reserves to fund the General Fund's structural deficit.
- Continued cost pressures in the Enterprise Funds, prompting increases in rates.
- The reduction of savings from Pension Obligation Bonds will rapidly decrease beginning Fiscal Year 2009-10.
- The implementation of the new Ventura County Storm Water permit, which will add over \$100,000 in new annual costs beginning in Fiscal Year 2009-10.
- The lack of funding to address deferred maintenance of City-owned buildings, structures, and streets.
- The challenge of attracting and retaining qualified employees as long-term employees retire in a competitive wage and benefit environment at a time when the City must make a concerted effort to reduce the growth of employee related expenses.

CONCLUSION

This budget, with its clear and objective view of the City's fiscal reality, is the continuation of many steps toward the goal of balancing the budget. In the coming fiscal year, with Council's direction, we will continue to take the additional necessary steps to address the structural deficit.

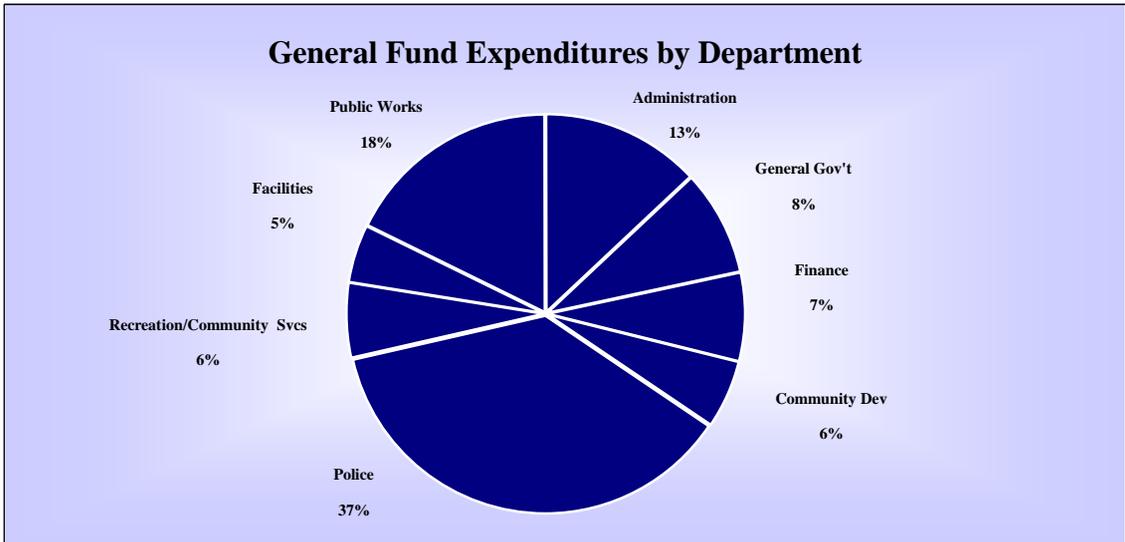
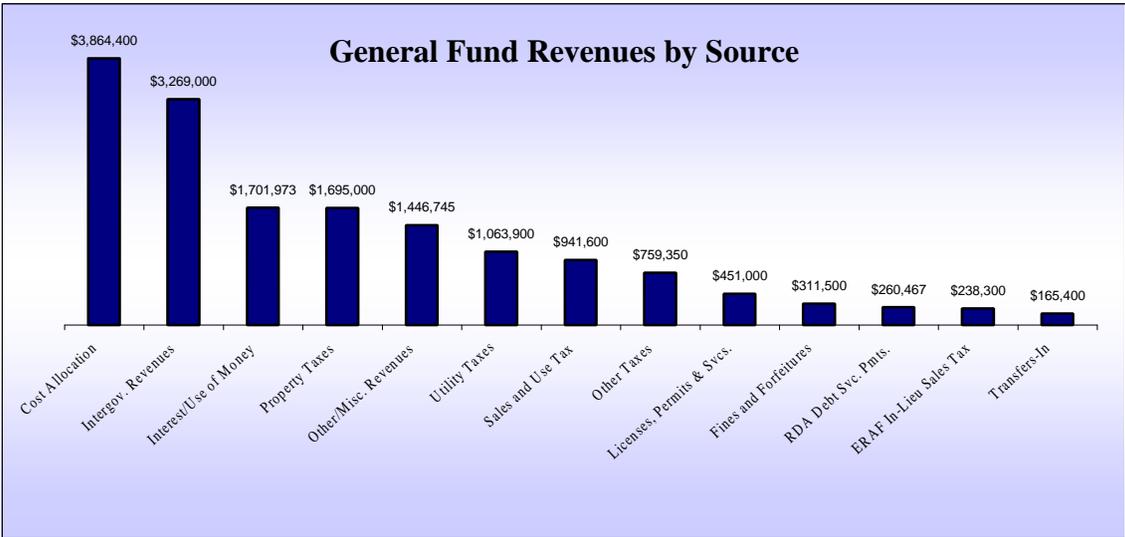
On behalf of the City staff, I would like to thank the City Council for its leadership in moving our City forward in a positive direction. In addition, I would like to express my sincere appreciation to all the many employees throughout our organization who contributed towards the compilation and production of this document. They have done an excellent job of developing an exemplary budget document that balances the need for understandable financial information along with meaningful program descriptions, goals, and objectives.

DAVID J. NORMAN
CITY MANAGER

City of Port Hueneme
Budget at a Glance
 FY 2008-09 OPERATING BUDGET

<i>Funds</i>	<i>Revenues</i>	<i>Expenditures</i>	<i>Surplus/Deficit</i>
General Fund	\$ 16,168,635	\$ 16,168,635	\$0
Enterprise Funds*	11,179,500	11,571,856	(392,356)
NBVC Wastewater Contract	1,655,591	1,655,591	0
Special Revenue Funds	3,136,656	4,465,193	(1,328,537)
Special Assessment District Funds	474,900	474,900	0
Debt Service Funds	1,055,500	1,055,500	0
Redevelopment Agency	8,405,955	7,884,858	521,097
Housing Authority	4,743,376	4,976,795	(233,419)
Surplus Property Authority	245,269	170,311	74,958
Total All Funds	\$47,065,382	\$48,423,639	(\$1,358,257)

*Excludes Capital/ Bond/ Water Plant Funds



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Schedules

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CITY OF PORT HUENEME				
SUMMARY OF FUND BALANCES, SOURCES AND USES BY FUND				
FY 2008-09 BUDGET				
FUNDS	Projected Unreserved Fund Balance/ Retained Earnings July 1, 2008	Projected Revenue FY 2008-09 BUDGET	Projected Transfers In	Projected Total Funds Available
GENERAL FUND	3,653,155	12,950,068	2,958,100	19,561,323
Redevelopment Agency Debt Service Payments	389,551	260,467	0	650,018
ADJUSTED GENERAL FUND BALANCE	4,042,706	13,210,535	2,958,100	20,211,341
SPECIAL REVENUES FUNDS:				
COMMUNITY DEVELOPMENT:				
Neighborhood Preservation	727,615	243,850	0	971,465
Community Development Block Grants (CDBG)	18,318	369,880	0	388,198
HOME Program	75	19,126	0	19,201
Development Trust Fund	799,735	30,000	0	829,735
SUB TOTAL COMMUNITY DEVELOPMENT	1,545,743	662,856	0	2,208,599
PUBLIC SAFETY:				
Homeland Security Grant	0	0	0	0
State COPS Grant	76,463	101,500	0	177,963
DOJ Technology Grant	0	0	0	0
Traffic Safety	0	42,000	0	42,000
SUB TOTAL PUBLIC SAFETY	76,463	143,500	0	219,963
RECREATION & COMMUNITY SERVICES:				
Senior Nutrition Grant	10,702	23,400	0	34,102
SUB TOTAL RECREATION & COMM SVCS	10,702	23,400	0	34,102
PUBLIC WORKS:				
Gas Tax	709,854	1,224,000	0	1,933,854
Transportation Development Act (TDA)	798,442	907,500	0	1,705,942
Bike Path (Article 3)	92,253	60,400	50,000	202,653
SUB TOTAL PUBLIC WORKS	1,600,549	2,191,900	50,000	3,842,449
STORMWATER PROGRAM:	4,836	15,000	50,000	69,836
TOTAL SPECIAL REVENUE FUND	3,238,293	3,036,656	100,000	6,374,949
ENTERPRISE FUNDS				
Water Operations	(1,541,740)	4,848,000	0	3,306,260
Water Capital Reserve	(1,107,325)	34,533	0	(1,072,792)
Water Plant Operations	690	1,220,576	0	1,221,266
Solid Waste Operations	821,588	3,104,600	0	3,926,188
Wastewater Operations	3,792,186	3,226,900	0	7,019,086
Wastewater Capital	5,436,183	106,804	3,155,000	8,697,987
Wastewater Bond Fund	(731,048)	150,000	0	(581,048)
TOTAL ENTERPRISE FUNDS	6,670,533	12,691,413	3,155,000	22,516,946
NBVC CONTRACT	0	1,655,591	0	1,655,591
ASSESSMENT DISTRICTS FUNDS				
Drainage	26,542	178,700	0	205,242
Street Lights	(30,412)	120,400	0	89,988
Median	(2,489)	175,800	0	173,311
TOTAL ASSESSMENT DISTRICTS	(6,359)	474,900	0	468,541
DEBT SERVICE FUNDS				
Pension Obligation Bonds	0	0	559,500	559,500
1992A COP	482,233	20,000	476,000	978,233
TOTAL DEBT SERVICE FUNDS	482,233	20,000	1,035,500	1,537,733
TOTAL CITY FUNDS	14,427,406	31,089,095	7,248,600	52,765,101
HOUSING AUTHORITY				
Conventional	570,324	2,061,248	0	2,631,572
Section 8 Vouchers	314,784	2,582,128	0	2,896,912
Modernization Grant	0	100,000	0	100,000
TOTAL HOUSING AUTHORITY	885,108	4,743,376	0	5,628,484
REDEVELOPMENT AGENCY				
CENTRAL COMMUNITY PROJECT AREA				
Capital Projects	370,750	87,326	202,263	660,339
20% Setaside	1,048,748	324,800	1,082,841	2,456,389
Debt Service	3,186,669	5,440,005	0	8,626,674
TOTAL CENTRAL COMMUNITY PROJECT	4,606,166	5,852,131	1,285,104	11,743,401
R-76 PROJECT AREA				
Capital Projects	0	100	34,220	34,320
20% Setaside	1,130,940	84,250	171,200	1,386,390
Debt Service	747,992	873,300	0	1,621,292
TOTAL R76 PROJECT	1,878,932	957,650	205,420	3,042,002
NCEL PROJECT AREA				
Capital Projects	0	0	8,000	8,000
20% Setaside	130,407	2,650	15,800	148,857
Debt Service	0	79,200	0	79,200
TOTAL NCEL PROJECT	130,407	81,850	23,800	236,057
TOTAL REDEVELOPMENT AGENCY	6,615,506	6,891,631	1,514,324	15,021,461
SURPLUS PROPERTY AUTHORITY	160,904	245,269	0	406,173
GRAND TOTAL	22,088,923	42,969,371	8,762,924	73,821,218

**CITY OF PORT HUENEME
SUMMARY OF FUND BALANCES, SOURCES AND USES BY FUND
FY 2008-09 BUDGET**

Projected Salaries & Benefits	Projected Operating Charges	Projected Capital Expenditures	Projected Transfers Out	Projected Total Appropriations FY 2008-09 BUDGET	Projected Unappropriated Reserve June 30, 2009
11,660,967	3,746,168	285,500	476,000	16,168,635	3,392,688
0	0	0	0	0	650,018
11,660,967	3,746,168	285,500	476,000	16,168,635	4,042,706
65,665	276,700	0	62,400	404,765	566,700
0	367,880	0	0	367,880	20,318
0	19,126	0	0	19,126	75
0	30,000	0	0	30,000	799,735
65,665	693,706	0	62,400	821,771	1,386,828
0	0	0	0	0	0
112,322	7,000	0	0	119,322	58,641
0	0	0	0	0	0
0	0	0	42,000	42,000	0
112,322	7,000	0	42,000	161,322	58,641
0	0	0	23,400	23,400	10,702
0	0	0	23,400	23,400	10,702
0	1,003,000	788,000	124,400	1,915,400	18,454
0	373,200	652,000	267,800	1,293,000	412,942
0	0	100,000	0	100,000	102,653
0	1,376,200	1,540,000	392,200	3,308,400	534,049
0	132,500	0	17,800	150,300	(80,464)
177,987	2,209,406	1,540,000	537,800	4,465,193	1,909,756
367,998	3,820,007	0	525,500	4,713,505	(1,407,245)
0	2,837,643	0	0	2,837,643	(3,910,435)
333,026	707,050	0	180,500	1,220,576	690
824,397	1,420,234	294,000	910,800	3,449,431	476,757
870,456	1,915,664	68,500	554,300	3,408,920	3,610,166
0	0	3,155,000	0	3,155,000	5,542,987
0	2,700	0	3,155,000	3,157,700	(3,738,748)
2,395,877	10,703,298	3,517,500	5,326,100	21,942,775	574,171
630,636	1,024,955	0	0	1,655,591	0
0	31,700	0	147,000	178,700	26,542
0	94,000	0	26,400	120,400	(30,412)
0	0	0	175,800	175,800	(2,489)
0	125,700	0	349,200	474,900	(6,359)
0	0	0	559,500	559,500	0
0	496,000	0	0	496,000	482,233
0	496,000	0	559,500	1,055,500	482,233
14,865,467	18,305,527	5,343,000	7,248,600	45,762,594	7,002,507
366,141	473,467	1,221,402	0	2,061,010	570,562
224,615	2,591,170	0	0	2,815,785	81,127
0	100,000	0	0	100,000	0
590,756	3,164,637	1,221,402	0	4,976,795	651,689
21,219	239,120	400,000	0	660,339	0
312,624	2,091,534	0	0	2,404,158	52,231
0	2,523,504	0	1,285,104	3,808,608	4,818,066
333,843	4,854,158	400,000	1,285,104	6,873,105	4,870,297
0	34,320	0	0	34,320	0
0	375,800	0	0	375,800	1,010,590
0	306,513	0	205,420	511,933	1,109,359
0	716,633	0	205,420	922,053	2,119,949
0	8,000	0	0	8,000	0
0	2,500	0	0	2,500	146,357
0	55,400	0	23,800	79,200	0
0	65,900	0	23,800	89,700	146,357
333,843	5,636,691	400,000	1,514,324	7,884,858	7,136,603
0	170,311	0	0	170,311	235,862
15,790,066	27,277,166	6,964,402	8,762,924	58,794,558	15,026,660



PROJECTED FUND BALANCES SUMMARY FY 2008-09

	General Fund	Enterprise Funds	NBVC Contract	Special Revenue Funds	Special Assess. Districts	Debt Service Funds	Total City Funds
Unreserved Fund Balance 7/1/08	4,042,706	6,670,533	0	3,238,293	-6,359	482,233	14,427,406
Revenues							
All Revenues	12,950,068	12,691,413	1,655,591	3,036,656	474,900	20,000	30,828,628
Transfers from Other Funds	2,958,100	3,155,000	0	100,000	0	1,035,500	7,248,600
Total City Revenues	15,908,168	15,846,413	1,655,591	3,136,656	474,900	1,055,500	38,077,228
Total Available Funds	19,950,874	22,516,946	1,655,591	6,374,949	468,541	1,537,733	52,504,634
Expenditures							
Salaries & Benefits	11,660,967	2,395,877	630,636	177,987	0	0	14,865,467
Operating Charges	3,746,168	10,703,298	1,024,955	2,209,406	125,700	496,000	18,305,527
Capital Expenditures	285,500	3,517,500	0	1,540,000	0	0	5,343,000
Transfers to Other Funds	476,000	5,326,100	0	537,800	349,200	559,500	7,248,600
Total City Expenditures	16,168,635	21,942,775	1,655,591	4,465,193	474,900	1,055,500	45,762,594
Net Change in Revenues/Expenditures	-260,467	-6,096,362	0	-1,328,537	0	0	-7,685,366
Adjustments:							
Redevelopment Agency Advance Debt Svc. Pmts.	260,467	0	0	0	0	0	260,467
Adj. Net Change in Revenues/Expenditures	0	-6,096,362	0	-1,328,537	0	0	-7,424,899
Available Fund Balance 6/30/09	4,042,706	574,171	0	1,909,756	-6,359	482,233	7,002,507
Reserves/Designations:							
Designated for Encumbrances	400,000	50,000					450,000
Designated for Economic Uncertainty	2,816,200						
Designated for Operations	0	801,100					801,100
Designated for Disaster	500,000	0					500,000
Designated for Risk Management	0	0					0
Designated for Equip/Furniture/Vehicle	0	838,100					838,100
Designated for Facility Replacement	0	220,500					220,500
Designated for Capital Assets	8,291,682	0					8,291,682
Designated Bureau of Reclamation	0	1,949,906					1,949,906
Total Designations⁽¹⁾	12,007,882	3,859,606	0	0	0	0	13,051,288
Total Unreserved/Designated Fund Balance 6/30/09	16,050,588	4,433,777	0	1,909,756	-6,359	482,233	20,053,795

⁽¹⁾ The General Fund fund balance excludes a reserve for advances to other funds, since it is not available for spending.
The Water Operations fund balance excludes a reserve for advances from other funds, since it is not available for spending.
The Wastewater Capital fund balance excludes a reserve for an advance to Solid Waste Operations fund, since it is not available for spending.



Revenues and Transfers from Other Funds

GENERAL FUND Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	Estimated 2009-10
Revenues					
Taxes					
Current Secured	1,178,087	1,122,700	1,200,000	1,486,300	1,779,700
Unsecured Current Year	52,498	57,800	57,800	59,500	61,300
Unsecured Prior Year	0	1,000	1,000	1,000	1,000
Interest/ Penalties	10,894	3,800	17,000	15,000	15,000
Supplemental Taxes	107,070	87,600	87,600	70,200	72,300
HOPTR Taxes	14,524	12,000	14,000	13,000	13,000
Sales and Use Tax	674,037	700,500	700,500	750,000	767,300
Prop Tax In-Lieu Sales Tax (ERAF)	224,627	231,400	231,400	238,300	245,400
Motel Tax	313,553	310,000	360,000	360,000	370,800
Property Transfer Tax	82,625	80,000	40,000	50,000	60,000
PSAF Prop 172 Tax	191,911	186,000	186,000	191,600	197,300
Utility Users Tax	955,927	1,032,900	1,032,900	1,063,900	1,095,800
Prop Tax In-Lieu VLF (ERAF)	1,636,288	1,685,400	1,724,700	1,776,400	1,829,700
Motor Vehicle in-lieu	150,845	150,000	150,000	154,500	159,100
Developer Tax Fees	6,300	30,000	30,000	11,250	0
Subtotal	5,599,186	5,691,900	5,832,900	6,240,950	6,667,700
Franchises					
So. California Gas	48,291	55,000	55,000	56,100	57,200
So. California Edison	159,658	160,000	160,000	163,200	166,500
Cable	168,751	168,800	168,800	168,800	168,800
Subtotal	376,700	383,800	383,800	388,100	392,500
Licenses & Permits					
Business License	250,460	250,000	280,000	320,000	323,200
Building Permit	275,971	100,000	100,000	102,000	104,000
Plumbing Permit	22,118	8,000	25,000	8,000	8,000
Electrical Permit	22,890	7,000	12,000	7,000	7,000
Mechanical Permit	11,390	4,000	4,000	4,000	4,000
Miscellaneous Permit	19,022	10,000	14,000	10,000	10,000
Subtotal	601,851	379,000	435,000	451,000	456,200
Fees					
Traffic/ Court Fees	308,147	300,000	300,000	309,000	318,300
Return Check Fee	2,500	2,500	2,500	2,500	2,500
Late Rent Fee	0	0	100	0	0
Traffic Impact Dev Fees	7,784	40,000	40,000	43,400	0
Zoning/ Planning Fees	8,106	15,000	15,000	25,000	26,300
Subdivision Fees	950	1,000	1,000	1,000	1,000
Engineering Fees	12,900	8,000	63,000	8,000	8,000
Cost Rec-Parking/ Code Enf.	20,620	15,000	23,000	20,000	20,000
Subtotal	361,007	381,500	444,600	408,900	376,100
Public Safety					
Street and Curb Repair	53,444	1,000	5,000	1,000	1,000
Bldg & Inspection/ Plan Ck	0	100	100	1,000	1,000
Police Services	20,806	15,000	15,000	82,500	84,200
Subtotal	74,250	16,100	20,100	84,500	86,200
NBVC Contract					
Admin Fees	297,129	260,915	216,000	211,345	217,685
NBVC Overhead Revenue	195,700	375,800	375,800	225,700	225,700
Subtotal	492,829	636,715	591,800	437,045	443,385



Revenues and Transfers from Other Funds

GENERAL FUND Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	Estimated 2009-10
Revenues					
Rental Income					
Community Center	36,283	40,000	40,000	62,700	64,600
Marine Supply	119,519	140,000	121,900	130,500	134,400
Clear Channel Outdoor	14,436	14,500	14,500	14,900	15,300
Pac Foundries	171,825	192,000	115,800	119,300	122,900
Beach/Pier Concession	12,581	15,000	15,000	15,500	16,000
PH Little League Maint	2,475	3,100	3,100	3,100	3,100
Tennis Concessions	1,368	1,000	1,000	1,000	1,000
760 Jane Drive	10,800	11,100	9,360	11,500	11,850
766 Jane Drive	10,845	11,100	11,160	11,500	11,850
Laing Property	0	0	0	0	100,000
Subtotal	380,132	427,800	331,820	370,000	481,000
Interest Income					
Water Fund Prom Note #7	12,679	12,500	13,850	15,500	15,200
Water Fund Prom Note #8	11,094	11,000	12,100	13,500	13,300
Water Fund Prom Note #9	5,434	5,400	5,900	6,600	6,500
Water Fund Prom Note #03-01	412,590	408,600	450,900	503,600	495,700
RDA Central Comm. Prom Note #5	46,341	44,185	44,185	41,800	39,300
RDA Central Comm. Prom Note #6	246,124	236,000	236,000	225,000	213,100
RDA Central Comm. Prom Note #7	256,874	241,400	241,400	224,800	206,800
RDA R76 Prom Note #2	18,369	17,265	17,265	16,073	14,786
PHWA #2	17,224	12,800	12,800	8,100	2,900
PHWA NAWs Prom Note #3B	51,911	52,000	52,000	52,000	52,000
Investments	58,646	50,000	50,000	50,000	50,000
Miscellaneous Interest	12,764	20,000	20,000	20,000	20,000
Fund Interest	910,405	680,000	680,000	525,000	525,000
Subtotal	2,060,455	1,791,150	1,836,400	1,701,973	1,654,586
District Revenue					
MOU 1983 Agreement	392,664	404,400	404,400	416,500	429,000
MOU 1987 Agreement	521,458	568,600	568,600	605,700	623,900
MOU 1995 Agreement	297,732	306,700	306,700	315,900	325,400
Subtotal	1,211,854	1,279,700	1,279,700	1,338,100	1,378,300
Beach Revenue					
Beach Parking Machine	222,464	220,000	230,000	236,900	244,000
Grants & Reimbursements					
Bulletproof Vest Grant	0	0	0	3,000	0
ABC Gap Grant	503	17,719	2,030	0	0
Post Reimbursement	8,343	5,500	10,000	5,500	5,500
Click It Grant	7,694	4,000	4,000	0	0
SB90 Reimbursement	152,258	90,000	90,000	90,000	90,000
Fac. Maint. Reimbursement	3,219	0	0	0	0
CDBG Grant	67,645	40,000	40,000	60,000	60,000
Subtotal	239,662	157,219	146,030	158,500	155,500
Parks & Recreation					
Moranda Park	-60	1,000	1,000	1,000	1,000
Community Center	7,565	8,000	8,000	8,200	8,400
Jr. Lifeguard	38,180	35,000	35,000	45,700	46,600
Beach Festival	39,513	43,300	43,300	76,300	76,300
Subtotal	85,198	87,300	87,300	131,200	132,300



Revenues and Transfers from Other Funds

GENERAL FUND Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	Estimated 2009-10
Revenues					
Miscellaneous					
Misc. Refunds and Claims	62,519	95,600	95,600	132,900	20,000
NBVC Contract Reimbursement	0	0	5,000	0	0
Salvage Sales	11,889	10,000	10,000	14,000	14,300
Miscellaneous Revenues	-8,178	10,000	10,000	10,000	10,000
Subtotal	66,230	115,600	120,600	156,900	44,300
Leases					
Capital Lease Revenue	263,400	0	0	0	0
Subtotal Revenues	12,035,218	11,567,784	11,740,050	12,104,068	12,512,071
Cost Allocation Revenues - Other Agencies					
RDA - Central Comm. Project Area	339,131	353,238	353,238	370,900	389,400
RDA - R76 Project Area	57,728	53,950	53,950	56,600	59,400
RDA - NCEL Project Area	6,699	5,012	5,012	5,300	5,600
Surplus Property Authority	76,628	62,900	62,900	66,000	69,300
Housing Authority Conventional	334,227	298,516	298,516	283,500	297,700
Housing Authority Casa Pacifica	6,914	0	0	0	0
Housing Authority Section 8 Voucher	39,071	60,684	60,684	63,700	66,900
Subtotal Revenues-Other Agencies	860,398	834,300	834,300	846,000	888,300
Total Revenues	12,895,616	12,402,084	12,574,350	12,950,068	13,400,371
Transfers In					
Traffic Safety	35,825	42,000	42,000	42,000	42,000
Senior Nutrition Grant	12,533	26,000	26,000	23,400	23,400
Solid Waste Infrastructure	95,000	100,000	100,000	100,000	100,000
Cost Allocation Revenues - Other Funds					
Transportation Dev Act (TDA)	207,900	207,400	207,400	217,800	228,700
Gas Tax	42,400	118,500	118,500	124,400	130,600
Neighborhood Preservation	85,500	59,400	59,400	62,400	65,500
Water Operations	479,300	500,500	500,500	525,500	551,800
Water Plant Operations	163,600	171,900	171,900	180,500	189,500
Wastewater Operations	652,800	527,900	527,900	554,300	582,000
Stormwater Program	9,200	17,800	17,800	17,800	17,800
Solid Waste Operations	723,300	724,600	724,600	760,800	798,800
Drainage Assessment	147,000	147,000	147,000	147,000	147,000
Lighting Assessment	26,400	26,400	26,400	26,400	26,400
Median Assessment	175,800	175,800	175,800	175,800	175,800
Prior Year Cost Allocation	94,648	0	0	0	0
Subtotal Transfers In	2,951,206	2,845,200	2,845,200	2,958,100	3,079,300
Total General Fund	15,846,822	15,247,284	15,419,550	15,908,168	16,479,671
Redevel. Agency Debt Svc. Pmts.	336,788	712,384	58,669	260,467	562,656
Adjusted Total General Fund	16,183,610	15,959,668	15,478,219	16,168,635	17,042,327



Revenues and Transfers from Other Funds

ENTERPRISE FUNDS Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	Estimated 2009-10
Revenues					
Water Operations					
Delinquent Fee Revenue	123,524	105,000	105,000	105,000	105,000
COPH Variable Water Revenue	2,323,437	2,674,600	2,674,600	2,956,210	2,956,210
COPH Fixed Water Revenue	1,420,973	1,578,400	1,578,400	1,743,790	1,743,790
Fund Interest	87,804	5,000	50,000	25,000	25,000
Gain on Sale of Asset	4,525	0	0	0	0
Total Water Operations	3,978,495	4,381,000	4,426,505	4,848,000	4,830,000
Water Capital Reserve					
Water Meter Grant	149,729	195,000	161,062	34,533	0
General Fund Promissory Note	0	0	0	0	0
Total Water Capital Reserves	149,729	195,000	161,062	34,533	0
Water Plant Operations					
Port Hueneme Water Agency Revenue	1,006,920	1,278,851	1,144,760	1,220,576	1,220,576
Total Water Plant Operations	1,006,920	1,278,851	1,144,760	1,220,576	1,220,576
Wastewater Operations					
COPH Services	2,033,941	2,060,000	2,060,000	2,060,000	2,060,000
Oxnard City Services	355,373	340,000	340,000	340,000	0
US Navy Commercial Services	36,623	43,000	35,000	43,000	43,000
CIBCSO Wheeling Agreement	553,640	540,000	564,900	564,900	0
Fund Interest	20,637	6,000	15,000	6,000	6,000
NBVC Contract Reimbursement	863,827	1,090,250	1,100,000	207,000	207,000
Gain on Sale of Asset	3,277	0	0	0	0
Miscellaneous Revenue	10,808	6,000	6,800	6,000	6,000
Total Wastewater Operations	3,878,126	4,085,250	4,121,700	3,226,900	2,322,000
Wastewater Capital					
Connection Fees	45,500	240,000	120,500	0	0
Note Interest	68,912	63,000	62,994	56,804	56,800
Fund Interest	193,514	75,000	100,000	50,000	25,000
Transfer In - WW Bond Fund	0	4,400,000	1,180,500	3,155,000	3,155,000
Total Wastewater Capital	307,926	4,778,000	1,463,994	3,261,804	3,236,800
Wastewater Bonds					
Investment Interest	149,952	25,000	300,000	150,000	150,000
Total Wastewater Bonds	149,952	25,000	300,000	150,000	150,000
Solid Waste Operations					
Delinquent Fees	6,446	3,200	6,400	6,400	6,400
COPH Services	937,630	950,000	945,000	945,000	945,000
US Navy - Commercial Services	876,564	710,066	706,600	707,000	707,000
US Navy - Residential Services	0	171,134	171,134	169,700	169,700
COPH Commercial Revenue	1,037,233	840,000	840,000	840,000	840,000
Misc Commercial Revenue	100,789	370,000	270,000	305,000	305,000
Misc Interest	184	500	194	0	0
Fund Interest	56,827	40,000	40,000	20,000	20,000
Use Oil Grant	6,039	6,000	5,306	1,500	1,500
Beverage Container Grant	10,815	8,000	20,667	10,000	10,000
Curbside Recycling Revenue	74,569	70,000	70,000	70,000	70,000
Loss on Sale of Asset	27,514	0	0	0	0
Miscellaneous Revenue	35,085	30,000	30,000	30,000	30,000
Total Solid Waste Operations	3,169,695	3,198,900	3,105,301	3,104,600	3,104,600
Total Enterprise Funds	12,640,843	17,942,001	14,723,322	15,846,413	14,863,976



Revenues and Transfers from Other Funds

SPECIAL REVENUE FUNDS Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	Estimated 2009-10
Revenues					
Neighborhood Preservation					
Housing In-Lieu Fees	0	218,700	96,320	68,350	0
Miscellaneous Interest	44,816	60,000	0	60,000	60,000
Fund Interest	48,949	55,000	50,000	55,000	55,000
CC Project Revenue	69,085	0	0	0	0
Miscellaneous Revenues	0	500	675	500	500
Loan Payoff Revenue	68,160	60,000	10,000	60,000	60,000
CDBG Grant Revenue	4,269	0	3,608	0	0
Total Neighborhood Preservation	235,279	394,200	160,603	243,850	175,500
Community Development Block Grants (CDBG)					
Jane Drive Rental Income	5,728	6,000	10,000	10,000	10,000
Fund Interest	9,460	5,000	4,000	2,000	2,000
CDBG Entitlement	291,037	310,018	241,218	178,073	178,073
CDBG Program Income	88,820	154,882	25,977	179,807	179,807
Total CDBG Grant	395,045	475,900	281,195	369,880	369,880
Homebuyer Program Grant					
Homebuyer Program Revenue	764,792	343,134	206,560	19,126	19,126
Miscellaneous Revenue	0	0	75	0	0
Total Home Program Grant	764,792	343,134	206,635	19,126	19,126
Development Trust Fund					
Fund Interest	40,832	30,000	23,753	30,000	30,000
Total Development Trust	40,832	30,000	23,753	30,000	30,000
Homeland Security Grant					
Homeland Security Grant Fund	6,986	20,213	49,863	0	0
Total Homeland Security Grant	6,986	20,213	49,863	0	0
Citizens Option Public Safety (COPS)					
COPS Grant Fund	106,103	106,000	103,000	101,500	101,500
Total COPS Grant	106,103	106,000	103,000	101,500	101,500
Traffic Safety					
Traffic Safety Fund	35,825	42,000	42,000	42,000	42,000
Total Traffic Safety	35,825	42,000	42,000	42,000	42,000
Senior Nutrition Grant					
Senior Nutrition Grant	18,646	20,000	20,000	18,000	18,000
Senior Nutrition Prog Income	4,589	6,000	6,000	5,400	5,400
Total Senior Nutrition Grant	23,235	26,000	26,000	23,400	23,400
Gas Tax					
Fund Interest	33,157	24,000	20,000	24,000	24,000
2105 Apportionment	136,143	148,700	130,000	130,000	130,000
2106 Apportionment	95,653	104,600	90,000	90,000	90,000
2107 Apportionment	181,987	196,700	175,000	175,000	175,000
2107.5 Apportionment	5,000	5,000	5,000	5,000	5,000
Traffic Congestion Relief	164,679	0	0	0	0
Prop 1B Revenue	0	0	0	400,000	400,000
Rule 20A Revenue	0	0	0	400,000	400,000
Misc Revenue	40,606	0	0	0	0
Total Gas Tax	657,225	479,000	420,000	1,224,000	1,224,000
Transportation Development Act (TDA)					
Fund Interest	49,934	25,000	40,000	25,000	25,000
STP Grant	0	456,806	456,806	0	0
TDA Article 8	882,116	882,100	882,100	882,100	882,100
Misc Revenue	766	400	400	400	400
Total TDA	932,816	1,364,306	1,379,306	907,500	907,500



Revenues and Transfers from Other Funds

SPECIAL REVENUE FUNDS	Actual	Budgeted	Projected	Adopted	Estimated
Description	2006-07	2007-08	2007-08	2008-09	2009-10
Revenues					
Article 3 - Special Bike Path					
Fund Interest	6,172	400	4,000	400	400
Article 3 Grant Revenue	45,000	50,000	50,000	50,000	50,000
Article 3 Maintenance Revenue	13,274	10,000	10,000	10,000	10,000
Transfer In - TDA Fund	0	91,830	91,830	50,000	50,000
Total Article 3	64,446	152,230	155,830	110,400	110,400
Stormwater Program					
Stormwater Program Revenue	14,749	16,000	15,000	15,000	15,000
Transfer In from Solid Waste	0	50,000	0	50,000	50,000
Total Stormwater Program	14,749	66,000	15,000	65,000	65,000
Total Special Revenues	3,277,333	3,498,983	2,863,185	3,136,656	3,068,306
NBVC CONTRACT					
Description	Actual	Budgeted	Projected	Adopted	Estimated
2006-07	2007-08	2007-08	2007-08	2008-09	2009-10
NBVC Contract					
Navy Contract Revenue	2,332,874	2,185,050	1,913,300	1,655,591	1,655,591
Total NBVC Contract	2,332,874	2,185,050	1,913,300	1,655,591	1,655,591
ASSESSMENT DISTRICT FUNDS					
Description	Actual	Budgeted	Projected	Adopted	Estimated
2006-07	2007-08	2007-08	2007-08	2008-09	2009-10
Revenues					
Drainage Assessment District					
Assessment Revenues	176,410	178,700	178,700	178,700	178,700
Street Lighting Assessment District					
Assessment Revenues	118,725	120,400	120,400	120,400	120,400
Median Assessment District					
Assessment Revenues	173,311	175,800	175,800	175,800	175,800
Total Assessment Districts	468,446	474,900	474,900	474,900	474,900
DEBT SERVICE FUNDS					
Description	Actual	Budgeted	Projected	Adopted	Estimated
2006-07	2007-08	2007-08	2007-08	2008-09	2009-10
Revenues					
Pension Obligation Bonds					
Bond Proceeds	10,404,400	0	0	0	0
Fund Interest	0	0	0	0	0
Transfer In - General Fund	0	540,254	541,856	559,500	557,890
Total Pension Obligation Bonds	0	540,254	541,856	559,500	557,890
Certificates of Participation (1992A COP)					
Fiscal Agent Interest	24,347	20,000	15,900	20,000	20,000
Fund Interest	-31	0	100	0	0
Transfer In - General Fund	472,413	475,700	479,700	476,000	476,000
Total 1992A COP	496,729	495,700	495,700	496,000	496,000
Total Debt Service	496,729	1,035,954	1,037,556	1,055,500	1,053,890
CITY GRAND TOTAL	35,399,835	41,096,556	36,490,482	38,337,695	38,158,990



Revenues and Transfers from Other Funds

REDEVELOPMENT AGENCY Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	Estimated 2009-10
Revenues					
Central Community Project Area					
CC - Capital Projects					
Rental Revenue	21,690	22,400	17,546	23,040	23,040
Investment Interest	57,690	35,000	58,500	29,250	29,250
Fund Interest	194	2,000	275	150	150
Gain on Sale of Asset	0	34,886	0	34,886	34,886
Transfer In - Debt Service	178,767	197,900	202,808	202,263	202,263
Total CC - Capital Projects	258,341	292,186	279,129	289,589	289,589
CC - 20% Set-Aside					
Rental Revenue	24,648	92,600	79,098	121,700	121,700
Investment Interest	98,562	100,000	56,778	50,000	50,000
Miscellaneous Interest	143,736	100,000	0	50,000	50,000
Fund Interest	789	5,000	6,000	3,000	3,000
Miscellaneous Revenue	78	100	700	100	100
Loan Payoff Revenue	231,712	200,000	25,000	100,000	100,000
Transfer In - Debt Service	1,034,057	1,071,200	1,056,430	1,082,841	1,082,841
Transfer In - Other Funds	349,106	0	0	0	0
Total CC - 20% Set-Aside	1,882,688	1,568,900	1,224,006	1,407,641	1,407,641
CC - Debt Service					
Tax Increment	5,170,286	5,356,000	5,282,151	5,414,205	5,414,205
Pass Through Contra Acct	-23,033	-25,000	-27,000	-30,000	-30,000
Investment Interest	26,555	15,000	54,000	27,000	27,000
Fiscal Agent Interest	85,587	85,000	57,000	28,500	28,500
Fund Interest	7,789	5,000	300	300	300
Total CC - Debt Service	5,267,184	5,436,000	5,366,451	5,440,005	5,440,005
Total Central Community	7,408,213	7,297,086	6,869,586	7,137,235	7,137,235
R76 Project Area					
R76 - Capital Projects					
Fund Interest	-415	400	0	100	100
Transfer In - Debt Service	35,228	35,150	30,475	34,220	34,220
Total R76 - Capital Projects	34,813	35,550	30,475	34,320	34,320
R76 - 20% Set-Aside					
Investment Interest	43,914	50,000	44,500	23,000	23,000
Miscellaneous Interest	1,874	35,000	0	10,000	10,000
Fund Interest	5,658	4,000	2,500	1,250	1,250
Loan Payoff Revenue	126,000	50,000	0	50,000	50,000
Transfer In - Debt Service	169,030	163,600	170,800	171,200	171,200
Total R76 - 20% Set-Aside	346,476	302,600	217,800	255,450	255,450
R76 - Debt Service					
Tax Increment	845,150	818,000	854,000	856,000	856,000
Investments	6,269	0	18,500	9,000	9,000
Fiscal Agent Interest	14,960	14,700	14,700	8,000	8,000
Fund Interest	184	500	600	300	300
Total R76 - Debt Service	866,563	833,200	887,800	873,300	873,300
Total R76 Project Area	1,247,852	1,171,350	1,136,075	1,163,070	1,163,070
NCEL Project Area					
NCEL - Capital Projects					
Fund Interest	-83	100	0	0	0
Transfer In - Debt Service	6,783	11,300	7,312	8,000	8,000
Total NCEL - Capital Projects	6,700	11,400	7,312	8,000	8,000



Revenues and Transfers from Other Funds

REDEVELOPMENT AGENCY	Actual	Budgeted	Projected	Adopted	Estimated
Description	2006-07	2007-08	2007-08	2008-09	2009-10
Revenues					
NCEL - 20% Set-Aside					
Investment Interest	4,296	4,500	4,600	2,300	2,300
Fund Interest	741	100	700	350	350
Transfer In - Debt Service	15,307	15,200	15,400	15,800	15,800
Total NCEL - 20% Set-Aside	20,344	19,800	20,700	18,450	18,450
NCEL - Debt Service					
Tax Increment	76,536	76,000	77,200	79,000	79,000
Fund Interest	1,478	1,000	400	200	200
Total NCEL - Debt Service	78,014	77,000	77,600	79,200	79,200
Total NCEL Project Area	105,058	108,200	105,612	105,650	105,650
Total Redevelopment Agency	8,761,123	8,576,636	8,111,273	8,405,955	8,405,955
SURPLUS PROPERTY AUTHORITY					
Description	Actual	Budgeted	Projected	Adopted	Estimated
Description	2005-06	2006-07	2006-07	2008-09	2009-10
Revenues					
Surplus Property Authority					
Rental Income	204,796	203,654	192,566	179,869	179,869
RDA NCEL Promissory Note	438,243	469,500	53,888	54,400	54,400
Investment Income	14,501	16,000	10,000	5,000	5,000
Fund Interest	13,206	8,000	12,000	6,000	6,000
Misc Revenue	0	1,000	100,673	0	0
Total Surplus Property Authority	670,746	698,154	369,127	245,269	245,269



Revenues and Transfers from Other Funds

HOUSING AUTHORITY Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	Estimated 2009-10
Revenues					
Conventional Program					
Late Rent Fees	195	300	0	100	100
Rental Income	390,360	395,000	389,691	385,500	385,500
AT&T Cell Site	22,156	23,000	23,260	24,423	24,423
Verizon Cell Site	17,237	18,100	18,100	19,004	19,004
Sprint Cell Site	21,547	22,200	22,193	22,859	22,859
Cable TV Revenue - MV	0	0	0	6,120	6,120
Cable TV Revenue - WB	0	0	0	3,240	3,240
Investment Interest	26,989	25,000	21,263	11,000	11,000
Fund Interest	133	200	75	100	100
CDBG Entitlement	5,904	314,168	0	314,168	314,168
Operating Subsidy	54,634	60,000	96,228	70,000	70,000
RDA Operating Grant	50,000	120,000	120,000	290,000	290,000
RDA Capital Project Fund	0	1,000,000	92,766	907,234	907,234
Miscellaneous Revenues	5,049	4,000	6,000	5,000	5,000
Tenant Fraud Recoveries	780	200	1,000	500	500
Tenant Miscellaneous Revenues	362	0	3,500	2,000	2,000
Modernization Grant	91,032	16,825	4,825	0	0
Total Conventional Revenues	686,378	1,998,993	798,901	2,061,248	2,061,248
Section 8 Voucher Program					
Investment Interest	23,162	25,000	22,000	11,000	11,000
Fund Interest	463	400	100	100	100
Administration Fee	186,754	241,764	236,809	240,000	240,000
HAP's Revenue	2,345,707	2,200,000	2,340,685	2,330,028	2,330,028
Tenant Fraud Recoveries	1,842	1,000	1,000	1,000	1,000
Total Section 8 Revenues	2,557,928	2,468,164	2,600,594	2,582,128	2,582,128
Modernization Grant Revenue					
Modernization Grant Revenue	168,799	206,512	106,512	100,000	100,000
Total Mod Grant Revenues	168,799	206,512	106,512	100,000	100,000
Total Housing Authority	3,413,105	4,673,669	3,506,007	4,743,376	4,743,376
GRAND TOTAL (ALL ENTITIES)	48,244,809	55,045,015	48,476,889	51,732,295	51,553,590

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Summary of Expenditures by Fund and Fiscal Year

GENERAL FUND Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	Estimated 2009-10
Administration					
City Council	119,904	102,823	99,125	110,524	116,050
City Manager	948,319	605,244	492,079	468,447	491,869
Human Resources/ City Clerk	476,185	365,749	328,393	341,886	358,980
Risk Management	1,399,985	1,043,100	954,127	1,204,895	1,265,140
Administration Total	2,944,393	2,116,916	1,873,724	2,125,752	2,232,040
General Government					
General Government	1,365,166	1,429,580	1,407,179	1,355,525	1,423,301
Finance					
Finance	1,067,612	1,107,474	1,105,320	1,183,110	1,242,266
Community Development					
Community Development Admin	282,603	302,022	302,858	319,340	335,307
Building And Safety	185,420	177,893	177,518	183,974	193,173
Code Enforcement	232,616	263,436	253,760	273,776	287,465
Parking Enforcement	134,997	148,558	137,161	128,882	135,326
Community Development Total	835,636	891,909	871,297	905,972	951,271
Police					
Police Admin	1,029,350	804,474	801,898	683,967	718,165
Patrol/ Detectives	3,507,505	4,129,569	4,040,069	4,515,117	4,740,873
Police Support	576,801	680,107	703,634	709,133	744,590
Crossing Guards	59,718	61,478	57,832	61,013	64,064
Police Total	5,173,374	5,675,628	5,603,433	5,969,230	6,267,692
Recreation & Community Services					
Recreation Administration	209,152	210,470	207,531	217,578	228,457
Community Center	312,356	314,869	299,594	299,440	314,412
Parks and Facilities	84,861	88,850	88,850	96,700	101,535
Beach and Pier	10,533	11,450	12,300	35,500	37,275
Culture and Leisure	103,315	101,700	101,700	103,900	109,095
Lifeguards	218,750	296,616	240,078	231,770	243,359
Recreation & Community Svcs Total	938,967	1,023,955	950,053	984,888	1,034,132
Facilities Maintenance					
Facilities Maintenance	894,226	876,562	877,444	750,408	787,928
Public Works					
Engineering	719,733	707,275	688,011	644,826	677,067
Streets	433,883	395,603	384,809	410,298	430,813
Fleet Maintenance	825,417	841,524	818,821	950,751	998,289
Landscape Maintenance	985,203	910,586	898,128	887,875	932,269
Public Works Total	2,964,236	2,854,988	2,789,769	2,893,750	3,038,438
Total General Fund	16,183,610	15,977,012	15,478,219	16,168,635	16,977,067



