

City of Port Huene me

ADOPTED BUDGET
FY 2007-08
CITY COUNCIL



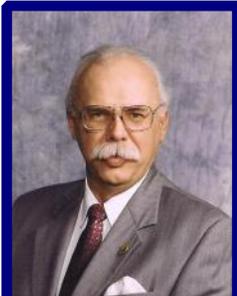
**Murray
Rosenbluth
Council Member**



**Toni
Young
Mayor Pro Tem**



**Maricela P.
Morales
Mayor**



**Jonathan
Sharkey
Council Member**



**Norman E.
Griffaw
Council Member**

City Manager

David J. Norman

Department Directors

Robert J. Bravo - Financial Services Director

Fernando Estrella - Police Chief

Greg Brown - Community Development Director

Lisa Donley - Recreation & Community Services Director

Andres Santamaria - Public Works Director

Carrie Mattingly - Utility Services Director

Joseph Gately - Housing/Facilities Director

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California Society of Municipal Finance Officers

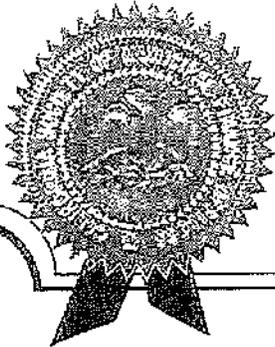
Certificate of Award
For
Excellence in Operating Budgeting
Fiscal Year 2005-2006

The California Society of Municipal Finance Officers (CSMFO) proudly presents this certificate to

The City of Port Hueneme

For meeting the criteria established to achieve the EXCELLENCE AWARD in the OPERATING BUDGET CATEGORY.

February 23, 2006



[Signature]

President

[Signature]

Agnes Walker, Chair
Budgeting & Financial Management

California Society of Municipal Finance Officers

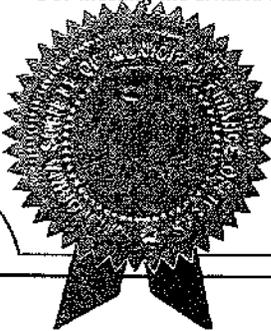
Certificate of Award
For
Meritorious in Operating Budgeting
Fiscal Year 2005-2006

The California Society of Municipal Finance Officers (CSMFO) proudly presents this certificate to

The City of Port Hueneme

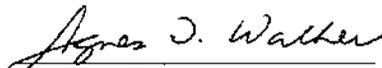
For meeting the criteria established to achieve the MERITORIOUS AWARD in the OPERATING BUDGET CATEGORY.

February 23, 2006





President



Agnes Walker, Chair
Budgeting & Financial Management

City of Port Hueneme

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CITY OF PORT HUENEME

2007-08 BUDGET CALENDAR

| 2007 DATE/TIME | | | PLACE | RESPONSIBILITY | DESCRIPTION |
|--------------------|-----|--------------------------|---------------------|--------------------------------|--|
| Feb 21 | Wed | 5:30 pm | Council Conf Rm | Council/Staff | Budget Management Study Presentation |
| Feb 28 | Wed | All Day | Council Chambers | Council/Staff | Council/Staff Workshop |
| Mar 6 | Tue | 9:30 am OR 2:30 pm | Council Conf Rm | All Department Budget Users | Budget Kick-off meeting. Budget workbooks/worksheets open for data entry. 2 Sessions – Staff may attend either session. |
| Mar 21 | Wed | 5:00 pm | --- | All Departments | Deadline for departments to have budgets entered in budget system. |
| Mar 22- Mar 27 | --- | --- | --- | Finance | Finance review |
| Mar 28 - Apr 11 | --- | --- | City Mgr Office | City Manager/ Directors | City Manager/Financial Services Director – departmental budget review meetings. |
| Apr 12 - May 2 | --- | 5:00 pm | --- | Finance | Finance Dept. submits first draft of Proposed Budget to City Manager for review. |
| Apr 25 | --- | 5:00 pm | --- | Public Works | CIP Budget due. |
| May 3 - May 11 | --- | --- | City Mgr Office | City Manager | City Manager/Financial Services Director – departmental budget follow-up as required. |
| Jun 1 | Fri | 5:00 pm | --- | Finance | Finance Dept. submits second draft of Proposed Budget to City Manager for review. |
| Jun 8 | Fri | 5:00 pm | City Mgr Office | City Manager | City Manager submits Proposed Budget to City Council for review. |
| Jun 13 | Wed | 10:00 am | Council Chambers | Council/Staff | City Council Workshop; review and identify any adjustments. |
| Jul 25 | Wed | 7:00 pm | Council Chambers | Council/Staff | Adoption of budget. |



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City of Port Hueneme

MISSION STATEMENT

The City of Port Hueneme is committed to enhancing the quality of life of our citizens, employees, and visitors in an environment of courtesy, integrity, respect, and safety. We recognize the critical importance of working in partnership with the citizens, employees, visitors, and business community in developing a diverse, economically stable City.