Summary of Expenditures by Fund and Fiscal Year

ENTERPRISE FUNDS	Actual	Budgeted	Projected	Adopted	Estimated
Description	2006-07	2007-08	2007-08	2008-09	2009-10
Water Operations	4,039,418	4,320,706	4,397,511	4,713,505	4,713,505
Water Capital	31,754	3,710,000	1,386,363	2,837,643	0
Water Plant Operations	1,014,935	1,263,051	1,144,760	1,220,576	1,220,576
Wastewater Operations	3,946,713	4,150,994	3,876,959	3,408,920	3,068,920
Wastewater Capital	16,759	5,665,062	1,180,500	3,155,000	0
Wastewater Bonds	-2,219	4,400,000	1,183,219	3,157,700	0
Solid Waste Operations	2,772,915	3,155,115	3,083,408	3,449,431	3,449,431
Total Enterprise Funds	11,820,275	26,664,928	16,252,720	21,942,775	12,452,432
<hr/>					
NBVC CONTRACT	Actual	Budgeted	Projected	Adopted	Estimated
Description	2006-07	2007-08	2007-08	2008-09	2009-10
NBVC Contract	2,332,874	2,185,050	1,913,300	1,655,591	1,655,591
Total NBVC Contract	2,332,874	2,185,050	1,913,300	1,655,591	1,655,591
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SPECIAL REVENUE FUNDS	Actual	Budgeted	Projected	Adopted	Estimated
Description	2006-07	2007-08	2007-08	2008-09	2009-10
Neighborhood Preservation	422,263	484,776	227,836	404,765	404,765
CDBG Grant	256,893	470,929	167,923	367,880	367,880
Homebuyer Program Grant	764,792	343,134	206,560	19,126	19,126
Development Trust	40,832	30,000	23,753	30,000	30,000
Homeland Security Grant	6,987	20,213	49,863	0	0
Citizens Option Public Safety Grant	114,958	114,458	115,794	119,322	119,322
Traffic Safety	35,825	42,000	42,000	42,000	42,000
Senior Nutrition Grant	12,533	26,000	26,000	23,400	23,400
Gas Tax	553,074	1,162,940	325,200	1,915,400	1,915,400
Transportation Development Act	629,833	1,774,529	1,742,483	1,293,000	1,293,000
Article 3 - Special Bike Path	40,920	183,659	183,659	100,000	100,000
Stormwater Program	15,669	99,400	35,900	150,300	150,300
Total Special Revenues	2,894,579	4,752,038	3,146,971	4,465,193	4,465,193
<hr/>					
ASSESSMENT DISTRICT FUNDS	Actual	Budgeted	Projected	Adopted	Estimated
Description	2006-07	2007-08	2007-08	2008-09	2009-10
Drainage Assessment	149,867	182,595	178,700	178,700	178,700
Street Lighting Assessment	150,154	120,400	120,400	120,400	120,400
Median Assessment District	175,800	175,800	175,800	175,800	175,800
Total Assessment Districts	475,821	478,795	474,900	474,900	474,900
<hr/>					
DEBT SERVICE FUNDS	Actual	Budgeted	Projected	Adopted	Estimated
Description	2006-07	2007-08	2007-08	2008-09	2009-10
Pension Obligation Bonds	10,404,400	540,254	541,856	559,500	559,500
Certificates of Participation (1992A COI)	494,392	495,700	495,700	496,000	496,000
Total Debt Service	10,898,792	1,035,954	1,037,556	1,055,500	1,055,500
<hr/>					
CITY GRAND TOTAL	44,605,951	51,093,777	38,303,666	45,762,594	37,080,683



Summary of Expenditures by Fund and Fiscal Year

REDEVELOPMENT AGENCY	Actual	Budgeted	Projected	Adopted	Estimated
Description	2006-07	2007-08	2007-08	2008-09	2009-10
Central Community Project Area					
Capital Project	200,534	271,490	220,629	660,339	683,451
20%Setaside	2,169,840	2,524,682	2,273,588	2,404,158	2,488,304
Debt Service	3,736,529	4,038,675	3,782,129	3,808,608	3,941,909
Total Central Community Project	6,106,903	6,834,847	6,276,346	6,873,105	7,113,664
R76 Project Area					
Capital Project	34,810	32,675	30,475	34,320	35,521
20%Setaside	324,844	404,939	89,475	375,800	388,953
Debt Service	505,349	489,011	506,963	511,933	529,851
Total R76 Project	865,003	926,625	626,913	922,053	954,325
NCEL Project Area					
Capital Project	6,699	9,512	7,312	8,000	8,280
20%Setaside	766	2,500	300	2,500	2,588
Debt Service	78,164	496,000	77,600	79,200	81,972
Total NCEL Project	85,629	508,012	85,212	89,700	92,840
Total Redevelopment Agency	7,057,535	8,269,484	6,988,471	7,884,858	8,160,828
SURPLUS PROPERTY AUTHORITY					
Description	Actual	Budgeted	Projected	Adopted	Estimated
	2006-07	2007-08	2007-08	2008-09	2009-10
Total Surplus Property Authority	90,257	836,101	771,101	170,311	176,272
HOUSING AUTHORITY					
Description	Actual	Budgeted	Projected	Adopted	Estimated
	2006-07	2007-08	2007-08	2008-09	2009-10
Conventional Program	659,431	1,907,097	688,652	2,061,010	2,133,145
Section 8 Voucher Program	2,395,159	2,491,590	2,836,420	2,815,785	2,914,337
Modernization Grants	100,644	206,512	106,512	100,000	100,000
Housing Authority Total	3,155,234	4,605,199	3,631,584	4,976,795	5,147,483
GRAND TOTAL	54,908,977	64,804,561	49,694,822	58,794,558	50,565,265

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Summary of Expenditures by Fund and Division FY 2008-09

GENERAL FUND Description	Salaries & Benefits	Operations	Capital	Total	%City	%GF
Administration						
City Council	84,944	25,580	0	110,524	0.24%	0.68%
City Manager	252,762	215,685	0	468,447	1.02%	2.90%
Human Resources/City Clerk	283,652	58,234	0	341,886	0.75%	2.11%
Risk Management	0	1,204,895	0	1,204,895	2.63%	7.45%
Administration Total	621,358	1,504,394	0	2,125,752	4.65%	13.15%
General Government						
General Government	179,018	1,141,507	35,000	1,355,525	2.96%	8.38%
Finance						
Finance	1,121,480	61,630	0	1,183,110	2.59%	7.32%
Community Development						
Community Development Admin.	306,590	12,750	0	319,340	0.70%	1.98%
Building And Safety	165,524	18,450	0	183,974	0.40%	1.14%
Code Enforcement	201,226	72,550	0	273,776	0.60%	1.69%
Parking Enforcement	80,582	48,300	0	128,882	0.28%	0.80%
Community Development Total	753,922	152,050	0	905,972	1.98%	5.60%
Police						
Police Admin	629,067	54,900	0	683,967	1.49%	4.23%
Patrol/Detectives	4,309,297	106,820	99,000	4,515,117	9.87%	27.93%
Police Support	672,873	36,260	0	709,133	1.55%	4.39%
Crossing Guards	60,513	500	0	61,013	0.13%	0.38%
Police Total	5,671,750	198,480	99,000	5,969,230	13.04%	36.92%
Recreation & Community Services						
Recreation Administration	202,078	15,500	0	217,578	0.48%	1.35%
Community Center	249,590	49,850	0	299,440	0.65%	1.85%
Parks and Facilities	0	77,700	19,000	96,700	0.21%	0.60%
Beach and Pier	0	25,500	10,000	35,500	0.08%	0.22%
Culture and Leisure	0	103,900	0	103,900	0.23%	0.64%
Lifeguards	195,770	36,000	0	231,770	0.51%	1.43%
Recreation & Community Svcs. Total	647,438	308,450	29,000	984,888	2.15%	6.09%
Facilities Maintenance						
Facilities Maintenance	562,801	150,107	37,500	750,408	1.64%	4.64%
Public Works						
Engineering	590,226	29,600	25,000	644,826	1.41%	3.99%
Streets	386,298	24,000	0	410,298	0.90%	2.54%
Fleet Maintenance	313,001	587,750	50,000	950,751	2.08%	5.88%
Landscape Maintenance	813,675	64,200	10,000	887,875	1.94%	5.49%
Public Works Total	2,103,200	705,550	85,000	2,893,750	6.32%	17.90%
Total General Fund	11,660,967	4,222,168	285,500	16,168,635	35.33%	100.00%



Summary of Expenditures by Fund and Division FY 2008-09

ENTERPRISE FUNDS					
Description	Salaries & Benefits	Operations	Capital	Total	%City
Water Operations	367,998	4,345,507	0	4,713,505	10.30%
Water Capital	0	2,837,643	0	2,837,643	6.20%
Water Plant Operations	333,026	887,550	0	1,220,576	2.67%
Wastewater Operations	870,456	2,469,964	68,500	3,408,920	7.45%
Wastewater Capital	0	0	3,155,000	3,155,000	6.89%
Wastewater Bonds	0	3,157,700	0	3,157,700	6.90%
Solid Waste Operations	824,397	2,331,034	294,000	3,449,431	7.54%
Total Enterprise Funds	2,395,877	16,029,398	3,517,500	21,942,775	47.95%
NBVC CONTRACT					
Description	Salaries & Benefits	Operations	Capital	Total	%City
NBVC Contract	630,636	1,024,955	0	1,655,591	3.62%
Total NBVC Contract	630,636	1,024,955	0	1,655,591	3.62%
SPECIAL REVENUE FUNDS					
Description	Salaries & Benefits	Operations	Capital	Total	%City
Neighborhood Preservation	65,665	339,100	0	404,765	0.88%
CDBG Grant	0	367,880	0	367,880	0.80%
Homebuyer Program Grant	0	19,126	0	19,126	0.04%
Development Trust	0	30,000	0	30,000	0.07%
Homeland Security Grant	0	0	0	0	0.00%
Citizens Option Public Safety Grant	112,322	7,000	0	119,322	0.26%
Traffic Safety	0	42,000	0	42,000	0.09%
Senior Nutrition Grant	0	23,400	0	23,400	0.05%
Gas Tax	0	1,127,400	788,000	1,915,400	4.19%
Transportation Development Act	0	641,000	652,000	1,293,000	2.83%
Article 3 - Special Bike Path	0	0	100,000	100,000	0.22%
Stormwater Program	0	150,300	0	150,300	0.33%
Total Special Revenues	177,987	2,747,206	1,540,000	4,465,193	9.76%
ASSESSMENT DISTRICT FUNDS					
Description	Salaries & Benefits	Operations	Capital	Total	%City
Drainage Assessment	0	178,700	0	178,700	0.39%
Street Lighting Assessment	0	120,400	0	120,400	0.26%
Median Assessment District	0	175,800	0	175,800	0.38%
Total Assessment Districts	0	474,900	0	474,900	1.04%
DEBT SERVICE FUNDS					
Description	Salaries & Benefits	Operations	Capital	Total	%City
Pension Obligation Bonds	0	559,500	0	559,500	1.22%
Certificates of Participation (1992A)	0	496,000	0	496,000	1.08%
Total Debt Service	0	1,055,500	0	1,055,500	2.31%
CITY GRAND TOTAL	14,865,467	25,554,127	5,343,000	45,762,594	100.00%



Summary of Expenditures by Fund and Division FY 2008-09

REDEVELOPMENT AGENCY					
Description	Salaries & Benefits	Operations	Capital	Total	%Total
Central Community Project Area					
Capital Project	21,219	239,120	400,000	660,339	8.37%
20%Setaside	312,624	2,091,534	0	2,404,158	30.49%
Debt Service	0	3,808,608	0	3,808,608	48.30%
Total Central Community Project	333,843	6,139,262	400,000	6,873,105	87.17%
R76 Project Area					
Capital Project	0	34,320	0	34,320	0.44%
20%Setaside	0	375,800	0	375,800	4.77%
Debt Service	0	511,933	0	511,933	6.49%
Total R76 Project	0	922,053	0	922,053	11.69%
NCEL Project Area					
Capital Project	0	8,000	0	8,000	0.10%
20%Setaside	0	2,500	0	2,500	0.03%
Debt Service	0	79,200	0	79,200	1.00%
Total NCEL Project	0	89,700	0	89,700	1.14%
Total Redevelopment Agency	333,843	7,151,015	400,000	7,884,858	100.00%
SURPLUS PROPERTY AUTHORITY					
Description	Salaries & Benefits	Operations	Capital	Total	%Total
Surplus Property Authority	0	170,311	0	170,311	100.00%
Total Surplus Property	0	170,311	0	170,311	100.00%
HOUSING AUTHORITY					
Description	Salaries & Benefits	Operations	Capital	Total	%Total
Conventional Program	366,141	473,467	1,221,402	2,061,010	41.41%
Section 8 Voucher Program	224,615	2,591,170	0	2,815,785	56.58%
Modernization Grants	0	100,000	0	100,000	2.01%
Total Housing Authority	590,756	3,164,637	1,221,402	4,976,795	100.00%
GRAND TOTAL	15,790,066	36,040,090	6,964,402	58,794,558	100.00%

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Schedule of Operating Transfers In/ Out

Fund/Description	Operating Transfer In	Operating Transfer Out
General Fund		
Transfer In - Traffic Safety	42,000	
Transfer In - Senior Nutrition Grant	23,400	
Transfer In - Solid Waste Infrastructure Fee	100,000	
Cost Allocation TDA	217,800	
Cost Allocation Gas Tax	124,400	
Cost Allocation Neighborhood Preservation	62,400	
Cost Allocation Water Operations	525,500	
Cost Allocation Water Plant Operations	180,500	
Cost Allocation Wastewater Operations	554,300	
Cost Allocation Stormwater Program	17,800	
Cost Allocation Solid Waste Operations	760,800	
Cost Allocation Drainage Assessment	147,000	
Cost Allocation Lighting Assessment	26,400	
Cost Allocation Median Assessment	175,800	
Transfer Out - 1992A COP Fund		476,000
Total General Fund Transfers In/ Out	2,958,100	476,000
Traffic Safety Fund		
Transfer Out - General Fund		42,000
Neighborhood Preservation Fund		
Transfer Out - General Fund		62,400
Gas Tax Fund		
Transfer Out - General Fund		124,400
TDA Fund		
Transfer Out - Bike Path Fund		50,000
Transfer Out - General Fund		217,800
Article 3 - Special Bike Path		
Transfer In - TDA Fund	50,000	
Drainage Assessment District		
Transfer Out - General Fund		147,000
Lighting Assessment District		
Transfer Out - General Fund		26,400
Median Assessment District		
Transfer Out - General Fund		175,800
Senior Nutrition Grant		
Transfer Out - General Fund		23,400
Water Operations Fund		
Transfer Out - General Fund		525,500



Schedule of Operating Transfers In/ Out

Fund/Description	Operating Transfer In	Operating Transfer Out
Water Plant Operations Fund		
Transfer Out - General Fund		180,500
Wastewater Operations Fund		
Transfer Out - General Fund		554,300
Wastewater Capital Fund		
Transfer In - Wastewater Bond Fund	3,155,000	
Wastewater Bond Fund		
Transfer Out - Wastewater Capital Fund		3,155,000
Stormwater Program		
Transfer In - Solid Waste Fund	50,000	
Transfer Out - General Fund		17,800
Solid Waste Operations Fund		
Transfer Out - Stormwater Program		50,000
Transfer Out - General Fund		100,000
Transfer Out - General Fund		760,800
Pension Obligation Bond		
Transfer In - General Fund	559,500	
Transfer Out - General Fund		559,500
1992A COP Fund		
Transfer In - General Fund	476,000	
Total City Transfers In/ Out	7,248,600	7,248,600
Redevelopment Agency		
Central Community Project Area		
Capital Project Fund	202,263	
20%Set-Aside Fund	1,082,841	
Debt Service Fund		1,285,104
R76 Project Area		
Capital Project Fund	34,220	
20%Set-Aside Fund	171,200	
Debt Service Fund		205,420
NCEL Project Area		
Capital Project Fund	8,000	
20%Set-Aside Fund	15,800	
Debt Service Fund		23,800
Total RDA Transfers In/ Out	1,514,324	1,514,324
Grand Total Transfers In/ Out	8,762,924	8,762,924

City Administration

General Fund

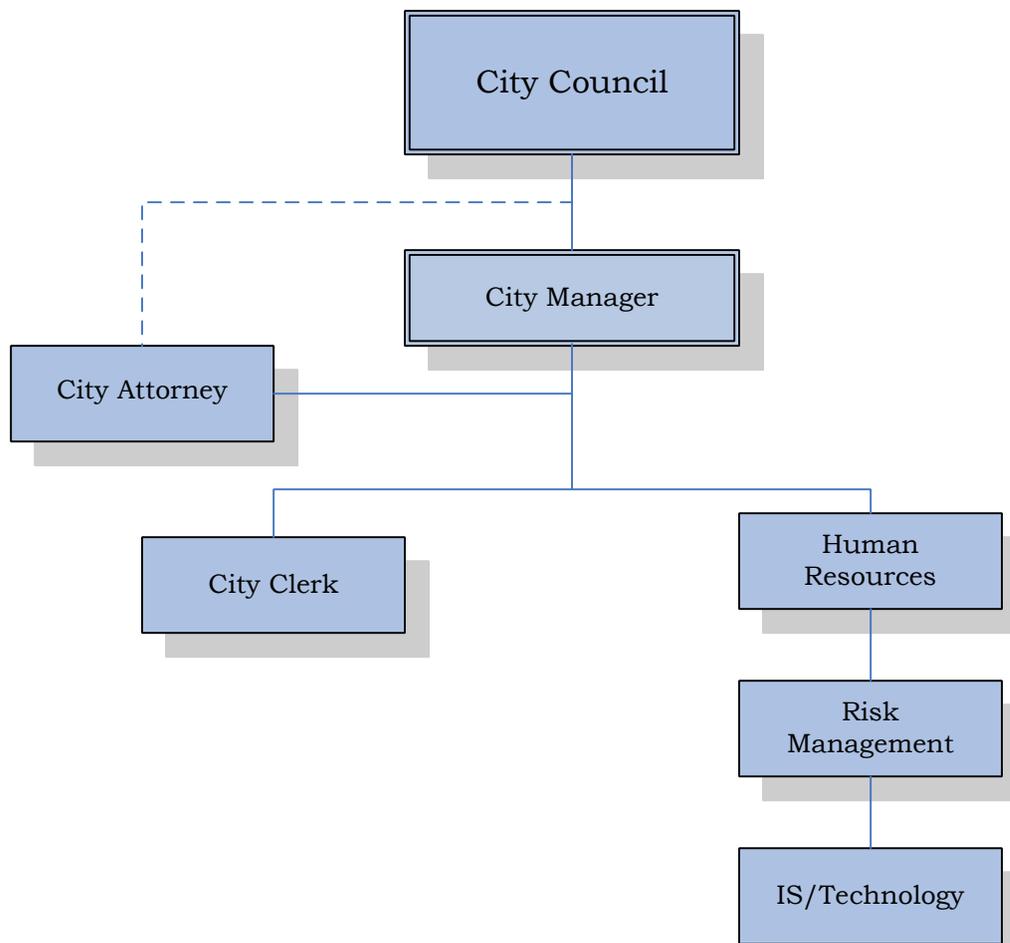


The Mission of the City Administration Department is to provide strong community leadership through policy direction and public information, and to provide professional administrative and legal oversight and support to the City organization.

“The Friendly City By The Sea”

City of Port Hueneme

City Administration



Organization Chart



City of Port Hueneme - FY 2008-09 Budget

General Fund City Administration Department Department Overview				
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	0	0	0	0
Total Revenues	0	0	0	0
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	888,776	697,201	668,098	621,358
Operational Charges	2,007,287	1,419,715	1,205,626	1,504,394
Capital Expenditures	48,330	0	0	0
Total Expenditures	2,944,393	2,116,916	1,873,724	2,125,752
Net Appropriations	-2,944,393	-2,116,916	-1,873,724	-2,125,752
Authorized Positions:				
City Council Member	5.00	5.00	5.00	5.00
City Manager	1.00	1.00	1.00	0.75
Human Resources Administrator	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Executive Specialist	1.00	1.00	1.00	0.25
Admin Svcs Coordinator - PT (1)	0.00	0.00	0.00	0.50
Total	9.00	9.00	9.00	8.50

CITY OF PORT HUENEME
2008-09 BUDGET

City Council Division
General Fund

MISSION

The Mission of the City Council is to provide strong community leadership as its decision-making body for the enactment of local laws and policies, the evaluation of public service needs, and the establishment and funding of programs and projects to provide the citizenry with a balanced, sustainable and livable community.

PRIMARY ACTIVITIES

- Evaluates public service needs and determines proper course of action.
- Enacts local laws and establishes policies for the health, welfare, economic benefit of the citizenry.
- Provides policy direction to the City Manager for the initiation, establishment, and completion of programs and projects; and appropriates funding therefore.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Provided policy direction and directed the implementation of the many projects and programs found in the Major Accomplishments sections in each Division Budget.
- Reduced the General Fund structural deficit from a projected \$1.7 million to approximately \$475,000 by the end of FY2007-08 and cut the 5-year projected structural deficit by more than half through a series of user fee increases, staff attrition reductions, staff salary and benefit give-backs, and a water rate increase that included conforming debt service on a previous General Fund Loan.
- Implemented the City's first integrated Strategic Plan with six major Strategic Initiatives, supported by measurable Vital Factors and calendared Key Projects that brought order and accountability to the accomplishment of the Council's established goals.

- In partnership with the Oxnard Harbor District through the City-Port Standing Committee, two major projects were successfully completed: the upgraded railroad crossing at Channel Islands Boulevard and Patterson Road, and the construction of the Lighthouse Promenade.
- Approved a Social Host Ordinance and a Lost and Stolen Firearms Ordinance.
- Celebrated the City's 60th Anniversary with a community reception attended by hundreds, and adopted a new City Motto: "Port Hueneme – The Friendly City By The Sea."
- Updated the City's Budget and Reserve policies.

MAJOR INITIATIVES 2008-09

Fulfill 2008-09 Strategic Initiatives:

- **Balanced Budget:** Achieve a balanced budget by FY 2009-10 with a process that will sustain a balanced budget.
- **Sustainable Development:** Create a more sustainable economy through the reduction of the community's consumption of energy; a sustainable natural environment; the occupancy of commercial and housing structures; and the enforcement of the City's codes.
- **Public Safety:** To create a more holistic approach to long-term violence prevention and increase the effectiveness and efficiency of Police Department operations.
- **Infrastructure Maintenance:** Create a complete and fully-funded program of infrastructure maintenance.
- **Retaining Exceptional Staff:** Create individual and team excellence.
- **Civic Engagement:** Improve citizens' opportunities to influence and learn of City-sponsored activities.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-1111		City Council Division Summary		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	0	0	0	0
Total Revenues	0	0	0	0
<hr/>				
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	88,624	78,823	83,765	84,944
Operational Charges	31,280	24,000	15,360	25,580
Capital Expenditures	0	0	0	0
Total Expenditures	119,904	102,823	99,125	110,524
Net Appropriations	-119,904	-102,823	-99,125	-110,524
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Authorized Positions:				
City Council Member	5.00	5.00	5.00	5.00

CITY OF PORT HUENEME
2008-09 BUDGET

City Manager Division
General Fund

MISSION

The Mission of the City Manager is to provide the highest level of services to the residents and businesses, based on Council direction and funding, and to provide direction and resources to staff to complete the Council's approved policies and funded programs.

The Mission of the City Attorney, the activities of which are included in this Division, is to provide general legal advice and assistance to the City Council, City Manager, Staff, Commissions, and Boards; and to represent the City in legal actions, and provide opinions when necessary.

PRIMARY ACTIVITIES

The City Manager is the administrative head of the City Government under the direction and control of the City Council, and is responsible for the efficient administration of City affairs.

Serves as the Executive Director of the Redevelopment Agency, the Port Hueneme Housing Authority, the Surplus Property Authority, and the Port Hueneme Water Agency.

Prepares and submits to the City Council the City budget, and administers the budget after its adoption.

Prepares administrative rules and regulations necessary for the general conduct of the administrative offices and all departments of the City.

Appoints competent, qualified officers and department heads subject to Council approval.

Responsible for public relations and the dissemination of information to the citizens of the City.

The City Attorney provides legal advice to the City Council, the City Manager, and City Staff to eliminate or reduce liability, casualty, and tort claims against the City, prosecutes Municipal Code violations, and is General Counsel of the Redevelopment Agency, the Port Hueneme Housing Authority, the Surplus Property Authority, and the Port Hueneme Water Agency.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Provided administrative oversight for the projects and programs found in the Major Accomplishments sections in each Division Budget.
- Monthly reporting to Council of Departments' Strategic Plan progress.
- Implemented E-News, the City's electronic newsletter to keep residents informed and involved.
- Under direction from the City Council, initiated the process to place a Sales Tax measure on the 2008 election ballot.
- Reduced personnel-related legal fees by approximately 50%

MAJOR INITIATIVES 2008-09

- Complete the projects identified in the 2008-09 Strategic Goals and Initiatives.
- Explore the feasibility of amending and expanding the Central Community Redevelopment Project Area.
- Complete the process of putting a Sales Tax measure on the 2008 election ballot.
- Transition Administration Staff following the retirement of the Administrative Services Coordinator/ Deputy City Clerk.

CITY OF PORT HUENEME
2008-09 BUDGET

Human Resources/ City Clerk Division
General Fund

MISSION

The Mission of Human Resources is to provide overall guidance and assistance to the organization on all personnel issues, risk management, and employee benefits; ensure compliance with all applicable personnel rules and regulations; and coordinate citywide training programs.

The Mission of the City Clerk is to provide exceptional service to the City Council, City Departments, and the public by assuring vital records are easily accessible and disseminated with efficient and effective technology; ensure that public records are made available to the public in a timely manner; ensure that elections are properly conducted; and ensure that all mandatory filings are completed.

PRIMARY ACTIVITIES

Primary activities of the Human Resources Office include: Employee recruitment and training; benefits coordination; risk management; workers compensation; personnel investigations; updating of personnel rules and regulations; and labor relations.

Primary activities of the City Clerk's Office include: Preparation and publication of City Council, Redevelopment Agency, Housing Authority, and Surplus Property Authority agendas and minutes; handling records requests, claims against the City, and bid openings; and acts as the City's election officer; conducts City Council elections, and other special elections when necessary; acts as the City's filing officer for elections and Economic Interest forms; coordinates the timely submission of required filings.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Successful conversion of Contracts, Minutes and Resolutions indexes into electronic databases.
- Create risk management feedback system that allows Departments to correct their activities and adjust their programs to eliminate future liability and casualty claims.
- Overhauled Employee Recognition Program.
- Conducted Wellness activities for better health of City staff.
- Implemented additional benefit options for employees: I-Bonds and Mutual of Omaha life insurance.
- Joined Leibert Cassidy Whitmore training consortium, providing supervisory training on various personnel-related topics.
- Significantly reduced legal costs due to personnel disciplinary investigations and proceedings.
- Managed the implementation of the HTE Work Order module.

MAJOR INITIATIVES 2008-09

- Implement CJPIA's new LossCAP risk management program.
- Develop and implement an "Employee Academy" to provide regularly scheduled and mandatory core training program for all staff.
- Continue to provide job-specific training for staff and effective management training for supervisors to avoid costly personnel actions and investigations.
- Implement HTE KA applicant tracking, allowing job applicants to apply online and eliminate duplicate data entry.
- Research and implement an Agenda Management software program.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-1264		Risk Management Division Summary		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	0	0	0	0
Total Revenues	0	0	0	0

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	1,399,985	1,043,100	954,127	1,204,895
Capital Expenditures	0	0	0	0
Total Expenditures	1,399,985	1,043,100	954,127	1,204,895
Net Appropriations	-1,399,985	-1,043,100	-954,127	-1,204,895

Authorized Positions:

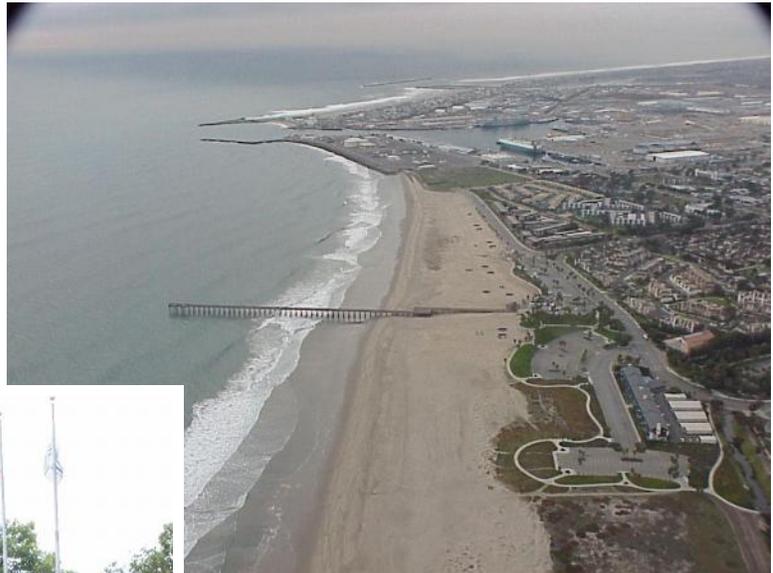
None

Purpose of Account:

Risk Management integrates recognition of risk, risk assessment, developing strategies to manage it, and mitigation of risk using managerial resources. The Risk Management account includes Environment, General Liability, Property, Workers Compensation and miscellaneous insurances.

General Government

General Fund



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City of Port Hueneme - FY 2008-09 Budget

General Fund 001-1903	General Government Account Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	14,694,108	14,335,065	14,420,020	14,832,868
Total Revenues	14,694,108	14,335,065	14,420,020	14,832,868

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	135,183	188,800	187,290	179,018
Operational Charges	324,602	554,550	526,050	531,607
Capital Expenditures	282,708	76,630	80,239	35,000
Debt Service	119,170	133,900	133,900	133,900
Other/ Transfers	503,503	475,700	479,700	476,000
Total Expenditures	1,365,166	1,429,580	1,407,179	1,355,525
Net Appropriations	13,328,942	12,905,485	13,012,841	13,477,343

Authorized Positions:				
IS/ Technology Manager	1.00	1.00	1.00	1.00
Facilities Maintenance Tech	0.20	0.20	0.20	0.20
Total	1.20	1.20	1.20	1.20

Purpose of Account:

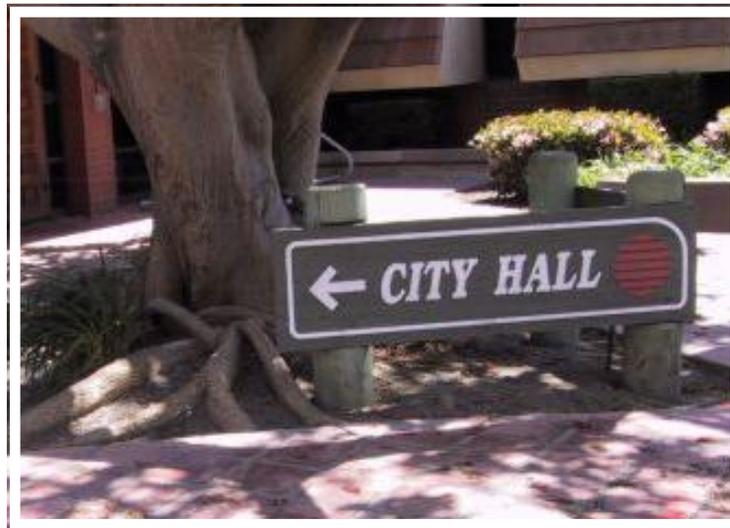
The purpose of the General Government division is to consolidate expenditures made and services used by the whole organization, such as information services, telephone, and dues for state and regional organizations.

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Finance Department

General Fund

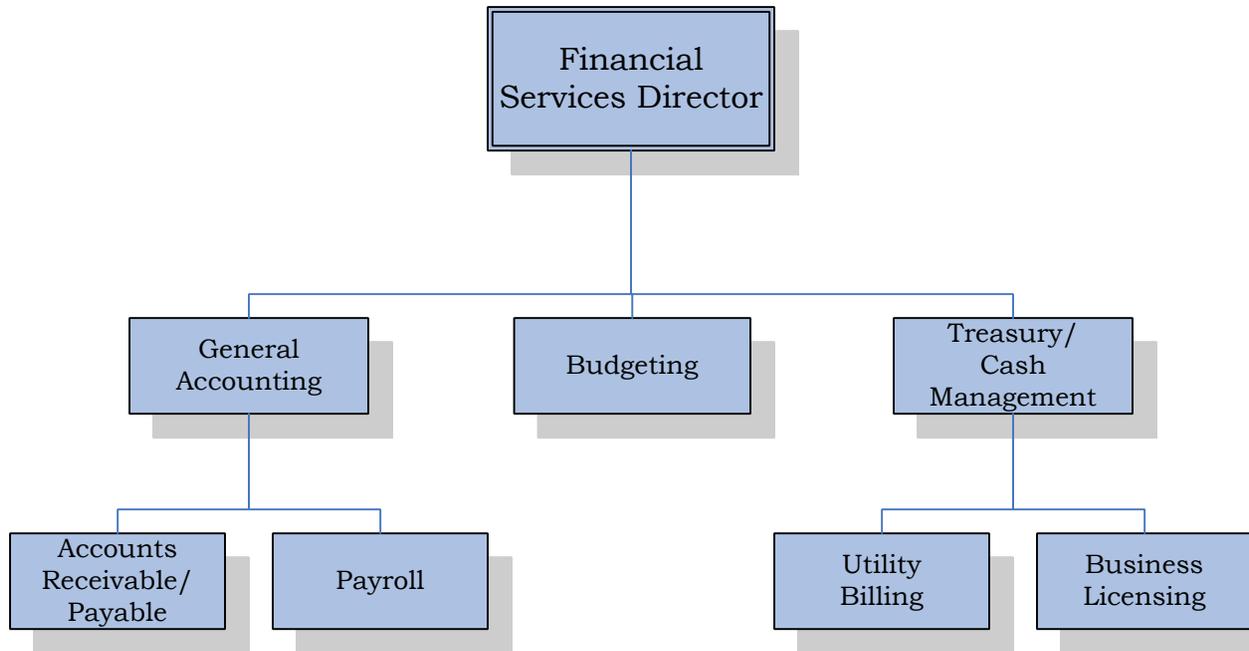


The Mission of the Finance Department, as both an internal and external support and service unit of the City of Port Hueneme, is to provide financial management and reporting, budgeting, accounting, payroll, utility billing, business tax collections, mail processing and cash management to the citizens of Port Hueneme, elected officials, fellow employees, business community, and the City's numerous vendors.

"The Friendly City By The Sea"

City of Port Hueneme

Finance



Organization Chart

CITY OF PORT HUENEME
2008-09 BUDGET

Finance Department
General Fund

MISSION

The Finance Department, as both an internal and external support and service unit of the City of Port Hueneme, provides financial management and reporting, budgeting, accounting, payroll, utility billing, business tax collections, mail processing and cash management to the citizens of Port Hueneme, elected officials, fellow employees, business community, and the City's numerous vendors.

PRIMARY ACTIVITIES

Services provided by the Finance Department include maintaining reliable accounting records, payment of approved warrants and payroll, purchasing, management of mail room, financial statement reporting, preparation of the budget, prudent fiscal planning and debt administration. Internal controls are established and maintained to ensure that the assets of the City are protected from loss, theft, misuse, and to ensure that adequate accounting data allows for the preparation of financial statements in conformity with generally accepted accounting principles. Financial reports are used as a tool to measure the results of operations for a variety of purposes, both internal and external.

The cash management function is responsible for the prudent investment of surplus funds. The City's Investment Policy directs the investment of City monies with the following priorities established: 1) safety of invested funds, 2) compliance with all laws governing investments of monies, 3) liquidity to meet cash flow needs, and 4) attain a market average rate of return consistent with the objectives of safety and liquidity. The Investment Policy is reviewed annually, and is submitted to the City Council for approval. The Finance Department also administers the business license, transient occupancy tax and utility billing programs.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Implemented the new citywide computer system's Accounts Receivable and Utility Billing modules.
- Utilized in-house staff for updating the City's Cost Allocation Plan for FY 2007-08, preparing the State Mandated Local Claims forms and conducting the latest Water Rate study, which improved our control over these functions and saved consultant costs.
- Continually updated the five year financial forecast to evaluate each fiscal related issue and respective impact on the City's budget.
- Submitted FY 2007-08 Budget and received Excellence in Operating Budgeting award from the California Society of Municipal Financial Officers.
- Received unqualified opinions on all City entity audits for FY 2006-07.
- Continued to post on the City's website electronic versions of the City's financial statements and budgets to minimize paper usage.
- Updated the City's Reserve, Budgeting and Investment policies.
- Assisted City departments with rate and fee studies resulting in approximately \$132,900 in additional annual revenues.
- Reviewed and selected a new auditor to perform all City entity audits.
- Reviewed and raised Business License processing fees to recoup approximately \$55,900 in costs.
- Reviewed and measured the benefits of outsourcing the billing and mailing of utility bills and subsequently implemented this change to outsourcing.

MAJOR INITIATIVES 2008-09

- Prepare annual financial statements and submit for the Comprehensive Annual Financial Report (CAFR) Award.
- Submit FY 2008-09 Budget to the California Municipal Society of Finance Officers and the Government Financial Officer's Association.
- Update the City's Cost Allocation Plan and the City's Reserve, Budgeting and Investment policies.
- Receive unqualified opinions for all City entity audits.
- Consolidate all fee increases into a Master Fee Schedule and index to the Consumer Price Index.
- Increase the number of City Business Licenses issued by 10%
- Assist utilities with Utility rate studies.
- Implement Click-to-Gov and lock box system to allow City customers an additional option to pay charges and to streamline billing operations.
- Assist departments with Work Orders implementation.



City of Port Hueneme - FY 2008-09 Budget

General Fund	Finance Department Department Overview			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	0	0	0	0
Total Revenues	0	0	0	0
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	1,007,888	1,056,174	1,053,905	1,121,480
Operational Charges	53,660	51,300	51,415	61,630
Capital Expenditures	6,064	0	0	0
Total Expenditures	1,067,612	1,107,474	1,105,320	1,183,110
Net Appropriations	-1,067,612	-1,107,474	-1,105,320	-1,183,110
Authorized Positions:				
Financial Services Director	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00
Supervising Accountant	0.00	1.00	1.00	1.00
Senior Accountant	1.00	0.00	0.00	0.00
Accountant	0.95	0.95	0.95	0.95
Financial Analyst	1.00	1.00	1.00	1.00
Financial Services Specialist	1.00	1.00	1.00	1.00
Fiscal Assistant	3.00	3.00	3.00	3.00
Fiscal Aide PT - (1)	0.50	0.50	0.50	0.50
Total	9.45	9.45	9.45	9.45



City of Port Hueneme - FY 2008-09 Budget

Fund 511	Certificates of Participation Account Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Fiscal Agent Interest	24,347	20,000	15,900	20,000
Fund Interest	-31	0	100	0
Transfer In - General Fund	472,413	475,700	479,700	476,000
Total Revenues	496,729	495,700	495,700	496,000

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Debt Service	494,392	495,700	495,700	496,000
Total Expenditures	494,392	495,700	495,700	496,000

Net Appropriations	2,337	0	0	0
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Authorized Positions:
None

Purpose of Account:

On July 3, 1992, the City issued \$5,605,000 in Certificates of Participation (COP). The proceeds of the sale of the COP, together with other available monies, were used to provide for the funding of a security deposit with respect to a portion of certain base rental payments to be made by the City under and pursuant to a sublease.



City of Port Hueneme - FY 2008-09 Budget

Fund 512	Pension Obligation Bonds Account Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Bond Proceeds	10,404,400	0	0	0
Fund Interest	0	0	0	0
Transfer In - General Fund	0	540,254	541,856	559,500
Total Revenues	10,404,400	540,254	541,856	559,500

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Debt Service	0	540,254	541,856	559,500
Transfer Out	10,404,400	0	0	0
Total Expenditures	10,404,400	540,254	541,856	559,500

Net Appropriations	0	0	0	0
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Authorized Positions:
None

Purpose of Account:

On April 17, 2007, the City issued \$10,679,956 in Pension Obligation Bonds (POB). The proceeds of the sale, together with available monies, were used for the funding of the City's Unfunded Liability, which is the gap between the amount of available funds and necessary funds to pay City pension benefits earned by eligible current and former City employees.

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Community Development

General Fund

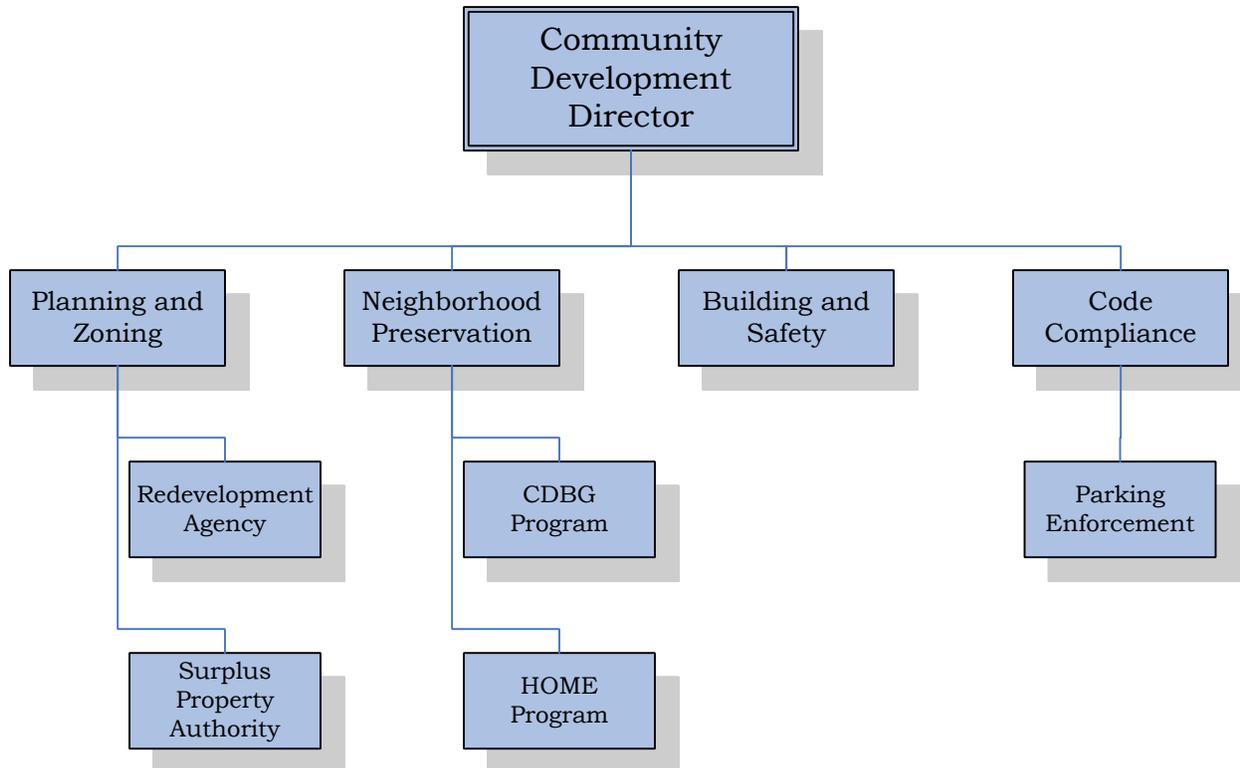


The Mission of the Community Development Department is to provide efficient service and support in a fair and responsive manner and to plan, coordinate, and implement various enforcement, regulatory, environmental, housing, building, and land use policies, laws, and programs while seeking to promote the public interest, economic vitality, health, safety, education, positive image, and general welfare for the City and its residents.

“The Friendly City By The Sea”

City of Port Hueneme

Community Development



Organization Chart



City of Port Hueneme - FY 2008-09 Budget

General Fund	Community Development Department Department Overview			
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Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	696,998	500,100	534,100	530,400
Total Revenues	696,998	500,100	534,100	530,400

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	717,206	746,159	728,647	753,922
Operational Charges	118,430	145,750	142,650	152,050
Capital Expenditures	0	0	0	0
Total Expenditures	835,636	891,909	871,297	905,972

Net Appropriations	-138,638	-391,809	-337,197	-375,572
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Authorized Positions:				
Comm Dev Director	1.00	1.00	1.00	1.00
Comm Dev Specialist	0.00	0.50	0.50	0.50
Comm Dev Technician	1.00	1.00	1.00	1.00
Building Official	0.85	0.75	0.75	0.75
Building Inspector - PT (1)	0.25	0.25	0.25	0.25
Code Compliance Manager	1.00	1.00	1.00	1.00
Code Compliance Officer	1.00	1.00	1.00	1.00
Parking Officer - PT (2)	1.00	1.00	1.00	1.00
	6.10	6.50	6.50	6.50

CITY OF PORT HUENEME
2008-09 BUDGET

Administration/Planning & Zoning Divisions
General Fund

MISSION

It is the Mission of the Administration and Planning & Zoning Divisions to provide general oversight, internal controls, and administration of the Department; to manage the City's physical development including environmental, land use, design review, redevelopment, and property management functions; to help ensure compliance with various Federal, State and local regulations; and to coordinate its activities with other City Departments.