We also recognize the diversity of the workplace by creating an atmosphere that respects the human dignity and spirit of all without regard to race, religion, national origin, age, gender, sexual orientation, or physical attributes.



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City of Port Hueneme

ABOUT THE CITY

The **City of Port Hueneme** (pronounced “Why-nee-mee”) is a unique community along Ventura County’s Gold Coast just south of the City of Oxnard and Channel Islands Harbor. Port Hueneme is unique because of its rich history, culture, and traditions, dating back to the Chumash Indians who made their home here for centuries and because of its long-established, close relationship with the U.S. Navy’s Point Mugu and Port Hueneme naval facilities.

As a *new resident or business*, or someone who may be considering a move to Port Hueneme, the City Council and Chamber of Commerce warmly welcomes you to our fine community. Soon you will find that the quality of life in Port Hueneme is one-of-a-kind. Those who live or work here benefit from the City’s small-town atmosphere, affordable housing, diverse economy, temperate climate, clean air, low crime, quality education, and plentiful recreation. The City takes great pride in its consumer service practices and personifies the concept of “customer as client.” In this tradition, the following information is offered to better acquaint you with the community.



Geographically, Port Hueneme has a total land area of 4.5 square miles; living proof that small is beautiful. What it lacks in size, the City more than compensates in spirit and vitality. With its emphasis on quality of life, the City is widely admired for its redevelopment and revitalization efforts, the natural beauty of its beach, the largest commercial deep-water port between Los Angeles and San Francisco, the caliber of public facilities, and the unifying theme of its public streetscape. Together, these ingredients provide the recipe for one of California’s most livable places.

Housing in Port Hueneme is affordable and convenient. The residents of Port Hueneme enjoy quality, coastal-community living for a remarkably reasonable cost – especially when compared to the high-priced communities both to the north and south of the City. In fact, Port Hueneme has the most affordable housing and broadest mix of dwellings in all of Ventura County. Residents have their choice of beachfront condominiums, contemporary single-family residences, and low-rise apartments. Since approximately 50% of residential property is rental, housing is readily available to buyers and renters alike.

City of Port Hueneme

ABOUT THE CITY

| 2006 Median Home Price | |
|------------------------|-----------|
| Port Hueneme | \$473,000 |
| Santa Paula | \$633,000 |
| Fillmore | \$599,000 |
| Moorpark | \$465,000 |

Source: *L.A. Times Sunday Edition Charts California Assoc. of Realtors - August 2007*

| Housing Profile: | |
|------------------------|-------------|
| Year-Round Dwellings | 7,981 units |
| Occupied Housing Units | 7,349 units |
| Owner Occupied Units | 3310 units |
| Average Household Size | 2.87 |
| Homeowner Vacancy Rate | 1.1% |

Source: *U.S. Bureau of Census, 2000*

The *broad based economy* of Port Hueneme has historically performed better than the average California community. Regionally, the economy is driven by five primary sectors: oil production, defense, manufacturing, agriculture, and tourism. Locally, the Naval Base Ventura County and deep water commercial Port of Hueneme dominate the economic landscape. The Naval Base Ventura County in Port Hueneme occupies more than half of the total land area and shares its military wharfs with the adjacent deep-water port. The Port is the only deep-water port between Los Angeles and San Francisco. The Port serves as an import/export station for break-bulk, neo-bulk, and dry-bulk cargo. In addition, the Port serves as a staging area for offshore oil operations in nearby Santa Barbara Channel, provides space for local sport and commercial fishing industries, and is home to the largest dockside refrigeration storage facility on the West Coast. Among the Port's many advantages are its U.S. Customs Port of Entry and Foreign Trade Zone designations. Together, these two industries account for more than 14,364 jobs in Port Hueneme, with a combined payroll of \$339 million. Direct and indirect activity from the Navy and Port account for more than 28,070 jobs and \$1.1 billion in combined economic impact throughout Ventura County.

The *climate* of this City is close to paradise. Mild winter temperatures and cooling midsummer sea breezes typify Port Hueneme's subtropical temperate climate. Mean monthly low temperatures range from 45 to 58 degrees, and the average temperature is 77.65 degrees. Rainfall averages about 18.17 inches per year.

In the City of Port Hueneme, *public safety* is priority one. Port Hueneme has its own hometown police force of 33 full-time employees, including 25 sworn officers, 7 support staff, and the Chief of Police. With a service area of less than five square miles, response time is generally within five minutes.