PRIMARY ACTIVITIES

- Provides oversight of Department budget, strategies, and projects.
- Manages Department's customer service and City Hall reception and community-related information.
- Manages the City's Planning and Zoning function including the General Plan, Zoning Ordinance, Subdivision Regulations, Local Coastal Program, and CEQA.
- Manages the City's Redevelopment Agency encompassing three Project Areas (Central Community, Hueneme and NCEL) to alleviate both physical and economic blight.
- Manages the City's Surplus Property Authority including property management for the Hueneme Aquacultural Business Park.
- Manages various City franchises.
- Manages statistical data and economic development functions as well as special projects.
- Acts as liaison to many outside agencies and organizations maintaining positive public relations including the oversight of over 50 commercial, industrial and residential Planned Unit Developments and over 30 homeowners associations.
- Acts as ex-officio member to the Port Hueneme Chamber of Commerce.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Development Permit issued for Calleguas Outfall/Pipeline at Hueneme Beach Park valued at over \$30 million including payment to City of \$132,000, plus value to be determined later for permanent easement, and repair of Beach Parking Lot "A" valued at over \$100,000.
- Development permit issued for Seaview Colony Homes involving the demolition of 15 apartment units and replacement with 16 homes valued at over \$8 million.
- Miscellaneous permits issued including CUP for Antonio's Mexican Food and Pho Saigon Restaurant liquor license.
- Resolution 3509 adopted to continue support and participation for the Point Mugu Regional Airport Authority.
- Entitlements issued for the Yara Tank Farm's fifth liquid fertilizer tank at Port valued at \$2 million.
- 12-month extension issued for development permit, boundary change, and CEQA clearance for 4 new homes located at 557 Joyce Drive valued at over \$2 million.
- City response to Ten Year Strategy to end Homelessness in Ventura County accomplished.
- Ordinance 681 adopted that amends the City's application submittal package to include market analysis for certain development projects.
- Tract Map and Development permit issued for the 211-221 East Scott Street homes valued at over \$ 2.5 million.
- Resolution processed to increase City's parking penalties and vehicle release fees.
- Resolution processed to increase Planning, Building & Safety, and Public Works fees.
- Ordinance 684 adopted to establish State Video Franchise fees, penalties, and other related matters.

MAJOR INITIATIVES 2008-09

- Evaluate design and development proposal and issue entitlements for relocating Rite-Aid and renovating Oliveira Plaza Shopping Center valued at over \$2 million.
- Commence renewal of Oxnard Harbor District Revenue Sharing Agreements with City (prior to October 2008).
- Conduct public outreach meeting on draft, conclude final document, and adopt the 2006-2014 City Housing Element Update.
- Participate in staff focus team for City 2008-09 tax initiative.
- Commence design review and entitlements for Victoria Marketplace (neighborhood serving shopping center).
- Process assignment of Pier and Bait Snack Shop Franchise.
- Lead the Local Update of Census Address Program (LUCA) Updates for the 2010 Census effort.

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CITY OF PORT HUENEME
2008-09 BUDGET

Building & Safety Division
General Fund

MISSION

It is the Mission of the Building & Safety Division to provide minimum standards to safeguard life, limb, health, economy, property, and welfare by regulating and controlling the design, construction, quality of materials, occupancy, location, relocation, and maintenance of all buildings and structures and certain equipment within the City.

PRIMARY ACTIVITIES

- Enforces the California Building Code, California Electrical Code, California Plumbing Code, California Mechanical Code, California Energy Code, California Disabled Access Code, Uniform Code for the Abatement of Dangerous Buildings, Uniform Housing Code, and Uniform Administrative Code.
- Provides and maintains residential, commercial, and industrial building records.
- Provides plan check, inspection, and permit issuance services for building, plumbing, electrical, and mechanical construction including issuance of certificates of occupancy, stop work orders, occupancy violations, and reports of building records.
- Provides consultation to homeowners, contractors, property managers, leasing/realty agents etc. on the requirements for plan submittal, construction and inspection procedures and historical code advice.
- Manages Board of Building Code Appeals
- Manages City's California Code Check contract
- Provides services relative to keeping a permanent account of all fees and other funds collected and received under the City's Building Regulations and permit files with the location of the building or premises to which they relate.
- Manages enforcement of the California Fire

Code with the Ventura County Fire Prevention District.

- Seek out and participate in continuing education updates for the California Codes as well as education in materials science, safety, customer service as well as counter staff participation.
- Provide CAD drafting, estimating, and construction management services for the Neighborhood Preservation Division's RRLP and revitalization programs.

MAJOR ACCOMPLISHMENTS IN 2007-08

- 28 of 64 homes completed at Beach House plus four model units and pool house completed at the Hideaway at Beach House that is approved for a total of 86 townhome units.
- Construction commenced for Jack-In-The-Box restaurant located at 814 North Ventura Road.
- Resolution 3852 adopted ratifying Ventura County Fire Protection District's Ordinance No. 26 to be effective within the City.
- Ordinance 680 adopted establishing the 2007 Editions of the California Building Standards Code for the City.
- A "Build-It-Smart" education and resource program was established to encourage residents to make building projects energy efficient and ecologically responsible.

MAJOR INITIATIVES 2008-09

- Conclude plan check and commence construction of 557 Joyce Drive (4 Homes).
- Continuously update database and implement/go-live with HTE's Building Permit Application.
- Commence plan check and construction for the relocated Rite-Aid and renovation of Oliveira Plaza Shopping Center.
- Commence plan check and begin construction of the five proposed homes located at 211-221 East Scott Street.
- Plan check and inspect major renovation

MAJOR INITIATIVES 2008-09 (continued)

work at Anacapa Condominiums and Surfside III and IV to address deferred maintenance including termite damage, repair/replacement of water and sewer piping, exit balconies and stairwells, elevators, and other miscellaneous work.

- Plan check and inspect construction of 3 million gallon tank for liquid fertilizer at the Port for Yara International.
- Evaluate design and development proposal and issue entitlements for relocating Rite-Aid and renovating Oliveira Plaza Shopping Center valued at over \$2 million.

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City of Port Hueneme - FY 2008-09 Budget

General Fund 001-5123		Building & Safety		
		Division Summary		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	351,391	129,100	155,100	132,000
Total Revenues	351,391	129,100	155,100	132,000
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	167,367	158,443	158,668	165,524
Operational Charges	18,053	19,450	18,850	18,450
Capital Expenditures				
Total Expenditures	185,420	177,893	177,518	183,974
Net Appropriations	165,971	-48,793	-22,418	-51,974
Authorized Positions:				
Building Official	0.85	0.75	0.75	0.75
Building Inspector - PT (1)	0.25	0.25	0.25	0.25
Com. Dev. Technician	0.50	0.50	0.50	0.50
Total	1.60	1.50	1.50	1.50

CITY OF PORT HUENEME
2008-09 BUDGET

Code Compliance/ Parking Enforcement Divisions
General Fund

MISSION

It is the Mission of the Code Compliance and Parking Enforcement Divisions to protect the public health, safety, and welfare through a continuous, proactive, systematic, and cooperative approach to educate and obtain compliance with City statutes, regulations, and conditions while respecting property rights and confidentiality and where cooperative efforts fail, to seek compliance through all lawful means along with recovery of enforcement costs.

PRIMARY ACTIVITIES

- Provides Municipal Code Enforcement including business license, parking/traffic, property maintenance, zoning, graffiti, noise control, and Housing Code violations.
- Manages the City's Parking Enforcement Program for permit parking, street sweeping, and vehicle code violations.
- Manages the City's Animal Control Contract
- Manages the City's Administrative Citation and cost recovery programs.
- Manages City's Public Nuisance Abatement Program.
- Manages City's Hearing Officer contract.
- Manages City's ticket processing and collection agency contract.
- Assists with inspections related to the City's Home Maintenance Incentive Rebate Program
- Assists with inspections as requested by Building Official.
- Maintains enforcement procedures, case documentation, and provides statistics including citations, notices of violations, bail schedule, cost recovery, inspection/entry warrants, and unauthorized occupancy/construction.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Continued the Crime Free Multi-Housing Program for rental units (over 154 apartments certified as crime free by mid 2008).
- Continued mitigation of several significant residential hoarding occupancies in the City.
- Went live with HTE for Code Enforcement Module.
- Began enforcement for removing temporary outdoor lighting (holiday lights).
- Outreach, education, and enforcement of allowable outdoor advertising.

MAJOR INITIATIVES 2008-09

- Certify additional rental properties under the Crime Free Multi-Housing Program.
- Establish enforcement program for utility delinquencies through the Uniform Housing Code.
- Implement enhanced system for Business License delinquencies.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-5124		Code Enforcement Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
General Fund	0	0	0	0	
Total Revenues	0	0	0	0	
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
Salaries & Benefits	184,050	195,986	188,160	201,226	
Operational Charges	48,566	67,450	65,600	72,550	
Capital Expenditures			0	0	
Total Expenditures	232,616	263,436	253,760	273,776	
Net Appropriations	-232,616	-263,436	-253,760	-273,776	
Authorized Positions:					
Code Compliance Manager	0.75	0.75	0.75	0.75	
Code Compliance Officer	1.00	1.00	1.00	1.00	
Total	1.75	1.75	1.75	1.75	



■ ■ ■ City of Port Hueneme - FY 2008-09 Budget ■ ■ ■

General Fund 001-5125		Parking Enforcement Division Summary		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	328,767	315,000	323,000	329,000
Total Revenues	328,767	315,000	323,000	329,000

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	88,437	100,108	89,961	80,582
Operational Charges	46,560	48,450	47,200	48,300
Capital Expenditures				
Total Expenditures	134,997	148,558	137,161	128,882
Net Appropriations	193,770	166,442	185,839	200,118

Authorized Positions:				
Code Compliance Manager	0.25	0.25	0.25	0.25
Parking Officer - PT (2)	1.00	1.00	1.00	1.00
Total	1.25	1.25	1.25	1.25

CITY OF PORT HUENEME
2008-09 BUDGET

Neighborhood Preservation

MISSION

It is the Mission of the Neighborhood Preservation Division to arrest neighborhood decline by removing blighting influences and fostering housing conservation within designated areas of the City of Port Hueneme and promoting neighborhood stabilization citywide through homeownership and quality affordable rental housing, principally for the benefit of low and moderate-income persons.

PRIMARY ACTIVITIES

- Manages Residential Rehabilitation Loan Program to provide loans for eradicating substandard housing conditions.
- Manages the Home Maintenance Incentive Rebate Program to provide grants for eradicating substandard housing conditions.
- Manages the Home Buyer Assistance Program to stabilize neighborhoods through homeownership.
- Manages the Homeownership Individual Development Account Program to foster asset accumulation for low-income City residents/workers to participate in the Home Buyer Assistance Program.
- Manages the CDBG Program to eradicate slums and blight and undertake projects that benefit low and moderate-income persons.
- Manages various grants including the HOME Program to promote housing affordability for low income households.
- Assists with staffing the City's Redevelopment Agency.
- Manages City/ Agency/ CDBG affordable housing (22 units).
- Assists City Attorney in managing Contract Planner for potential project conflicts of Director.
- Maintains the parcel information in the City's land database that serves as the basis for all HTE applications.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Obtained over \$282,000 in federal HOME Grant Funds to help support the Home Buyer Assistance Program.
- Obtained \$14,032 in federal American Dream Down payment Initiative Funding (ADDI) in support of Homebuyer Program
- Obtained \$400,000 in State funding under the CalHome Program in support of the Home Buyer Assistance Program.
- Under the Home Buyer Assistance Program, assisted low and moderate income first time buyers with the acquisition of homes. The City and RDA provided financing from a combination of redevelopment funds, federal HOME funds, and local funds. These home purchases were also leveraged with deferred payment financing from the California Housing Finance Agency.
- Completed an exterior painting project at 781-785 Jane Drive valued at \$5,850.
- Funded 1 Residential Rehabilitation Loan Program loan with a construction value of approximately \$49,000.
- Disbursed small grants under the Home Maintenance Incentive Rebate Program resulting in the improvement of residential units located within designated target neighborhoods.
- One low income IDA participant purchased a home using a combination of the participant's IDA savings, City matching funds, and a Home Buyer Assistance Program loan. Remaining IDA participants have either been disqualified or are not expected to follow through with home purchases within the 3-year window following achievement of their savings goals.
- Under a contract with Oasis Technology, the database system for tracking performance of the Home Buyer Assistance Program was expanded and upgraded and a new database system was created for importing Assessor data into

MAJOR ACCOMPLISHMENTS IN 2007-08

the City's land database, enhancing the file with local data, and exporting the combined information in annual updates to HTE.

- Negotiated blanket contract for landscape maintenance at City and RDA owned affordable housing units.
 - Adopted rental policy revisions for City-owned affordable housing.
 - Completed 5-year update of the survey and Site and Structural Conditions in the NSA and Bolker Park Single Family Homes.
 - Prepared a FY2008-09 CDBG Program budget in accordance with HUD Citizens Participation Guidelines including an Annual Plan and environmental clearances.
 - Administered FY2007-08 CDBG Program allocations including the preparation of contracts, quarterly status reports, drawdown reports, and the Consolidated Annual Performance and Evaluation Report (CAPER) for FY2006-07.
 - Reprogrammed CDBG funds to the Mar Vista Plumbing Project in accordance with HUD Citizens Participation Guidelines.
 - In coordination with the County of Ventura under the Urban County Entitlement Program, updated and expanded the 2005 Consolidated Plan from a 3-year strategy to a 5-year strategy. As a result of this action, the next Consolidated Plan (due in two years) will have the advantage of putting the Urban County on the same cycle as most of the larger cities in the County and new Housing Elements and housing goals will be available for inclusion in the next Consolidated Plan.
- Manage CDBG Program including the preparation of the FY2008-09 Annual Plan and environmental documents, the Consolidated Annual Performance and Evaluation Report (CAPER) for FY2007-08, and the administration of subrecipient projects in 2008-2009.
 - Prepare RFP for a relocation consultant and commence Mar Vista Plumbing Project.
 - For the benefit of participants in the Homeownership Individual Development Account (IDA) Program, identify and negotiate with another FHLB member institution for IDEA and WISH funding.
 - Solicit a new group of participants for the IDA Program.

MAJOR INITIATIVES 2008-09

- Continue annual task of updating and maintaining parcel information in the prescribed County format to ensure accuracy for Assessment Districts and all HTE applications.
- Administer City contract with programmers to design a new application to replace an obsolete database system for tracking activity in the Residential Rehabilitation Loan Program.



City of Port Hueneme - FY 2008-09 Budget

Neighborhood 128-5102 Preservation Fund	Neighborhood Preservation Account Summary
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Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Housing In-Lieu Fees	0	218,700	96,320	68,350
Miscellaneous Interest	44,816	60,000	0	60,000
Fund Interest	48,949	55,000	50,000	55,000
CC Project Revenue	69,085			
Miscellaneous Revenues	0	500	675	500
Loan Payoff Revenue	68,160	60,000	10,000	60,000
CDBG Grant Revenue	4,269	0	3,608	0
Total Revenues	235,279	394,200	160,603	243,850

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Salaries & Benefits	163,414	62,676	61,786	65,665
Operational Charges	173,349	362,700	106,650	276,700
Cost Allocation	85,500	59,400	59,400	62,400
Capital Expenditures	0	0	0	0
Total Expenditures	422,263	484,776	227,836	404,765

Net Appropriations	-186,984	-90,576	-67,233	-160,915
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Authorized Positions:				
Building Official	0.15	0.05	0.05	0.05
Comm Dev Programs Manager	0.50	0.20	0.20	0.20
Comm Dev Specialist	0.00	0.25	0.25	0.25
Total	0.65	0.50	0.50	0.50



City of Port Hueneme - FY 2008-09 Budget

CDBG 254-5300

CDBG
Department Overview

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Jane Drive Rental Income	5,728	6,000	10,000	10,000
Fund Interest	9,460	5,000	4,000	2,000
CDBG Entitlement	291,037	310,018	241,218	178,073
CDBG Program Income	88,820	154,882	25,977	179,807
Total Revenues	395,045	475,900	281,195	369,880

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	256,893	470,929	167,923	367,880
Capital Expenditures	0	0	0	0
Total Expenditures	256,893	470,929	167,923	367,880

Net Appropriations	138,152	4,971	113,272	2,000
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Authorized Positions:
None

Purpose of Account:
The Community Development Block Grant is a Federal grant to promote community Development (housing, community, facilities, and economic opportunity) for low and moderate income residents.



■ ■ ■ City of Port Hueneme - FY 2008-09 Budget ■ ■ ■

HOME Program 264-5200	Homebuyer Program Account Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Homebuyer Program Revenue	764,792	343,134	206,560	19,126
Miscellaneous Revenue	0	0	75	0
Total Revenues	764,792	343,134	206,635	19,126

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	764,792	343,134	206,560	19,126
Capital Expenditures	0	0	0	0
Total Expenditures	764,792	343,134	206,560	19,126

Net Appropriations	0	0	75	0
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Authorized Positions:
None

Purpose of Account:
The HOME Program is a Federal grant to promote affordable housing for low and moderate income individuals and families.

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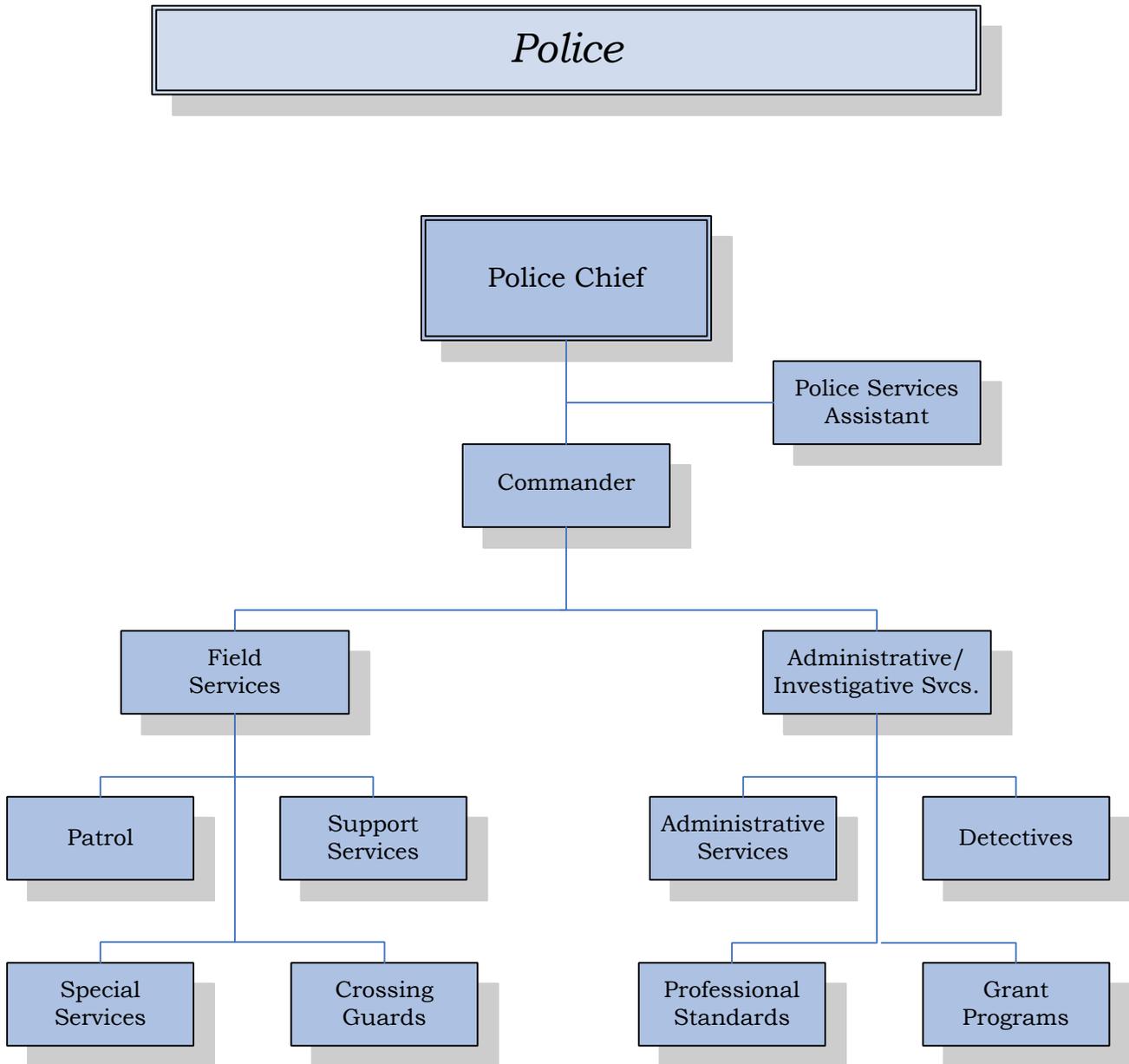
Police Department
General Fund



The Mission of the Port Hueneme Police Department is to provide dedicated police service at the highest level to all persons within our community, utilizing fairness, equality, justice, and honor.

"The Friendly City By The Sea"

City of Port H u e n e m e



Organization Chart



City of Port Hueneme - FY 2008-09 Budget

General Fund	Police Department Department Overview			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	29,003	36,719	21,030	85,500
Total Revenues	29,003	36,719	21,030	85,500

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	4,909,030	5,457,051	5,400,500	5,671,750
Operational Charges	185,720	186,177	175,933	198,480
Capital Expenditures	78,624	32,400	27,000	99,000
Total Expenditures	5,173,374	5,675,628	5,603,433	5,969,230
Net Appropriations	-5,144,371	-5,638,909	-5,582,403	-5,883,730

Authorized Positions:

Police Chief	1.00	1.00	1.00	1.00
Police Commander	2.00	1.50	1.50	1.00
Police Services Assistant	1.00	1.00	1.00	1.00
Police Sergeant	5.00	5.00	5.00	5.00
Senior Police Officer	5.00	5.00	5.00	5.00
Police Officer/Detective	13.00	12.00	12.00	12.00
Senior Police Comm Officer	1.00	1.00	1.00	1.00
Police Comm Officer	3.00	3.00	3.00	3.00
Police Comm Officer PT - (2)	1.00	1.00	1.00	1.00
Police Support Svcs Officer	1.00	1.00	1.00	1.00
Police Supp Svcs Officer PT - (1)	0.50	0.50	0.50	0.50
Police Records Technician	1.00	1.00	1.00	1.00
Crossing Guard PT - (6)	2.50	2.50	2.50	2.50
Total	37.00	35.50	35.50	35.00

CITY OF PORT HUENEME
2008-09 BUDGET

Police Administration Division
General Fund

MISSION

It is the Mission of the Police Administration division to achieve a safe and secure environment in which to live and prosper together, in a partnership with our community and through the effective use of available resources.

PRIMARY ACTIVITIES

- Plans, coordinates, supervises and evaluates police department operations; reviews department performance and effectiveness; formulates programs or policies to alleviate deficiencies.
- Develops departmental policies and procedures for the smooth and orderly implementation of the goals and directives of the City Council and/or City Manager.
- Ensures that laws and ordinances are enforced and that public peace and safety is maintained.
- Provides overall leadership and direction of the Department through the development and implementation of department and division policy.

MAJOR ACCOMPLISHMENTS IN 2007-08

- The overall Part 1 crime rate for the City of Port Hueneme was reduced by 15% from last year. This surpassed all of our expectations and no other city in Ventura County enjoyed a double-digit reduction in crime.
- Expanded our Volunteers In Policing (VIP) Program to include additional duties to benefit the Police Department through the increased availability in manpower; the public, through the increased availability of services; the City, through manpower cost savings and better use of sworn personnel; and the Volunteers, through increased experience and future growth in areas of interest.

- Two of our Sergeants completed the POST Supervisory Leadership Institute. This is an intensive eight-month program that exposes Sergeants to contemporary types of supervisory issues that confront Police Departments today. This training elevates the knowledge of the employee, the Department, and benefits the community.
- Through our request, the California Highway Patrol assists our City with random checks of weight limitations on trucks that go into and out of the harbor area while using our City streets.
- We participated in a "Tip-A-Cop" fundraiser benefiting the Law Enforcement Torch Run and Ventura County Special Olympics.
- We have continued ongoing Critical Incident Training (CIT) for our Officers and Dispatchers. This is training for handling incidents that our Officers may face involving individuals with mental health issues.
- Community Emergency Response Training (CERT) was held in our City for the first time ever. The Police Department and Ventura County Fire Station 53 (Port Hueneme) presented the classes in our Council Chambers. The CERT classes are taught by emergency service professionals to educate and prepare residents for assisting emergency personnel during natural disasters, terrorist attacks, haz-mat situations and other emergencies.
- Department Procedural Manual update was completed.
- Incident Command System training was presented to the Police Department and additional City personnel.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Our Police Department hosted our 7th annual National Night Out Event at the community center. This nationwide event represents the collaborative efforts of the Police Department and our community to work together to make our City safe.
- In November 2007, the Police Department participated in a port security exercise that was aimed at increasing the interagency coordination, cooperation, and communication when responding to a maritime-based terrorism threat or incident within the harbor area.
- On two different occasions during the year, we were requested by different community organizations to have some of our Spanish-speaking Officers participate in discussions with the Spanish-speaking parents of some of our youth regarding gangs and drugs.

MAJOR INITIATIVES 2008-09

- Establish a state-of-the-art EOC and squad room in the area that formally housed the weight room.
- With a 15% reduction in Part I crimes during 2007, further reduce crime by an additional 2% during the coming year.
- Increase number of gang affiliation prevention and intervention programs available to community youth.
- To enhance community safety, continue to maintain a variety of external contacts, such as with local, county, state, and federal law enforcement agencies, and community organizations.
- Continue ongoing updates of disaster preparedness, critical incident response, and homeland security plans for the Department.
- Continue demonstrated commitment to excellence and ethical leadership of Department personnel.

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City of Port Hueneme - FY 2008-09 Budget

General Fund 001-2101		Police Administration			
		Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
General Fund	20,806	15,000	15,000	82,500	
Total Revenues	20,806	15,000	15,000	82,500	
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
Salaries & Benefits	825,893	748,674	749,415	629,067	
Operational Charges	153,501	55,800	52,483	54,900	
Capital Expenditures	49,956	0	0	0	
Total Expenditures	1,029,350	804,474	801,898	683,967	
Net Appropriations	-1,008,544	-789,474	-786,898	-601,467	
Authorized Positions:					
Police Chief	1.00	1.00	1.00	1.00	
Police Commander	2.00	1.50	1.50	1.00	
Police Services Assistant	1.00	1.00	1.00	1.00	
Total	4.00	3.50	3.50	3.00	

CITY OF PORT HUENEME
2008-09 BUDGET

Patrol Division
General Fund

MISSION

The Patrol Division's Mission is to foster excellence in providing quality service and protection to the community while encouraging creative, innovative, pro-active policing strategies and maintaining a commitment to the Community Policing Program.

PRIMARY ACTIVITIES

- Patrols the City to preserve the peace and enforce the law, controls traffic; prevents, detects, and investigates misconduct involving Federal, State, County, and City laws and ordinances, and to otherwise serve and protect.
- Responds to radio calls, investigates accidents, robberies, civil disturbances, domestic disputes, fights, missing children, prowlers, drug abuse, etc., taking appropriate law enforcement action.
- Locates and questions suspects and witnesses, and arrests violators. Investigates, controls, and documents the scene, renders first aid, and preserves evidence.
- Undertakes community oriented police work, crime prevention, drug abuse resistance education, school talks, tobacco and alcohol stings, traffic safety, etc.
- Coordinates activities and exchanges information with other Agencies or City Departments regarding cases, policies and procedures.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Suspect of Hemlock Street Murder convicted of first degree murder
- Served several search warrants of known suspects related to identify theft, cases being investigated.
- Implemented new 11550 H&S DAR Form
- Conducted Alcohol and Tobacco Stings to identify business establishments in the

City who sold these items to minors.

- Numerous K-9 unit demonstrations to showcase their skills to various organizations, community groups, schools and businesses.
- Directed additional patrols in problem areas that were identified each month through statistical analysis in each beat in the City.
- Conducted gang awareness presentations to local schools, community groups and during the Crime Free Multi Housing presentations.
- With the Oxnard Police Department conducted joint operations in the following areas: DUI checkpoints, Click It or Ticket campaigns, gang enforcement, and gang homicide investigations.
- Participated in the Hueneme School District "Read Across America" program. We were able to read to English speaking and bi-lingual classes.
- Senior Officer Ryan Bates received a statewide award from MADD (Mothers Against Drunk Drivers). In 2007 during a four-month period, Senior Officer Bates arrested 50 drunk drivers and removed them from the roadway before they could injure themselves or someone else.

MAJOR INITIATIVES 2008-09

- Reduce crime by 2% through proactive, coordinated, and consistent law enforcement practices equitably throughout the patrol division.
- Complete required and enhanced patrol training in Drugs, Homeland Security, officer safety, and defensive tactics.
- Improve on the partnership of Neighborhood Watch and Senior Officers, utilizing Volunteers.
- Continue to improve quality control issues in report writing, record keeping, collateral assignments, and equipment maintenance.

MAJOR INITIATIVES 2008-09 (cont'd)

- Begin management of grant program and implement department wide training on Minor Decoy Stings, Shoulder Tap Stings and Community Presentations.

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City of Port Hueneme - FY 2008-09 Budget

General Fund 001-2102		Police Patrol Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
General Fund	8,197	21,719	6,030	3,000	
Total Revenues	8,197	21,719	6,030	3,000	
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
Salaries & Benefits	3,450,289	4,011,352	3,926,079	4,309,297	
Operational Charges	31,181	91,217	86,990	106,820	
Capital Expenditures	26,035	27,000	27,000	99,000	
Total Expenditures	3,507,505	4,129,569	4,040,069	4,515,117	
Net Appropriations	-3,499,308	-4,107,850	-4,034,039	-4,512,117	
Authorized Positions:					
Police Sergeant	5.00	5.00	5.00	5.00	
Senior Police Officer	5.00	5.00	5.00	5.00	
Police Officer/Detective	13.00	12.00	12.00	12.00	
Total	23.00	22.00	22.00	22.00	

CITY OF PORT HUENEME
2008-09 BUDGET

Support Services Division
General Fund

MISSION

To provide support for the enforcement, evidence preservation and investigative functions within the Police Department.

PRIMARY ACTIVITIES

The Support Services Division provides assistance for both the Patrol and Investigative Divisions by filing both misdemeanor and felony cases, responding to a variety of follow-up requests from the district attorney's office and by professionally processing both property and evidence. This division also includes Communications/Records. Dispatch is responsible for transmitting and receiving emergency and routine communications via telephone, radio and computer as well as performing a variety of clerical and record keeping duties.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Auctioned property items from inactive/closed cases.
- Purged approximately 100 urine & blood samples returned from the Sheriff's Dept Crime Lab.
- Incorporated the Terrorism Liaison Officer position, Emergency Preparedness Training and NIMS (National Incident Management System) Training
- Continued to maintain existing Neighborhood Watch programs.
- Established an Emergency Preparedness Committee in Hueneme Bay who is CERT (Citizens Emergency Response Training) certified.
- Filled all full and part-time positions in Dispatch with qualified staff.
- Completed Drug Destruction.
- Completed Gun Destruction.

- Passed State of California compliance inspections for our temporary holding facilities and records management.

MAJOR INITIATIVES 2008-09

- Increase storage space in evidence room to accommodate evidence currently coming in from search warrants, homicides, and stored evidence from Sheriff's Dept that they can no longer store.
- Purge evidence prior to 2006 more frequently & use off-site storage site for long-term evidence.
- Expand evidence room to assist Records with storing reports & BI Files as well as gain a larger evidence room.
- Increase number of auctions per year to clear out storage space.
- Complete Tsunami Ready status by purchasing Tsunami signs and placing them at the beach
- Completing the City of Port Hueneme Emergency Plan to be NIMS compliant.
- Facilitating emergency operations exercises.
- Organize and facilitate a CERT program for the city.
- Purchase Equipment for the EOC located in the Police Department and establish an Operational EOC/Training room
- Revise the existing Alarm Ordinance for collection of alarm fines.
- Implement and maintain city wide Reverse 911 Program to notify residents of an emergency.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-2104	Police Support Division Summary			
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Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	0	0	0	0
Total Revenues	0	0	0	0

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	573,456	637,947	668,874	672,873
Operational Charges	712	36,760	34,760	36,260
Capital Expenditures	2,633	5,400	0	0
Total Expenditures	576,801	680,107	703,634	709,133

Net Appropriations	-576,801	-680,107	-703,634	-709,133
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Authorized Positions:				
Senior Police Comm Officer	1.00	1.00	1.00	1.00
Police Comm Officer	3.00	3.00	3.00	3.00
Police Comm Officer PT - (2)	1.00	1.00	1.00	1.00
Police Support Svcs Officer	1.00	1.00	1.00	1.00
Police Supp Svcs Officer PT - (1)	0.50	0.50	0.50	0.50
Police Records Technician	1.00	1.00	1.00	1.00
Total	7.50	7.50	7.50	7.50

CITY OF PORT HUENEME
2008-09 BUDGET

Crossing Guards Division
General Fund

MISSION

The Mission of the Crossing Guard Division is to provide a safe and protective environment for the community's children crossing the streets, utilizing professional and effective traffic control practices.

PRIMARY ACTIVITIES

- Provides safety and protection for children crossing their assigned streets.
- Controls and directs all vehicular traffic at crossing locations, utilizing standardized training practices and procedures.
- Interfaces with the Police Department to report suspicious activities and hazardous conditions, which affect the safety of children, other pedestrians, and motorists.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Conducted updated training classes in conjunction with Department's Motor Officer prior to school session as well as midyear.
- Implemented a traffic violation reporting system that allows Crossing Guards to report traffic violations they have witnessed to their Supervisor. The Supervisor then generates a violation letter that notifies the registered owner of the vehicle of the date, time and location of the specific traffic violation.

MAJOR INITIATIVES 2008-09

- Monitor, equip, maintain, and improve the performance, safety, and training of the Crossing Guards.
- Train all crossing guards in First Aid and CPR.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-2105		Crossing Guards Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
General Fund	0	0	0	0	
Total Revenues	0	0	0	0	
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Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
Salaries & Benefits	59,392	59,078	56,132	60,513	
Operational Charges	326	2,400	1,700	500	
Capital Expenditures	0	0	0	0	
Total Expenditures	59,718	61,478	57,832	61,013	
Net Appropriations	-59,718	-61,478	-57,832	-61,013	
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Authorized Positions:					
Crossing Guard PT - (6)	2.50	2.50	2.50	2.50	

CITY OF PORT HUENEME
2008-09 BUDGET

Grants
Police Department

MISSION

The Police Department will continue to participate in the various Grant programs to supplement General Revenue Funds and to enhance the overall Mission of each of the divisions of the Department.

PRIMARY ACTIVITIES

The primary activities for each grant are discussed in each respective grant account summary.

MAJOR ACCOMPLISHMENTS 2007-08

- Success in obtaining additional Grants, including the ABC (Alcohol Beverage Control) Grant and the Traffic Safety Grant.

MAJOR INITIATIVES 2008-09

- Maintain all existing Grants
- Continue to research and apply for new Grants



City of Port Hueneme - FY 2008-09 Budget

COPS Grant Fund 205-2110		COPS Grant Division Summary		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
COPS Grant Fund	106,103	106,000	103,000	101,500
Total Revenues	106,103	106,000	103,000	101,500

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	111,429	108,458	109,694	112,322
Operational Charges	3,257	6,000	6,100	7,000
Capital Expenditures	272	0	0	0
Total Expenditures	114,958	114,458	115,794	119,322
Net Appropriations	-8,855	-8,458	-12,794	-17,822

Authorized Positions:

Crime Prevention Officer	1.00	1.00	1.00	1.00
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Purpose of Account:

The Citizens Option for Public Safety (COPS) Grant is a State funded grant enacted by legislation. The central goal of COPS is to help law enforcement agencies implement and enhance community policing, and encouraging partnerships between the police and community members. There is special emphasis on prevention, problem solving and the utilization of partnerships between community members and the police.



City of Port Hueneme - FY 2008-09 Budget

Homeland Security Fund 252-211		Homeland Security Grant Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
Homeland Security Grant Fund	6,986	20,213	49,863	0	
Total Revenues	6,986	20,213	49,863	0	

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
Salaries & Benefits	0	0	0	0	
Operational Charges	6,987	20,213	49,863	0	
Capital Expenditures	0	0	0	0	
Total Expenditures	6,987	20,213	49,863	0	
Net Appropriations	-1	0	0	0	

Authorized Positions:
None

Purpose of Account:

The Homeland Security Grant (HSG) is a Federal funded grant issued to the County of Ventura in which the City of Port Hueneme is a sub grantee. The central goal of the Homeland Security Grant is to present a collective vision for national preparedness and establish national priorities that will help guide the realization of that vision. The vision set forth by the goal encompasses the full spectrum of activities necessary to address a broad range of threats and hazards, including terrorism. The four Mission areas in the Homeland Security Grants are 1) Prevention; 2) Protection; 3) Response; 4) Recovery.



City of Port Hueneme - FY 2008-09 Budget

Traffic Safety Fund 206-2117	Traffic Safety Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Traffic Safety Fund	35,825	42,000	42,000	42,000
Total Revenues	35,825	42,000	42,000	42,000

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	35,825	42,000	42,000	42,000
Capital Expenditures	0	0	0	0
Total Expenditures	35,825	42,000	42,000	42,000
Net Appropriations	0	0	0	0

Authorized Positions:
None

Purpose of Account:

The Traffic Safety Fund is the City's share of fines and fees collected by the Ventura County Superior Court. All revenue collected is transferred to the General Fund to help support Police Services.

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*Recreation & Community Services
General Fund*

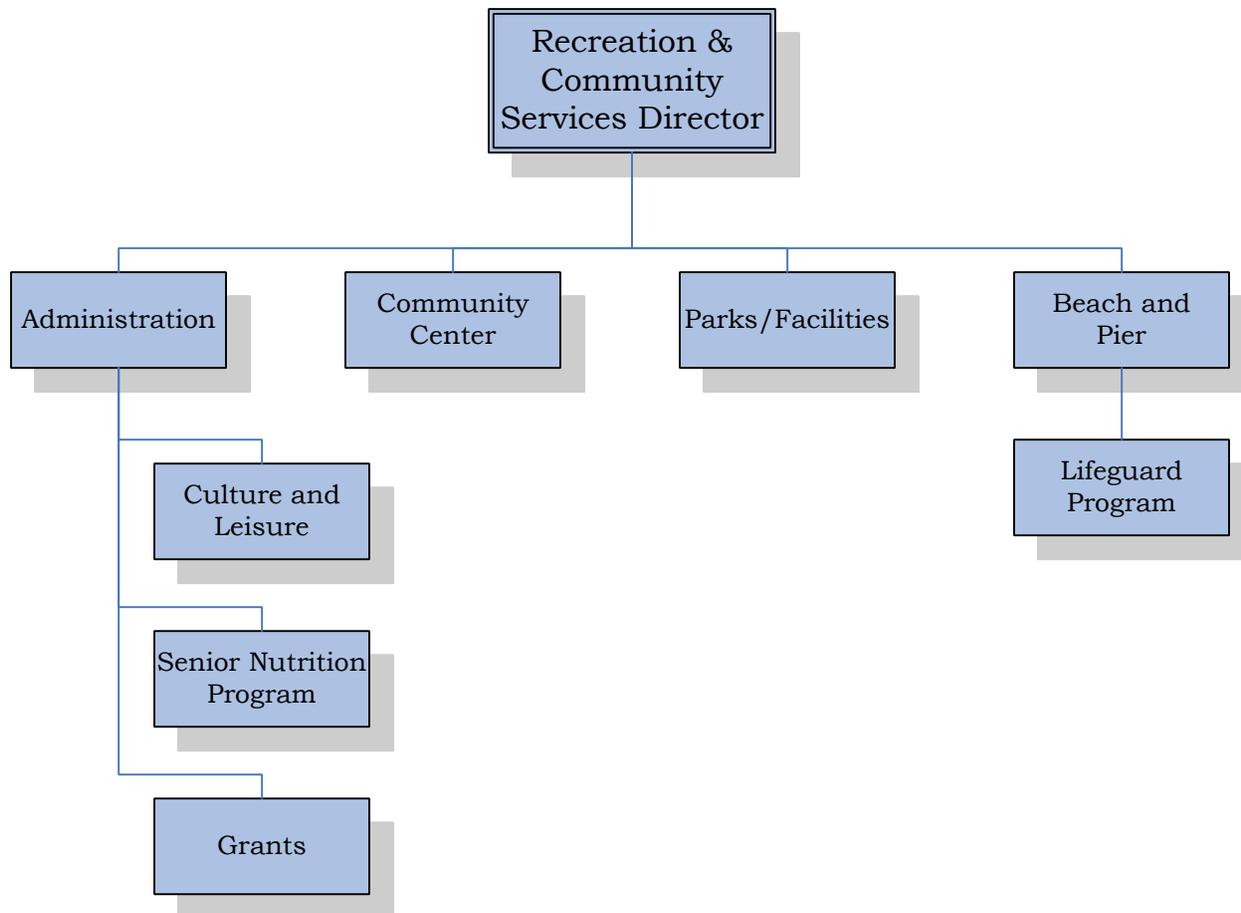


The Mission of the Recreation and Community Services Department is to foster human development, increase cultural unity, strengthen community image and sense of place, support economic development, strengthen safety and security, promote health and wellness, protect environmental resources, facilitate community problem solving, and provide recreational experiences. This Department strives to create community through people, parks and programs.

“The Friendly City By The Sea”

City of Port Hueneme

Recreation & Community Services



Organization Chart



City of Port Hueneme - FY 2008-09 Budget

General Fund	Recreation & Community Svcs. Department Overview			
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	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Source of Funds				
General Fund	360,369	366,400	376,400	450,400
Total Revenues	360,369	366,400	376,400	450,400

	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Description				
Salaries & Benefits	617,527	701,389	614,353	647,438
Operational Charges	278,167	284,850	296,000	308,450
Capital Expenditures	43,273	37,716	39,700	29,000
Total Expenditures	938,967	1,023,955	950,053	984,888

Net Appropriations	-578,598	-657,555	-573,653	-534,488
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Authorized Positions:

Recreation & Comm Svcs Dir	1.00	1.00	1.00	1.00
Rec & Comm Svcs Specialist	1.00	1.00	1.00	1.00
Facilities Maintenance Tech	0.80	0.80	0.80	0.80
Recreation Attendant PT - (1)	0.50	0.50	0.50	0.50
Custodian PT - (1)	0.50	0.50	0.50	0.50
Senior Nutrition Coord PT - (1)	0.50	0.50	0.50	0.50
Lifeguard PT - (21)	8.00	8.00	8.00	8.00
Jr. Lifeguard PT - (10)	8.00	8.00	8.00	8.00
Total	20.30	20.30	20.30	20.30

CITY OF PORT HUENEME
2008-09 BUDGET

Recreation Administration Division
General Fund

MISSION

The Mission of the Recreation Administration Division is to support the vision of the Department and priorities set by the City of Port Hueneme.

PRIMARY ACTIVITIES

Services provided by the Recreation Administration Division include:

- Support of advisory commissions (Advisory Commission of Aging, Museum Historical Commission, Recreation & Fine Arts Commission)
- Production of Hueneme Magazine.
- Community promotions.
- Management of Department.

MAJOR ACCOMPLISHMENTS IN 2007-08

- City's 60th Anniversary Celebration, including "Official City Motto Contest" and completion of "Hueneme Stories", a short living history film developed by the Museum Historical Commission.

MAJOR INITIATIVES 2008-09

- Continue to promote healthy lifestyles in programs for all age groups.
- Promote anti-gang lifestyles in youth programming.
- Continued participation in the Port Hueneme/South Oxnard Neighborhoods for Learning project, funded through Proposition 10.
- Promote civic engagement by providing opportunities to influence and learn of City sponsored activities.
- Produce Hueneme Stories II.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-4181		Recreation Administration Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
General Fund	0	0	0	0	
Total Revenues	0	0	0	0	
<hr/>					
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
Salaries & Benefits	187,772	194,970	193,031	202,078	
Operational Charges	21,380	15,500	14,500	15,500	
Capital Expenditures	0	0	0	0	
Total Expenditures	209,152	210,470	207,531	217,578	
Net Appropriations	-209,152	-210,470	-207,531	-217,578	
<hr/>					
Authorized Positions:					
Recreation & Comm Svcs Dir	1.00	1.00	1.00	1.00	

CITY OF PORT HUENEME
2008-09 BUDGET

Community Center Division
General Fund

MISSION

The Mission of the Community Center is to maintain a clean and inviting facility that fosters community pride. The Community Center presents recreation programs that promote a healthy active community inclusive of all ages, ethnic origins, abilities, and income levels.

PRIMARY ACTIVITIES

Services provided by the Community Center Division include:

- Maintain the building, including security alarm and fire systems.
- Provide a variety of recreation activities for all age groups.
- Provide City sponsored special events.
- Provide informational seminars.
- Provide building rentals to the public.
- Provide home delivered meals for seniors 60 years and older.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Completed cost analysis of Community Center rental fees to ensure improved cost recovery.

MAJOR INITIATIVES 2008-09

- Continue to promote healthy lifestyles in programs for all age groups.
- Promote anti-gang lifestyles in youth programming.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-4182		Community Center Division Summary		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	43,848	48,000	48,000	70,900
Total Revenues	43,848	48,000	48,000	70,900
<hr/>				
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	238,204	244,303	216,944	249,590
Operational Charges	43,568	46,850	56,950	49,850
Capital Expenditures	30,584	23,716	25,700	0
Total Expenditures	312,356	314,869	299,594	299,440
Net Appropriations	-268,508	-266,869	-251,594	-228,540
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Authorized Positions:				
Rec & Comm Svcs Specialist	1.00	1.00	1.00	1.00
Facilities Maintenance Tech	0.80	0.80	0.80	0.80
Recreation Attendant PT - (1)	0.50	0.50	0.50	0.50
Custodian PT - (1)	0.50	0.50	0.50	0.50
Senior Nutrition Coord PT - (1)	0.50	0.50	0.50	0.50
Total	3.30	3.30	3.30	3.30

CITY OF PORT HUENEME
2008-09 BUDGET

Parks/Facilities Division
General Fund

MISSION

The Mission of the Parks & Facilities Division is to support the maintenance of the City's parks, tennis complex, playgrounds, Historical Museum, and sports fields.

PRIMARY ACTIVITIES

This division supports the maintenance and operations of parks & facilities. Parks provide places for people to gather and interact to foster a sense of community. The facilities provide local access to playgrounds, sports facilities and historical museum. Maintained parks and facilities create a healthy and attractive community.

The Division oversees the activities that take place at the following parks and facilities:

- Port Hueneme Historical Museum
- Moranda Park and Tennis Complex
- Bubbling Springs Park
- Bolker Park
- Dewar Park
- Hueneme Beach Park

MAJOR ACCOMPLISHMENTS IN 2007-08

- Reorganization of existing, and creation of new, museum displays.
- Updated signs posting regulations for use of public parks and beach in English and Spanish.

MAJOR INITIATIVES 2008-09

- Continue to promote healthy lifestyles in programs for all age groups.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-4183		Parks/ Facilities Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
General Fund	3,783	5,100	5,100	5,100	
Total Revenues	3,783	5,100	5,100	5,100	

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	77,645	74,850	74,850	77,700
Capital Expenditures	7,216	14,000	14,000	19,000
Total Expenditures	84,861	88,850	88,850	96,700
Net Appropriations	-81,078	-83,750	-83,750	-91,600

Authorized Positions:
None

CITY OF PORT HUENEME
2008-09 BUDGET

Beach & Pier Division
General Fund

MISSION

The Mission of the Beach & Pier Division is to support the image and operations of Hueneme Beach Park.

PRIMARY ACTIVITIES

Services provided by the Beach & Pier Division include:

- Parking Machines
- Decorative Flags
- Utilities

MAJOR ACCOMPLISHMENTS IN 2007-08

- Installation of new parking machines increased revenue by 15%
- Updated signs posting regulations for use of public parks and beach in English and Spanish.

MAJOR INITIATIVES 2008-09

- Utilize new parking machine features to best serve the public.
- Install pedestrian hazard signs to mitigate tripping claims on the pier.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-4184		Beach & Pier Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
General Fund	274,558	278,300	288,300	328,700	
Total Revenues	274,558	278,300	288,300	328,700	

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	10,533	11,450	12,300	25,500
Capital Expenditures	0	0	0	10,000
Total Expenditures	10,533	11,450	12,300	35,500
Net Appropriations	264,025	266,850	276,000	293,200

Authorized Positions:
None

CITY OF PORT HUENEME
2008-09BUDGET

Culture & Leisure Division
General Fund

MISSION

The Mission of the Culture & Leisure Division is to provide recreational programs that strengthen community image, support economic development, provide cultural experiences, and promote health and wellness.

PRIMARY ACTIVITIES

Services provided by the Culture & Leisure Division include:

- Senior Exercise
- Senior Programs
- Hip Hop Dance
- Hueneme Beach Festival

MAJOR ACCOMPLISHMENTS IN 2007-08

- Dancers from the City sponsored Hip Hop Dance, a jazz hip hop video style dance class for ages 9-15, performed several times, including at the Hueneme Beach Festival and Multicultural Festival.
- Produced a successful 2007 Hueneme Beach Festival.

MAJOR INITIATIVES 2008-09

- Continued focus on the purpose of the Hueneme Beach Festival, “to provide a special community event that highlights the City of Port Hueneme’s two outstanding resources - its residents and beautiful beach”.
- Implement revenue enhancements for the Hueneme Beach Festival to ensure improved cost recovery.
- Continue to promote healthy lifestyles in programs for all age groups.
- Promote anti-gang lifestyles in youth programming.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-4185		Culture/Leisure Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
General Fund	0	0	0	0	
Total Revenues	0	0	0	0	

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	103,315	101,700	101,700	103,900
Capital Expenditures	0	0	0	0
Total Expenditures	103,315	101,700	101,700	103,900
Net Appropriations	-103,315	-101,700	-101,700	-103,900

Authorized Positions:
None

CITY OF PORT HUENEME
2008-09 BUDGET

Lifeguard/ Jr. Lifeguard Division
General Fund

MISSION

The Mission of the Lifeguard program is to provide a safe environment for visitors to Hueneme Beach. The Mission of the Junior Lifeguard program is to provide youth with a sound aquatic background and acquaint them with the hazards of open water swimming while exposing them to an environment that will teach them to act with courtesy, respect, and exhibit good sportsmanship.

PRIMARY ACTIVITIES

Services provided by the Lifeguard Program:

- Maintain staff training and equipment at United States Lifesaving Association standards.
- Rescue distressed ocean swimmers.
- Preventative actions & safety contacts.
- First aid responses to both minor and major incidences.
- Assist the US Coast Guard or other involved agency with boat rescues.
- Services provided by the Junior Lifeguard Program:
 - Provide beach orientation to youth.
 - Provide an introduction to lifeguard skills to youth.
 - Provide physical training.
 - Provide competitions with other agencies.

MAJOR ACCOMPLISHMENTS IN 2007-08

- The Port Hueneme Lifeguard program successfully trained nine new ocean lifeguards in accordance with United States Lifesaving Association standards.
- Completed cost analysis of Junior Lifeguard program fees to ensure improved cost recovery.

MAJOR INITIATIVES 2008-09

- Continue to promote healthy lifestyles in programs for all age groups.
- Promote anti-gang lifestyles in youth programming.
- Renew United States Lifesaving Association Lifeguard Agency Certification, effective through May 2009.
- Implement a scholarship program for low-income residents to participate in the Junior Lifeguard Program.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-4186		Lifeguard/ Jr. Lifeguard Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
General Fund	38,180	35,000	35,000	45,700	
Total Revenues	38,180	35,000	35,000	45,700	
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
Salaries & Benefits	191,551	262,116	204,378	195,770	
Operational Charges	21,726	34,500	35,700	36,000	
Capital Expenditures	5,473	0	0	0	
Total Expenditures	218,750	296,616	240,078	231,770	
Net Appropriations	-180,570	-261,616	-205,078	-186,070	
Authorized Positions:					
Lifeguard PT - (21)	8.00	8.00	8.00	8.00	
Jr. Lifeguard PT - (10)	8.00	8.00	8.00	8.00	
Total	16.00	16.00	16.00	16.00	

CITY OF PORT HUENEME
2008-09 BUDGET

Recreation Grants

MISSION

The State of California Parks & Recreation Safe Neighborhood Parks, Clean Water, Clean Air and Coastal Protection Bond Act of 2000 Per Capita Grant Program is intended to meet the urgent need for safe, open and accessible local park and recreation facilities for increased recreational opportunities that provide positive alternatives to social problems.

The Senior Nutrition Program, operated in partnership with the Ventura County Area Agency on Aging through funding from the Older Americans Act, provides nutritious congregate and home delivered meals for seniors 60 years and older.

PRIMARY ACTIVITIES

Services provided by the Grant Division:

- Operation of Senior Nutrition Grant
- Operation of Park Bond Grant

MAJOR ACCOMPLISHMENTS IN 2007-08

- Completion of office renovation capital improvement at Community Center funded through Propositions 12 State Park Bond.

MAJOR INITIATIVES 2008-09

- Increase participation in the Senior Nutrition Program by providing outreach to the senior community.



City of Port Hueneme - FY 2008-09 Budget

Fund 265 Senior Nutrition Grant Account Summary				
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Senior Nutrition Grant	18,646	20,000	20,000	18,000
Senior Nutrition Prog Income	4,589	6,000	6,000	5,400
Total Revenues	23,235	26,000	26,000	23,400
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	12,533	26,000	26,000	23,400
Capital Expenditures	0	0	0	0
Total Expenditures	12,533	26,000	26,000	23,400
Net Appropriations	10,702	0	0	0

Authorized Positions:
None

Purpose of Account:
The Senior Nutrition Grant is state funded and is issued by the Ventura County Agency of Aging. The grant provides nutritional services to the senior citizens of the City of Port Hueneme.

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Public Works Department
General Fund

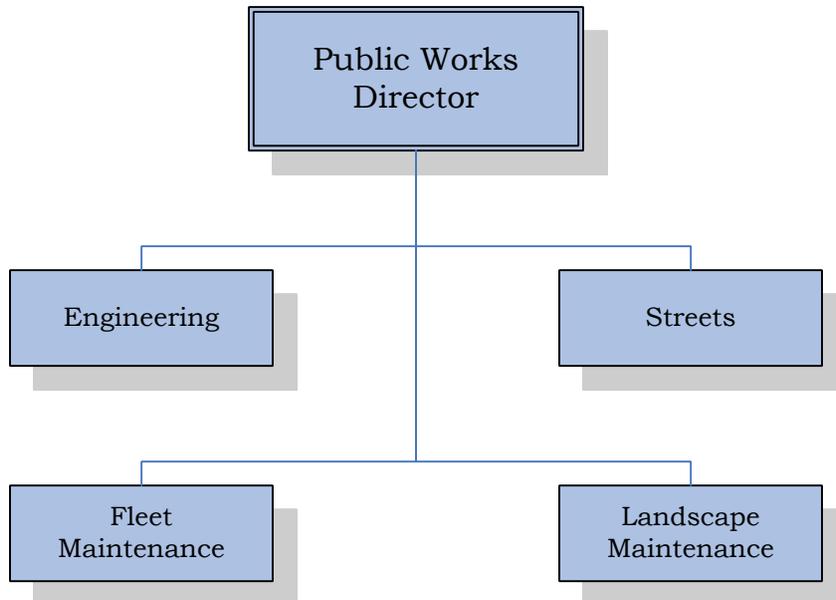


The Mission of the Public Works Department is to provide exemplary customer service and enhance the quality of life in the community by improving and preserving the condition of the City's beaches, streets, sidewalks, bike paths, and landscape areas, and by ensuring the safety, efficiency, and dependability of the City's vehicle fleet.

"The Friendly City By The Sea"

City of Port Hueneme

Public Works



Organization Chart



City of Port Hueneme - FY 2008-09 Budget

General Fund	Public Works Department Overview			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	66,344	9,000	68,000	9,000
Total Revenues	66,344	9,000	68,000	9,000
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	2,235,846	2,196,722	2,161,639	2,103,200
Operational Charges	728,390	658,266	628,130	705,550
Capital Expenditures	0	0	0	85,000
Total Expenditures	2,964,236	2,854,988	2,789,769	2,893,750
Net Appropriations	-2,897,892	-2,845,988	-2,721,769	-2,884,750
Authorized Positions:				
Public Works Director	1.00	1.00	1.00	1.00
City Engineer/ Streets Supt	1.00	1.00	1.00	1.00
Engineering Associate	1.00	1.00	1.00	0.00
Construction Coordinator	1.00	1.00	1.00	1.00
Administrative Specialist II	2.00	2.00	2.00	2.00
Streets Maint Worker Lead	1.00	1.00	1.00	1.00
Streets Maint Worker I	3.00	3.00	3.00	3.00
Engineering Aide	1.00	1.00	1.00	1.00
Fleet/ Landscape Superintendent	1.00	1.00	1.00	1.00
Mechanic II	2.00	2.00	2.00	2.00
Landscape Maint Worker Lead	1.00	1.00	1.00	1.00
Landscape Maint Worker II	3.00	2.00	2.00	2.00
Landscape Maint Worker I	3.00	3.00	3.00	3.00
Laborer	4.00	4.00	4.00	4.00
Grounds Maint Aide PT - (1)	0.50	0.50	0.50	0.50
Total	25.50	24.50	24.50	23.50

CITY OF PORT HUENEME
2007-08 BUDGET

Engineering Division
General Fund

MISSION

It is the Mission of the Engineering Division to provide excellent, professional, technical, and project management services in the design, inspection, and review of plans used in the construction of projects in the City.

PRIMARY ACTIVITIES

Services provided by the Engineering Division include the following:

- Designs the plans and specifications to construct the Capital Improvement Program Projects involving streets, bikeways, and sidewalks.
- Prepares the bid documents, advertises, and recommends approval of Capital Improvement Program Project contracts.
- Reviews and comments on all private development plans to assure consistency and adherence to approved design standards.
- Issues street encroachment, fence and transportation permits.
- Acts as project manager, not only in Public Works projects, but also on other department's projects.
- Provides support to other departments in their assignments.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Street Overlay: This project included the resurfacing of Channel Islands Boulevard (eastbound) between Victoria Avenue and Ventura Road; Ventura Road (southbound) between Channel Islands Boulevard and Port Hueneme Road; Wheelhouse Avenue between Crossjack Street and Channel Islands Boulevard.
- Street Lighting Master Plan: The second phase of this project included the installation of additional streetlights on Channel Islands Boulevard just west of Ventura Road and on Park Avenue between

Ventura Road and Bard Road.

- Ventura Road Median Island Tree Trimming Project: All trees in the median islands on Ventura Road between Channel Islands Boulevard and Port Hueneme Road were trimmed.
- Channel Islands Boulevard Bridge Repair: This project included the repair of a bridge member, which was damaged by a vehicle.
- TDA Bikeways Grant Project: This project repaired the damaged bikeway adjacent to the Navy Base.

MAJOR INITIATIVES 2008-09

- Street Resurfacing Project: This project will provide street paving on Ponomo Street between Scott Street and Pleasant Valley Road;
- Bike Path Corridors Repairs and Upgrades: This project will provide for repair work to be performed on the City's bike paths as well as upgrading some of the bike paths.
- Port Hueneme Road Median Island Tree Trimming Project: This project will provide for the trimming of the City trees on the Port Hueneme Road Median Islands.
- TDA Bikeways Grant Project: This project will provide for the repair of damaged bikeways; and the painting of bike lanes on Port Hueneme Road and on Channel Islands Boulevard.
- Street Lighting Master Plan: The third phase of this project will provide for the installation of additional streetlights at several locations which are in need of more lighting.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-3101		Engineering Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
General Fund	12,900	8,000	63,000	8,000	
Total Revenues	12,900	8,000	63,000	8,000	
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
Salaries & Benefits	687,856	676,675	657,011	590,226	
Operational Charges	31,877	30,600	31,000	29,600	
Capital Expenditures	0	0	0	25,000	
Total Expenditures	719,733	707,275	688,011	644,826	
Net Appropriations	-706,833	-699,275	-625,011	-636,826	
Authorized Positions:					
Public Works Director	1.00	1.00	1.00	1.00	
City Engineer/ Streets Supt	1.00	1.00	1.00	1.00	
Engineering Associate	1.00	1.00	1.00	0.00	
Construction Coordinator	1.00	1.00	1.00	1.00	
Administrative Specialist II	1.00	1.00	1.00	1.00	
Total	5.00	5.00	5.00	4.00	

CITY OF PORT HUENEME
2008-09 BUDGET

Streets Division
General Fund

MISSION

It is the mission of the Streets Maintenance Division to provide excellent, professional and technical services in the construction of curbs, gutters, and sidewalks and in the repair and reconstruction of existing streets.

PRIMARY ACTIVITIES

Services provided by the Streets Maintenance Division include the following:

- Providing for the minor repairs of the City's streets, sidewalks, curbs, gutters and drainage facilities.
- Providing for painting of all street traffic markings and curb markings.
- Providing for the maintenance, repair or installation of the City's traffic signs.
- Providing for the maintenance, repair or installation of the City's street name signs.
- Providing emergency response services in case of need.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Street Sign Replacement Program: This project provided for the installation of new street signs in the southwestern portion of the City.
- Performed street preparatory measures in advance of the street paving contract.
- Painted pavement markings citywide.

MAJOR INITIATIVES 2008-09

- Perform preparatory work in advance of the street paving contract.
- Replace street name signs between Pleasant Valley Road and Bard Road.
- Replace street signs in the City where needed.
- Paint turn arrows, stop legends and other pavement markings citywide.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-3102		Streets Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
General Fund	53,444	1,000	5,000	1,000	
Total Revenues	53,444	1,000	5,000	1,000	
<hr/>					
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
Salaries & Benefits	330,450	372,703	365,209	386,298	
Operational Charges	103,433	22,900	19,600	24,000	
Capital Expenditures	0	0	0	0	
Total Expenditures	433,883	395,603	384,809	410,298	
Net Appropriations	-380,439	-394,603	-379,809	-409,298	
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Authorized Positions:					
Streets Maint Worker Lead	1.00	1.00	1.00	1.00	
Streets Maint Worker I	3.00	3.00	3.00	3.00	
Engineering Aide	1.00	1.00	1.00	1.00	
Total	5.00	5.00	5.00	5.00	

CITY OF PORT HUENEME
2008-09 BUDGET

Fleet Maintenance Division
General Fund

MISSION

It is the Mission of the Fleet Division to provide excellent, professional and technical services in the maintenance and repair of the City's vehicle fleet and equipment.

PRIMARY ACTIVITIES

Services provided by the Fleet Division include the following:

- Servicing all vehicles and work equipment in a timely, cost efficient manner.
- Coordinating the servicing of vehicles by others when necessary.
- Tracking maintenance schedules for all vehicles to ensure proper maintenance cycles.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Performed timely repairs to City vehicles and equipment.
- Controlled the cost of routine maintenance and repairs to provide cost-effective service.
- Identified and corrected vehicle and operator problems causing excessive maintenance requirements.
- Maintained adequate fuel supplies for the City fleet.
- Maintained accurate records of fleet maintenance and fuel costs.
- Ensured the compliance with all applicable guidelines, regulations, ordinances and laws concerning vehicle maintenance facility operations.

MAJOR INITIATIVES 2008-09

- To perform preventive and corrective maintenance on all equipment.
- Provide maintenance and safety inspections on City vehicles under Biennial Inspection of Terminals (BIT) Program.
- Monitor and purchase of fuel and oil for City use.
- Maintain permits and monthly monitoring for underground storage tanks.
- Maintain permit for hazardous materials in the City Yard.
- Maintain permit for Air Pollution Control District.
- Maintain records and perform testing for pollution control of all City vehicles.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-3103		Fleet Maintenance Division Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
General Fund	0	0	0	0	
Total Revenues	0	0	0	0	
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09	
Salaries & Benefits	296,581	305,458	303,221	313,001	
Operational Charges	528,836	536,066	515,600	587,750	
Capital Expenditures	0	0	0	50,000	
Total Expenditures	825,417	841,524	818,821	950,751	
Net Appropriations	-825,417	-841,524	-818,821	-950,751	
Authorized Positions:					
Fleet/Landscape Superintendent	0.50	0.50	0.50	0.50	
Mechanic II	2.00	2.00	2.00	2.00	
Administrative Specialist II	0.50	0.50	0.50	0.50	
Total	3.00	3.00	3.00	3.00	

CITY OF PORT HUENEME
2008-09 BUDGET

Landscape Maintenance Division
General Fund

MISSION

It is the Mission of the Landscape Maintenance Division to provide excellent, professional and technical services in the care and maintenance of the City's landscape system.

PRIMARY ACTIVITIES

Services provided by the Landscape Maintenance Division include the following:

- Providing proper and timely maintenance for all the City's landscaping in the parks, medians, and parkways.
- Providing for the maintenance of the City's irrigation systems and assuring that water use is appropriate.
- Providing for the removal of trash and other inappropriate objects from the City's parks, medians and parkways.
- Providing emergency response services in case of need.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Updated the ground cover areas at Hueneme Beach Park.
- Re-landscaped the Port Hueneme Road median islands and installed new irrigation systems to reduce water consumption and maintenance.

MAJOR INITIATIVES 2008-09

- Provide care and maintenance of medians and roadside planters.
- Maintain the City's irrigation systems efficiently by monitoring the weather conditions.
- Provide and manage the Integrated Pest Management Program by using appropriate chemical, biological, cultural and mechanical methods to prevent or control pests.
- Perform appropriate turf care by adjusting cutting heights suitable for the environmental conditions. Also, to provide periodic thatch removal, vertical cutting and aeration.
- Perform weeding, edging and pruning as a continuous on-going operation.
- Perform appropriate pruning of shrubs to minimize maintenance efforts.
- Provide systematic inspection of the City's trees and provide regular pruning and maintenance of the trees.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-3104	Landscape Maintenance Division Summary			
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Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	0	0	0	0
Total Revenues	0	0	0	0

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	920,959	841,886	836,198	813,675
Operational Charges	64,244	68,700	61,930	64,200
Capital Expenditures	0	0	0	10,000
Total Expenditures	985,203	910,586	898,128	887,875

Net Appropriations	-985,203	-910,586	-898,128	-887,875
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Authorized Positions:				
Fleet/Landscape Supt	0.50	0.50	0.50	0.50
Landscape Maint Worker Lead	1.00	1.00	1.00	1.00
Landscape Maint Worker II	3.00	2.00	2.00	2.00
Administrative Specialist II	0.50	0.50	0.50	0.50
Landscape Maint Worker I	3.00	3.00	3.00	3.00
Laborer	4.00	4.00	4.00	4.00
Grounds Maint Aide PT - (1)	0.50	0.50	0.50	0.50
Total	12.50	11.50	11.50	11.50



City of Port Hueneme - FY 2008-09 Budget

TDA Fund 207-3110		Transportation Development Act Account Summary		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Fund Interest	49,934	25,000	40,000	25,000
STP Grant	0	456,806	456,806	0
TDA Article 8	882,116	882,100	882,100	882,100
Misc Revenue	766	400	400	400
Total Revenues	932,816	1,364,306	1,379,306	907,500

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	356,121	373,200	341,154	373,200
Cost Allocation Charges	207,900	207,400	207,400	217,800
Capital Expenditures	65,812	1,102,100	1,102,100	652,000
Transfer Out - Bike Path Fund	0	91,829	91,829	50,000
Total Expenditures	629,833	1,774,529	1,742,483	1,293,000
Net Appropriations	302,983	-410,223	-363,177	-385,500

Authorized Positions:
None

Purpose of Account:

The Transportation Development Act (TDA) is State funded through the Federal government. TDA funds' first priority is to provide transportation services. If all unmet transportation needs are met, the remaining TDA funds can be used for the same purposes as Gas Tax funds.



City of Port Hueneme - FY 2008-09 Budget

Gas Tax Fund 210-3112	Gas Tax Account Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Fund Interest	33,157	24,000	20,000	24,000
2105 Apportionment	136,143	148,700	130,000	130,000
2106 Apportionment	95,653	104,600	90,000	90,000
2107 Apportionment	181,987	196,700	175,000	175,000
2107.5 Apportionment	5,000	5,000	5,000	5,000
Traffic Congestion Relief	164,679	0	0	0
Prop 1B Revenue	0	0	0	400,000
Rule 20A Revenue	0	0	0	400,000
Misc Revenue	40,606	0	0	0
Total Revenues	657,225	479,000	420,000	1,224,000

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	37,339	283,430	145,500	1,003,000
Cost Allocation Charges	42,400	118,500	118,500	124,400
Capital Expenditures	473,335	761,010	61,200	788,000
Total Expenditures	553,074	1,162,940	325,200	1,915,400

Net Appropriations	104,151	-683,940	94,800	-691,400
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Authorized Positions:
None

Purpose of Account:

The Gas Tax Fund is State funded. These funds can be used for the construction of new streets including curb, gutters and sidewalks as well as for the repair, reconstruction and maintenance of existing streets, curb, gutters and sidewalks. Gas Tax funds can also be used for the installation of traffic signs, markers and signals, bridge widening and repair, installation of guardrails for traffic safety, traffic lane striping, bikeway repair and installation and other street related work.



City of Port Hueneme - FY 2008-09 Budget

Bike/ Pedestrian Fund 212-3111	Bike/ Pedestrian Path Account Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Fund Interest	6,172	400	4,000	400
Article 3 Grant Revenue	45,000	50,000	50,000	50,000
Article 3 Maintenance Revenue	13,274	10,000	10,000	10,000
Transfer In - TDA Fund	0	91,830	91,830	50,000
Total Revenues	64,446	152,230	155,830	110,400

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	0	0	0	0
Capital Expenditures	40,920	183,659	183,659	100,000
Total Expenditures	40,920	183,659	183,659	100,000
Net Appropriations	23,526	-31,429	-27,829	10,400

Authorized Positions:
None

Purpose of Account:

Transportation Development Act Article 3 funds are State funded and are used for the planning and construction of bicycle and pedestrian facilities. These funds are allocated annually by the Ventura County Transportation Commission based on the type of project submitted and on the funds available.

Assessment Districts



“The Friendly City By The Sea”

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City of Port Hueneme - FY 2008-09 Budget

Assessment District Funds	Assessment Districts Account Overview			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Assessment Revenues	468,446	474,900	474,900	474,900
Total Revenues	468,446	474,900	474,900	474,900
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	126,621	129,595	125,700	125,700
Capital Expenditures	349,200	349,200	349,200	349,200
Total Expenditures	475,821	478,795	474,900	474,900
Net Appropriations	-7,375	-3,895	0	0

Authorized Positions:
None



City of Port Hueneme - FY 2008-09 Budget

Drainage Assessment District 151-3246	Drainage Assessment District Account Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Assessment Revenues	176,410	178,700	178,700	178,700
Total Revenues	176,410	178,700	178,700	178,700

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	2,867	35,595	31,700	31,700
Cost Allocation Charges	147,000	147,000	147,000	147,000
Capital Expenditures	0	0	0	0
Total Expenditures	149,867	182,595	178,700	178,700
Net Appropriations	26,543	-3,895	0	0

Authorized Positions:
None

Purpose of Account:

In 1995, the City formed the Port Hueneme Park Maintenance Assessment District No. 95-3 for the purpose of maintaining City parks. In 1997, the District was renamed the Port Hueneme Drainage Maintenance Assessment District and the description of maintenance and improvements was modified to conform with the requirements of Proposition 218.



City of Port Hueneme - FY 2008-09 Budget

Lighting Assessment District 152-3248	Lighting Assessment District Account Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Assessment Revenues	118,725	120,400	120,400	120,400
Total Revenues	118,725	120,400	120,400	120,400
<hr/>				
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	123,754	94,000	94,000	94,000
Cost Allocation Charges	26,400	26,400	26,400	26,400
Capital Expenditures	0	0	0	0
Total Expenditures	150,154	120,400	120,400	120,400
Net Appropriations	-31,429	0	0	0

Authorized Positions:
None

Purpose of Account:

The City of Port Hueneme formed its Lighting Maintenance Assessment District No. 87-1 in 1988 for the purpose of maintaining and servicing public lighting facilities owned by either the City or Southern California Edison and located within the public right-of-way boundaries of the City.



City of Port Hueneme - FY 2008-09 Budget

Median Assessment District 153-3247	Median Assessment District Account Summary			
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Assessment Revenues	173,311	175,800	175,800	175,800
Total Revenues	173,311	175,800	175,800	175,800

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	0	0	0	0
Cost Allocation Charges	175,800	175,800	175,800	175,800
Capital Expenditures	0	0	0	0
Total Expenditures	175,800	175,800	175,800	175,800
Net Appropriations	-2,489	0	0	0

Authorized Positions:
None

Purpose of Account:
The Parkway and Median Assessment District No. 91-1 was formed by the City in 1991 for the purpose of installing and maintaining public landscaping in the parkways and medians in the public rights-of-way within the City.

Utility Services Department
Enterprise Funds

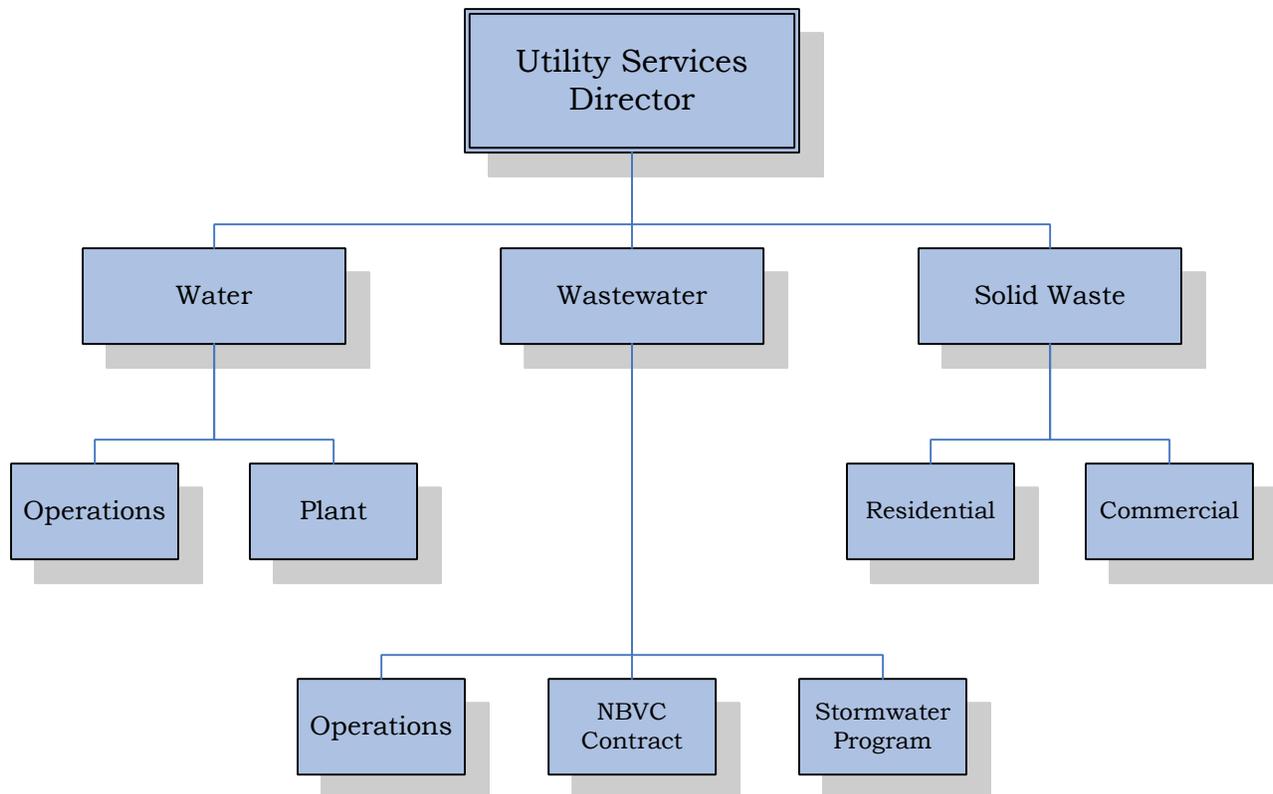


The Mission of the Utility Services Department is to provide services vital to the health of the community by delivering a high-quality, uninterrupted supply of water and efficiently managing waste materials.

“The Friendly City By The Sea”

City of Port Hueneme

Utility Services



Organization Chart



■ ■ City of Port Hueneme - FY 2008-09 Budget ■ ■

Enterprise Funds

Utility Services Department
Department Overview

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Water Operations Revenue	3,978,495	4,381,000	4,426,505	4,848,000
Water Capital Revenue	149,729	195,000	161,062	34,533
Water Plant Revenue	1,006,920	1,278,851	1,144,760	1,220,576
Wastewater Operations Revenue	3,878,126	4,085,250	4,121,700	3,226,900
Wastewater Capital Revenue	307,926	4,778,000	1,463,994	3,261,804
Wastewater Bond Revenue	149,952	25,000	300,000	150,000
Solid Waste Operations Revenue	3,169,695	3,198,900	3,105,301	3,104,600
Total Revenues	12,640,843	17,942,001	14,723,322	15,846,413

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	2,837,123	3,004,822	2,777,357	2,395,877
Operational Charges	6,172,860	6,325,423	6,118,884	6,333,320
Cost Allocation	2,019,000	1,924,900	1,924,900	2,021,100
Capital Expenditures	67,891	9,440,447	2,665,363	6,311,091
Equipment Reserve	0	206,000	206,000	206,000
Debt Service	628,401	1,213,336	1,279,716	1,370,387
Transfers Out	95,000	4,550,000	1,280,500	3,305,000
Total Expenditures	11,820,275	26,664,928	16,252,720	21,942,775

Net Appropriations	820,568	-8,722,927	-1,529,398	-6,096,362
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Authorized Positions:

Utility Services Director	1.00	1.00	1.00	1.00
Solid Waste Superintendent	1.00	1.00	1.00	1.00
Wastewater Superintendent	1.00	1.00	1.00	1.00
Water Superintendent	1.00	1.00	1.00	1.00
Electrical/ Instrumentation Technicia	2.00	2.00	2.00	1.00
Electrical/ Mechanical Technician	1.00	1.00	1.00	0.75
Solid Waste Equipment Operator II	5.00	5.00	5.00	5.00
Solid Waste Equipment Operator, Lea	1.00	1.00	1.00	1.00
Solid Waste Operations Coordinator	1.00	0.00	0.00	0.00
Wastewater Maintenance I	6.00	6.00	6.00	3.00
Wastewater Maintenance II	2.00	2.00	2.00	0.00
Wastewater Maintenance Lead	2.00	2.00	2.00	1.50
Wastewater Services Coordinator	1.00	1.00	1.00	1.00
Water Utility Operator I	1.00	1.00	1.00	1.00
Water Utility Operator II	2.00	2.00	2.00	2.00
Admin Specialist III	1.00	1.00	1.00	1.00
Admin Specialist II	1.00	1.00	1.00	1.00
Admin Specialist I	1.00	1.00	1.00	1.00
Admin Specialist I PT - (1)	0.50	0.50	0.50	0.00
	31.50	30.50	30.50	23.25

CITY OF PORT HUENEME
2008-09 BUDGET

Water Operations Division
Enterprise Fund

MISSION

It is the Mission of the Water Division to protect public health by ensuring an uninterrupted supply of water is delivered to the citizens that meets or exceeds State Department of Health Services water quality standards.

PRIMARY ACTIVITIES

Services provided by the Water Division include the monitoring, maintenance, and repair of the potable water treatment and supply systems as well as responding to citizen requests.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Completed Phase I of the Water Meter Project.
- Installation of 1,900 automatic meter-reading units.
- Installation of 3,200 water meters.
- Water meter infrastructure construction.

MAJOR INITIATIVES 2008-09

- Complete phase II and III of the City's water meter installation project.
- Complete Water Rate Study
- Continue development of the Water Utility Strategic Plan.



■ ■ ■ City of Port Hueneme - FY 2008-09 Budget ■ ■ ■

Water Fund 441-6151	Water Operations Division Summary			
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Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Delinquent Fee Revenue	123,524	105,000	105,000	105,000
COPH Variable Water Revenue	2,323,437	2,674,600	2,674,600	2,956,210
COPH Fixed Water Revenue	1,420,973	1,578,400	1,578,400	1,743,790
Fund Interest	87,804	5,000	50,000	25,000
Gain on Sale of Asset	4,525	0	0	0
Miscellaneous Revenue	18,232	18,000	18,505	18,000
Total Revenues	3,978,495	4,381,000	4,426,505	4,848,000

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	314,553	319,216	341,620	367,998
Operational Charges	2,803,768	2,821,018	2,811,720	2,977,618
Cost Allocation	479,300	500,500	500,500	525,500
Equipment Reserve	0	60,000	60,000	60,000
Capital Expenditures	0	0	0	9,500
Debt Service	441,797	619,972	683,671	772,889
Total Expenditures	4,039,418	4,320,706	4,397,511	4,713,505

Net Appropriations	-60,923	60,294	28,994	134,495
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Authorized Positions:				
Utility Services Director	0.34	0.34	0.34	0.34
Water Superintendent	0.50	0.50	0.50	0.50
Water Utility Operator II	1.00	1.00	1.00	1.00
Admin Specialist II	1.00	1.00	1.00	1.00
Total	2.84	2.84	2.84	2.84



■ ■ ■ City of Port Hueneme - FY 2008-09 Budget ■ ■ ■

Water Capital Fund 442-6157	Water Capital Reserve Division Summary			
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Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Water Meter Grant	149,729	195,000	161,062	34,533
Total Revenues	149,729	195,000	161,062	34,533

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	1,334	63,656	15,000	53,552
Cost Allocation	0	0	0	0
Capital Expenditures	30,420	3,646,344	1,371,363	2,784,091
Total Expenditures	31,754	3,710,000	1,386,363	2,837,643
Net Appropriations	117,975	-3,515,000	-1,225,301	-2,803,110

Authorized Positions:
None

Purpose of Account:
The Water Capital Reserve Fund is for the sole purpose of designating funds for water capital projects.



■ ■ ■ City of Port Hueneme - FY 2008-09 Budget ■ ■ ■

Water Plant Fund 443-6152 Water Plant Operations
 Division Summary

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Port Hueneme Water Agency Revenue	1,006,920	1,278,851	1,144,760	1,220,576
Total Revenues	1,006,920	1,278,851	1,144,760	1,220,576

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	344,424	361,351	318,610	333,026
Operational Charges	506,911	729,800	654,250	707,050
Cost Allocation	163,600	171,900	171,900	180,500
Capital Expenditures	0	0	0	0
Total Expenditures	1,014,935	1,263,051	1,144,760	1,220,576

Net Appropriations	-8,015	15,800	0	0
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Authorized Positions:				
Water Superintendent	0.50	0.50	0.50	0.50
Electrical/ Instrumentation Tech	0.50	0.50	0.50	0.50
Electrical/ Mechanical Tech	0.50	0.50	0.50	0.50
Water Utility Operator II	1.00	1.00	1.00	1.00
Water Utility Operator I	1.00	1.00	1.00	1.00
Total	3.50	3.50	3.50	3.50

CITY OF PORT HUENEME
2008-09 BUDGET

Wastewater Operations Division
Enterprise Fund

MISSION

It is the Mission of the Wastewater Division to protect public health by providing adequate systems to ensure wastewater is moved from businesses and residences to the wastewater treatment plant for proper handling and disposal.

PRIMARY ACTIVITIES

Services provided by the Wastewater Division include the maintenance and repair of the wastewater collection system and administration of the National Pollutant Discharge Elimination System (NPDES) pretreatment and stormwater regulatory programs. The division provides contract services to the Navy.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Successfully negotiated termination of EDA grant, which will potentially save approximately one million dollars in capital improvement costs.
- Successfully negotiated with Oxnard Harbor District to obtain Right-of-Way for the construction of new gravity main.
- Negotiated with Regional Water Quality Control Board for reduced storm water permit requirements.

MAJOR INITIATIVES 2008-09

- Complete construction of wastewater improvements in southern portion of City
- Complete Sewer System Management Plan as required by State Waste Discharge Requirements
- Complete rate study
- Finalize storm water permit negotiations with Regional Water Quality Control Board
- Identify capital projects and begin construction utilizing wastewater bond proceeds



■ ■ ■ City of Port Hueneme - FY 2008-09 Budget ■ ■ ■

Wastewater Fund 444-6153 Wastewater Operations
Division Summary

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
COPH Services	2,033,941	2,060,000	2,060,000	2,060,000
Oxnard City Services	355,373	340,000	340,000	340,000
US Navy Commercial Services	36,623	43,000	35,000	43,000
CIBCSD Wheeling Agreement	553,640	540,000	564,900	564,900
Fund Interest	20,637	6,000	15,000	6,000
NBVC Contract Reimbursement	863,827	1,090,250	1,100,000	207,000
Gain on Sale of Asset	3,277	0	0	0
Miscellaneous Revenue	10,808	6,000	6,800	6,000
Total Revenues	3,878,126	4,085,250	4,121,700	3,226,900

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	1,393,915	1,517,481	1,305,796	870,456
Operational Charges	1,801,136	1,742,449	1,693,099	1,604,500
Cost Allocation	652,800	527,900	527,900	554,300
Capital Expenditures	3,915	53,500	40,500	68,500
Debt Service	94,947	309,664	309,664	311,164
Total Expenditures	3,946,713	4,150,994	3,876,959	3,408,920

Net Appropriations	-68,587	-65,744	244,741	-182,020
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Authorized Positions:

Utility Services Director	0.33	0.33	0.33	0.33
Wastewater Superintendent	1.00	1.00	1.00	1.00
Wastewater Services Coordinator	1.00	1.00	1.00	1.00
Electrical/ Instrumentation Tech	1.50	1.50	1.50	0.50
Wastewater Maintenance Lead	2.00	2.00	2.00	1.50
Electrical/ Mechanical Technician	0.50	0.50	0.50	0.25
Wastewater Maintenance II	2.00	2.00	2.00	0.00
Wastewater Maintenance I	6.00	6.00	6.00	3.00
Admin Specialist III	1.00	1.00	1.00	1.00
Admin Specialist IPT - (1)	0.50	0.50	0.50	0.00
Total	15.83	15.83	15.83	8.58



■ ■ ■ City of Port Hueneme - FY 2008-09 Budget ■ ■ ■

Wastewater Capital Fund 445-6154 Wastewater Capital Reserve
Division Summary

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Connection Fees	45,500	240,000	120,500	0
Note Interest	68,912	63,000	62,994	56,804
Fund Interest	193,514	75,000	100,000	50,000
Transfer In - WW Bond Fund	0	4,400,000	1,180,500	3,155,000
Total Revenues	307,926	4,778,000	1,463,994	3,261,804

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	16,759	0	0	0
Cost Allocation	0	0	0	0
Capital Expenditures	0	5,665,062	1,180,500	3,155,000
Total Expenditures	16,759	5,665,062	1,180,500	3,155,000

Net Appropriations	291,167	-887,062	283,494	106,804
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Authorized Positions:

None

Purpose of Account:

The Wastewater Capital Reserve Fund is for the sole purpose of designating funds for wastewater capital projects.



■ ■ ■ City of Port Hueneme - FY 2008-09 Budget ■ ■ ■

Wastewater Bond Fund 446-6155	Wastewater Bonds Division Summary			
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Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Investment Interest	149,952	25,000	300,000	150,000
Total Revenues	149,952	25,000	300,000	150,000

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	0	0	0	0
Cost Allocation	0	0	0	0
Debt Service	-2,219	0	2,719	2,700
Capital Expenditures	0	0	0	0
Transfer Out to WW Capital Fund	0	4,400,000	1,180,500	3,155,000
Total Expenditures	-2,219	4,400,000	1,183,219	3,157,700
Net Appropriations	152,171	-4,375,000	-883,219	-3,007,700

Authorized Positions:
None

Purpose of Account:
The sole purpose of the Wastewater Bond Fund is to account for all bond activity.

CITY OF PORT HUENEME
2008-09 BUDGET

Solid Waste Operations Division
Enterprise Fund

MISSION

It is the Mission of the Solid Waste Division to protect public health by safely removing solid waste materials produced by the citizens to recycling facilities and the solid waste transfer station for proper handling and reuse.

PRIMARY ACTIVITIES

Services provided by the Solid Waste Division include picking up trash and recyclables from commercial and residential customers on set schedules throughout the City. Special services are provided for green waste products, bulky items, and construction or large clean-up activities. The division funds the contract household hazardous waste services for City residents. It provides contract services to the Navy.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Exceeded AB939 recycling goals of 50% diversion rate. The 2006 diversion rate was 61% a 4% increase over 2005.
- No at-fault accidents in calendar year 2007.
- Removed open Equipment Operator II position from budget.
- Negotiated new green waste contract to include concrete and asphalt disposal.

MAJOR INITIATIVES 2008-09

- Exceed AB939 recycling goals.
- Perform service and efficiency audits.
- Complete rate study.
- Replace costly spare truck with new residential side-load truck.
- Provide 20 new litter cans for beach walkways through grant funds.
- Continue public outreach.



■ ■ ■ City of Port Hueneme - FY 2008-09 Budget ■ ■ ■

Solid Waste Fund 447-6150

Solid Waste Operations
Division Summary

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Delinquent Fees	6,446	3,200	6,400	6,400
COPH Services	937,630	950,000	945,000	945,000
US Navy - Commercial Services	876,564	710,066	706,600	707,000
US Navy - Residential Services	0	171,134	171,134	169,700
COPH Commercial Revenue	1,037,233	840,000	840,000	840,000
Misc Commercial Revenue	100,789	370,000	270,000	305,000
Misc Interest	184	500	194	0
Fund Interest	56,827	40,000	40,000	20,000
Use Oil Grant	6,039	6,000	5,306	1,500
Beverage Container Grant	10,815	8,000	20,667	10,000
Curbside Recycling Revenue	74,569	70,000	70,000	70,000
Loss on Sale of Asset	27,514	0	0	0
Miscellaneous Revenue	35,085	30,000	30,000	30,000
Total Revenues	3,169,695	3,198,900	3,105,301	3,104,600

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	784,231	806,774	811,331	824,397
Operational Charges	1,042,952	968,500	944,815	990,600
Cost Allocation	723,300	724,600	724,600	760,800
Equipment Reserve	0	146,000	146,000	146,000
Capital Expenditures	33,556	75,541	73,000	294,000
Debt Service	93,876	283,700	283,662	283,634
Transfer Out to Stormwater Program	0	50,000	0	50,000
Transfer Out to General Fund	95,000	100,000	100,000	100,000
Total Expenditures	2,772,915	3,155,115	3,083,408	3,449,431

Net Appropriations	396,780	43,785	21,893	-344,831
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Authorized Positions:

Utility Services Director	0.33	0.33	0.33	0.33
Solid Waste Superintendent	1.00	1.00	1.00	1.00
Solid Waste Operations Coordinator	1.00	0.00	0.00	0.00
Solid Waste Equipment Operator, Lead	1.00	1.00	1.00	1.00
Solid Waste Equipment Operator II	5.00	5.00	5.00	5.00
Admin Specialist I	1.00	1.00	1.00	1.00
Total	9.33	8.33	8.33	8.33



City of Port Hueneme - FY 2008-09 Budget

Stormwater Fund 133-6155		Stormwater Program Account Summary		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Stormwater Program Revenue	14,749	16,000	15,000	15,000
Transfer In from Solid Waste	0	50,000	0	50,000
Total Revenues	14,749	66,000	15,000	65,000

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits			0	0
Operational Charges	6,469	81,600	18,100	132,500
Cost Allocation	9,200	17,800	17,800	17,800
Capital Expenditures			0	0
Total Expenditures	15,669	99,400	35,900	150,300
Net Appropriations	-920	-33,400	-20,900	-85,300

Authorized Positions:

None

Purpose of Account:

The Stormwater Program is partially funded by a countywide benefit assessment program collected by the County of Ventura on behalf of the cities in Ventura County, the County and the Watershed Protection District. The benefit assessment program funds are used to purchase supplies, such as mutt mitts and storm drain stencils among other supplies, for the stormwater program.



City of Port Hueneme - FY 2008-09 Budget

Fund 005-1902 NBVC Wastewater Contract
Account Summary

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Navy Contract Revenue	2,332,874	2,185,050	1,913,300	1,655,591
Total Revenues	2,332,874	2,185,050	1,913,300	1,655,591

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	630,636
Operational Charges	0	0	0	799,255
Cost Allocation Charges	0	0	0	225,700
Navy Contract Expenditures	2,332,874	2,185,050	1,913,300	0
Other/ Transfers	0	0	0	0
Total Expenditures	2,332,874	2,185,050	1,913,300	1,655,591

Net Appropriations	0	0	0	0
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Authorized Positions:

Electrical Instrumentation Tech	0.00	0.00	0.00	1.00
Electrical Mechanical Tech	0.00	0.00	0.00	0.25
Administrative Specialist I - PT (1)	0.00	0.00	0.00	0.50
Wastewater Maintenance Lead	0.00	0.00	0.00	0.50
Wastewater Maintenance I	0.00	0.00	0.00	3.00
Wastewater Maintenance II	0.00	0.00	0.00	2.00
Total	0.00	0.00	0.00	7.25

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Housing Authority

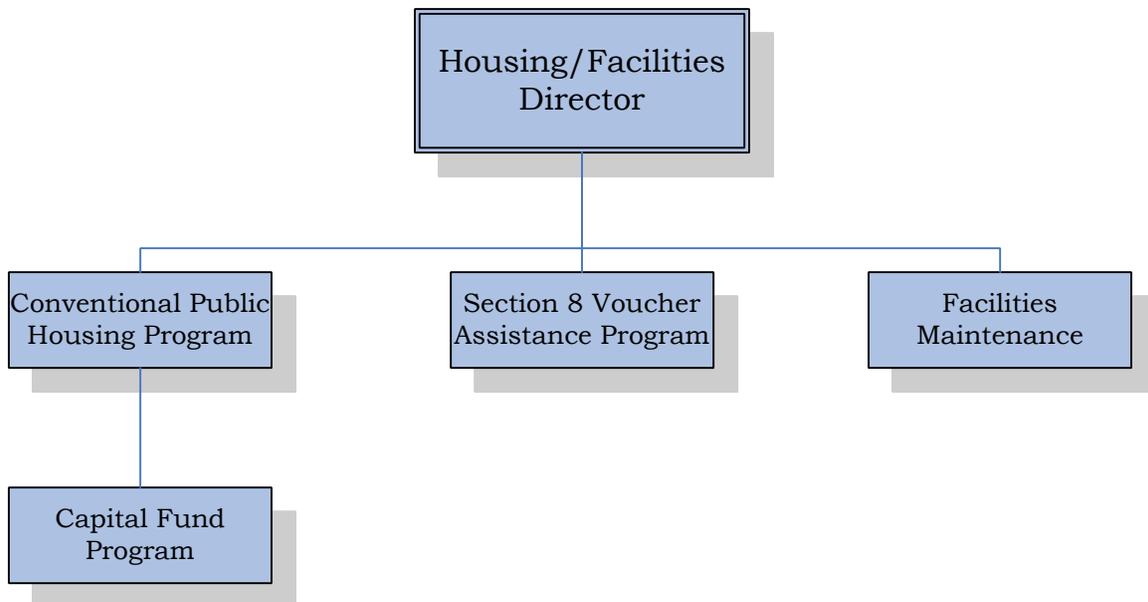


The Mission of the Port Hueneme Housing Authority is to effectively administer and manage the Federally-sponsored Public Housing and Housing Choice Voucher (Section 8) low-income housing programs to the satisfaction of the residency and to the standards of the Department of Housing and Urban Development in an efficient and fiscally mindful manner.

“The Friendly City By The Sea”

City of Port H u e n e m e

Housing Authority



Organization Chart

CITY OF PORT HUENEME
2008-09 BUDGET

Housing Authority

MISSION

The Mission of the Housing Authority is to provide quality housing to eligible households in a professional, fiscally prudent manner and be a positive force in the community by working with others to assist families with appropriate supportive services. Further, the Agency shares the mission of the Department of Housing and Urban Development to provide safe, decent and affordable housing with economic opportunity, and a suitable living environment free from discrimination.

PRIMARY ACTIVITIES

The primary activities of the Housing Authority are to manage and maintain 90 units of Public Housing, administer 279 Housing Choice Vouchers (Section 8) and oversee the administration and management of 22 other non-HUD City owned low rent units.

Operations consist of qualifying applicants, lease and document signing, annual and interim recertification completion, rent calculation and collection, maintenance and modernization of the properties, customer service, property inspections and filing all materials to HUD per their protocol.

MAJOR ACCOMPLISHMENTS IN 2007-08

- HUD physical inspection scores achieved an average of 97.5 points out of 100 points.
- The Housing Authority achieved a designation of High Performer by the Department of Housing and Urban Development.
- A reorganization of the Department was undertaken to provide improved client service and create more efficient operational techniques.
- Increased HCV (Section 8) voucher utilization from 83% to 95%

MAJOR INITIATIVES 2008-09

- Attain HUD approval for the new Annual Plan and Capital Fund Program expenditures.
- Maintain high performer status for Public Housing by retaining a score of at least 90% on the Public Housing Assessment System (PHAS).
- Complete Public Housing unit turnaround in less than 10 days.
- Achieve High Performer status for HCV (Section 8) program by attaining a score of at least 90% in the Section Eight Management Assessment Program (SEMAP).
- Increase HCV (Section 8) voucher lease up rate to 100% thereby ensuring the highest future funding from HUD.
- Continue the acquisition of a modern housing software program to replace the current DOS based software system.
- Continue the emphasis on and provide additional staff training.
- Continue the process of establishing Resident Council bodies and a Resident Advisory Board (RAB) in Public Housing.
- Follow through with the planned plumbing upgrades to the Mar Vista Senior Development.
- Apply for HUD grants in the areas of Homeownership, Family Self-Sufficiency and Supportive services as the opportunities present themselves.



City of Port Hueneme - FY 2008-09 Budget

Housing Authority		Housing Authority Department Overview		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Late Rent Fees	195	300	0	100
Rental Income	390,360	395,000	389,691	385,500
AT&T Cell Site	22,156	23,000	23,260	24,423
Verizon Cell Site	17,237	18,100	18,100	19,004
Sprint Cell Site	21,547	22,200	22,193	22,859
Cable TV Revenue - MV	0	0	0	6,120
Cable TV Revenue - WB	0	0	0	3,240
Investment Interest	50,151	50,000	43,263	22,000
Fund Interest	596	600	175	200
CDBG Entitlement	5,904	122,197	0	314,168
Operating Subsidy	54,634	60,000	96,228	70,000
HAP's Revenue	2,345,707	2,200,000	2,340,685	2,330,028
Administration Fee	186,754	241,764	236,809	240,000
RDA Operating Grant	50,000	120,000	120,000	290,000
RDA Capital Project Fund	0	1,000,000	92,766	907,234
Miscellaneous Revenues	5,049	4,000	6,000	5,000
Tenant Fraud Recoveries	2,622	1,200	2,000	1,500
Tenant Miscellaneous Revenues	362	0	3,500	2,000
Transfer In From Mod Grant	91,032	16,825	4,825	0
Modernization Grant Revenue	168,799	206,512	106,512	100,000
Total Revenues	3,413,105	4,481,698	3,506,007	4,743,376
<hr/>				
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	340,767	340,264	336,555	590,756
Operational Charges	2,445,141	2,591,567	2,843,063	2,817,437
Cost Allocation	363,394	359,200	359,200	347,200
Capital Expenditures	5,932	1,314,168	92,766	1,221,402
Total Expenditures	3,155,234	4,605,199	3,631,584	4,976,795
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Net Appropriations	257,871	-123,501	-125,577	-233,419
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Authorized Positions:				
City Manager	0.00	0.00	0.00	0.10
Housing/Facilities Maint. Director	0.49	0.65	0.65	0.65
Housing Programs Coordinator	1.00	1.00	1.00	1.00
Housing Specialist	1.00	1.00	1.00	1.00
Housing Customer Service Asst	1.00	1.00	1.00	1.00
Facilities Maint Superintendent	0.00	0.00	0.00	0.25
Facilities Maint Worker II	0.00	0.00	0.00	1.00
Facilities Maint Worker I	0.00	0.00	0.00	0.25
Facilities Services Assistant	0.00	0.00	0.00	0.50
Total	3.49	3.65	3.65	5.75



City of Port Hueneme - FY 2008-09 Budget

Housing Authority 912-9101 Conventional Housing
Division Summary

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Late Rent Fees	195	300	0	100
Rental Income	390,360	395,000	389,691	385,500
AT&T Cell Site	22,156	23,000	23,260	24,423
Verizon Cell Site	17,237	18,100	18,100	19,004
Sprint Cell Site	21,547	22,200	22,193	22,859
Cable TV Revenue - MV	0	0	0	6,120
Cable TV Revenue - WB	0	0	0	3,240
Investment Interest	26,989	25,000	21,263	11,000
Fund Interest	133	200	75	100
CDBG Entitlement	5,904	314,168	0	314,168
Operating Subsidy	54,634	60,000	96,228	70,000
RDA Operating Grant	50,000	120,000	120,000	290,000
RDA Capital Project Fund	0	1,000,000	92,766	907,234
Miscellaneous Revenues	5,049	4,000	6,000	5,000
Tenant Fraud Recoveries	780	200	1,000	500
Tenant Miscellaneous Revenues	362	0	3,500	2,000
Modernization Grant	91,032	16,825	4,825	0
Total Revenues	686,378	1,998,993	798,901	2,061,248

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	137,247	118,883	121,419	366,141
Operational Charges	190,858	175,530	175,951	189,967
Cost Allocation	325,394	298,516	298,516	283,500
Capital Expenditures	5,932	1,314,168	92,766	1,221,402
Total Expenditures	659,431	1,907,097	688,652	2,061,010

Net Appropriations	26,947	91,896	110,249	238
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Authorized Positions:				
	Actual	Budgeted	Projected	Adopted
City Manager	0.00	0.00	0.00	0.05
Housing/Facilities Maint. Director	0.25	0.33	0.33	0.33
Housing Programs Coordinator	0.25	0.25	0.25	1.00
Housing Specialist	0.30	0.30	0.30	0.00
Housing Customer Service Asst	0.30	0.30	0.30	0.25
Facilities Maint Superintendent	0.00	0.00	0.00	0.25
Facilities Maint Worker II	0.00	0.00	0.00	1.00
Facilities Maint Worker I	0.00	0.00	0.00	0.25
Facilities Services Assistant	0.00	0.00	0.00	0.25
Total	1.10	1.18	1.18	3.38



City of Port Hueneme - FY 2008-09 Budget

Housing Authority 916-9200		Modernization Grant Division Summary		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Modernization Grant Revenue	168,799	206,512	106,512	100,000
Total Revenues	168,799	206,512	106,512	100,000

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	100,644	206,512	106,512	100,000
Capital Expenditures	0	0	0	0
Total Expenditures	100,644	206,512	106,512	100,000

Net Appropriations	68,155	0	0	0
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Authorized Positions:
None

Purpose of Account:
The purpose of the Modernization Grant account, now called Capital Fund Program, is to give minor operational, administrative, and maintenance support to Public Housing while the main thrust of the program is entrenched in long term modernization and capital improvement of the conventional housing developments. This program is funded from the Department of Housing and Urban Development (HUD).

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Facilities Maintenance

General Fund



The Mission of the Facilities Maintenance Division is to provide the citizens, employees and visitors with building and structural maintenance services of a consistent high quality and cost effectiveness.

“The Friendly City By The Sea”

CITY OF PORT HUENEME
2008-09 BUDGET

Facilities Maintenance
General Fund

MISSION

The Mission of the Facilities Maintenance Division is to provide the citizens, employees and visitors with building and structural maintenance services of a consistent high quality and cost effectiveness.

PRIMARY ACTIVITIES

Services provided by Facilities Maintenance include routine and preventative maintenance on all City and Housing Authority buildings, structures and public areas. This includes, but is not limited to, the City Hall, Community Center, Public Works and Water Department buildings, the Beach Pier and the Housing Authority developments.

The Facilities Maintenance Division also maintains the key and access control security system for the City and Housing Authority and has dedicated staff to immediately respond to graffiti vandalism. This Division is also responsible for after hours response in the event of an emergency.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Installed replacement HVAC units for the Civic Center Annex Building.
- Conducted an energy audit to determine the most efficient and cost effective methods of operations and utility usage.
- Performed support and coordination for the Police Department during replacement of flooring, installation of new cubicles, and remodeling of the Communications Center.
- Reorganized the Department thereby creating operational efficiencies and improved client service.
- Assisted with the reconfiguring of the previous exercise room for the Police Department to utilize as the EOC headquarters.

MAJOR INITIATIVES 2008-09

- Provide graffiti abatement on City property and right-of-way.
- Maintain Housing Authority properties to HUD's Uniform Physical Condition Standards.
- Administer a preventive maintenance program for City and Housing Authority facilities.
- Maintain lighting systems for City facilities, Housing Authority properties, beach and City parks.
- Perform vacant unit make-ready work for the Housing Authority.
- Perform ongoing repair and maintenance to City facilities and Housing Authority properties.
- Design measures to increase safety and security in City Hall and adjoining parking for Police Department and other vehicles.
- Support the PD in the development of the EOC headquarters
- Assist with the oversight of the Mar Vista plumbing replacement project.
- Adopt the use of modern "green" products that will extend the life of various City assets such as the use of "Trex" products instead of wood.



City of Port Hueneme - FY 2008-09 Budget

General Fund 001-1370		Facilities Maintenance Division Summary		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
General Fund	0	0	0	0
Total Revenues	0	0	0	0
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	755,775	742,762	739,652	562,801
Operational Charges	138,451	133,800	137,792	150,107
Capital Expenditures	0	0	0	37,500
Total Expenditures	894,226	876,562	877,444	750,408
Net Appropriations	-894,226	-876,562	-877,444	-750,408
Authorized Positions:				
Housing/Facilities Director	0.35	0.35	0.35	0.35
Facilities Maintenance Supt	1.00	1.00	1.00	0.75
Facilities Maintenance Worker, Lea	1.00	1.00	1.00	1.00
Facilities Maintenance Worker II	2.00	2.00	2.00	2.00
Facilities Maintenance Worker I	2.00	2.00	2.00	0.50
Facilities Services Assistant	1.00	1.00	1.00	0.50
Facilities Maint Worker I PT - (1)	0.50	0.50	0.50	0.50
Total	7.85	7.85	7.85	5.60

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Redevelopment Agency



The Mission of the Redevelopment Agency is to alleviate both physical and economic blight; to facilitate the development or redevelopment of underutilized land for purposes and uses consistent with the Redevelopment Plan; to preserve and improve decent, attractive, and affordable housing; and to assist low and moderate-income persons and households obtain housing and homeownership within the City.

“The Friendly City By The Sea”

CITY OF PORT HUENEME
2008-09 BUDGET

Redevelopment Agency

MISSION

The Mission of the Redevelopment Agency is to alleviate both physical and economic blight; to facilitate the development or redevelopment of underutilized land for purposes and uses consistent with the Redevelopment Plan; to preserve and improve decent, attractive, and affordable housing; and to assist low and moderate-income persons and households obtain housing and homeownership within the City.

PRIMARY ACTIVITIES

The Department manages:

- The 432-acre Central Community (A-38) Project Area.
- The 50-acre Hueneme (R-76) Project Area.
- The 35-acre NCEL Project Area.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Completed rehabilitation of 249 East "A" Street (8 apartments for very-low and low income) valued at over \$1.6 million and leased up the complex.
- Adopted RDA residential rental policy revisions for RDA rental units.
- Adopted Ordinances for eminent domain acquisition plans in compliance with SB 53.
- Adopted Ordinances to extend time limit for plans and receipt of approximately \$15 million in additional tax increment revenues in compliance with SB 1096.
- Completed Jane Drive Revitalization Project #5 at 800-806 Jane Drive at a cost of approximately \$200,000.
- Completed design and bid Jane Drive Revitalization Project #6 at 780-786 Jane Drive with design and construction work estimated at \$180,000.
- OPA issued for 211- 221 Scott Street (5 homes) with project valued at approximately \$2.5 million.

- Rehabilitated 309 East "C" Street valued at over \$10,000.
- RDA closed escrow and cleared site at 124 West Pleasant Valley Road valued at \$450,000

MAJOR INITIATIVES 2008-09

- Implement 5 and 10-Year RDA Housing Compliance/Implementation Plans for all three Project Areas.
- Pursue potential purchase of 241 East Port Hueneme Road valued at nearly \$700,000.
- Pursue potential purchase of 317 East "C" Street valued at nearly \$350,000.
- Complete rehabilitation and lease up of Jane Drive Revitalization Project #6 located at 780-786 Jane Drive.
- Complete plan check/permits, close escrow, and commence construction for 211- 221 East Scott Street.
- Develop CC&R's to ensure long term affordability, occupancy, and maintenance for 249 East "A" Street (8 apartments for very-low and low income).

CITY OF PORT HUENEME
2008-09 BUDGET

Central Community Project Area

The Agency's third Project Area is the Central Community established on February 7, 1973 with territory added along Pleasant Valley Road in 1975 and additional territory added in the Ann Avenue area in 1998. In 1998 the Plan was also amended and restated to extend its time limitations for establishing debt, the effectives of the Plan, the authority for eminent domain, collecting tax increment, and paying indebtedness. The Project Area contains residential, commercial, and light industrial uses within its current 432-acre area generally comprising the southern quarter of the City. The Agency's accomplishments include a wide variety of development including over 30 recreational, industrial, residential, and commercial projects.

In general, the goals and objectives of the Central Community Project Area are as follows:

- The elimination and prevention of the spread of blight and deterioration and the conservation, rehabilitation, and redevelopment of the Project Area.
 - The encouragement, cooperation, and participation of residents, businesspersons, public agencies, and community organizations in the revitalization of the Project Area.
 - The provision of financial assistance to encourage private sector investment in the development and redevelopment of the Project Area.
 - The promotion of the economic well being of the Project Area by encouraging the diversification and development of its economic base, and to assist in both short and long term employment opportunities for the residents of the Project Area and the City.
 - The improvement of housing and the assistance of low and moderate-income persons and families to obtain homeownership.
 - The development of quality affordable housing.
- The provision of adequate roadways, traffic and circulation improvements to correct street deficiencies, alignment problems, and to eliminate road hazards; and to provide adequate street access throughout the Project Area.
 - The stimulation of private sector investment in the full development of the Project Area.
 - The expansion of the resources of developable land by making underutilized land available for development.
 - The provision of needed or lacking improvements and facilitates that are sensitive to the environment.
 - The improvement or preservation of low and moderate income housing as is required to satisfy the needs and desires of the various age and income groups of the community, maximizing the opportunity for individual choice, and meeting the requirements of State law.
 - The upgrading of existing commercial and industrial uses in the Project Area.
 - The assembly and disposition of land into parcels suitable for modern integrated development with improved development standards, pedestrian, and vehicular circulations in the Project Area.



City of Port Hueneme - FY 2008-09 Budget

**Central Community Project Area
Project Overview**

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Rental Revenue	46,338	115,000	96,644	144,740
Tax Increment	5,170,286	5,356,000	5,282,151	5,414,205
Pass Through Contra Account	-23,033	-25,000	-27,000	-30,000
Fiscal Agent Interest	85,587	85,000	57,000	28,500
Investment Interest	182,807	150,000	169,278	106,250
Miscellaneous Interest	143,736	100,000	0	50,000
Fund Interest	8,772	12,000	6,575	3,450
Gain on Sale of Asset	0	34,886	0	34,886
Miscellaneous Revenue	78	100	700	100
Loan Payoff Revenue	231,712	200,000	25,000	100,000
Transfer In - Debt Service	1,212,824	1,269,100	1,259,238	1,285,104
Transfer In - Other Funds	349,106	0	0	0
Total Revenues	7,408,213	7,297,086	6,869,586	7,137,235

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Salaries & Benefits	165,260	273,972	259,477	333,843
Operational Charges	513,358	982,537	789,517	2,044,754
Cost Allocation	323,700	353,238	353,240	370,900
Capital Expenditures	1,449,738	1,186,425	1,174,134	400,000
Debt Service	2,442,023	2,769,575	2,440,740	2,438,504
Transfer Out	1,212,824	1,269,100	1,259,238	1,285,104
Total Expenditures	6,106,903	6,834,847	6,276,346	6,873,105

Net Appropriations	1,301,310	462,239	593,240	264,130
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Authorized Positions:

City Manager	0.00	0.00	0.00	0.15
Comm Dev Programs Manager	0.50	0.80	0.80	0.80
Comm Dev Specialist	2.00	1.25	1.25	1.25
Facilities Maint Worker I	0.00	0.00	0.00	0.25
Building Official	0.00	0.20	0.20	0.20
Accountant	0.05	0.05	0.05	0.05
Total	2.55	2.30	2.30	2.70



City of Port Hueneme - FY 2008-09 Budget

Central Community 870-8701 CC Capital Project Fund
 Division Summary

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Rental Revenue	21,690	22,400	17,546	23,040
Investment Interest	57,690	35,000	58,500	29,250
Fund Interest	194	2,000	275	150
Gain on Sale of Asset	0	34,886	0	34,886
Transfer In - Debt Service	178,767	197,900	202,808	202,263
Total Revenues	258,341	292,186	279,129	289,589

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Salaries & Benefits	3,080	3,000	3,000	21,219
Operational Charges	35,654	88,971	38,400	53,620
Cost Allocation	161,800	176,619	176,620	185,500
Capital Expenditures	0	2,900	2,609	400,000
Total Expenditures	200,534	271,490	220,629	660,339

Net Appropriations	57,807	20,696	58,500	-370,750
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Authorized Positions:

City Manager	0.00	0.00	0.00	0.075
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Purpose of Account:
 The Capital Project account is tax increment revenues allocated to projects and operations.



City of Port Hueneme - FY 2008-09 Budget

Central Community 871-8702 20% Set-A-Side Fund
 Division Summary

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Rental Revenue	24,648	92,600	79,098	121,700
Investment Interest	98,562	100,000	56,778	50,000
Miscellaneous Interest	143,736	100,000	-	50,000
Fund Interest	789	5,000	6,000	3,000
Miscellaneous Revenue	78	100	700	100
Loan Payoff Revenue	231,712	200,000	25,000	100,000
Transfer In - Debt Service	1,034,057	1,071,200	1,056,430	1,082,841
Transfer In - Other Funds	349,106	-	-	-
Total Revenues	1,882,688	1,568,900	1,224,006	1,407,641

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Salaries & Benefits	162,180	270,972	256,477	312,624
Operational Charges	396,022	893,566	668,966	1,906,134
Cost Allocation	161,900	176,619	176,620	185,400
Capital Expenditures	1,449,738	1,183,525	1,171,525	0
Total Expenditures	2,169,840	2,524,682	2,273,588	2,404,158

Net Appropriations	-287,152	-955,782	-1,049,582	-996,517
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Authorized Positions:

City Manager	0.00	0.00	0.00	0.075
Comm Dev Programs Manager	0.50	0.80	0.80	0.80
Comm Dev Specialist	2.00	1.25	1.25	1.25
Facilities Maint Worker I	0.00	0.00	0.00	0.25
Building Official	0.00	0.20	0.20	0.20
Accountant	0.05	0.05	0.05	0.05
Total	2.55	2.30	2.30	2.63

Purpose of Account:

The Set-A-Side Account is 20% of tax increment revenue dedicated to low and moderate income housing programs.



City of Port Hueneme - FY 2008-09 Budget

Central Community 872-8703 Debt Service Fund
 Division Summary

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Tax Increment	5,170,286	5,356,000	5,282,151	5,414,205
Pass Through Contra Acct	-23,033	-25,000	-27,000	-30,000
Investment Interest	26,555	15,000	54,000	27,000
Fiscal Agent Interest	85,587	85,000	57,000	28,500
Fund Interest	7,789	5,000	300	300
Total Revenues	5,267,184	5,436,000	5,366,451	5,440,005

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Final 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	81,682	0	82,151	85,000
Capital Expenditures	0	0	0	0
Debt Service	2,442,023	2,769,575	2,440,740	2,438,504
Transfer Out	1,212,824	1,269,100	1,259,238	1,285,104
Total Expenditures	3,736,529	4,038,675	3,782,129	3,808,608

Net Appropriations	1,530,655	1,397,325	1,584,322	1,631,397
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Authorized Positions:
None

Purpose of Account:
The Debt Service account is tax increment revenue allocated to paying bonded debt and promissory notes.

CITY OF PORT HUENEME
2008-09 BUDGET

R76 Project Area

Utilizing dredge spoil from the Harbor Project's late 1960's expansion, the Agency's second Project Area is the Hueneme R76 Project Area established in 1967. The Project Area encompasses a total of 50 acres and included the acquisition of 36 separate properties with relocation of 76 households and businesses. By 1996 the Project Area's physical development was completed and occupied by the 90 unit Seaview Apartment complex, 200 units at Anacapa View Condominiums, 84 single family Anacapa View Beach Homes, and a portion of the 135-room Country Inn Motel.

In general, the goals and objectives of the Hueneme Project Area are as follows:

- Eliminate the conditions of blight existing in the Project Area.
- Insure, insofar as possible, that the causes of the blighting conditions will be either eliminated or protected against.
- Provide participation for owners and a reasonable preference for persons living in or engaged in business in the Project Area.
- Encourage and insure the rebuilding and development of the Project Area.
- Encourage and foster the economic revitalization of the Project Area.
- Relocate the owners and occupants of the Project Area as needed.
- Redevelop and rebuild the public facilities in the Project Area to provide safe and more efficient service for the people in the Area and the general public as a whole.



■ ■ ■ City of Port Hueneme - FY 2008-09 Budget ■ ■ ■

R76 R76 Project Area
Project Overview

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Tax Increment	845,150	818,000	854,000	856,000
Fiscal Agent Interest	14,960	14,700	14,700	8,000
Investment Interest	50,183	50,000	63,000	32,000
Miscellaneous Interest	1,874	35,000	0	10,000
Fund Interest	5,427	4,900	3,100	1,650
Loan Payoff Revenue	126,000	50,000	0	50,000
Transfer In - Debt Service	204,258	198,750	201,275	205,420
Total Revenues	1,247,852	1,171,350	1,136,075	1,163,070

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	317,031	383,664	79,000	368,520
Cost Allocation	55,600	53,950	53,950	56,600
Capital Expenditures	0	0	0	0
Debt Service	288,114	290,261	292,688	291,513
Transfer Out	204,258	198,750	201,275	205,420
Total Expenditures	865,003	926,625	626,913	922,053

Net Appropriations	382,849	244,725	509,162	241,017
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Authorized Positions:
None



City of Port Hueneme - FY 2008-09 Budget

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Fund Interest	-415	400	0	100
Transfer In - Debt Service	35,228	35,150	30,475	34,220
Total Revenues	34,813	35,550	30,475	34,320

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	7,010	5,700	3,500	6,020
Cost Allocation	27,800	26,975	26,975	28,300
Capital Expenditures	0	0	0	0
Total Expenditures	34,810	32,675	30,475	34,320

Net Appropriations	3	2,875	0	0
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Authorized Positions:
None

Purpose of Account:
The Capital Project account is tax increment revenues allocated to projects and operations.



City of Port Hueneme - FY 2008-09 Budget

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Investment Interest	43,914	50,000	44,500	23,000
Miscellaneous Interest	1,874	35,000	0	10,000
Fund Interest	5,658	4,000	2,500	1,250
Loan Payoff Revenue	126,000	50,000	0	50,000
Transfer In - Debt Service	169,030	163,600	170,800	171,200
Total Revenues	346,476	302,600	217,800	255,450

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	297,044	377,964	62,500	347,500
Cost Allocation	27,800	26,975	26,975	28,300
Capital Expenditures	0	0	0	0
Total Expenditures	324,844	404,939	89,475	375,800

Net Appropriations	21,632	-102,339	128,325	-120,350
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Authorized Positions:
None

Purpose of Account:
The Set-A-Side account is 20% of tax increment revenue dedicated to low and moderate income housing programs.



City of Port Hueneme - FY 2008-09 Budget

R76 875-8803 R76 Debt Service Fund Division Summary				
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Tax Increment	845,150	818,000	854,000	856,000
Investments	6,269	0	18,500	9,000
Fiscal Agent Interest	14,960	14,700	14,700	8,000
Fund Interest	184	500	600	300
Total Revenues	866,563	833,200	887,800	873,300

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	12,977	0	13,000	15,000
Capital Expenditures	0	0	0	0
Debt Service	288,114	290,261	292,688	291,513
Transfer Out	204,258	198,750	201,275	205,420
Total Expenditures	505,349	489,011	506,963	511,933

Net Appropriations	361,214	344,189	380,837	361,367
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Authorized Positions:
None

Purpose of Account:
The Debt Service account is tax increment revenue allocated to paying bonded debt and promissory notes.

CITY OF PORT HUENEME
2008-09 BUDGET

NCEL Project Area

The Agency's fourth Project Area is the Naval Civil Engineering Laboratory (NCEL) established on December 3, 1997 under specific provisions in Redevelopment Law that pertain to closed military bases (Section 33492 of the California Health and Safety Code). The Project Area was once part of the Port Hueneme Naval Base that was established in 1942 to meet World War II military requirements. In 1982, the NCEL split from the larger Construction Battalion Center into its own separate command. The Navy officially closed the NCEL in May 1996. Previous to that in 1995, the City of Port Hueneme, Port Hueneme Surplus Property Authority, and the Oxnard Harbor District entered into a Memorandum of Understanding to pursue the reuse and redevelopment of the site which at time had 53 Navy buildings and structures used as a laboratory for the development and testing of maritime equipment and materials. The 34.32-acre Project Area is located on the southern portion of a narrow peninsula bounded by the Pacific Ocean, harbor entry and port and is comprised of three distinct areas. The first contains general cargo/containers, liquid/dry bulk storage, and vehicle processing/storage on 23.49 acres that abuts the civilian portion of the harbor. The second area contains aquaculture/fisheries, navigation/research, and mixed waterfront uses on 5.08-acres surrounding the Point Hueneme Lighthouse near the harbor entry. The third area contains a seawall revetment and public access along the length of the NCEL shoreline totaling 5.75 acres. The Agency's accomplishments include funding over \$3 million in demolition of deficient structures, improving infrastructure including utility, pavement, and on-site access reconstruction, and remediation of remaining buildings to achieve the current reuse activities.

In general, the goals and objectives of the NCEL Project Area are as follows:

- Implementing reuse activities pursuant to the NCEL Community Reuse Plan and 1995 MOU.
- The elimination and prevention of the spread of blight and deterioration; and the conservation, rehabilitation, and redevelopment of the Project Area in accord with the City's General Plan, applicable specific plans, the Redevelopment Plan, the Zoning Ordinance, the Code, and other applicable laws.
- The elimination or amelioration of certain environmental deficiencies, including substandard vehicular circulation systems; inadequate water, sewer, and storm drainage systems; insufficient off-street parking; shoreline protection; and other similar public improvement, facility, and utility deficiencies that adversely affect the Project Area.
- The encouragement of investment by the private sector in the development and redevelopment of the Project Area by eliminating impediments to such development and redevelopment.
- To improve public parking, other public facilities and services, including, but not limited to, utility facilities, lighting, public safety, and public transportation.
- Add to the fiscal resources and financial strength of the City.
- Build on the unique qualities of the waterfront setting.
- Provide for the needed expansion of port facilities.
- Provide for continuity in recreational character and public access along the shoreline.
- Provide for continued protection of the harbor entrance.
- Integrate harbor activities into the community in the most positive fashion.

- Ensure the compatibility of uses on adjacent sites, and created a symbiotic relationship between uses on individual sites.
- Provide for diverse means of transportation and access to the area.
- Encourage the timely recovery of military lands.
- Expand of the community's supply of housing, including opportunities for low- and moderate-income households.



City of Port Hueneme - FY 2008-09 Budget

NCEL		NCEL Project Area Project Overview		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Tax Increment	76,536	76,000	77,200	79,000
Investment Interest	4,296	4,500	4,600	2,300
Fund Interest	2,136	1,200	1,100	550
Transfer In - Debt Service	22,090	26,500	22,712	23,800
Total Revenues	105,058	108,200	105,612	105,650

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	2,048	7,000	3,600	6,200
Cost Allocation	6,396	5,012	5,012	5,300
Capital Expenditures	0	0	0	0
Debt Service	55,095	469,500	53,888	54,400
Transfer Out	22,090	26,500	22,712	23,800
Total Expenditures	85,629	508,012	85,212	89,700

Net Appropriations	19,429	-399,812	20,400	15,950
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Authorized Positions:
None



City of Port Hueneme - FY 2008-09 Budget

NCEL 876-8901		NCEL Capital Project Fund Division Summary		
Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Fund Interest	-83	100	0	0
Transfer In - Debt Service	6,783	11,300	7,312	8,000
Total Revenues	6,700	11,400	7,312	8,000
Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	303	4,500	2,300	2,700
Cost Allocation	6,396	5,012	5,012	5,300
Capital Expenditures	0	0	0	0
Total Expenditures	6,699	9,512	7,312	8,000
Net Appropriations	1	1,888	0	0

Authorized Positions:
None

Purpose of Account:
The Capital Project account is tax increment revenues allocated to projects and operations.



City of Port Hueneme - FY 2008-09 Budget

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Investment Interest	4,296	4,500	4,600	2,300
Fund Interest	741	100	700	350
Transfer In - Debt Service	15,307	15,200	15,400	15,800
Total Revenues	20,344	19,800	20,700	18,450

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	766	2,500	300	2,500
Cost Allocation	0	0	0	0
Capital Expenditures	0	0	0	0
Total Expenditures	766	2,500	300	2,500

Net Appropriations	19,578	17,300	20,400	15,950
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Authorized Positions:
None

Purpose of Account:
The Set-A-Side account is 20% of tax increment revenue dedicated to low and moderate income housing programs.

Surplus Property Authority



The Mission of the Surplus Property Authority is to promote the public interest, economy, and general welfare of the City and its residents by acquiring, owning, maintaining, operating, improving, and disposing of surplus real properties of the United States which are within or contiguous to the City.

“The Friendly City By The Sea”

CITY OF PORT HUENEME
2008-09 BUDGET

Surplus Property Authority

MISSION

The Mission of the Surplus Property Authority is to promote the public interest, economy, and general welfare of the City and its residents by acquiring, owning, maintaining, operating, improving, and disposing of surplus real properties of the United States which are within or contiguous to the City.

PRIMARY ACTIVITIES

- Manage Hueneme Aquacultural Business Park including tenant relations and rental leases.
- Acts as liaison with the Oxnard Harbor District and U.S. Navy.

MAJOR ACCOMPLISHMENTS IN 2007-08

- Processed Five-Year sublease lease extension on Lot 1 for DCOR LLC ending May 31, 2012.
- Assigned Lot 10 sublease from bankrupt Marine Specialties International to MJ Waterworks.
- \$5 million Lighthouse Promenade Project commenced and completed with dedication on March 21, 2007.

MAJOR INITIATIVES 2008-09

- Continue to seek SPA tenants at Aquacultural Park including HUBBS/ Seaworld on Lots 7 and 8.
- Enter into a cooperative leasing agreement with the Oxnard Harbor District to maximize revenue.



City of Port Hueneme - FY 2008-09 Budget

SPA 713-8113 Surplus Property Authority
Department Overview

Source of Funds	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Rental Income	204,796	203,654	192,566	179,869
RDA NCEL Promissory Note	438,243	469,500	53,888	54,400
Investment Income	14,501	16,000	10,000	5,000
Fund Interest	13,206	8,000	12,000	6,000
Misc Revenue	0	1,000	100,673	0
Total Revenues	670,746	698,154	369,127	245,269

Description	Actual 2006-07	Budgeted 2007-08	Projected 2007-08	Adopted 2008-09
Salaries & Benefits	0	0	0	0
Operational Charges	90,257	86,101	71,101	170,311
Capital Expenditures	0	750,000	700,000	0
Total Expenditures	90,257	836,101	771,101	170,311

Net Appropriations	580,489	-137,947	-401,974	74,958
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Authorized Positions:

None

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CITY OF PORT HUENEME



CAPITAL IMPROVEMENT PROGRAM

FY 2008-09 to FY 2012-13

CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Frequently Asked Questions

CITY OF PORT HUENEME
FY 2009-2013 CAPITAL IMPROVEMENT PROGRAM
FREQUENTLY ASKED QUESTIONS

A Capital Improvement Program (CIP) is important for planning and managing a city's growth and development, as well as maintaining existing infrastructure. A function of a CIP is to implement the community's goals and objectives and encourage discussion of the City's long-range vision. There are many factors involved in developing a Capital Improvement Program, which can make it a confusing process. This effort is to answer some of the most frequently asked questions about Capital Improvement Programs such as:

- What is a five-year Capital Improvement Program?
- What is the purpose of a five-year Capital Improvement Program?
- How do I read a Capital Improvement Program?
- Who develops the CIP?
- Where does the money come from to pay for the CIP?
- What is the general philosophy behind the funding decisions?
- Will the CIP have any impact on the Operating Budget?
- Is there a policy behind the CIP?

What is a five-year Capital Improvement Program?

A five-year Capital Improvement Program is a planning document that details a city's capital infrastructure needs for the next five-years. The document presents these needs in the form of project proposals for construction of various capital projects throughout the city. A capital project is defined as new, replacement of, or improvements to infrastructure (buildings, roads, and parks), which have a minimum life expectancy of five-years. The first year of the Capital Improvement Program becomes a part of the City's Budget.

A Capital improvement Program can be a dynamic document. The City Council appropriates funds for the first year of the CIP. The projects in the next four years are projects awaiting funding. As the community's goals change to reflect current issues and concerns, so will the direction of the Capital Improvement Program since it is intended to meet the service and infrastructure needs of the community.

What is the purpose of a five-year Capital Improvement Program?

The five-year Capital Improvement Program is a framework for developing the City's current and future operating and capital needs. This systematic approach to programming operating and capital needs include the following benefits:

- Maximizes State and Federal Aid – Many State and Federal programs require early identification of community needs and incorporation of these needs into regional plans before the community can apply for project funding. A long-range capital improvement program allows the community to program its needs in sufficient time to be included in regional plans. Also, it allows the community to coordinate future needs with various Federal and State Program criteria.

- Establishes the level of capital expenditures the community can afford over the next five-years – Multiple-year financial planning sets the basis from which the City Council can make capital project financial decisions. Pre-determining expenditures and revenues allows the community to prioritize capital expenditures and new programs without creating adverse impacts to existing services in the community.
- Provides greater opportunity to fund larger projects – The long-range capital plan provides a mechanism for funding larger more expensive capital improvement projects. This encourages a broad overview of needs and avoids a “piecemeal” approach to improving the community’s infrastructure. By identifying projects early, planning helps the community avoid commitments and debts that may limit the initiation of more important projects at a later date.
- Keeps the community informed of current and future projects – The Capital Improvement Program informs the public about the short and long-range fiscal and capital development goals for the community. It assists the residents in understanding the constraints and limitations of capital improvements.
- Focuses attention on community goals, needs and capabilities – The capital improvement process ensures the City objectives, future needs, and financial capabilities are incorporated into the planning of capital projects and services. The Capital Improvement Program provides a mechanism for prioritizing new capital projects and programs based upon identifiable needs and available resources.

How do I read a Capital Improvement Program?

By Project Type:

The project descriptions are grouped into project categories such as Community Development, Facilities Maintenance, Utility Services, and Public Works. Reviewing the projects by category allows the reader insight into what the City proposes to do in that general area. The individual projects may be distributed throughout the City but the reader can learn what the priorities are and the type of projects emphasized in that category. There are both Funded and Unfunded projects.

Who develops the CIP?

The Capital Improvement Program is developed by all City departments as part of the budget process. The various City departments and divisions identify projects to be considered in the Capital Improvement Program and coordinate with one another on projects that involve more than one department.

The City Council reviews and adopts the Capital Improvement Program as part of the operating budget process.

Where does the money come from to pay for the CIP?

The cost of capital projects is allocated to several different funds depending upon the nature of the project. For example, capital projects that are associated with maintaining or upgrading the water system are paid out of the City’s Water Fund. Projects which impact more than one department or program may have multiple funding sources. In that case, the total project cost will be shared among the various funding sources.

What is the general philosophy behind the funding decisions?

The City uses a “pay-as-you-go” philosophy in funding capital projects whenever possible. This means that if the funds are not available in current receipts combined with the fund balance to complete the project, the project is not recommended for completion. An exception to this policy may occur from time-to-time due to extraordinary infrastructure replacement needs that arise. The City Council may approve the issuance of bonds or loans to fund large-scale infrastructure repairs or replacements if current revenues will not support the needed work.

Will the CIP have any impact on the Operating Budget?

Capital projects may, or may not impact future Operations and Maintenance (O&M) budgets. For example, a street reconstruction of a badly deteriorated roadway would tend to reduce annual O&M costs for the roadway, at least for the first 5 years; however, construction of a new park would have a significant immediate impact on O&M costs due to increased staff workload. Operations and Maintenance impacts are not generally included in a CIP. Adjustments to O&M budgets are typically made before the project is completed.

Is there a policy behind the CIP?

The five-year Capital Improvement Program is based on a long-term vision of the City, as developed by the City Council, to maintain the reliability of the City’s infrastructure and to meet the needs and desires of the community for City services.

During the development of the five-year Capital Improvement Program, capital projects that impact public health and safety, and/or legal mandates are given the highest priority. Emphasis is placed on capital projects that maintain existing service levels or prevent damage to critical property or disruption of service to the community. Projects that would enhance existing services or improve efficiency beyond industry standards receive secondary priority.

CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Projected Revenues



Projected Revenue by Source FY 2009 - 2013 CIP Budget

Funding Source	2008-09	2009-10	2010-11	2011-12	2012-13	Total Project Budget
General Fund	37,500	27,100	20,000			84,600
Gas Tax	88,000	730,000		700,000		1,518,000
Homeland Security Grant	350,000					350,000
Proposition 1B	400,000					400,000
Proposition 50 Grant/GF Loan	2,784,091					2,784,091
Redevelopment Agency (RDA)	400,000	150,000	150,000	150,000	150,000	1,000,000
Rule 20-A-SCE	400,000					400,000
Solid Waste	20,000					20,000
TDA Article 3	50,000					50,000
TDA Article 8	702,000		700,000		700,000	2,102,000
Water Operations Fund	85,000					85,000
Water Plant Fund	60,000	60,000	60,000	20,000	20,000	220,000
Wastewater Fund	20,000					20,000
Wastewater Bonds	3,025,000	850,000				3,875,000
TBD (To Be Determined)	31,000	325,000	213,000	70,000	280,000	919,000
Total CIP Projects	8,452,591	2,142,100	1,143,000	940,000	1,150,000	13,827,691

CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Description of CIP Revenue Sources

DESCRIPTION OF CAPITAL IMPROVEMENT PROGRAM (CIP) REVENUE SOURCES

Community Development Block Grant (CDBG) – CDBG is used for the development of viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities for persons of low and moderate income.

Department of Water Resources Prop 50 Grant – Prop 50 is used for the implementation of water meters citywide.

General Fund – The City’s main operating fund that is used to pay for basic City services that utilize most tax dollars and is also supported by fees from licenses and permits, fines, and investment earnings.

Gas Tax – Funds allocated through the State from gasoline taxes.

Housing and Urban Development Grant (HUD) – Federal grants for capital improvements and modernization of Public Housing properties.

Proposition 1B – Prop 1B is used for a variety of transportation priorities to fund the maintenance and improvement of local transportation facilities.

Redevelopment Agency Grant – Central Community Low and Moderate Income Housing Set-aside funds.

Rule 20-A-SCE – Rule 20A projects are paid for by all SCE ratepayers, not just those who live in locations where facilities will be undergrounded.

Solid Waste – Funds used to account for the accumulation of revenues from charges for current services.

TBD- To Be Determined – Revenues/Funding unknown at this time.

Transportation Development Act (TDA) Article 3 – Funds allocated annually for the planning and construction of bicycle and pedestrian facilities.

Transportation Development Act (TDA) Article 8 – Funds allocated through the State transit funding program for transportation, street, and road projects.

Water Operations – Funds used to account for the accumulation of revenues from charges for current services to be used for future water infrastructure improvements.

Water Plant Operations – The City of Port Hueneme operates the Water Plant on behalf of the Port Hueneme Water Agency (PHWA) and all costs are paid by the Agency.

Wastewater Operations and Wastewater Capital Fund – Funds used to account for the accumulation of revenues from charges for current services to be used for future wastewater infrastructure improvements and reserved funds to be used for future capital improvements of wastewater systems.

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CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Project Summary by Type

City of Port Hueneme Project Summary by Type

Project Title	Total Project Budget	Source of Funds
<u>Housing/Facilities Projects</u>		
Hueneme Beach Parking Lot A Safety Repair	\$10,000	General Fund
Parks and Facility Walkway Maintenance	\$10,000	General Fund
Police Department HVAC Replacement	\$60,000	General Fund
Wooden City Signs	\$4,600	General Fund
Utility Services Parking Lot Repavement	\$60,000	Utilities
City Hall Emergency and Safety Upgrades	\$350,000	Homeland Security Grant
Hueneme Beach Parking Lot Repavement - Phase II	\$70,000	RDA
City Hall/Fleet Parking and Impound Lot Configuration	\$31,000	TBD
Police Department Remodeling Project	\$25,000	TBD
Public Works Annex Parking Lot Repavement	\$38,000	TBD
Bubbling Springs Park - New Picnic Area	\$10,000	TBD
Community Center Roof Overcoating	\$8,000	TBD
Hueneme Beach Gazebo Repair	\$53,000	TBD
Hueneme Beach Parking Lot Repavement - Phase III	\$45,000	TBD
Hueneme Beach Walk Lighting Replacement	\$40,000	TBD
Hueneme Beach Pier Lighting Replacement	\$30,000	TBD
Utility Services Re-Roofing Project	\$180,000	TBD
Hueneme Beach Pier-Handrail Replacement	\$100,000	TBD
Total Housing/Facilities Projects	\$1,124,600	
<u>Public Works Projects</u>		
Advance Street Name Signs	\$8,000	Gas Tax
Tree Pruning - Port Hueneme Road and Ventura Road	\$50,000	Gas Tax
Street Light Installation	\$60,000	Gas Tax
Prop 1B - Local Street Improvement	\$400,000	Prop 1B
Underground Overhead Utilities	\$400,000	Rule 20-A-SCE
Pavement Management Program 2008/2009	\$600,000	TDA 8
Installation of a Nextbus Sign	\$2,000	TDA 8
Street Name Sign Replacement Program	\$30,000	TDA 8
Roadway Striping Citywide	\$20,000	TDA 8
Bikeway Improvements	\$100,000	TDA 3 / TDA 8
Pavement Management Program 2009/2010	\$700,000	Gas Tax
ADA Improvements	\$11,000	TBD
Storm Water Drainage and Maintenance Program	\$210,000	TBD
Pavement Management Program 2010/2011	\$700,000	TDA 8
Pavement Management Program 2011/2012	\$700,000	Gas Tax
Pavement Management Program 2012/2013	\$700,000	TDA 8
Total Public Works Projects	\$4,691,000	
<u>Recreation/Community Services</u>		
Bolker Park Phase III	\$38,000	TBD
Bolker Park Improvements	\$100,000	TBD
Moranda Park Tennis & Basketball Courts Replacement	\$930,000	RDA
Total Recreation/Community Services Projects	\$1,068,000	
<u>Utility Services Projects</u>		
Water Meter Implementation Project	\$2,784,091	General Fund Loan/ DWR Grant
Sewer Gravity Main for J Station Elimination	\$1,605,000	Wastewater Bonds
Surfside Gravity Sewer Main	\$575,000	Wastewater Bonds
Bubbling Springs Corridor Gravity Sewer Line	\$375,000	Wastewater Bonds
Five Points Sewer Interconnection	\$160,000	Wastewater Bonds
Joyce Drive Easement Gravity Repair	\$110,000	Wastewater Bonds
Moranda Park Manhole Rehab	\$200,000	Wastewater Bonds
Water Utility Strategic Plan	\$65,000	Water Fund
Water Treatment Plant - Treated Water Tank Maintenance	\$220,000	Water Plant Fund
Surfside Drive and Railroad ROW Manhole Rehabilitation	\$200,000	Wastewater Bonds
Lift Station Abandonment	\$350,000	Wastewater Bonds
Victoria Avenue Sewer Gravity Line	\$300,000	Wastewater Bonds/TBD
Total Utility Services Projects	\$6,944,091	
Total CIP Projects	\$13,827,691	

City of Port Hueneme Project Summary by Type

2008-09	2009-10	2010-11	2011-12	2012-13	Funding to Complete
\$10,000					\$10,000
\$5,000	\$5,000				\$10,000
\$20,000	\$20,000	\$20,000			\$60,000
\$2,500	\$2,100				\$4,600
\$60,000					\$60,000
\$350,000					\$350,000
\$70,000					\$70,000
\$31,000					\$31,000
	\$25,000				\$25,000
	\$38,000				\$38,000
	\$10,000				\$10,000
	\$8,000				\$8,000
	\$8,000	\$45,000			\$53,000
		\$45,000			\$45,000
			\$40,000		\$40,000
			\$30,000		\$30,000
				\$180,000	\$180,000
				\$100,000	\$100,000
\$548,500	\$116,100	\$110,000	\$70,000	\$280,000	\$1,124,600
\$8,000					\$8,000
\$50,000					\$50,000
\$30,000	\$30,000				\$60,000
\$400,000					\$400,000
\$400,000					\$400,000
\$600,000					\$600,000
\$2,000					\$2,000
\$30,000					\$30,000
\$20,000					\$20,000
\$100,000					\$100,000
	\$700,000				\$700,000
	\$11,000				\$11,000
	\$210,000				\$210,000
		\$700,000			\$700,000
			\$700,000		\$700,000
				\$700,000	\$700,000
\$1,640,000	\$951,000	\$700,000	\$700,000	\$700,000	\$4,691,000
	\$5,000	\$33,000			\$38,000
	\$10,000	\$90,000			\$100,000
\$330,000	\$150,000	\$150,000	\$150,000	\$150,000	\$930,000
\$330,000	\$165,000	\$273,000	\$150,000	\$150,000	\$1,068,000
\$2,784,091					\$2,784,091
\$1,605,000					\$1,605,000
\$575,000					\$575,000
\$375,000					\$375,000
\$160,000					\$160,000
\$110,000					\$110,000
\$200,000					\$200,000
\$65,000					\$65,000
\$60,000	\$60,000	\$60,000	\$20,000	\$20,000	\$220,000
	\$200,000				\$200,000
	\$350,000				\$350,000
	\$300,000				\$300,000
\$5,934,091	\$910,000	\$60,000	\$20,000	\$20,000	\$6,944,091
\$8,452,591	\$2,142,100	\$1,143,000	\$940,000	\$1,150,000	\$13,827,691

CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Projects for FY 2008-09

Project Title	Hueneme Beach Parking Lot A Safety Repair	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

Hueneme Beach Parking Lot A Repair. The beach parking lot is in need of repairs prior to being paved by others. This project is phased into three units.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	General Fund	\$10,000	\$10,000					\$10,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$10,000	\$10,000				\$10,000	
Inspection						\$0	



Project Title	Parks and Facility Walkway Maintenance	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

This project will provide for performance of minor walkway repairs located in the parks and adjacent to City facilities.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	General Fund	\$10,000	\$5,000	\$5,000				\$10,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies							\$0
Design							\$0
Construction	\$10,000	\$5,000	\$5,000				\$10,000
Inspection							\$0



Project Title	Police Department HVAC Replacement	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

Police Department HVAC Replacement - Heating, ventilation and air conditioning for the Police Department is provided by six rooftop mounted mechanical units. Normal life expectancy for this equipment is 15 years. The existing units have exceeded this life span and are starting to experience more frequent repair.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	General Fund	\$60,000		\$20,000	\$20,000	\$20,000		\$60,000

Expenditures

	Budget	Expenditures					Cost to Complete
		to Date	2008-09	2009-10	2010-11	2011-12	
Studies							\$0
Design							\$0
Construction	\$60,000		\$20,000	\$20,000	\$20,000		\$60,000
Inspection							\$0



Project Title	Wooden City Signs - Replacement/Repair	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

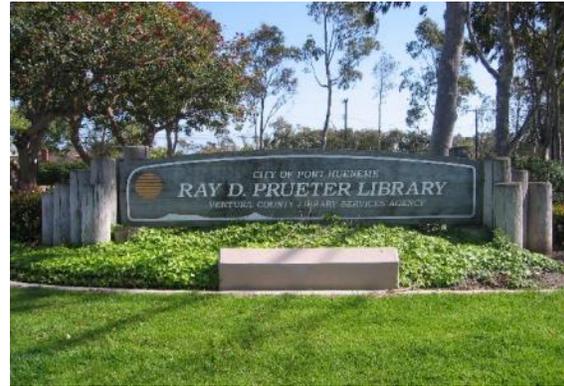
This project will provide for the repair and/or replacement of damaged, vandalized or otherwise deteriorated wooden signs, posts and bollards located on City property such as parks and City facilities.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	General Fund	\$4,600	\$2,500	\$2,100				\$4,600

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$4,600	\$2,500	\$2,100			\$4,600	
Inspection						\$0	



Project Title	Utility Services Annex Parking Lot Repavement	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

Utility Services Annex Parking Lot Repavement - The parking lot is in need of repavement. It is used for the parking of City vehicles and equipment and serves as an employee parking lot.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	Utilities	\$60,000		\$60,000				\$60,000

Expenditures

	Budget	Expenditures					Cost to Complete
		to Date	2008-09	2009-10	2010-11	2011-12	
Studies							\$0
Design							\$0
Construction	\$60,000		\$60,000				\$60,000
Inspection							\$0



Project Title	City Hall Upgrades	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

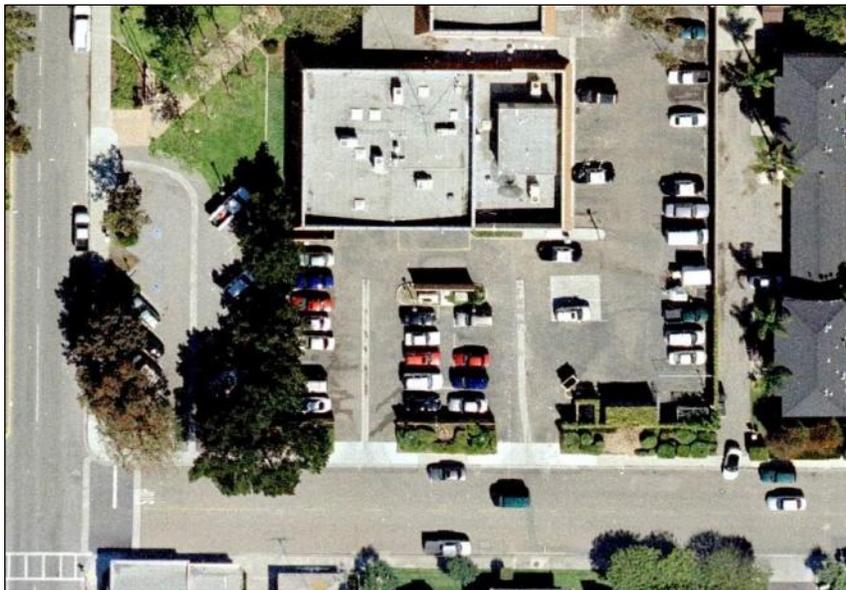
This project will provide a new generator for City Hall, an upgrade to the City electrical system, as well as an installation of new fencing adjacent to City Hall to provide security. Funds for this project will be provided through a grant provided by the Office of Homeland Security, through the Port of Hueneme.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	Homeland Security Grant	\$350,000	\$350,000					\$350,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$350,000	\$350,000				\$350,000	
Inspection						\$0	



Project Title	Hueneme Beach Parking Lot Repavement - Phase II	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

Hueneme Beach Parking Lot Repavement and striping - Phase II. The Beach Parking Lots are in need of repavement. This is the second phase of the project.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	RDA	\$70,000	\$70,000					\$70,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$70,000	\$70,000				\$70,000	
Inspection						\$0	



Project Title	City Hall/Fleet Parking and Impound Lot Configuration	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

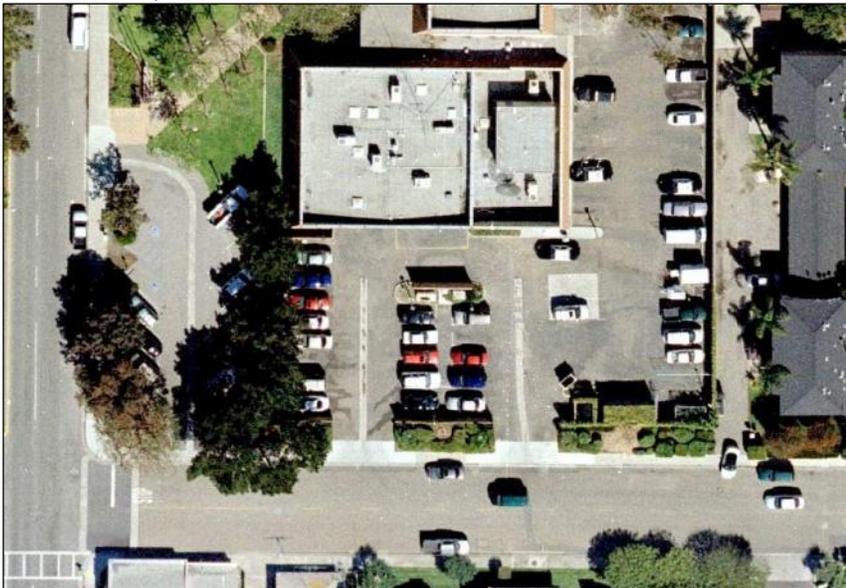
This project will provide for the repavement of the City Hall parking lot for vehicles.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	TBD	\$31,000	\$31,000					\$31,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$31,000	\$31,000				\$31,000	
Inspection						\$0	



Project Title	Advance Street Name Metal Signs	Dept. Project:	Public Works
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PROJECT DESCRIPTION

This project will provide for the replacement of deteriorated metal advance street name signs with wooden signs and replacement of vandalized, deteriorated or missing wooden advance street name signs.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	Gas Tax	\$8,000	\$8,000					\$8,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$8,000	\$8,000				\$8,000	
Inspection						\$0	



Project Title	Tree Pruning - Port Hueneme Road and Ventura Road	Dept. Project:	Public Works
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PROJECT DESCRIPTION

This project will provide for the pruning of trees in the right-of-way of Port Hueneme Road between J Street and the Port; Ventura Road, south of Port Hueneme Road.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	Gas Tax	\$50,000	\$50,000					\$50,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$50,000	\$50,000				\$50,000	
Inspection						\$0	



Project Title	Street Lights Installation	Dept. Project:	Public Works
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PROJECT DESCRIPTION

Street Lighting Plan will provide for the installation of street lights at necessary locations throughout the City.

Revenue

Account	Source	Budget	Revenues to Date				Funding to Complete
			2008-09	2009-10	2010-11	2011-12	
	Gas Tax	\$60,000	\$30,000	\$30,000			\$60,000

Expenditures

	Budget	Expenditures to Date				Cost to Complete
		2008-09	2009-10	2010-11	2011-12	
Studies						\$0
Design						\$0
Construction	\$258,200	\$122,600	\$30,000	\$30,000		\$182,600
Inspection						\$0



Project Title	Prop 1B - Local Street Improvement	Dept. Project:	Public Works
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PROJECT DESCRIPTION

This project will provide for the paving of various streets as well as installation of solar powered speed signs on major streets.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	Prop 1B	\$400,000	\$400,000					\$400,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$400,000	\$400,000				\$400,000	
Inspection						\$0	



Project Title	Underground Overhead Utilities	Dept. Project:	Public Works
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PROJECT DESCRIPTION

This project will provide for the undergrounding of overhead utilities on Bard Road (southside), between J Street and Park Avenue.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	Rule 20-A-SCE	\$400,000	\$400,000					\$400,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$400,000	\$400,000				\$400,000	
Inspection						\$0	



Project Title	Pavement Management Program 2008/2009	Dept. Project:	Public Works
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PROJECT DESCRIPTION

Pavement Management Program 2008/2009 - Street Repairs City Wide. This project would repair or repave City streets which are in need of repair.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	TDA Article 8	\$600,000		\$600,000				\$600,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies							
Design	In House						
Construction	\$700,000	\$600,000				\$600,000	
Inspection							



Project Title	Installation of a Nextbus Sign	Dept. Project:	Public Works
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PROJECT DESCRIPTION

Installation of a Nextbus sign at a selected bus stop. This sign will provide information to riders as to the arrival of the next bus. VCTC will provide the electronic sign at no cost.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	TDA Article 8	\$2,000	\$2,000					\$2,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$2,000	\$2,000				\$2,000	
Inspection						\$0	



Project Title	Street Name Sign Replacement Program	Dept. Project:	Public Works
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PROJECT DESCRIPTION

Street Name Sign Replacement Program - Citywide. The City's street signs have deteriorated well beyond their service life. This multi-phased program provides for their replacement.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	TDA	\$30,000	\$30,000					\$30,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$30,000	\$30,000				\$30,000	
Inspection						\$0	



Project Title	Roadway Striping Citywide	Dept. Project:	Public Works
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PROJECT DESCRIPTION

This project would provide for the linear roadway striping for streets Citywide. This work requires specialized equipment not owned by the City.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	TDA	\$20,000	\$20,000					\$20,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$20,000	\$20,000				\$20,000	
Inspection						\$0	



Project Title	Bikeway Improvements	Dept. Project:	Public Works
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PROJECT DESCRIPTION

This project will provide for the improvements, upgrades and repairs of the bikeways throughout the City.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-2013	
	TDA Article 3	\$50,000	\$50,000					\$50,000
	TDA Article 8	\$50,000	\$50,000					\$50,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2011-12	
Studies							\$0
Design	In House						\$0
Construction		\$100,000	\$100,000				\$100,000
Inspection							\$0



Project Title	Moranda Park Tennis and Basketball Courts Replacement	Dept. Project:	Recreation
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PROJECT DESCRIPTION

Moranda Park Tennis and Basketball Courts - Design and Installation. The eight tennis courts are in need of replacement as well as the two full basketball courts. This project would demolish the existing courts and install new courts. The project is distributed into four phases.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	RDA	\$930,000	\$330,000	\$150,000	\$150,000	\$150,000	\$150,000	\$930,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies							\$0
Design							\$0
Construction		\$330,000	\$150,000	\$150,000	\$150,000	\$150,000	\$930,000
Inspection							\$0



Project Title	Water Meter Implementation Project	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

Installation of cold water meters throughout the City.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete	
			Date	2008-09	2009-10	2010-11	2011-12		2012-13
	General Fund	\$2,784,091		\$2,784,091					\$2,784,091
	DWR Grant								

Expenditures

	Budget	Expenditures					Cost to Complete
		to Date	2008-09	2009-10	2010-11	2011-12	
Studies							\$0
Design							\$0
Construction	\$2,784,091		\$2,784,091				\$2,784,091
Inspection							\$0

Project Title	Sewer Gravity Main for J Station Elimination	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

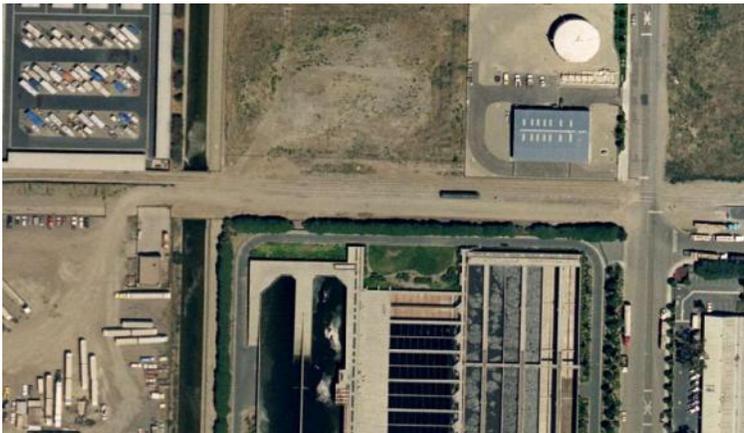
Construct new gravity main from J Station to Perkins Road

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	Wastewater Bonds	\$1,605,000	\$1,605,000					\$1,605,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design	\$30,000	\$30,000				\$30,000	
Construction	\$1,575,000	\$1,575,000				\$1,575,000	
Inspection						\$0	
Replacement						\$0	



Project Title	Surfside Gravity Sewer Main	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

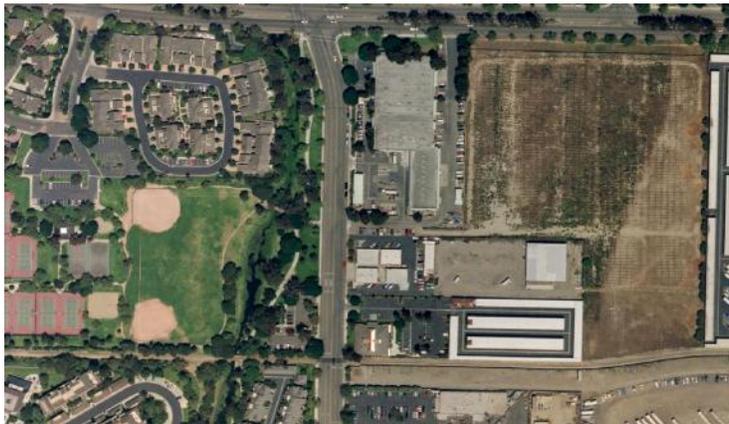
Construct new gravity sewer main south on Surfside Drive from just north of Hueneme Road to railroad tracks

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	Wastwater Bonds	\$575,000	\$575,000					\$575,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design	\$15,000	\$15,000				\$15,000	
Construction	\$560,000	\$560,000				\$560,000	
Inspection						\$0	
Replacement						\$0	



Project Title	Bubbling Springs Corridor Gravity Sewer Line	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

Design and construction of replacement gravity line along Bubbling Springs Corridor between Hueneme Road and Joyce Drive

Revenue

Account	Source	Budget	Revenues to Date				Funding to Complete
			2008-09	2009-10	2010-11	2011-12	
	Wastewater Bonds	\$375,000	\$375,000				\$375,000

Expenditures

	Budget	Expenditures to Date				Cost to Complete
		2008-09	2009-10	2010-11	2011-12	
Studies						\$0
Design	\$25,000	\$25,000				\$25,000
Construction	\$350,000	\$350,000				\$350,000
Inspection						\$0
Replacement						\$0



Project Title	Five Points Sewer Interconnection	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

Reconfigure interconnection behind Surfside Village

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	Wastewater Bonds	\$160,000	\$160,000					\$160,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design	\$10,000	\$10,000				\$10,000	
Construction	\$150,000	\$150,000				\$150,000	
Inspection						\$0	
Replacement						\$0	



Project Title	Joyce Drive Easement Gravity Repair	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

Repair sag in gravity line on Joyce Drive

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	Wastewater Bonds	\$110,000	\$110,000					\$110,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design	\$10,000	\$10,000				\$10,000	
Construction	\$100,000	\$100,000				\$100,000	
Inspection						\$0	
Replacement							



Project Title	Moranda Park Manhole Rehab	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

Rehabilitation of sulfide attacked manholes in Moranda Park

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	Wastewater Bonds	\$200,000	\$200,000					\$200,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$200,000	\$200,000				\$200,000	
Inspection						\$0	
Replacement						\$0	



Project Title	Water Utility Strategic Plan	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

Analysis of water utility infrastructure.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	Water Fund	\$65,000		\$65,000				\$65,000

Expenditures

	Budget	Expenditures					Cost to Complete
		to Date	2008-09	2009-10	2010-11	2011-12	
Studies	\$65,000		\$65,000				\$65,000
Design							\$0
Construction							\$0
Inspection							\$0

Project Title	Water Treatment Plant-Treated Water Tank Maintenance	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

New protective coating for treated water steel tank.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	Water Plant Fund	\$220,000	\$60,000	\$60,000	\$60,000	\$20,000	\$20,000	\$220,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies							\$0
Design							\$0
Construction	\$220,000	\$60,000	\$60,000	\$60,000	\$20,000	\$20,000	\$220,000
Inspection							\$0

CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Projects for FY 2009-10

Project Title	Police Department Remodeling Project	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

This project will provide for the remodeling of the interior walls of the Police Department in order to provide more efficient operations.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	TBD	\$25,000		\$25,000				\$25,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design	\$25,000		\$25,000			\$25,000	
Construction						\$0	
Inspection						\$0	



Project Title	Public Works Annex Parking Lot Repavement	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

Public Works Annex Parking Lot Repavement - the parking lot is in need of repavement. It is used for the parking of City vehicles and serves as an employee parking lot.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	TBD	\$38,000		\$38,000				\$38,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$38,000		\$38,000			\$38,000	
Inspection						\$0	



Project Title	Bubbling Springs Park - New Picnic Area	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

This project will provide additional picnic facilities for Bubbling Springs Park.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	TBD	\$10,000		\$10,000				\$10,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies							\$0
Design							\$0
Construction	\$10,000		\$10,000				\$10,000
Inspection							\$0



Project Title	Community Center Roof Overcoating	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

Community Center Roof Overcoating - The Community Center roof was installed during the 1990-91 remodeling. The roof is a built-up asphalt roof over coated with a fibrated aluminum roof coating that reflects heat and ultra-violet light keeping the building cool and extending the life of the asphalt roofing materials. The recommended maintenance for this type of roof includes periodic re-application of the coating to preserve the underlying asphalt.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete	
			Date	2008-09	2009-10	2010-11	2011-12		2012-13
	TBD	\$8,000			\$8,000				\$8,000

Expenditures

	Budget	Expenditures					Cost to Complete
		to Date	2008-09	2009-10	2010-11	2011-12	
Studies							\$0
Design							\$0
Construction	\$8,000			\$8,000			\$8,000
Inspection							\$0



Project Title	Hueneme Beach Gazebo Repairs, Flagpoles	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

Hueneme Beach Gazebo Repair, installation of two additional flagpoles at the Beach. The wooden support poles for the gazebo are set into the ground. The underground portions are beginning to exhibit evidence of wood rot. Replacement of the wood poles will require major rebuilding of the gazebo. Additional fiberglass flagpoles will be set between the existing three flagpoles at the end of Ventura Road to make this area match the new Wharf Plaza and create a focal point at the end of Ventura Road.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	TBD	\$53,000		\$8,000	\$45,000			\$53,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design	\$8,000		\$8,000			\$8,000	
Construction	\$45,000			\$45,000		\$45,000	
Inspection						\$0	



Project Title	Pavement Management Program 2009/2010	Dept. Project:	Public Works
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PROJECT DESCRIPTION

Pavement Management Program 2009/2010 - Street Repairs City Wide. This project would repair or repave City streets which are in need of repair.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	GasTax	\$700,000		\$700,000				\$700,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies							
Design	In House						
Construction	\$700,000		\$700,000			\$700,000	
Inspection							



Project Title	ADA Improvements on Hemlock Street - Victoria Avenue to Anchor Avenue	Dept. Project:	Public Works
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PROJECT DESCRIPTION

This project will provide for the removal of an HOA wall which intrudes into the sidewalk area and for the construction of ADA access around the existing poles in the sidewalk area. First phase is to survey the site to determine true boundary lines on Hemlock Street.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	TBD	\$11,000		\$11,000				\$11,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies	\$1,000		\$1,000				\$1,000
Design							\$0
Construction	\$10,000		\$10,000				\$10,000
Inspection							\$0



Project Title	Storm Water Drainage and Maintenance Program	Dept. Project:	Public Works
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PROJECT DESCRIPTION

This project will provide for professional services to be provided to perform a storm drain assessment study to map and assess existing infrastructure (\$85,000) as well as a City-wide hydrology study (\$45,000). An assessment needs plan and preparation of construction plans would then be completed (\$80,000). Construction and repair of storm drain system would then be awarded (cost to be determined).

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	TBD	\$210,000		\$210,000				\$210,000

Expenditures

	Budget	Expenditures to Date	2008-09	2009-10	2010-11	2011-12	2012-13	Cost to Complete
			Studies					
Design	\$210,000			\$210,000				\$210,000
Construction	TBD				TBD			\$0
Inspection								\$0



Project Title	Bolker Park Phase III	Dept. Project:	Recreation
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PROJECT DESCRIPTION

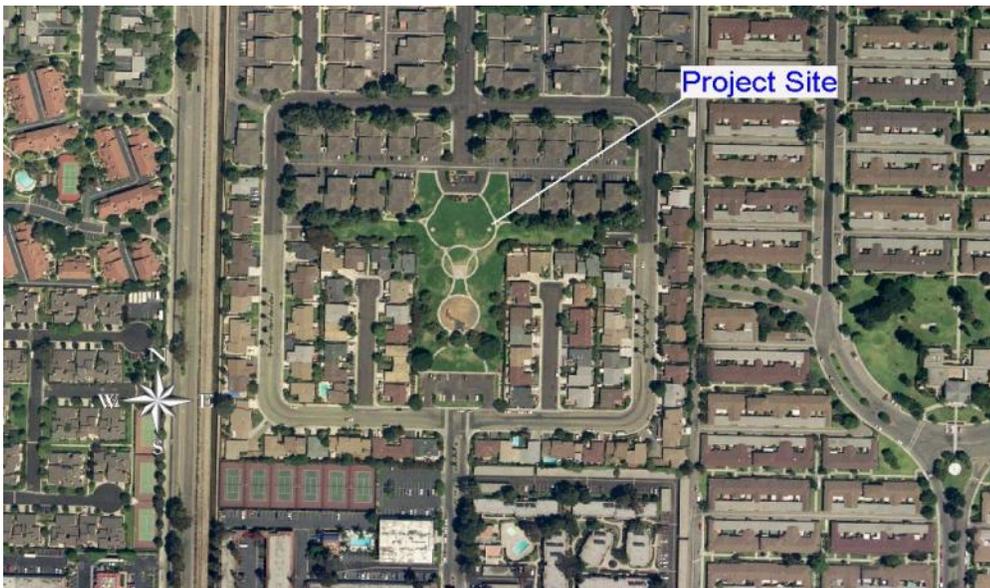
Bolker Park Phase III - Design and Improvements - Project includes soft surface path, relocation of basketball court, demolition of the old court, clearing and replacement of lawn. Local resident input will be solicited prior to any plans being implemented.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	TBD	\$38,000		\$5,000	\$33,000			\$38,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design	\$5,000		\$5,000			\$5,000	
Construction	\$33,000			\$33,000		\$33,000	
Inspection						\$0	



Project Title	Bolker Park Improvements	Dept. Project:	Recreation
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PROJECT DESCRIPTION

Bolker Park - Main Line Lighting Conduit Replacement. The underground conduit serving the existing park lighting system is badly deteriorated and the cause of some failures that have required difficult repair. More failures are anticipated in the future. Project includes the design and installation of a new electrical distribution system for these lights. Other improvements of this project include light pole replacements, drinking fountains, trash receptacles, dog waste bags and vegetation

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	TBD	\$100,000			\$10,000	\$90,000		\$100,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design	\$10,000		\$10,000			\$10,000	
Construction	\$90,000			\$90,000		\$90,000	
Inspection						\$0	



Project Title	Surside Drive and RR ROW manhole rehab	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

Rehabilitation and coating of manholes along Surfside Drive and Railroad ROW

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	Wastewater Bonds	\$200,000		\$200,000				\$200,000

Expenditures

	Budget	Expenditures					Cost to Complete
		to Date	2008-09	2009-10	2010-11	2011-12	
Studies							\$0
Design							\$0
Construction	\$200,000			\$200,000			\$200,000
Inspection							\$0
Replacement							\$0

Project Title	Lift Stations Abandonment	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

Demolition and abandonment of Lift Stations C, J, Surfside, and Triton

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	Wastewater Bonds	\$350,000		\$350,000				\$350,000

Expenditures

	Budget	Expenditures					Cost to Complete
		to Date	2008-09	2009-10	2010-11	2011-12	
Studies							\$0
Design							\$0
Construction	\$350,000			\$350,000			\$350,000
Inspection							\$0
Replacement							\$0

Project Title	Victoria Avenue Sewer Gravity Line	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

Pro Rata share of construction costs for new gravity line on Victoria Avenue. Based on Transportation Agreement between COPH and Oxnard.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	Wastewater Bonds (TBD)	\$300,000		\$300,000				\$300,000

Expenditures

	Budget	Expenditures					Cost to Complete
		to Date	2008-09	2009-10	2010-11	2011-12	
Studies							\$0
Design							\$0
Construction	\$300,000			\$300,000			\$300,000
Inspection							\$0
Replacement							\$0

CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Projects for FY 2010-11

Project Title	Hueneme Beach Parking Lot Repavement - Phase III	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

Hueneme Beach Parking Lot Repavement and striping - Phase III. The beach parking lots are in need of repavement. This project would complete the repavement of the beach parking lots.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	TBD	\$45,000				\$45,000		\$45,000

Expenditures

	Budget	Expenditures					Cost to Complete
		to Date	2008-09	2009-10	2010-11	2011-12	
Studies							\$0
Design							\$0
Construction	\$45,000				\$45,000		\$45,000
Inspection							\$0



Project Title	Pavement Management Program 2010/2011	Dept. Project:	Public Works
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PROJECT DESCRIPTION

Pavement Management Program 2010/2011 - Street Repairs City Wide - This project will provide for the repair of and pavement of various streets in the City.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	TDA Article 8	\$700,000			\$700,000			\$700,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design	In House					\$0	
Construction	\$700,000			\$700,000		\$700,000	
Inspection						\$0	



Project Title	Water Treatment Plant-Membrane Replacement	Dept. Project:	Utility Services
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PROJECT DESCRIPTION

Replacement of Reverse Osmosis and Nanofiltration membranes for water treatment plant.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	PHWA Reserves	\$234,000				\$234,000		\$234,000

Expenditures

	Budget	Expenditures					Cost to Complete
		to Date	2008-09	2009-10	2010-11	2011-12	
Studies							\$0
Design							\$0
Construction	\$234,000				\$234,000		\$234,000
Inspection							\$0

CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Projects for FY 2011-12

Project Title	Hueneme Beach Walk Lighting Replacement	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

Hueneme Beach Walk Lighting Replacement - the existing lighting has deteriorated to the point it needs replacement.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	TBD	\$40,000					\$40,000	\$40,000

Expenditures

	Budget	Expenditures					Cost to Complete
		to Date	2008-09	2009-10	2010-11	2011-12	
Studies							\$0
Design							\$0
Construction	\$40,000					\$40,000	\$40,000
Inspection							\$0



Project Title	Hueneme Beach Pier Lighting Replacement	Dept. Project:	Housing /Facilities
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PROJECT DESCRIPTION

Hueneme Beach Pier Lighting Replacement - The pier lighting is subjected to a harsh and corrosive environment. The last time the lights were replaced was 1996. By 2010 these lights will be due again for replacement, but the next replacement cycle will also have to replace the conduit and electrical wiring system for the pier which will be over 20 years old at that time.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	TBD	\$30,000					\$30,000	\$30,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design						\$0	
Construction	\$30,000				\$30,000	\$30,000	
Inspection						\$0	



Project Title	Pavement Management Program 2011/2012	Dept. Project:	Public Works
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PROJECT DESCRIPTION

Pavement Management Program 2011/2012 - Street Repairs City Wide - This project will provide for the repair of and pavement of various streets in the City.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	Gas Tax	\$700,000				\$700,000	\$700,000	

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies						\$0	
Design	In House					\$0	
Construction	\$700,000				\$700,000	\$700,000	
Inspection						\$0	



CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Projects for FY 2012-13

Project Title	Utility Services Re-Roofing	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

Utility Services Building Re-Roofing - The scope of this project includes the Utility Services building, the Port Hueneme Marine Supply building and the Hueneme School District facility all of which are contained under one common roof. It is a built up roof finished with mineral coated roll roofing. The roll roofing has started to deteriorate, but at this time continues to provide adequate waterproofing. It is expected the roofing material will need to be replaced by 2012.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	TBD	\$180,000						\$180,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies							\$0
Design							\$0
Construction	\$180,000					\$180,000	\$180,000
Inspection							\$0



Project Title	Hueneme Beach - Pier Handrail Replacement	Dept. Project:	Housing/Facilities
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PROJECT DESCRIPTION

Hueneme Beach Pier - Handrail Replacement - The handrails along the main portion of the pier were installed during construction of that section of pier in 1968. For several years now the railings have required on-going repairs to keep the railings safe. Most of the railing repairs have been triggered by termite damage or dry rot. Maintaining the railings in the future is expected to become more expensive as each year passes. The best solution is to replace all the 1968 railings with treated wood.

Revenue

Account	Source	Budget	Revenues to					Funding to Complete
			Date	2008-09	2009-10	2010-11	2011-12	
	TBD	\$100,000						\$100,000

Expenditures

	Budget	Expenditures					Cost to Complete
		to Date	2008-09	2009-10	2010-11	2011-12	
Studies							\$0
Design							\$0
Construction	\$100,000						\$100,000
Inspection							\$0



Project Title	Pavement Management Program 2012/2013	Dept. Project:	Public Works
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PROJECT DESCRIPTION

Pavement Management Program 2012/2013 - Street Repairs City Wide - This project will provide for the repair of and pavement of various streets in the City.

Revenue

Account	Source	Budget	Revenues to Date					Funding to Complete
			2008-09	2009-10	2010-11	2011-12	2012-13	
	TDA Article 8	\$700,000						\$700,000

Expenditures

	Budget	Expenditures to Date					Cost to Complete
		2008-09	2009-10	2010-11	2011-12	2012-13	
Studies							\$0
Design	In House						\$0
Construction	\$700,000					\$700,000	\$700,000
Inspection							\$0





PERSONNEL ALLOCATIONS

FY 2008-09

Department/ Title	Budgeted 2007-08	Adopted 2008-09
City Administration		
City Council Member	5.00	5.00
City Manager	1.00	0.75
Human Resources Administrator	1.00	1.00
Deputy City Clerk	1.00	1.00
Executive Specialist	1.00	0.25
Admin Svcs Coordinator - PT (1)	0.00	0.50
Total	9.00	8.50
General Government		
IS/ Technology Manager	1.00	1.00
Facilities Maintenance Tech	0.20	0.20
Total	1.20	1.20
Finance		
Financial Services Director	1.00	1.00
Accounting Manager	1.00	1.00
Supervising Accountant	1.00	1.00
Accountant	0.95	0.95
Financial Analyst	1.00	1.00
Financial Services Specialist	1.00	1.00
Fiscal Assistant	3.00	3.00
Fiscal Aide PT - (1)	0.50	0.50
Total	9.45	9.45
Community Development		
Comm Dev Director	1.00	1.00
Comm Dev Specialist	0.50	0.50
Comm Dev Technician	1.00	1.00
Building Official	0.75	0.75
Building Inspector - PT (1)	0.25	0.25
Code Compliance Manager	1.00	1.00
Code Compliance Officer	1.00	1.00
Parking Officer - PT (2)	1.00	1.00
Total	6.50	6.50
Police		
Police Chief	1.00	1.00
Police Commander	1.50	1.00
Police Services Assistant	1.00	1.00
Police Sergeant	5.00	5.00
Senior Police Officer	5.00	5.00
Police Officer/ Detective	12.00	12.00
Senior Police Comm Officer	1.00	1.00
Police Comm Officer	3.00	3.00



PERSONNEL ALLOCATIONS

FY 2008-09

Department/ Title	Budgeted 2007-08	Adopted 2008-09
Police (cont'd)		
Police Comm Officer PT - (2)	1.00	1.00
Police Support Svcs Officer	1.00	1.00
Police Supp Svcs Officer PT - (1)	0.50	0.50
Police Records Technician	1.00	1.00
Crossing Guard PT - (6)	2.50	2.50
Crime Prevention Officer	1.00	1.00
Total	36.50	36.00
Recreation & Community Services		
Recreation & Comm Svcs Dir	1.00	1.00
Rec & Comm Svcs Specialist	1.00	1.00
Facilities Maintenance Tech	0.80	0.80
Recreation Attendant PT - (1)	0.50	0.50
Custodian PT - (1)	0.50	0.50
Senior Nutrition Coord PT - (1)	0.50	0.50
Lifeguard PT - (21)	8.00	8.00
Jr. Lifeguard PT - (10)	8.00	8.00
Total	20.30	20.30
Public Works		
Public Works Director	1.00	1.00
City Engineer/ Streets Supt	1.00	1.00
Engineering Associate	1.00	0.00
Construction Coordinator	1.00	1.00
Administrative Specialist II	2.00	2.00
Streets Maint Worker Lead	1.00	1.00
Streets Maint Worker I	3.00	3.00
Engineering Aide	1.00	1.00
Fleet/ Landscape Superintendent	1.00	1.00
Mechanic II	2.00	2.00
Landscape Maint Worker Lead	1.00	1.00
Landscape Maint Worker II	2.00	2.00
Landscape Maint Worker I	3.00	3.00
Laborer	4.00	4.00
Grounds Maint Aide PT - (1)	0.50	0.50
Total	24.50	23.50
Utility Services		
Utility Services Director	1.00	1.00
Solid Waste Superintendent	1.00	1.00
Wastewater Superintendent	1.00	1.00
Water Superintendent	1.00	1.00
Electrical/ Instrumentation Technician	2.00	1.00



PERSONNEL ALLOCATIONS

FY 2008-09

Department/ Title	Budgeted 2007-08	Adopted 2008-09
Utility Services (cont'd)		
Electrical/ Mechanical Technician	1.00	0.75
Solid Waste Equipment Operator II	5.00	5.00
Solid Waste Equipment Operator, Lead	1.00	1.00
Solid Waste Operations Coordinator	0.00	0.00
Wastewater Maintenance I	6.00	3.00
Wastewater Maintenance II	2.00	0.00
Wastewater Maintenance Lead	2.00	1.50
Wastewater Services Coordinator	1.00	1.00
Water Utility Operator I	1.00	1.00
Water Utility Operator II	2.00	2.00
Admin Specialist III	1.00	1.00
Admin Specialist II	1.00	1.00
Admin Specialist I	1.00	1.00
Admin Specialist I PT - (1)	0.50	0.00
Total	30.50	23.25
Naval Base		
Electrical Instrumentation Tech	0.00	1.00
Electrical Mechanical Tech	0.00	0.25
Administrative Specialist I - PT (1)	0.00	0.50
Wastewater Maintenance Lead	0.00	0.50
Wastewater Maintenance I	0.00	3.00
Wastewater Maintenance II	0.00	2.00
Total	0.00	7.25
Housing Authority		
City Manager	0.00	0.10
Housing/ Facilities Maint. Director	0.65	0.65
Housing Programs Coordinator	1.00	1.00
Housing Specialist	1.00	1.00
Housing Customer Service Asst	1.00	1.00
Facilities Maint Superintendent	0.00	0.25
Facilities Maint Worker II	0.00	1.00
Facilities Maint Worker I	0.00	0.25
Facilities Services Assistant	0.00	0.50
Total	3.65	5.75
Facilities Maintenance		
Housing/ Facilities Director	0.35	0.35
Facilities Superintendent	1.00	0.75
Lead Maintenance Worker	1.00	1.00
Facilities Maint Worker II	2.00	2.00
Facilities Maint Worker I	2.00	0.50



PERSONNEL ALLOCATIONS

FY 2008-09

Department/ Title	Budgeted 2007-08	Adopted 2008-09
Facilities Maintenance (cont'd)		
Facilities Services Assistant	1.00	0.50
Facilities Maint Worker I PT - (1)	0.50	0.50
Total	7.85	5.60
Redevelopment Agency		
City Manager	0.00	0.15
Comm Dev Programs Manager	0.80	0.80
Comm Dev Specialist	1.25	1.25
Facilities Maint Worker I	0.00	0.25
Building Official	0.20	0.20
Accountant	0.05	0.05
Total	2.30	2.70
Neighborhood Preservation		
Building Official	0.05	0.05
Comm Dev Programs Manager	0.20	0.20
Comm Dev Specialist	0.25	0.25
Total	0.50	0.50
DEPARTMENT RECAP		
	Budgeted 2007-08	Adopted 2008-09
City Administration	9.00	8.50
General Government	1.20	1.20
Finance	9.45	9.45
Community Development	6.50	6.50
Police	36.50	36.00
Recreation & Community Services	20.30	20.30
Public Works	24.50	23.50
Utility Services	30.50	23.25
Naval Base	0.00	7.25
Housing Authority	3.65	5.75
Facilities Maintenance	7.85	5.60
Redevelopment Agency	2.30	2.70
Neighborhood Preservation	0.50	0.50
Grand Total	152.25	150.50
Full Time	122.50	120.25
Part Time/ Seasonal	29.75	30.25
Total	152.25	150.50

*Number decreased due to the elimination of an unfilled position in Public Works and position adjustments in Administration.

EMPLOYEE COMPENSATION AND BENEFITS

The City of Port Hueneme is an Equal Opportunity Employer and does not discriminate on the basis of age, sex, religion, national origin, race, color or disability. The City is pleased to provide all its full-time and designated part-time employees a comprehensive benefits package. Employee benefits include a cafeteria plan allowance; paid Social Security and Medicare tax (7.65%) for all SEIU and POA employees and all others hired before 4/6/08; and paid PERS retirement. An education incentive based on certification and/or level of education, and experience differential based on longevity is awarded for some classifications. Additional benefits include life insurance, retiree paid medical, long term disability, tuition reimbursement, annual leave, holidays, compensatory time, etc.

Cafeteria Plan: To be applied to medical, dental, vision insurance premiums for self and family. Unused monies are added to pay.

Medical Plan: PERS Health Plans
HMO/PPO Options

Retiree Medical: **Management Unit**
\$100 per month – 5-10 years of service
\$150 per month – 11-15 years of service
\$175 per month – 16-20 years of service
\$200 per month – 21-25 years of service
\$225 per month – 26+ years of service
(payable for 3 years following the term of retirement-but not after 65 years)

Police Officers' Association Unit
15+ years of PHPD service – lifetime medical

Dental: Golden West Dental – HMO/PPO

Vision: Blue Shield (Medical Eye Services)

EMPLOYEE COMPENSATION AND BENEFITS

Annual Leave:

Management Unit

180 hrs per year – 1-4 years
212 hrs per year – 5th year
220 hrs per year – 6th year
228 hrs per year – 7th year
236 hrs per year – 8th year
244 hrs per year – 9th year
252 hrs per year – 10th year
260 hrs per year – 11-15 years
280 hrs per year – 16-20 years
320 hrs per year – 21-25 years
340 hrs per year – 26+ years

General Unit

164 hrs per year – 1-4 years
196 hrs per year – 5th year
204 hrs per year – 6th year
212 hrs per year – 7th year
220 hrs per year – 8th year
228 hrs per year – 9th year
236 hrs per year – 10th year

Police Officers' Association Unit

148 hrs per year – 1-4 years
180 hrs per year – 5th year
(8 hours more each year, until 19th year)
292 hours per year – 20+ years

Education Incentive:

Police Officers' Association Unit

5%-AA/AS or Basic Post Certificate
10% - BA/BS or Intermediate POST
12% - BA/BS and Intermediate POST
15% - Advanced POST
17% - MA/MS and Advanced POST

Experience Differential:
(% of employee's annual salary)

Miscellaneous/Management Unit

2% - 10+ years of service
3.5% - 15+ years of service

EMPLOYEE COMPENSATION AND BENEFITS

Police Officers' Association Unit

4% - 5-9 years of combined agency service

6% - 10+ years of combined agency service

Holidays: 11½ + 1 Floating Holiday

Social Security & Medicare Tax: City paid – 7.65% for all SEIU and POA employees (and all other hired before 4/6/08).

Bilingual pay: General Unit - \$23.00 per pay period
PHPOA: \$45.00 per pay period

PERS Retirement: Miscellaneous – 2.7% @ 55 – paid employee portion – 8%
Police – 3% @ 55 – paid employee portion – 9% + EPMC
Single Highest Year

Work Schedule: 9/80, 3/12, 4/10 Work Schedules

Life Insurance: \$50,000 to \$100,000 employer paid

Tuition Reimbursement: **Management Unit**
\$2,000 maximum per fiscal year

General Unit
\$1,200 maximum per fiscal year

Police Officers' Association Unit
California State University Fees

STD/LTD: City paid short term and long term disability insurance

Payroll Direct Deposit

Workers' Compensation

Employee Assistance Program

Wellness Benefit

EMPLOYEE COMPENSATION AND BENEFITS

Optional Benefits:

Computer Purchase Program
AFLAC – Supplemental Cancer/Critical Care Insurance
Personal Lines of Insurance Program
Deferred Compensation Programs –
 457 Programs (2) – ICMA and PEBSCO
 401 K Plan – Lord/Abbott
 Roth IRA

City of Port Hueneme
"The Friendly City by the Sea"

BUDGET ADOPTION RESOLUTIONS

City of Port Hueneme

Redevelopment Agency

Housing Authority

Surplus Property Authority

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CITY COUNCIL RESOLUTION NO. 3885
REDEVELOPMENT AGENCY RESOLUTION NO. 809
HOUSING AUTHORITY RESOLUTION NO. 502
SURPLUS PROPERTY AUTHORITY RESOLUTION NO. 36

**A RESOLUTION OF THE CITY COUNCIL, REDEVELOPMENT
AGENCY, HOUSING AUTHORITY, AND SURPLUS PROPERTY
AUTHORITY OF THE CITY OF PORT HUENEME, CALIFORNIA,
APPROVING THE FISCAL YEAR 2008-09 ANNUAL BUDGET**

WHEREAS, the City Manager/Executive Director has submitted for consideration of the City Council, Redevelopment Agency Board of Directors, Housing Authority Board of Directors, and Surplus Property Authority Commissioners a final Budget for Fiscal Year 2008-09; and

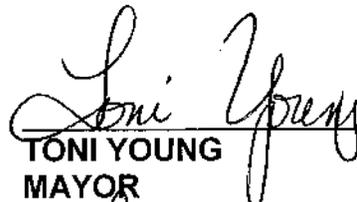
WHEREAS, the City Council and respective Boards have carefully reviewed the final budget for Fiscal Year 2008-09.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, Redevelopment Agency Board, Housing Authority Board, and Surplus Property Authority Commission that the final Fiscal Year 2008-09 Budget with modifications, if any, as directed by the City Council and respective Boards, is hereby approved and adopted effective July 1, 2008.

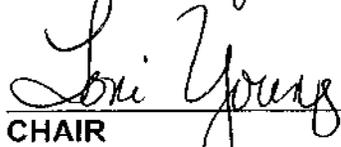
BE IT FURTHER RESOLVED that the City Manager/Executive Director is authorized to make expenditures in conformance with Budget appropriations, the City's Purchasing Ordinance, and to make adjustments between various accounts within each Budget division/fund, limited to the total amount budgeted for said division/fund.

BE IT FURTHER RESOLVED that the City Manager/Executive Director is directed to report to the City Council and respective Boards quarterly on the Budget status and to propose any changes, if necessary, for consideration.

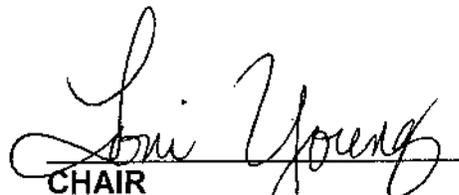
PASSED, APPROVED, AND ADOPTED this 18th day of June, 2008.

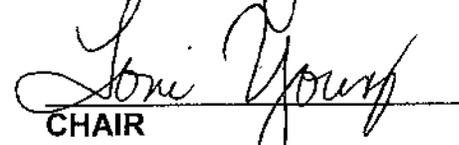


TONI YOUNG
MAYOR



CHAIR
REDEVELOPMENT AGENCY


CHAIR
HOUSING AUTHORITY


CHAIR
SURPLUS PROPERTY AUTHORITY

ATTEST:


JUDY NICHOLS
DEPUTY CITY CLERK/SECRETARY

APPROVED AS TO FORM:


MARK D. HENSLEY
CITY ATTORNEY/
AGENCY COUNSEL

APPROVED AS TO CONTENT:


DAVID J. NORMAN
CITY MANAGER/
EXECUTIVE DIRECTOR

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS:
CITY OF PORT HUENEME)

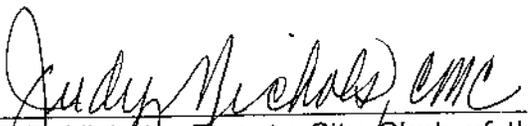
I, Judy Nichols, duly appointed and qualified Deputy City Clerk of the City of Port Hueneme, do hereby certify that the foregoing **Joint Resolution No. 3885 (RDA No. 809; Hsg. No. 502; SPA No. 36)** is a true and correct copy passed and approved at the Adjourned Regular Council Meeting of June 18, 2008 by the City Council of the City of Port Hueneme by the following roll call vote:

AYES: Council Members Griffaw, Morales, Rosenbluth,
Mayor Pro Tem Sharkey, Mayor Young

NOES: None

ABSTAINING: None

ABSENT: None



Judy Nichols, Deputy City Clerk of the
City of Port Hueneme and ex-officio
Clerk of the Council

Dated: June 19, 2008

CITY COUNCIL RESOLUTION NO. 3885
REDEVELOPMENT AGENCY RESOLUTION NO. 809
HOUSING AUTHORITY RESOLUTION NO. 502
SURPLUS PROPERTY AUTHORITY RESOLUTION NO. 36

**A RESOLUTION OF THE CITY COUNCIL, REDEVELOPMENT
AGENCY, HOUSING AUTHORITY, AND SURPLUS PROPERTY
AUTHORITY OF THE CITY OF PORT HUENEME, CALIFORNIA,
APPROVING THE FISCAL YEAR 2008-09 ANNUAL BUDGET**

WHEREAS, the City Manager/Executive Director has submitted for consideration of the City Council, Redevelopment Agency Board of Directors, Housing Authority Board of Directors, and Surplus Property Authority Commissioners a final Budget for Fiscal Year 2008-09; and

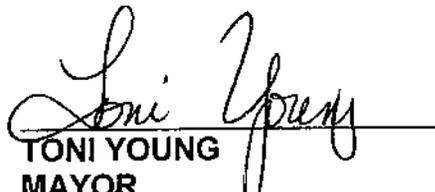
WHEREAS, the City Council and respective Boards have carefully reviewed the final budget for Fiscal Year 2008-09.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, Redevelopment Agency Board, Housing Authority Board, and Surplus Property Authority Commission that the final Fiscal Year 2008-09 Budget with modifications, if any, as directed by the City Council and respective Boards, is hereby approved and adopted effective July 1, 2008.

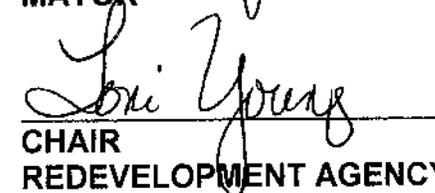
BE IT FURTHER RESOLVED that the City Manager/Executive Director is authorized to make expenditures in conformance with Budget appropriations, the City's Purchasing Ordinance, and to make adjustments between various accounts within each Budget division/fund, limited to the total amount budgeted for said division/fund.

BE IT FURTHER RESOLVED that the City Manager/Executive Director is directed to report to the City Council and respective Boards quarterly on the Budget status and to propose any changes, if necessary, for consideration.

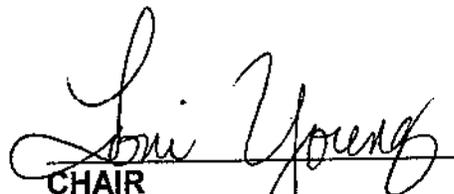
PASSED, APPROVED, AND ADOPTED this 18th day of June, 2008.

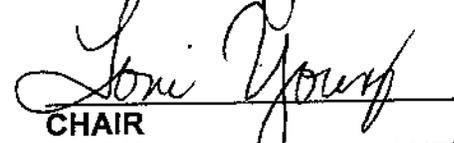


TONI YOUNG
MAYOR



CHAIR
REDEVELOPMENT AGENCY


CHAIR
HOUSING AUTHORITY


CHAIR
SURPLUS PROPERTY AUTHORITY

ATTEST:


JUDY NICHOLS
DEPUTY CITY CLERK/SECRETARY

APPROVED AS TO FORM:


MARK D. HENSLEY
CITY ATTORNEY/
AGENCY COUNSEL

APPROVED AS TO CONTENT:


DAVID J. NORMAN
CITY MANAGER/
EXECUTIVE DIRECTOR

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS:
CITY OF PORT HUENEME)

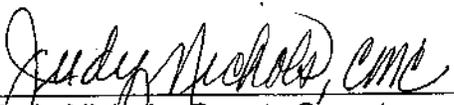
I, Judy Nichols, duly appointed and qualified Deputy Secretary of the Redevelopment Agency, do hereby certify that the foregoing **Joint Resolution No. 809 (City No. 3885, Hsg. No. 502, SPA No. 36)** is a true and correct copy passed and adopted by the Redevelopment Agency of the City of Port Hueneme on June 18, 2008 by the following roll call vote:

AYES: Members Griffaw, Morales, Rosenbluth,
Vice Chair Sharkey, Chair Young

NOES: None

ABSTAINING: None

ABSENT: None



Judy Nichols, Deputy Secretary of the
Redevelopment Agency of the
City of Port Hueneme

Dated: June 19, 2008

CITY COUNCIL RESOLUTION NO. 3885
REDEVELOPMENT AGENCY RESOLUTION NO. 809
HOUSING AUTHORITY RESOLUTION NO. 502
SURPLUS PROPERTY AUTHORITY RESOLUTION NO. 36

**A RESOLUTION OF THE CITY COUNCIL, REDEVELOPMENT
AGENCY, HOUSING AUTHORITY, AND SURPLUS PROPERTY
AUTHORITY OF THE CITY OF PORT HUENEME, CALIFORNIA,
APPROVING THE FISCAL YEAR 2008-09 ANNUAL BUDGET**

WHEREAS, the City Manager/Executive Director has submitted for consideration of the City Council, Redevelopment Agency Board of Directors, Housing Authority Board of Directors, and Surplus Property Authority Commissioners a final Budget for Fiscal Year 2008-09; and

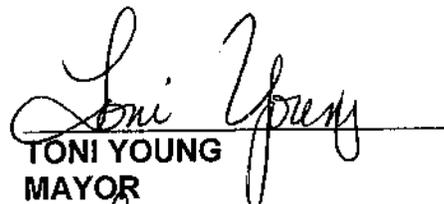
WHEREAS, the City Council and respective Boards have carefully reviewed the final budget for Fiscal Year 2008-09.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, Redevelopment Agency Board, Housing Authority Board, and Surplus Property Authority Commission that the final Fiscal Year 2008-09 Budget with modifications, if any, as directed by the City Council and respective Boards, is hereby approved and adopted effective July 1, 2008.

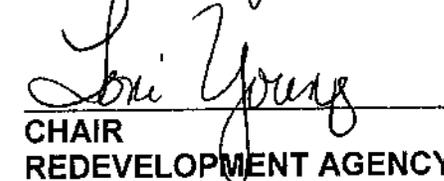
BE IT FURTHER RESOLVED that the City Manager/Executive Director is authorized to make expenditures in conformance with Budget appropriations, the City's Purchasing Ordinance, and to make adjustments between various accounts within each Budget division/fund, limited to the total amount budgeted for said division/fund.

BE IT FURTHER RESOLVED that the City Manager/Executive Director is directed to report to the City Council and respective Boards quarterly on the Budget status and to propose any changes, if necessary, for consideration.

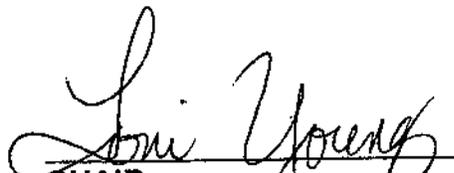
PASSED, APPROVED, AND ADOPTED this 18th day of June, 2008.

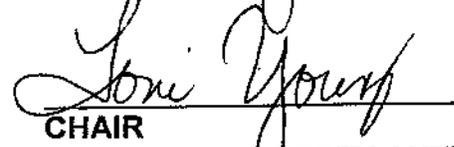


TONI YOUNG
MAYOR



CHAIR
REDEVELOPMENT AGENCY


CHAIR
HOUSING AUTHORITY


CHAIR
SURPLUS PROPERTY AUTHORITY

ATTEST:


JUDY NICHOLS
DEPUTY CITY CLERK/SECRETARY

APPROVED AS TO FORM:


MARK D. HENSLEY
CITY ATTORNEY/
AGENCY COUNSEL

APPROVED AS TO CONTENT:

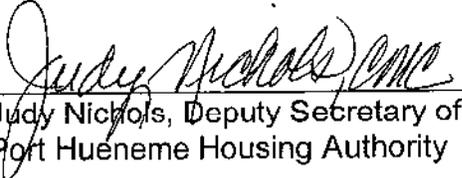

DAVID J. NORMAN
CITY MANAGER/
EXECUTIVE DIRECTOR

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS:
CITY OF PORT HUENEME)

I, Judy Nichols, duly appointed and qualified Deputy Secretary of the Port Hueneme Housing Authority, do hereby certify that the foregoing Joint Resolution No. 502 (City No. 3885; RDA No. 809, SPA No. 36) is a true and correct copy passed and adopted by the Housing Authority of the City of Port Hueneme on June 18, 2008 by the following roll call vote:

AYES:	Members, Griffaw, Morales, Rosenbluth Vice Chair Sharkey, Chair Young
NOES:	None
ABSTAINING:	None
ABSENT:	None



Judy Nichols, Deputy Secretary of the
Port Hueneme Housing Authority

Dated: June 19, 2008

CITY COUNCIL RESOLUTION NO. 3885
REDEVELOPMENT AGENCY RESOLUTION NO. 809
HOUSING AUTHORITY RESOLUTION NO. 502
SURPLUS PROPERTY AUTHORITY RESOLUTION NO. 36

**A RESOLUTION OF THE CITY COUNCIL, REDEVELOPMENT
AGENCY, HOUSING AUTHORITY, AND SURPLUS PROPERTY
AUTHORITY OF THE CITY OF PORT HUENEME, CALIFORNIA,
APPROVING THE FISCAL YEAR 2008-09 ANNUAL BUDGET**

WHEREAS, the City Manager/Executive Director has submitted for consideration of the City Council, Redevelopment Agency Board of Directors, Housing Authority Board of Directors, and Surplus Property Authority Commissioners a final Budget for Fiscal Year 2008-09; and

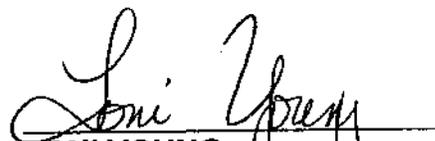
WHEREAS, the City Council and respective Boards have carefully reviewed the final budget for Fiscal Year 2008-09.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, Redevelopment Agency Board, Housing Authority Board, and Surplus Property Authority Commission that the final Fiscal Year 2008-09 Budget with modifications, if any, as directed by the City Council and respective Boards, is hereby approved and adopted effective July 1, 2008.

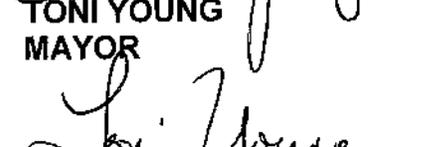
BE IT FURTHER RESOLVED that the City Manager/Executive Director is authorized to make expenditures in conformance with Budget appropriations, the City's Purchasing Ordinance, and to make adjustments between various accounts within each Budget division/fund, limited to the total amount budgeted for said division/fund.

BE IT FURTHER RESOLVED that the City Manager/Executive Director is directed to report to the City Council and respective Boards quarterly on the Budget status and to propose any changes, if necessary, for consideration.

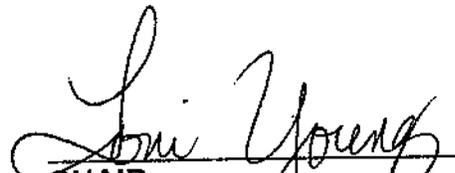
PASSED, APPROVED, AND ADOPTED this 18th day of June, 2008.

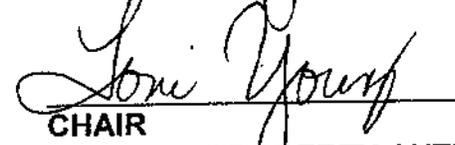


TONI YOUNG
MAYOR



CHAIR
REDEVELOPMENT AGENCY


CHAIR
HOUSING AUTHORITY


CHAIR
SURPLUS PROPERTY AUTHORITY

ATTEST:


JUDY NICHOLS
DEPUTY CITY CLERK/SECRETARY

APPROVED AS TO FORM:


MARK D. HENSLEY
CITY ATTORNEY/
AGENCY COUNSEL

APPROVED AS TO CONTENT:


DAVID J. NORMAN
CITY MANAGER/
EXECUTIVE DIRECTOR

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS:
CITY OF PORT HUENEME)

I, Judy Nichols, duly appointed and qualified Deputy Secretary of the Surplus Property Authority of the City of Port Hueneme do hereby certify that the foregoing Joint Resolution No. 36 (City No. 3885; RDA No. 809; Hsg. No. 502) is a true and correct copy passed and adopted by the Surplus Property Authority of the City of Port Hueneme on June 18, 2008 by the following roll call vote:

AYES: Commissioners, Griffaw, Morales, Rosenbluth,
Vice President Sharkey, President Young

NOES: None

ABSTAINING: None

ABSENT: None



Judy Nichols, Deputy Secretary of the
Surplus Property Authority of the
City of Port Hueneme

Dated: June 19, 2008

PROPOSITION 4

THE GANN INITIATIVE

As set forth more fully in Exhibit “A” of Resolution No. 3884, the City Council of the City of Port Hueneme, CA on June 18, 2008, adopted an annual appropriation limitation in the amount of \$9,141,476 for Fiscal Year 2008-09.

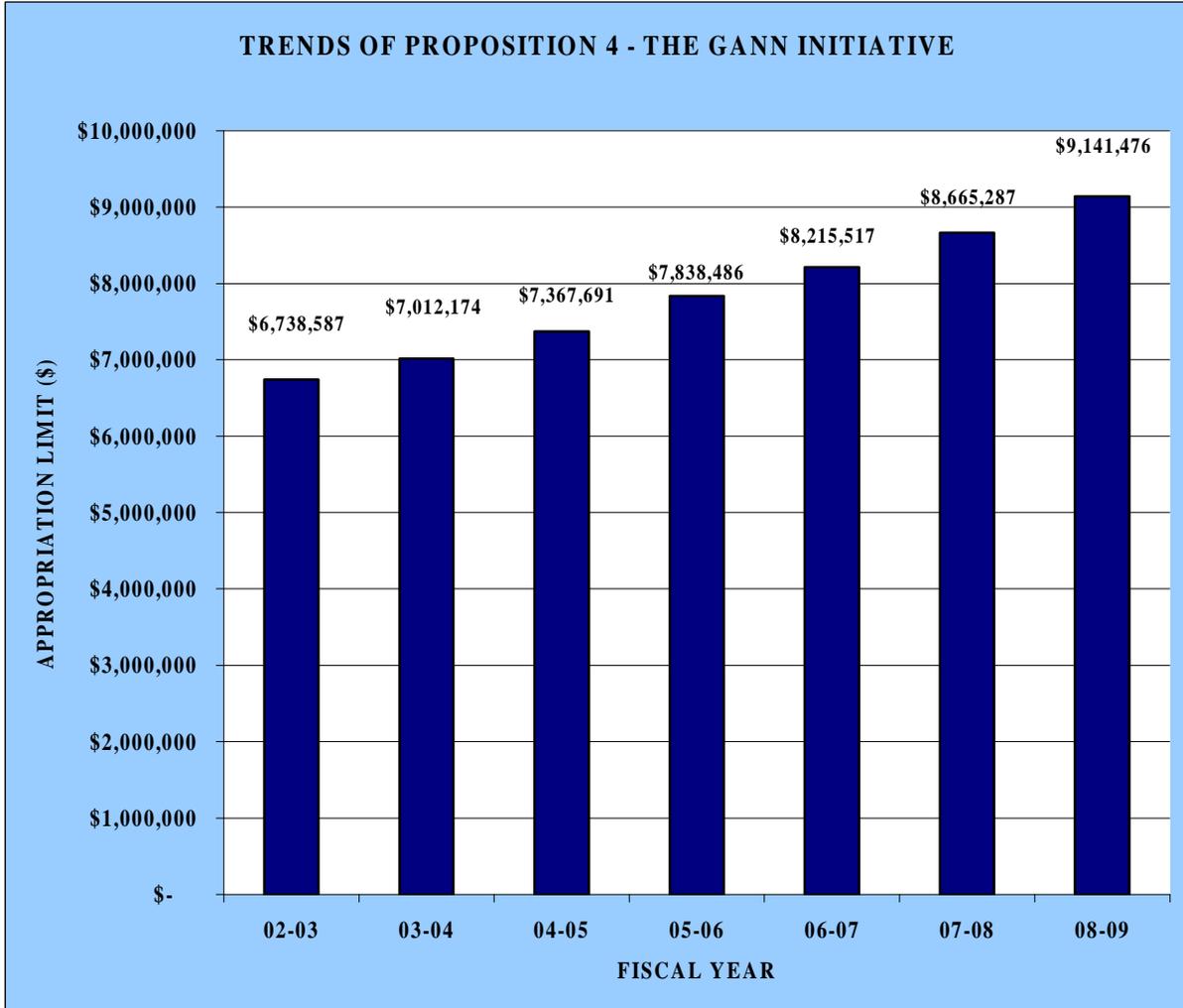
Based on an evaluation of past and projected future limitation and proceeds of tax values, the probability of the City exceeding its Gann appropriation limit does not appear to be likely in the foreseeable future. This conclusion is reflective of the fact that the City’s available appropriation margin in excess of “proceeds of taxes” has steadily and consistently increased over the past nine years. The increase is from slightly less than \$1 million in Fiscal Year 1995-96 to \$3.2 million for Fiscal Year 2008-09. Additionally, it is anticipated that the established trends will not change appreciably inasmuch as tax values are projected to remain constant and the economy (per capita income) and population values are anticipated to remain stable.

GANN LIMIT CALCULATION
Permitted Growth Rate
City Appropriations for FY 2008-09

Per Capita Personal Income	4.29		
Civilian Population Change	1.16		
A. Per Capita Personal Income change converted to a ratio	$\frac{4.29 + 100}{100}$	=	1.0429
B. Civilian Population Change change converted to a ratio	$\frac{1.16 + 100}{100}$	=	1.0116
Aggregate Change Factor (A x B)	1.0429 x 1.0116	=	1.0550
Prior year Appropriation Limit	\$8,664,906	x	1.0550
FY 2008-09 Appropriation Limit	\$9,141,476		
Net increase (decrease)	\$476,570		

PROPOSITION 4

THE GANN INITIATIVE



A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA ADOPTING AN AMENDED CITY APPROPRIATIONS LIMIT FOR FISCAL YEAR 2008-09 IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

WHEREAS, Article XIII B of the Constitution of the State of California as proposed by the Initiative Measure approved by the people at the special statewide election held on November 6, 1979 and amended in June 1990 by the people of the State of California (Proposition 111), provides that the total annual appropriations subject to limitations of each local government shall not exceed the appropriations limit of such entity for the prior year adjusted for changes in the cost of living and population except as otherwise specifically provided for in said Article; and

WHEREAS, the State Legislature added Division 9 (commencing with Section 7900) to Title 1 of the Government Code of the State of California to implement Article XIII B of the California Constitution; and

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the ensuing Fiscal Year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that fifteen days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, Proposition 111, as approved by the voters of the State of California, requires a recorded vote of the City Council regarding which of the annual adjustment factors have been selected each year; and

WHEREAS, Section 7902(a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2008-09 Fiscal Year; and

WHEREAS, the City Council of the City of Port Hueneme wishes to revise the appropriations limit for Fiscal Year 2008-09 for the City of Port Hueneme, California.

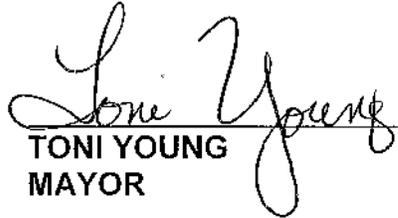
NOW THEREFORE, BE IT RESOLVED, that it is hereby found and determined that the documentation used in the determination of the appropriations limit for the City of Port Hueneme for Fiscal Year 2008-09 was available to the public in the Finance Department of said city at least fifteen days prior to this date.

BE IT FURTHER RESOLVED, that the growth in California Per Capita income and County of Ventura population have been selected for Fiscal Year 2008-09.

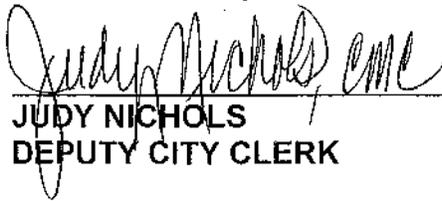
BE IT FURTHER RESOLVED, that the City of Port Hueneme reserves the right to change or revise any growth factors associated with the calculation of the Proposition 111 limit if such changes or revisions would result in a more advantageous appropriations limit including non-residential assessed valuation data not currently available.

BE IT FURTHER RESOLVED, that the appropriations limit for the City of Port Hueneme as amended in accordance with Section 7902(a) of the California Government Code is \$9,141,476 as set forth in Exhibit "A" included herewith.

PASSED, APPROVED and ADOPTED this 18th day of June, 2008


TONI YOUNG
MAYOR

ATTEST:


JUDY NICHOLS
DEPUTY CITY CLERK

APPROVED AS TO FORM:


MARK D. HENSLEY
CITY ATTORNEY

APPROVED AS TO CONTENT:


DAVID J. NORMAN
CITY MANAGER

EXHIBIT "A"

GANN APPROPRIATIONS LIMIT – FISCAL YEAR 2008-09

Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980 and placed limits on the amount of proceeds of taxes that state and local government agencies can appropriate and spend each year.

The limit is different for each agency and changes each year. Each year's limit is based on the amount of tax proceeds that were authorized to be spent in the base Fiscal Year 1978-79 in each agency, and modified for changes in inflation and population in each subsequent year. Inflationary adjustments are, by law, based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. Population adjustments are based on city population growth or county population growth. The annual adjustment factors used in making this calculation are the cost of living adjustment (CPI based on the percentage change in California per capita income) and the population adjustment based on the annual population change for the County of Ventura.

For Fiscal Year 2008-09, the City of Port Hueneme's estimated tax proceeds subject to limitation as set forth in the 2008-09 budget are \$5,916,578. As established by the following calculations, the City of Port Hueneme's appropriations limit for Fiscal Year 2008-09 is \$9,141,476, which exceeds the appropriations subject to limitation by \$3,224,898.

Fiscal Year 2007-08 Appropriation Limit	\$8,664,906
A. Cost of living adjustment (based on change in CA per capita income)	1.0429
B. Population adjustment (based on County of Ventura population change)	1.0116
Aggregate Change Factor (A x B)	1.0550
Increase in appropriation limit	476,570
Fiscal Year 2008-09 Appropriation Limit	<u>\$9,141,476</u>

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS:
CITY OF PORT HUENEME)

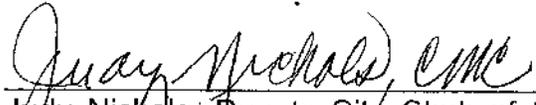
I, Judy Nichols, duly appointed and qualified Deputy City Clerk of the City of Port Hueneme, do hereby certify that the foregoing **Resolution No. 3884** is a true and correct copy passed and approved at the Adjourned Regular Council Meeting of June 18, 2008 by the City Council of the City of Port Hueneme by the following roll call vote:

AYES: Council Members Norman Griffaw, Maricela P. Morales,
Murray Rosenbluth, Mayor Pro Tem Jonathan Sharkey,
Mayor Toni Young

NOES: None

ABSTAINING: None

ABSENT: None



Judy Nichols, Deputy City Clerk of the
City of Port Hueneme and ex-officio
Clerk of the Council

Dated: June 19, 2008

City of Port Hueneme

DEBT OBLIGATIONS

Governmental Activities – Certificates of Participation

1992 Certificates of Participation Refunding Issue (COP)

On July 3, 1992, the City of Port Hueneme issued \$5,605,000 in Certificates of Participation (Certificates). The proceeds of the sale of the Certificates, together with other available monies, were used to provide for the funding of a security deposit with respect to a portion of certain base rental payments (the Prior Lease Agreement), by and between the City, as lessee, and the Port Hueneme Redevelopment Agency (the Agency), as lessor, which, in turn, will provide for the defeasance of that portion of the City's \$5,000,000 Certificates of Participation (Capital Improvement Program) (the Prior Certificates) represented by the \$1,090,000 Prior Certificates due on April 1, 2008, and the \$3,080,000 Prior Certificates due on April 1, 2018 (such portion hereinafter referred to as the "Refunded Prior Certificates"), (ii) to fund a reserve fund, and (iii) to pay delivery costs incurred in connection with execution, delivery and sale of the Certificates.

Future Debt Payments – Certificates of Participation

As of June 30, 2007, the total future debt payments for the tax allocation bonds, including interest thereon, are as follows:

Fiscal year ending June 30	Principal	Interest	Total
2008	245,000	245,700	490,700
2009	260,000	231,000	491,000
2010	275,000	215,400	490,400
2011	290,000	198,900	488,900
2012-2014	975,000	488,400	1,463,400
2015-2017	1,155,000	302,100	1,457,100
2017-2019	895,000	81,600	976,600
	<u>\$4,095,000</u>	<u>\$1,763,100</u>	<u>\$5,858,100</u>

Governmental Activities – Tax Allocation Bonds Payable

1993 Tax Allocation Refunding Bonds

In 1993, the Redevelopment Agency issued \$23,410,000 (Central Community Project) and \$3,320,000 (R76 Project) 1993 Tax Allocation Refunds Bonds. The purpose of the bonds was to generate additional revenue to the Agency and allowed the Agency to make payment on outstanding debt owed to the City of Port Hueneme. The City used the additional funds to build a Brackish Water Reclamation Demonstration Facility (Desalinization water plant). The new water plant began delivering water to customers in January 2001.

City of Port Hueneme

DEBT OBLIGATIONS

2004 Tax Allocation Refunding Bonds

In 2004, the Redevelopment Agency issued \$12,210,000 (Central Community Project) 2004 Tax Allocation Refunds Bonds. The purpose of the bonds was to provide for a defeasance of a portion of the 1993 Tax Allocation Refunding Bonds and to finance Capital Projects of the Agency.

Future Debt Payments – 1993 & 2004 Tax Allocation Refunding Bonds

As of June 30, 2007, the total future debt payments for the tax allocation bonds, including interest thereon, are as follows:

Fiscal year ending June 30	Principal	Interest	Total
2008	1,221,003	968,256	2,189,259
2009	1,281,114	934,688	2,215,801
2010	1,365,024	913,337	2,278,361
2011	1,336,485	874,318	2,210,803
2012-2016	7,766,170	3,574,164	11,340,334
2017-2021	8,450,000	1,907,000	10,357,000
2022-2026	3,345,000	237,960	3,582,960
	<u>\$24,764,797</u>	<u>\$9,409,723</u>	<u>\$34,174,520</u>

Pension Obligation Bonds

On April 1, 2007, the City issued \$10,679,956 in Taxable Pension Obligation Bonds, maturing on various dates between 2007 and 2035 with interest rates ranging from 4% – 4.5%. The net proceeds of these bonds were used to fund a portion of the City's obligation to PERS for unfunded accrued actuarial liability arising from retirement benefits to members; and to pay bond issuance costs.

Future Debt Payments – Pension Obligation Bonds

As of June 30, 2007, the total future debt payments for the taxable pension obligation bonds, including interest thereon, are as follows:

Fiscal year ending June 30	Principal	Interest	Total
2008	290,000	250,254	540,254
2009	350,000	207,890	557,890
2010	564,853	220,327	785,180
2011	656,960	223,447	880,407
2012-2016	4,291,762	1,143,285	5,435,047
2017-2021	1,411,829	1,338,171	2,750,000
2022-2026	1,240,902	1,989,098	3,230,000
2026-2035	1,873,650	5,436,350	7,310,000
	<u>\$10,679,956</u>	<u>\$10,808,822</u>	<u>\$21,488,778</u>

City of Port Hueneme

DEBT OBLIGATIONS

Governmental Activities – Other Debt

Capital Lease Obligation

The outstanding balance for the City’s capital lease obligation as of 6/30/07 was \$228,990.

Compensated Absences

Compensated Absences are accounted for accrued annual leave payable. The current year payable balance as of 6/30/07 was \$533,886 and the long term payable balance as of 6/30/07 was \$209,098 for governmental activities.

Governmental Activities – Summary of Long-Term Debt

Type of Liability	Maturity	Interest Rates	Annual Principal Installments	Original Issue Amount	Outstanding as of 6/30/07
<i><u>Certificates of Participation:</u></i>					
1992 Refunding COP	4/01/2019	3.25% - 6%	\$215 - \$465	\$5,605,000	\$4,095,000
<i>Total Certificates of Participation:</i>				5,605,000	4,095,000
<i><u>Tax Allocation Bonds:</u></i>					
R76 Project	5/01/2023	6.5%	\$75,000 - \$240,000	3,320,000	2,485,000
Central Community	5/01/2009	5.4% - 5.5%	\$530,000 - \$900,000	23,410,000	5,400,000
2004 Subordinate	5/01/2023	2% - 4.45%	\$55,000 - \$1,470,000	12,210,000	11,970,000
<i>Total Tax Allocation Bond Payables:</i>				38,940,000	19,855,000
<i><u>Capital Lease Obligation:</u></i>					
Municipal Finance	6/07/2015	3.7%	\$47,290	341,400	228,990
<i>Total Capital Lease Obligation:</i>				341,400	228,990
<i><u>Pension Obligation Bonds:</u></i>					
Series 2006A-1 Bonds	6/01/2016	5.30%	\$290,000 - \$675,000	4,305,000	4,305,000
Series 2006A-2 Bonds	6/01/2035	5.30%	\$174,853 - \$309,843	6,374,956	6,374,956
<i>Total Pension Obligation Bonds:</i>				10,679,956	10,679,956
<i><u>Compensated Absences:</u></i>					
Compensated Absences					209,098
<i>Total Compensated Absences:</i>				209,098	209,098
<i>Total Governmental Activities:</i>				\$55,566,356	\$35,068,044

Business-type Activities – Other Debt

2006D-1 CSCDA Wastewater Revenue Bonds

On October 1, 2006, the City’s Wastewater enterprise fund issued \$5,270,000 in California Statewide Communities Development Authority (CSCDA) Wastewater Revenue Series 2006D-1 Bonds. The purpose of the bond proceeds were to construct approximately 5,000 lineal feet of new gravity lines and associated manholes, metering stations, and decommissioning of lift stations and other wastewater system capital improvements.

City of Port Hueneme

DEBT OBLIGATIONS

Future Debt Payments – Wastewater Revenue Bonds

As of June 30, 2007, the total future debt payments for the revenue bonds, including interest thereon, are as follows:

Fiscal year ending June 30	Principal	Interest	Total
2008	90,000	222,964	312,964
2009	95,000	219,364	314,364
2010	100,000	215,564	315,564
2011	100,000	211,564	311,564
2012-2016	575,000	993,819	1,568,819
2017-2021	700,000	869,180	1,569,180
2022-2026	855,000	711,863	1,566,863
2027-2031	1,055,000	508,319	1,563,318
2032-2037	1,615,000	263,700	1,878,700
	<u>\$5,185,000</u>	<u>\$4,216,335</u>	<u>\$9,401,335</u>

Capital Lease Obligation

The outstanding balance for the City's capital lease obligation as of 6/30/07 was \$585,807.

Compensated Absences

Compensated Absences are accounted for accrued annual leave payable. The current year payable balance as of 6/30/07 was \$108,882 and the long term payable balance as of 6/30/07 was \$55,586 for governmental activities.

Business-type Activities – Summary of Long-Term Debt

Type of Liability	Maturity	Interest Rates	Annual Principal Installments	Original Issue Amount	Outstanding as of 6/30/06
<i>Revenue Bonds:</i>					
2006D-1 Wastewater Bonds	10/01/2037	4%-4.5%	\$85,000-\$360,000	\$5,270,000	\$5,270,000
			<i>Total Capital Lease Obligation:</i>	5,270,000	5,270,000
<i>Capital Lease Obligation:</i>					
Municipal Finance	6/07/2015	6%	\$65,640	712,411	585,807
			<i>Total Capital Lease Obligation:</i>	712,411	585,807
<i>Compensated Absences:</i>					
Compensated Absences					55,586
			<i>Total Compensated Absences:</i>		55,586
			<i>Total Business-type Activities:</i>	\$5,982,411	\$5,911,393

KEY REVENUES

BASIS OF ASSUMPTIONS

General Fund

A key analytical methodology utilized in developing the City of Port Hueneme's 2008-09 budget was a quantitative forecast of key revenue and expenditure projection factors including housing price projections, consumer price index (CPI) changes, population demographics, and other growth factors. Revenue forecasts were then subjected to a comparison of actual Fiscal Year 2006-07 results and Fiscal 2007-08 year-to-date results and a determination was made that forecasted amounts were generally on target and no major changes were necessary.

The sources used in developing budget projections include the economic forecast developed for Ventura County by the University California at Santa Barbara forecasting project, economic and fiscal information developed by the State Department of Finance, the State Legislative Analyst's office, the State Controller's Office, and the League of California Cities. Additional sources include forecast data developed by the University of California at Los Angeles forecasting project and economic/financial information reported by major publications including the Wall Street Journal. Despite the foregoing formal, respected sources, the revenue projections included in the City's FY 2008-09 budget come down to how well the local and regional economy does over the next year and how economy-driven revenue performance will impact the General Fund.

Key General Fund Revenues

General Statement: The basic assumption underlying development of the City's 2008-09 budget revenue forecast is that the general economy, particularly the local economy, will remain reasonably stable. Additionally, in the event either of the local Naval Base Ventura County (NBVC) military facilities (Point Mugu Naval Air Weapons Station and Port Hueneme Naval Construction Battalion Center) are selected in the future for closure or reduction, that substantive implementation of any such action will occur beyond the current FY 2008-09 budget cycle.

In summary, although there is an air of cautiousness based on the real estate sector's performance, revenues have been forecasted conservatively in the event the current economic environment does not continue at the same rate.

KEY REVENUES

BASIS OF ASSUMPTIONS

Sales Tax

The City receives 1% from all taxable retail sales within the City. Sales tax is collected by the State of California along with its share of the tax (5% for the State General Fund, 1% for local transportation purposes, and .25% for local public safety purposes for a total Ventura County sales tax rate of 7.25%). Based on past actual amounts and year-to-date trends, this revenue source is projected to grow by 7.1% during 2008-09.

FY 2008-09 revenue \$750,000;	7.1% growth
Percent of total 2008-09 General Fund revenue:	4.6%

Property Tax

Under Proposition 13 adopted in June 1978, property taxes for general purposes may not exceed 1% of market value. The assessed value of property is capped at 1975-76 base year plus inflation or 2% per year. Property is reassessed at current full value upon change of ownership (with certain exceptions). The County of Ventura performs property tax assessment, collection, and apportionment. Based on increases in property values from sales and newer development projects coming on line, the 2008-09 property tax revenues are anticipated to increase by 2%.

FY 2008-09 revenue \$1,486,300;	2% growth
Percent of total 2008-09 General Fund revenue:	7.1%

Utility Users Tax

The City levies a 4% tax on all residences and business using the following utilities: telephone, electric, natural gas, water, and cable television. The City collects this tax through its own utility billing and by the utility companies. Based on year-to-date trend projections, this revenue source is projected to increase by 3% in 2008-09.

FY 2008-09 revenue \$1,063,900;	3% growth
Percent of total 2008-09 General Fund revenue:	6.6%

Property Tax In-Lieu VLF (ERAF)

Until 1998-99, the State levied vehicle license fees (VLF) at the rate of 2% of the market value of the motor vehicle, in lieu of applying local property tax rates to vehicles. At that time, the State allocated 81.25% of the revenues equally between cities and counties, apportioned based

KEY REVENUES

BASIS OF ASSUMPTIONS

on population. The State subsequently reduced this rate but then backfilled the difference to local agencies through the State General Fund. Beginning in FY 2005-06, the vehicle in-lieu tax (property tax in lieu of VLF) grows with the change in gross assessed valuation of taxable property in the jurisdiction from the prior year. Revenue in this category is expected to continue to grow by 3% in FY 2008-09.

FY 2008-09 revenue \$1,776,400;	3% growth
Percent of total 2008-09 General Fund revenue:	11%

Harbor District Fees

The Port of Hueneme is a separate and distinct governmental entity physically located entirely within the corporate boundaries of the City of Port Hueneme. In recognition of the fact that City streets incur significant wear and tear attributable to harbor vehicular traffic, particularly heavy car transport vehicles, fee agreements between the City and the Harbor have been developed to offset the increased road maintenance and repair costs attributable to the Harbor.

Based on projected 2007-08 revenues and business forecast information provided by the Harbor District, Harbor revenues for 2008-09 are projected to remain at \$1.3 million and continue to remain constant in recognition of the vagaries of auto importing.

FY 2008-09 revenue \$1,338,100;	4.6% growth
Percent of total 2008-09 General Fund revenue:	8.3%

Cost Allocation Charges

Based on a comprehensive Cost Allocation Plan (CAP), which was approved by the Council on December 19, 2007, the City's General Fund is reimbursed by all non-General Fund operations for a wide range of services provided by general City-General Fund departments/operations. The CAP, through detailed analysis, establishes a reasonable methodology for identifying and allocating indirect cost (for services such as legal, risk management, human resources, accounting and finance, and fleet) to direct cost programs. The CAP is a valuable analytical tool in a number of situations, including allocating organizational resources, performing expense analyses, evaluating the costs of performing services in-house versus contract, establishing fees designed for full cost recovery, recovering indirect costs associated with grant programs and reimbursing service costs provided by the General Fund to other funds and special purpose agencies.

KEY REVENUES

BASIS OF ASSUMPTIONS

The cost allocation charges budgeted represent \$3,864,400 and 24% of the General Fund's revenues, and, as a result, the General Fund is dependent on these cost allocation charges collected. The major contributors of cost allocation charges collected are the Water, Wastewater, and Solid Waste funds, which contribute a total \$2,021,100 or 52% of these revenues. The growth of this revenue source is dependent on the increase in General Fund operating cost, primarily the cost for salary and benefits, which due to a salary freeze during the budgeted fiscal year, will remain flat.

FY 2008-09 revenue \$3,864,400;	0.1% growth
Percent of total 2008-09 General Fund revenue:	24%

Interest/Use of Money

As a result of a number of internal loans the City of Port Hueneme has made over the years to its Redevelopment Agency and its enterprise operations, the City's General Fund now enjoys significant interest earnings. Although the basic assumption applicable to all of the notes outstanding with the Water Fund is that the budgeted interest income will be paid, in as much as it is scheduled debt repayment, it must nevertheless be recognized that actual payment is still subject to adequate utility cash flows.

With regard to Fund Interest earnings, the assumption is that based on decreased interest rates and investment balances, interest earnings will decrease below the FY 2007-08 budgeted level.

FY 2008-09 revenue \$1,701,973;	5.2% decrease
Percent of total 2008-09 General Fund revenue:	10.5%

Special Revenue Funds

Gasoline Tax Subventions

The State allocates a portion of gas tax revenues to cities under four distinct funding categories on a population basis. Gas tax revenues are restricted by the State for street purposes only. This revenue source is projected to increase by approximately 155% in FY 2008-09, due to an increase in grant funds available in FY 2008-09, which includes Proposition 1B state funding.

FY 2008-09 revenue \$1,224,000;	155.5% increase
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KEY REVENUES

BASIS OF ASSUMPTIONS

Enterprise Funds

The City Enterprise Funds (Water Operations, Wastewater Operations, and Solid Waste Operations) account for approximately \$11.2 million of the City's fiscal operations. Overall growth is anticipated for FY 2008-09 in the Water, Wastewater and Solid Waste Operation funds due to slight increases in the number of customers from newer developments and increases in rates for the Water (19%) and Wastewater (7%) operations.

Water Operations Fund

Revenues for the Water Operations fund are expected to grow by approximately 19.4% for FY 2008-09, primarily due to a full year impact of a 19% rate increase, which was effective in February 2007.

FY 2008-09 revenue \$4,848,000; 19.4% growth

Wastewater Operations Fund

Wastewater Operations revenues are expected to remain constant; however a decrease of approximately 26.6% for FY 2008-09 is reflected due to a shift of the US Navy contract into in its own operating fund.

FY 2008-09 revenue \$3,226,900; 26.6% decrease

Solid Waste Operations Fund

Solid Waste Operations revenues are expected to remain steady for FY 2008-09.

FY 2008-09 revenue \$3,104,600; 0.2% growth

BASIS OF ACCOUNTING

The budgets of governmental funds (General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds) are prepared on a modified accrual basis where revenues are recognized when they become measurable and available and expenditures are recorded when the related liability is incurred; except that principal and interest payments on general long-term debt are recognized when due. Revenue availability criteria are defined as collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (i.e., sixty days after fiscal year-end).

BASIS OF BUDGETING

Budgets for proprietary funds (Enterprise Funds) are prepared on a full accrual basis where revenues are recognized when earned and expenses are recognized when they are incurred.

The fund types used by the City of Port Hueneme are as follows:

Governmental Funds

General Fund

The General Fund (Major Fund*) accounts for all general government activity not accounted for in other funds and is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. Expenditures of this fund include the general operating expenses and capital costs, which are not paid through other funds.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for particular purposes.

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources and payment of principal and interest on general long-term debt.

BASIS OF BUDGETING

Fiduciary Funds

Trust or agency funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other government units, or other funds. Agency funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operation.

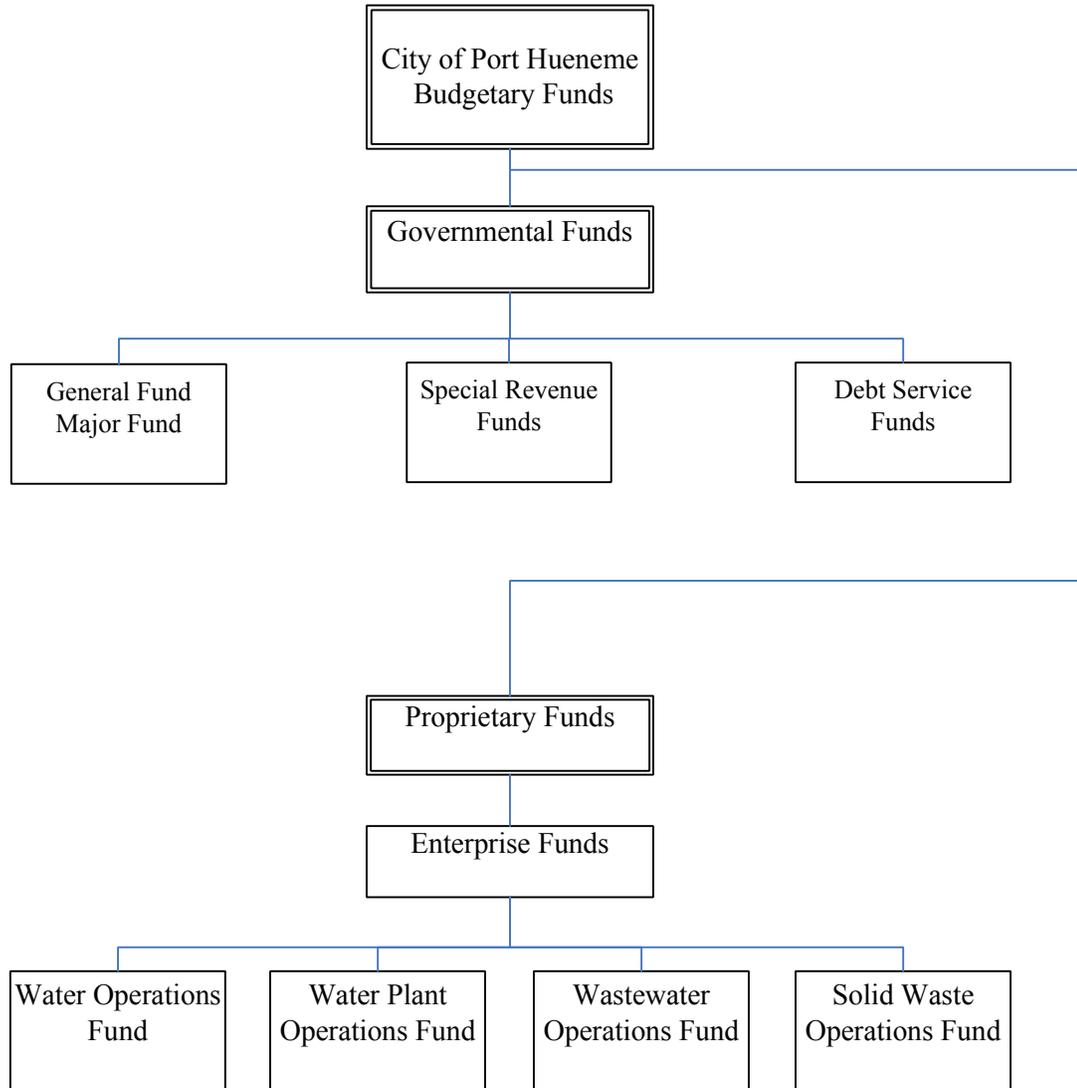
Proprietary Funds

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

*Major funds represent the significant activities of the City and include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

City of Port Hueneme Fund Structure



BUDGET/EXPENDITURE CONTROLS

In as much as budgets are financial plans based on anticipated and unanticipated requirements, the ability to make adjustments, from time to time, is necessary to deal with changing needs.

Accordingly, and in order to maintain budget integrity, the following budgetary controls have been established:

Financial Services Director – may authorize budget transfers not exceeding \$1,000 between line items within major categories of department budgets.

City Manager – in addition to Financial Services Director authority, may authorize budget transfers between major categories within the same department in the same fund and between departments within the same fund. For Financial Services Director and City Manager authorized transfers, the legal funding source for the line item from which appropriation is being transferred, must be a legal funding source for the new anticipated use.

City Council – has authority over the adopted budget for the City as a whole and any transfer(s) between distinct City funds or any additional/ supplemental appropriation that will change the budget in total, shall be subject to approval of the City Council.

Budget Carryovers

In general, all prior year appropriations shall lapse at the end of each fiscal year with any remaining amounts credited against their respective fund balances with the exception of:

Any unexpended, but encumbered amounts, for specific orders outstanding at fiscal year end, and

Unexpended appropriations for major capital projects recommended for carryover by the City Manager.

With City Council approval, these exceptions may be carried over to a succeeding fiscal year and shall be offset by a change to their respective fund balances.

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FISCAL POLICIES

Reserve Fund Policy

Investment Policy

Procurement Policy

Budget Policy

FISCAL POLICIES

RESERVE FUND POLICY

PURPOSE: Sound financial management dictates that the City maintain appropriate reserves for emergency requirements, for capital projects, for obligations accruing on a current basis that will be paid in the future and at levels sufficient to protect the City's credit worthiness. This policy statement articulates the minimum reserve balances that should be maintained and the appropriate uses of reserve funds.

POLICY: It is the policy of the City of Port Hueneme and its component units to establish and maintain reserves as follows:

GENERAL FUND

ECONOMIC UNCERTAINTY RESERVE:

A reserve set aside for future uncertainties such as economic downturns, unanticipated changes in tax and spending policies of the State and County governments, imposition of Federal or State mandates, limitations on the City's taxing and spending levels as the result of voter initiatives, financial impacts of labor agreements and/or errors in estimates especially in a time of changing business cycles.

PROMISSORY NOTE/LOAN RESERVE:

A reserve equal to the amount of the Notes Receivable will be maintained and the principal payments received for Notes Receivable will be reserved and shall be considered restricted.

SALE OF CAPITAL ASSETS DESIGNATED RESERVE:

The principal from the sale of Capital Assets (Seaview Apartments, Cultural Center, etc.) and accrued consumer price index adjustments shall remain at current levels and shall be considered restricted.

UNDESIGNATED RESERVE:

It is the City's goal to have an undesignated reserve goal equivalent to approximately 2.5 months or 20% of General Fund adopted budget operational expense. This reserve will enable the Council to deal with emergency requirements and to finance expenditures such as major capital projects or unanticipated programs/activities that occur outside the budget adoption process. The reserve level will be reviewed periodically to ensure that it is consistent with changing fiscal conditions of the City.

FISCAL POLICIES

ENTERPRISE FUNDS

DESIGNATED OPERATING RESERVES:

Enterprise Funds (Water, Wastewater, and Solid Waste) shall be operated in a manner similar to private business enterprises. As such, all costs including direct and indirect personnel costs, and depreciation will be supported by their own rates and/or grants and shall not be subsidized by the General Fund. The City's Enterprise Funds will strive to maintain reserves equal to three months of operating expenses.

EQUIPMENT/FURNISHINGS/VEHICLES REPLACEMENT DESIGNATED RESERVE:

A reserve for replacement of equipment, computers, furnishings, and vehicles equal to 100% of accumulated depreciation, to fund replacement of these items when they reach the end of their useful lives, is to be maintained.

FACILITY REPLACEMENT DESIGNATED RESERVE:

A reserve for the rehabilitation and replacement of facilities equal to 60% of accumulated depreciation, to fund the rehabilitation or replacement costs of existing buildings, recreational facilities, and parks/sports fields, and other fixtures when they reach the end of their useful lives, is to be maintained.

CAPITAL PROJECTS (INFRASTRUCTURE):

Capital projects (infrastructure) may consist of expensive, but non-recurring, improvements. Capital financing (long term debt) and/or cash will be evaluated as to which would be in the best long-term interests of the City. If projects are financed, the term of the debt service shall not exceed the expected useful life of the project.

SPECIAL REVENUE FUNDS

DESIGNATED OPERATING RESERVES:

Special Revenue Funds are used to account for revenue derived from specific taxes or other earmarked revenue sources (other than for major projects) that are restricted by law or administrative action to expenditures for specified purposes. Where possible, reserves for Special Revenue Funds (e.g. Gas Tax Fund, RDA low/mod Fund 20% set a-side) will be adopted at the same levels as the General Fund, as long as they do not conflict with legal or grantor requirements.

FISCAL POLICIES

DEBT SERVICE FUNDS

Reserve levels for Debt Service Funds will be established as prescribed by the bond covenants adopted at the time of the issuance of debt.

CITYWIDE

ENCUMBRANCES:

Fund encumbrance reserves shall be reviewed and adjusted, as required, in conjunction with each annual Reserve Policy review to reserve amounts approximately equal to anticipated fiscal year end unpaid obligations.

FISCAL POLICIES

INVESTMENT POLICY

POLICY

It is the policy of the City to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

This Investment Policy is set forth by the City of Port Hueneme (the City) for the following purposes:

1. To establish a clear understanding for the City Council, City Management, responsible employees, citizens and third parties of the City's objectives, policies and guidelines for the investment of idle and surplus funds.
2. To offer guidance to investment staff and any external investment advisors on the investment of City funds. Any bank, savings association, federal financial association, or federally insured industrial loan company receiving City money must have an overall rating of not less than "satisfactory" in its most recent evaluation by the appropriate federal financial supervisory agency of its record of meeting the credit needs of California's communities, including low-and moderate-income neighborhoods, pursuant to Section 2906 of Title 12 of the United States Code (Gov't Code 53635). The City Council has delegated, by resolution, the authority to invest to the City Treasurer subject to the limitations set forth in the Investment Policy and Investment Guidelines.
3. To establish a basis for evaluating investment results.

OBJECTIVES

The objectives of this investment policy are, in order of priority:

1. To ensure safety of invested funds.
2. To assure ongoing compliance with all Federal, State and local laws governing the investment of moneys under the control of the City Treasurer.
3. To maintain sufficient liquidity to meet cash flow needs.
4. To attain a "market average rate of return" consistent with the primary objectives of safety and liquidity.

FISCAL POLICIES

PRUDENCE

1. The Prudent Person Standard shall be used by investment officials, and shall be applied in the context of managing an overall portfolio.

2. The Prudent Person Standard: Governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the Agency that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part to an overall strategy, a trustee is authorized to acquire investments as authorized by law.

When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, the primary objective of a trustee shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control.

ETHICS AND CONFLICTS OF INTEREST

All bond issue providers including but not limited to underwriters, bond counsel, financial advisors, brokers and dealers, will disclose any fee sharing arrangements or fee splitting to the City Manager prior to the execution of any transactions. The providers must disclose the percentage share and approximate dollar amount share to the City prior to the execution of any transactions.

OPERATIONS AND PROCEDURAL MATTERS

SCOPE

This investment policy applies to all financial assets and investment activities of the City. These funds are accounted for in ALL City entity's Annual Financial Reports and include:

1. General Fund
2. Special Revenue Funds

FISCAL POLICIES

3. Enterprise Funds
4. Capital Projects Fund
5. Debt Service Funds
6. Redevelopment Agency
7. Housing Authority
8. Surplus Property Authority

The following are exceptions:

1. The City's Deferred Compensation Plan is excluded because it is managed by a third party administrator and invested by individual plan participants.
2. Proceeds of debt issuance shall be invested in accordance with the investment objectives of the City as set forth in this policy; however, such proceeds are invested in accordance with permitted investment provisions of their specific bond indentures. All deviations from investments authorized in this policy for other City funds shall be disclosed to the City Council at the time bond documents are considered for approval. Proceeds of debt issuance shall be subject to the operational and reporting requirements of this policy.

DELEGATION OF AUTHORITY

1. Authority to manage the City's investment program is derived from the California Government Code Sections 53600 et seq.
2. The City of Port Hueneme Municipal Code, Chapter 4, Section 2301 and Chapter 6, Section 2502, authorizes the City Treasurer to invest funds in accordance with California Government Code Section 53600 et seq. The Treasurer shall be responsible for all transactions undertaken by the City's internal staff, and shall establish a system of controls to regulate the activities of internal staff and external investment advisers.
3. In the absence of the City Treasurer, investment responsibilities are hereby delegated to the Acting Treasurer who shall be (a) the Accounting Manager, and in his/her absence (b) the City Manager.

AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

1. The Treasurer will maintain a list of financial institutions authorized to provide investment services to the City pursuant to Government Code Section 53601.5. Within this Government Code authority, institutions eligible to transact investment business with the City include:
 - a. Primary government dealers as designated by the Federal Reserve Bank.

FISCAL POLICIES

- b. Nationally or state-chartered banks
 - c. The Federal Reserve Bank, and
 - d. Direct issuers of securities eligible for purchase by the City.
2. Selection of financial institutions and broker/dealers authorized to engage in transactions with the City shall be at the sole discretion of the City.
3. The Treasurer shall obtain information from qualified financial institutions to determine if the institution makes markets in securities appropriate for the City's needs, can assign qualified sales representatives and can provide written agreements to abide by the conditions set forth in the City of Port Hueneme Investment Policy. Investment accounts with all financial institutions shall be standard non-discretionary accounts and may not be margin accounts.
4. All financial institutions which desire to become qualified bidders for investment transactions must supply the Treasurer with the following:
- a. Audited financial statements for the institution's three most recent fiscal years.
 - b. At least three references from California local agencies whose portfolio size, investment objectives and risk preferences are similar to the City's.
 - c. A statement certifying that the institution has reviewed the California Government Code Section 53600 et seq. and the City's Investment Policy and that all securities offered to the City shall comply fully and in every instance with all provisions of the Code and with this Investment Policy.
5. The signatures of two individuals shall be required for the opening and closing of any bank account and broker account (the Treasurer or City Manager, and the Mayor or Mayor Pro Tem). The Accounting Manager, who is independent of the investment function, shall keep a record of all opened and closed accounts. On an annual basis, the Accounting Manager shall provide this list of accounts to the City's independent auditor.
6. Public deposits shall be made only in qualified public depositories within the State of California as established by State law. Deposits shall be insured by the Federal Deposit Insurance Corporation, or, to the extent the amount exceeds the insured maximum, shall be collateralized with securities in accordance with State law.
7. Selection of broker/dealers used by external investment advisers retained by the City shall be at the sole discretion of the investment advisers.

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DELIVERY VS. PAYMENT

All investment transactions of the City shall be conducted using standard delivery-vs.-payment procedures.

SAFEKEEPING OF SECURITIES

To protect against potential losses by collapse of individual securities dealers, and to enhance access to securities, interest payments and maturity proceeds, all securities owned by the City shall be held in safekeeping by a third party bank trust department, acting as agent for the City under the terms of a custody agreement executed by the bank and by the City. However, as to the minimum legal requirement per Government Code Sections 53601 and 53608, as long as the securities for safekeeping are in the name of or under the control of the agency and kept in a legally separate trust department, they can be held by the same firm from which they were purchased.

PERMITTED INVESTMENTS AND PORTFOLIO RISK MANAGEMENT

All investments shall be made in accordance with the restriction of Sections 53600 et seq. of the Government Code of California and as described within this Investment Policy. Permitted investments under this policy shall include the following investments pursuant to the limitations set forth in Government Code Section 53601.

1. Savings accounts and other time accounts of Commercial Banks or Savings and Loans, Commercial Banks insured by the Federal Deposit Insurance Corporation.
2. Money Market Mutual Funds that invest in shares of beneficial interest (mutual funds) issued by diversified management companies investing in securities/obligation authorized by California Government Code Section 53600 et. seq., and complying with Section 53630, are permitted investments.
3. Certificates of Deposit of Commercial Banks or Savings and Loans insured by Federal Deposit Insurance Corporation.
4. Treasury Bills, Treasury Notes, and Treasury Bonds which are guaranteed by the full faith and credit of the United States of America with a maturity of less than four years. All securities must be purchased on a full delivery vs. payment basis where the securities are delivered at the time the City releases funds for their purchase.
5. U.S. Agencies including, but not limited to, the Federal Farm Credit Bank System (FFCB), the Federal Home Loan Bank (FHLB), the Federal Home Loan Mortgage Corporation (FHLMC), the Student Loan Mortgage Administration (SLMA), and the Federal National

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Mortgage Association (FNMA) and those insured by the Federal Housing Administration (FHA). The purchase of instruments of, or issued by a federal agency or a United States government sponsored enterprise will be limited to a maximum maturity of five years.

6. Local Agency Investment Fund (L.A.I.F.) Pool.
7. County of Ventura Investment Pool.
8. Negotiable Certificates of Deposit (NCDs). NCD's must be issued by institutions which have long term debt rated "A" or higher by Standard & Poors or "A2" by Moodys; and/or have short term debt rated at least A1 by Standard & Poors or P1 by Moody's. Maturity shall not exceed 180 days and no more than 20 percent of the total portfolio may be invested in NCDs.
9. Banker's Acceptances, provided they are issued by institutions, the short term obligation of which, are rated a minimum of P1 by Moody's Investor Services (Moody's) or A1 by Standard & Poors (S & P). Banker's Acceptances must be eligible for purchase by the Federal Reserve System, maturity shall not exceed 180 days and no more than 20 percent of the total portfolio may be invested in Banker's Acceptances.
10. Commercial Paper, provided the issuer is a corporation organized and operating in the United States with assets in excess of \$500 million, the paper is rated a minimum of P1 by Moody's and A1 by S & P, the maturity does not exceed 180 days from the date of purchase, and no more than 15 percent of the portfolio is invested in Commercial Paper.
11. Mutual Funds that invest solely in United States Treasury instruments with an average maturity of less than two years, provided they have triple "A" ratings by Moody's and S & P, their fund shall have an Advisor who is registered with the Securities and Exchange Commission, or which is exempt from such registration and any such fund shall be registered with the Securities and Exchange Commission. Additionally, any mutual fund considered for investment shall have a minimum of \$500 million in total portfolio value with no more than 10 percent of the portfolio invested in any one fund and the City's investment in all mutual funds shall not exceed 15 percent of the City's total portfolio.

PROHIBITED INVESTMENTS AND PRACTICES

1. Any investment not authorized by Government Code Section 53600 et seq.
2. Investment in mortgage-backed bonds and collateralized mortgage obligations (CMO's) is prohibited, even if such bonds are issued by agencies of the United States Government.
3. State law notwithstanding, any investments not specifically described herein including, but not limited to, medium term corporate notes, mutual funds (other than government money

FISCAL POLICIES

market funds as described in the proceeding section (#11), unregulated and/or unrated investment pools or trusts, except as specified above, futures and options, strips, variable rate securities and securities with embedded options.

4. Trading securities for the sole purpose of speculating on the future direction of interest rates is prohibited.
5. Purchasing or selling securities on margin is prohibited.
6. The use of reverse repurchase agreements, securities lending or any other form of borrowing or leverage is prohibited.
7. Borrowing for investment purposes is prohibited.
8. Any investment that could result in zero interest accrual if held to maturity.
- 9.

MONTHLY REPORTING

A comprehensive investment report shall be submitted by the Treasurer to the City Manager and the City Council within 30 days of the last day of the month, to be agendized for official action at the first regular Council meeting thereafter. The monthly Treasurer's report shall disclose, at a minimum, the following information:

1. A list of all investments owned by the City,
2. The type or kind of each investment
3. The issuer of each investment,
4. The date of each investment's maturity,
5. The par and dollar amount invested for each security,
6. The credit quality, as determined by one or more nationally recognized credit rating services, of each investment,
7. Standard & Poors or Dunn & Bradstreet Rating,
8. Cash held by the City,
9. A statement as to whether the City's investments comply with this Policy, and if not, why not,
10. A statement of the City's ability to meet its expenditure requirements for the next six months.

LIMIT ON TERM OF MATURITY

The City Financial Services Director or his/her representative is not to invest any City monies in investments allowed under this policy, which have a term remaining to maturity in excess of four years from the term of investment, unless the City Council has granted express authority to make

FISCAL POLICIES

such investment. The City Financial Services Director must request authority from the legislative body prior to the date of investment.

INTERNAL CONTROLS

The Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. Internal controls shall be designed to provide reasonable assurance that these objectives are met. Internal controls shall be in writing and shall address the following points: control of collusion, separation of transaction authority from accounting and record keeping, safekeeping of assets and written confirmation of telephone transactions for investments and wire transfers.

ANNUAL AUDIT

The Treasurer shall establish an annual process of independent review by an external auditor to assure compliance with internal controls.

ANNUAL REPORTING

The investment policy shall be reviewed and adopted at least annually within 120 days of the end of the fiscal year to ensure its consistency with the overall objectives of preservation of principal, liquidity and return, and its relevance to current law and financial and economic trends.

FISCAL POLICIES

PROCUREMENT POLICY

PURPOSE: This Purchasing Policy has been prepared to translate purchasing information from the Municipal Code into everyday practices and procedures. On April 7, 1999, a Revised Purchasing and Bidding Ordinance (NO. 627) was enacted to establish efficient procedures for the purchases of supplies, services, and equipment at the lowest possible cost commensurate with quality needed; to exercise financial control over purchases; and to clearly define authority for the purchasing function. The Purchasing Officer or his/her designee shall be responsible and have general supervision of the purchasing functions.

FORM: Whenever any department requires the purchase or acquisition of materials, supplies, or services for the proper functioning of such department, it shall order the purchases from among currently approved vendors, subject to budgeted dollar constraints, in either written or verbal form. Upon invoicing from the vendor, the department shall clearly mark the budget account number(s) to be charged upon payment.

AUTHORIZATION

The director of the department and/or his/her designee ordering the materials or services shall sign written invoices. The department director may designate department personnel with authorization limits, as he/she deems necessary.

AUTHORIZATION SIGNATURE LIST

The authorized Signature List certifies those departmental personnel who are authorized to sign departmental purchase orders, receiving reports, invoices, and requests for payment. The list is maintained within the Finance Department. The following items relate to this list.

One copy of the list should be retained by the Finance Department and one copy by the issuing department.

The list shall be reviewed semi-annually by the department with any changes promptly submitted to the Finance Department.

Whenever any changes are made to the list, the signature of the Department Director is required.

PURCHASING AUTHORITY AND RESPONSIBILITIES

There are three (3) levels of authority for normal purchases: Department Award, City Manager Award and City Council Award. Authority is established by the dollar amount of the purchase.

FISCAL POLICIES

Except as permitted by the exceptions listed in “Use of Procedures not Required” section, a formal purchase order, approved by the Department Director is required for all purchases exceeding Two Thousand Five Hundred and no/100 Dollars (\$2,500). For purchases fewer than Two thousand Five Hundred and no/100 Dollars (\$2,500) a formal purchase order is not required. However, purchase orders may be issued, regardless of amount, when required by the vendor, or when the complexity of the contract demands a formal document for clarity.

No purchase will be approved or undertaken unless an appropriation has been established, through either the adopted bi-annual budget or City Council approval of additional appropriations.

Departments need to anticipate their needs well in advance, in order in minimize the need for emergency purchases.

The dollar limits for purchases and bids are established by ordinance. Purchases shall not be split to avoid the required procedures or certain dollar amounts.

Compleitive quotations will be sought based on established dollar limits.

Approval of purchases of supplies, materials, equipment, or services are made according to the following schedule:

LIMITS (\$2,501 - \$10,000)

Written purchase orders shall not be required for purchases or acquisitions under the amount of Two Thousand Five Hundred One and no/100 Dollars (\$2,501). Such purchases may be made from petty cash (maximum purchase \$20.00) or via the normal accounts payable process.

For expenditures over Two Thousand Five Hundred One and no/100 Dollars (\$2,501) and under Ten Thousand and no/100 Dollars (\$10,000), the department shall first solicit at least three (3) informal bids diligently attempting in good faith to obtain the best value for the City. The department shall prepare a written purchase order. The user department director or his/her designee shall record all informal bids (Attachment B) and submit copies with the purchase order. Purchase orders are not valid until all required signatures have been obtained.

LIMITS (\$10,001 - \$25,000)

For expenditures over Ten Thousand One and no/100 Dollars (\$10,001) and under Twenty Five Thousand and no/100 Dollars (\$25,000), the department director or his/her designee shall record all informal bids (attachment B) and submit copies with the Purchase Order. City employees shall not be authorized to sign, issue or deliver any purchase order, or accept any delivery of

FISCAL POLICIES

goods or services, in excess of the sum of Ten Thousand One Dollars (\$10,001) in value until such time as the City Manager has authorized same in writing and any such purchase orders or acceptance of goods in excess of Ten Thousand One Dollars (\$10,001) in value without the prior written approval of a purchase order by the City Manager shall be void (Section 2560, Revised Purchasing and Bidding Ordinance).

LIMITS (\$25,001 & ABOVE)

The City Manager and department directors shall not be authorized to sign, issue, or deliver any purchase order or accept any delivery of goods or services, in excess of the sum of Twenty Five Thousand One Dollars (\$25,001) in value until such time as the City Council shall have authorized the purchase. The same applies on any purchase orders or acceptance of goods in excess of Twenty Five Thousand One Dollars (\$25,001) in value without the prior approval of the City Council shall be void (Section 2561, Revised Purchasing and Bidding Ordinance).

USE OF PROCEDURES NOT REQUIRED

The procedures and provisions set forth may be dispensed with, at the discretion and judgment of the City Manager as to the best interests of the City, as follows:

1. When an emergency requires that an order be placed with the nearest available source of supply;
2. When the item(s) to be purchased can be obtained from only one vendor or supplier;
3. When the purchase will be made cooperatively with one or more other units of government, or by use of another agency's bid procurement procedure, provided it meets the standards established by this chapter;
4. When reasonably necessary for the preservation or protection of public peace, health, safety or welfare of persons or property; or
5. When, given the indeterminate nature of the City's need, a request for proposal will result in a more favorable and efficient comparison of materials, supplies or services.

CONFLICT OF INTEREST/THIRD PARTY TRANSACTIONS

It is important to maintain public trust and confidence in the integrity of purchasing transactions. Any City employee who has a real or perceived conflict of interest should refrain from participation in the transaction.

FISCAL POLICIES

BUDGET POLICY

PURPOSE

To provide guidelines for all City departments in preparation of budget requests, to assist Council in making informed decisions about the provision of services and capital assets, and to involve and promote effective communication with the community during the process.

A. Budget Objectives

The objectives of this budget policy are:

1. To identify community needs for essential services.
2. To organize the resources required to provide these essential services.
3. To establish policies and goals which define the nature and level of services required.
4. To identify activities performed in delivering services.
5. To propose objectives for improving the delivery of services.
6. To identify and appropriate the resources required to perform activities and accomplish objectives.
7. To set standards to measure and evaluate:
 - a. Revenues.
 - b. Expenditures.
 - c. Fund Balances.

B. The City Council shall adopt an annual budget for the ensuing fiscal year no later than June 30 of each year.

1. City Council will conduct a strategic planning session that will include:
 - a. Identify budget priorities for the ensuing fiscal year (e.g., public safety, safe and affordable housing, etc.)
 - b. Aligning the Strategic Plan with the budget and identifying funding to deliver additional services.

FISCAL POLICIES

2. The City Council will conduct a budget study session outlining the recommended budget for the ensuing fiscal year.
3. The City Council will adopt a resolution appropriating and approving the budget for the ensuing fiscal year.

C. Budget Carryovers

In general, all prior year appropriations shall lapse at the end of each fiscal year with any remaining amounts credited against their respective fund balances with the exception of:

1. Any unexpended, but encumbered amounts, for specific orders outstanding at the fiscal year end.
2. Unexpended appropriations for major capital projects recommended for carryover by the City Manager.

With City Council approval, these exceptions may be carried over to a succeeding fiscal year and shall be offset by a change to their respective fund balances.

D. Budget Appropriations/Transfers

Department Directors are expected to control the budget by program level within each fund. Directors also have discretion to exceed the budget of individual accounts within a program as long as the program budget is not exceeded. Flexibility is granted to facilitate management's ability to fulfill a department's operational mission and reduce the number of budget adjustments that would be required to control by individual account number.

Within the framework of the budget policy, there are a number of additional restrictions on certain expenditure classifications and specific accounts. These restrictions are as follows:

1. All budget appropriations must be approved by City Council before expenditures are incurred. The Financial Services Director may authorize budget transfers not exceeding \$1,000 between line items within major categories of department budgets. Transfer requests exceeding \$1,000 must be approved by the City Manager before expenditures are incurred. The only exception is a bonafide emergency, as approved by the City Manager.
2. Salaries and fringe benefits budget savings cannot be used to augment any other type of expenditure classification (e.g. capital outlay).

FISCAL POLICIES

3. Maintenance and operations savings may not be used to fund capital outlay or capital improvements.
4. Individual capital improvement projects, which are accounted for by capital project number, must remain within the project budget and cannot be offset by another capital project number.
5. Travel and training budgets may not be over budget in any program regardless of savings in other maintenance and operations accounts.
6. The Financial Services Director may authorize transfer requests between divisions not exceeding \$1,000. Transfer requests between divisions above \$1,000 can be approved by the City Manager. Transfer requests between divisions must contain adequate justification and must be submitted similar to other budget adjustments (except for the need to schedule on a City Council agenda).

D. Goal Status Reports

The status of major objectives will be reported to the City Council on an ongoing, periodic basis, but not limited to the midyear review and the annual budget study session.

E. Mid-Year Budget Reviews

The City Council will formally review the City's financial condition no later than March of each year and amend the budget, as necessary.

F. Balanced Budget

The City will strive to maintain a balanced budget. This means that, generally speaking:

1. Operating revenues must fully cover operating expenditures, including debt service.
2. Under this policy, it is allowable for total expenditures to exceed revenues in a given year; however, under this circumstance, the following will occur to cover the deficit: 1) a transfer will be made from Redevelopment Agency Notes principal owed to the General Fund; or 2) Fund balance will be used.
3. Beginning fund balance can only be used to fund capital improvement plan projects, or other "one-time" nonrecurring expenditures.

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4. Ending fund balance (or working capital in the enterprise funds) must meet minimum policy levels as defined in the Reserve Policy.

FINANCIAL REPORTING

A. Annual Reporting

The City will prepare annual financial statements as follows:

1. The City will contract for an annual audit by a qualified independent certified public accountant. The City will strive for an auditor's unqualified opinion.
2. The City will use Generally Accepted Accounting Principles (GAAP) in preparing its annual financial statements, and will strive to meet the requirements of the California Society of Municipal Finance Officers Excellence in Operating Budget Award in Financial Reporting program.
3. The City will issue audited financial statements within 180 days after year-end.
 - a. If a management letter is received by the auditors, the Financial Services Director will distribute it to the City Manager within one week of receiving the final management letter along with written responses to the items included in the letter.
 - b. If a management letter is not remitted by the auditors, the auditors will provide a written acknowledgement that no management letter is forthcoming and, within one week, the Financial Services Director will forward a copy of that acknowledgement to the City Manager.

B. Interim Reporting

The Financial Services Director will prepare and issue timely interim reports on the City's financial status to the City Council and staff. This includes:

1. Monthly revenue and expenditure report to the City Manager and Department Directors, either electronically or hard copy.
2. Mid-year budget reviews.
3. Status reports during budget review process.

C. Budget Administration

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The City Council may, by majority vote of the City Council members, amend or supplement the budget at any time after its adoption. The City Manager has the authority to make administrative adjustments to appropriations as long as there is no funding source incompatibility and provided those changes do not increase overall appropriations.

GENERAL REVENUE MANAGEMENT

A. Diversified and Stable Revenue Base

The City will seek to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any single revenue source.

C. Long-Range Focus

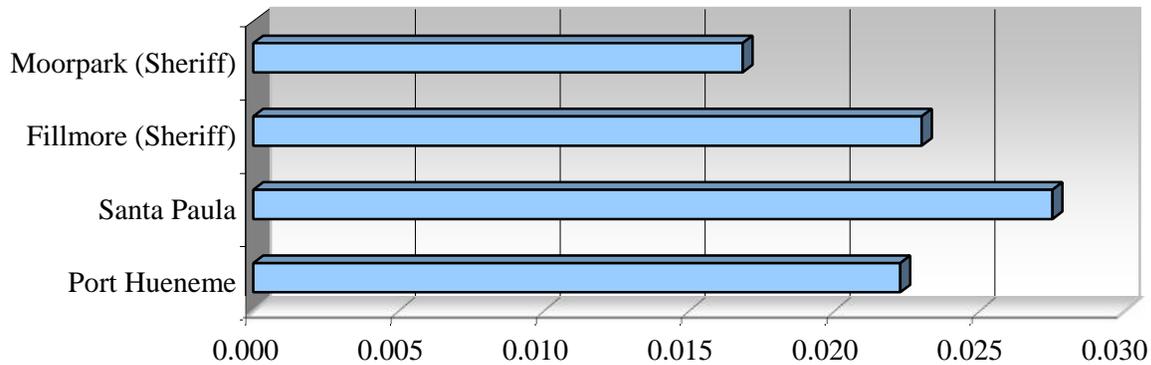
The City Council will emphasize and facilitate long-range financial planning through the development of a one-year budget and a five-year capital improvement plan.



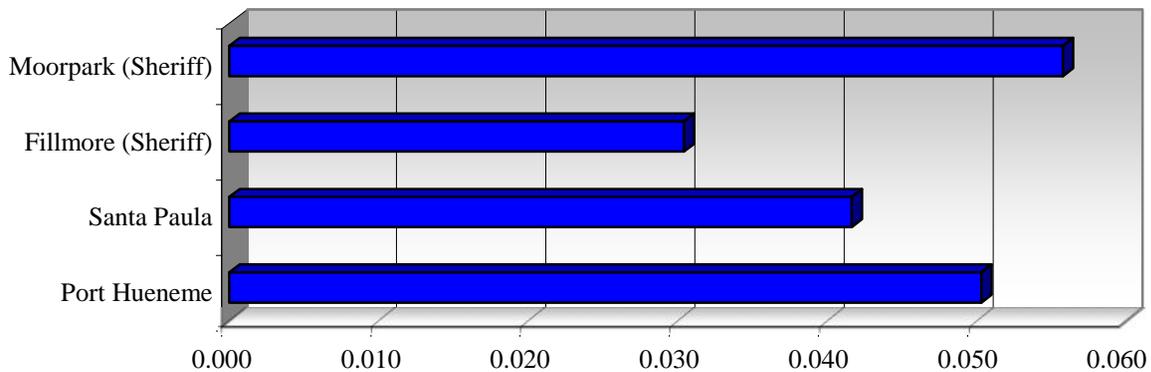
Comparisons to Surrounding Cities

Jurisdiction:	Port			
	Hueneme	Santa Paula	Fillmore	Moorpark
Population at January 1, 2008 ¹	22,202	29,539	15,641	36,814
Part 1 Crimes ²	496	815	361	622
Total Sworn Police Officers ³	25	34	11	34.75
Police Services ^{3,4}	\$ 7,614,945	\$ 5,133,465	\$ 3,203,008	\$ 5,584,268
Sales and Use Tax ^{3,4}	1,111,399	1,582,865	1,508,234	2,896,889
Transient Occupancy Tax ^{3,4}	313,552	88,352	118,408	n/a
Total General Fund Cash & Investments	17,626,457	3,325,835	3,555,230	22,828,985
Total General Fund Revenue ^{3,4}	13,484,485	11,417,017	7,583,226	13,441,466

Part 1 Crime per Capita



Sworn Police Officers per Capita



Source:

1: Department of Finance, 2008

2: Ventura County Sheriff's Department

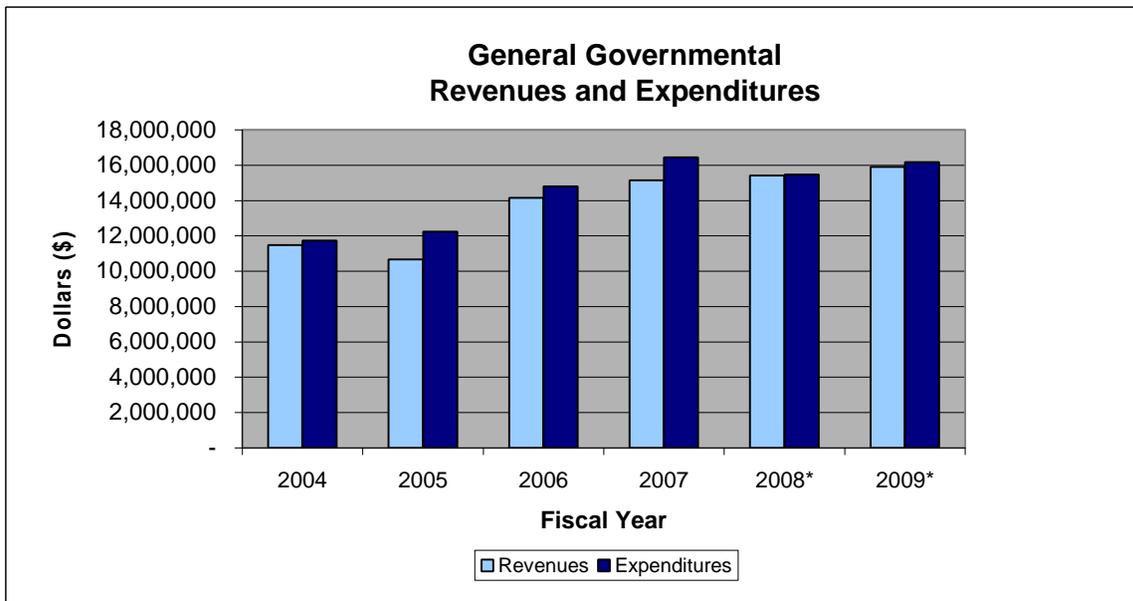
3: Individual City

4: City's Comprehensive Annual Financial Report 2007



GENERAL GOVERNMENT Financial Trend Information

Fiscal Year Ended June 30,	2004	2005	2006	2007	2008*	2009*
Population at January 1, ¹	22,439	22,619	22,390	22,347	22,202	22,202
Revenues						
Taxes	3,649,359	3,592,837	4,776,026	4,592,915	4,853,300	4,997,050
Property Taxes	1,079,931	1,215,506	1,176,283	1,181,500	1,363,400	1,632,000
Licenses and Permits	374,665	456,663	478,231	590,000	435,000	451,000
Fines and Penalties	334,679	307,767	293,451	345,400	444,600	408,900
Charges for Services	268,554	349,056	2,267,386	371,300	337,400	452,600
Use of Money and Property	1,926,918	1,783,927	1,810,650	1,749,700	1,836,400	1,701,973
Rental Income	217,936	239,642	270,189	397,100	331,820	370,000
Intergovernmental	453,561	664,364	1,906,638	653,670	737,830	595,545
Services	33,870	82,182	0	0	0	0
Harbor District Revenue	903,658	957,012	1,143,750	1,242,400	1,279,700	1,338,100
Other	111,403	465,758	34,090	348,200	120,600	156,900
Transfers In - Other Funds	2,119,054	562,393	0	3,676,200	3,679,500	3,804,100
Total Revenues	11,473,588	10,677,107	14,156,694	15,148,385	15,419,550	15,908,168
Total Revenues Per Capita	\$ 511.32	\$ 472.04	\$ 632.28	\$ 677.87	\$ 694.51	\$ 716.52
Expenditures						
General Government	3,972,684	2,422,226	2,740,247	3,780,920	4,543,889	4,938,795
Public Safety	4,732,026	4,864,635	6,564,356	5,867,829	5,843,511	6,201,000
Streets and Highways	1,472,752	2,233,058	1,188,354	3,037,305	1,891,641	2,005,875
Parks, Recreation & Social Services	554,709	1,463,064	1,667,286	1,865,063	1,848,181	1,640,993
Community Development	0	522,730	906,697	856,109	871,297	905,972
Capital Outlay	312,086	253,596	0	0	0	0
Transfers Out - Other Funds	695,093	488,584	1,742,343	1,035,954	479,700	476,000
Total Expenditures	11,739,350	12,247,893	14,809,283	16,443,180	15,478,219	16,168,635
Total Expenditures Per Capita	\$ 523.17	\$ 541.49	\$ 661.42	\$ 735.81	\$ 697.15	\$ 728.25



*Projected
Source: 1: Department of Finance

GLOSSARY OF BUDGET TERMS

Appropriation - An authorization by the City Council to expend money and incur obligations for specific purposes.

Assessed Valuation - A dollar value placed upon real estate or other property by the County Assessor's Office, as a basis for levying property taxes.

Audit - A review of the City's accounts by an independent accounting firm to verify that the City's financial statements accurately reflect the City's financial position.

Beginning/Ending Fund Balance (Unappropriated) - Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal years expenditures/expenses. This is not necessarily cash on hand.

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

Budget - A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period, and the proposed means of financing.

Capital Improvement - A permanent major addition to the City's real property assets, including the design, construction, or purchase of land, buildings or facilities, or major renovations of same.

Capital Improvement Plan - A financial plan of proposed capital improvement projects and the means of financing them for a given period of time, normally five years.

Capital Outlay - A budget category, which includes equipment having a unit cost of more than \$5,000 and an estimated useful life of more than five years.

Debt Service - Payment of interest and principal on an obligation resulting from the issuance of bonds, notes, or certificates of indebtedness.

Department - An organizational unit composed of one or more divisions.

Designated Reserve - Funds specifically appropriated and set aside for anticipated expenditure requirements.

Encumbrance - A commitment of funds for goods or services on order.

Enterprise Fund - A fund established to account for the total costs of those governmental facilities and services, which are operated in a manner similar to private enterprises. These programs are entirely or predominantly self-supporting.

GLOSSARY OF BUDGET TERMS

Entitlement - Grant or subvention funds available to the City on the basis of population or other established criteria, rather than based on competition or unique factors among agencies.

Fiduciary Funds - Trust or agency funds used to account for assets held by a governmental unit in a trustee capacity, or as an agent for individuals, private organizations, or other government units and/or other funds. Agency funds are purely custodial (assets = liabilities) and thus do not involve measurement results of operation.

Fiscal Year - A twelve-month period of time. The City of Port Hueneme's fiscal year begins July 1 and ends June 30 of each year.

Full-Time Equivalent - The amount of time a regular full or part-time position has been budgeted for in terms of the amount of time an employee works in a year.

Fund - An independent fiscal and accounting entity used to set forth the financial position and results of operations related to the specific purpose for which the fund was created.

Fund Balance - The amount of financial resources available for use. Generally, this represents the detail of the entire annual operating surpluses and deficits since the fund's inception.

General Fund - The City's principal operating fund, which is supported by taxes and fees, that can be used for any legal government purpose.

General Obligation Bond - Bonds used for various purposes and repaid by the regular (usually the General Fund) revenue raising powers of the City.

Grants - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant given by the Federal government.

Infrastructure - Facilities on which the continuance and growth of a community depend on; such as roads, water lines, sewers, public buildings, parks, and so forth.

Interfund Transfers - Money transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Levy - To impose taxes, special assessments or service charges for the support of governmental activities (verb); the total amount of taxes, and/or special assessments and/or service charges imposed by a governmental agency (noun).

GLOSSARY OF BUDGET TERMS

Long-Term Debt - Debt with a maturity of more than one year after the date of issuance.

Maintenance and Operation - A budget category that includes all expenses except personnel and capital outlay costs. Examples include office supplies, minor equipment, motor vehicle expense, and professional and contractual services.

General Government - Program costs that do not relate to any one department but represent costs of a general Citywide nature, such as debt service and appropriated reserve.

Nondiscretionary - Resources that are legally restricted to expenditures for specific purposes.

Operating Budget - Appropriation of funds for ongoing program costs, including personnel services, supplies, equipment and debt service.

Proprietary Fund - Funds used to account for the City's ongoing activities, which are similar to those found in the private sector. The proprietary fund measurement focus is *capital maintenance* (as in the private industry), with emphasis on net income determination.

Reserve - An account used to earmark a portion of the fund balance as legally segregated for a specific use.

Revenues - Amounts received from taxes, fees, permits, licenses, interest and intergovernmental sources during the fiscal year.

Special Revenue Funds - This fund type collects revenues that are restricted by the City, State or Federal Government as to how the City might spend them.

Subventions - Revenues collected by the State (or other level of government) that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

Tax and Revenue Anticipation Notes (TRANS) - Notes (sometimes called warrants) issued in anticipation of collection of taxes. Money from this source is used to provide adequate *cash flow* for ongoing expenses until taxes are collected.

Unappropriated Fund Balance - The part of undesignated fund balance consisting of the excess of current year revenues over appropriations.

City of Port Hueneme

ACRONYMS

ADDI	American Dream Downpayment Initiative
BJA	Bureau of Justice Assistance
CC	Central Community
CC&R	Covenants, Conditions and Restrictions
CD	Certificate of Deposit
CDBD/ CDBG	Community Development Block Grant
CEQA	California Environmental Quality Act
CIBCSO	Channel Islands Beach Community Service District
CIP	Capital Improvement Program
CJPIA	California Joint Powers Insurance Authority
COP	Certificates of Participation
COPH	City of Port Hueneme
COPS	Citizens Option Public Safety
CPI	Consumer Price Index
CSMFO	California Society of Municipal Finance Officers
CUP	Conditional Use Permit
EDA	Economic Development Administration
EOC	Emergency Operations Center
ERAF	Educational Revenue Augmentation Fund
FEMA	Federal Emergency Management Agency
FHLB	Federal Home Loan Bank
GAAP	Generally Accepted Accounting Principals
GASB	Governmental Accounting Standards Board

City of Port Hueneme

ACRONYMS

HAP	Housing Assistance Program
HCV	Section 8
HOPTR	Homeowner's Property Tax Reimbursement
HSG	Homeland Security Grant
HUD	U.S. Department of Housing and Urban Development
IDA	Individual Development Account
LAIF	Local Agency Investment Fund
MOU	Memorandum of Understanding
NBVC	Naval Base Ventura County
NCEL	Naval Civil Engineering Laboratory
NIJ	National Institute of Justice
PERS	Public Employees Retirement System
PHAS	Public Housing Assessment System
PHWA	Port Hueneme Water Agency
POB	Pension Obligation Bonds
POST	Peace Officer Standards and Training
PSAF	Public Safety Augmentation Fund
RAB	Resident Advisory Board
RDA	Redevelopment Agency
REAC	Real Estate Assessment Center
RFP	Request For Proposal
RRLP	Residential Rehabilitation Loan Program
SB90	California Senate Bill 90 of 1972

City of Port Hueneme

ACRONYMS

SCAT	Southern Coast Area Transit
SEIU	Service Employees International Union
SEMAP	Section Eight Management Assessment Program
SPA	Surplus Property Authority
SPU	Special Problems Unit (Police)
TDA	State of California Transportation Development Act
VCTC	Ventura County Transportation Commission
VIP	Volunteers in Policing (Police)
VLF	Vehicle License Fee

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