ABOUT THE CITY

The City is home to plentiful *recreation* for everyone to enjoy. Port Hueneme is home to the only City-owned and maintained beach park in Ventura County. The City's 90 acres of park land exceeds the statewide norm by more than one-third. Local facilities include a community center, library, historical museum, and athletic center, as shown in the diagram:

Parks

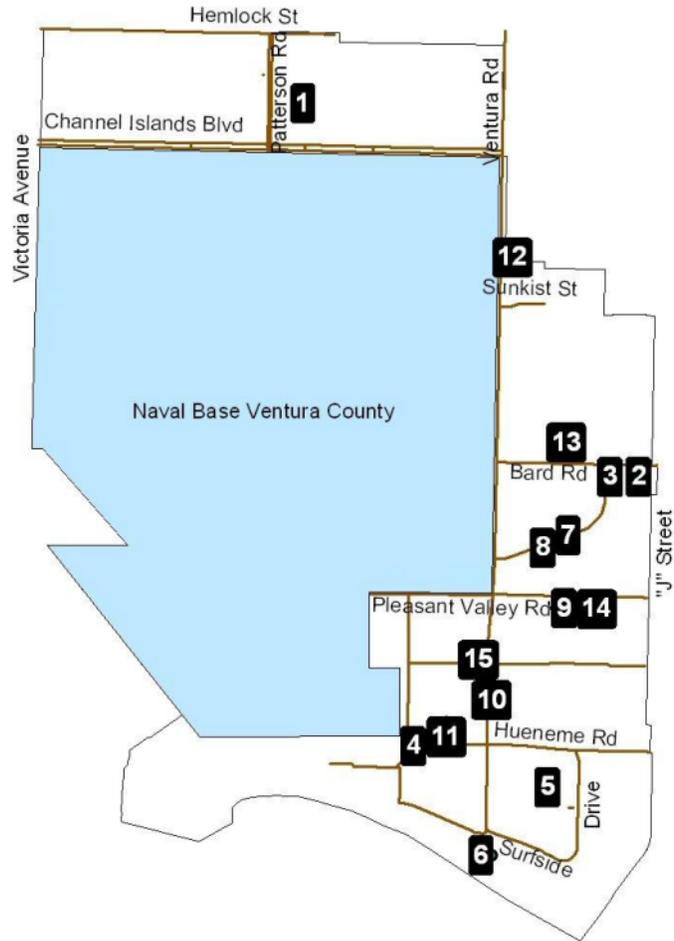
- 1 Bolker Park
- 2 Bard Park
- 3 Bubbling Springs
- 4 Dewar Park
- 5 Moranda Park
- 6 Hueneme Beach

Community Buildings

- 7 Orvene S Carpenter Community Center
- 8 Ray D. Prueter Library
- 9 Athletic Center
- 10 City Hall/Civic Center
- 11 Historical Museum

Elementary Schools

- 12 Sunkist
- 13 Parkview
- 14 Bard
- 15 Hueneme



City of Port Hueneme

ABOUT THE CITY

General information about Port Hueneme:

- The population of Port Hueneme is approximately 22,347 persons.

Source: Department of Finance, 2007

| Population Breakdown: | |
|-----------------------|-------|
| White | 42.7% |
| Hispanic | 41.0% |
| Asian | 6.3% |
| Black | 6.1% |
| Other | 3.9% |

Source: U.S. Bureau of the Census, 2000

| Population Breakdown: | |
|-----------------------|-------|
| Under 5 years | 8.8% |
| 5 to 14 years | 15.2% |
| 15 to 24 years | 16.8% |
| 25 to 34 years | 16.8% |
| 35 to 44 years | 15.2% |
| 45 to 54 years | 9.9% |
| 55 to 64 years | 6.6% |
| 65 to 74 years | 5.6% |
| 75 years and over | 5.1% |

- The City of Port Hueneme was incorporated in 1948 as a General Law city; 1996 as a Charter city.
- The City has a Council-Manager form of government, with the Mayor and other Council Members elected at large for four-year terms.
- Elementary Schools: Sunkist, Parkview, Bard, and Hueneme.
- Community Buildings: Orvene S. Carpenter Community Center, Ray D. Prueter Library, Athletic Center, City Hall/Civic Center, and Historical Museum.
- Parks: Bolker Park, Bard Park, Dewar Park, Moranda Park, Bubbling Springs Recreation Corridor, and Hueneme Beach.
- The median household income is approximately \$42,246.
- The median age is about 30.3 years.
- Port Hueneme is positioned 34.16 degrees north of the equator and 119.20 degrees west of the prime meridian.

ABOUT THE CITY

Recent developments in the City of Port Hueneme:

- New housing development of 64 single family homes by John Laing Homes is underway at the Beach House and 86 town homes at the Hideaway Beach House. Both projects are valued at over \$78 million and are located in the Surfside beach area.
- Construction is underway for new shoreline public access improvements for the Lighthouse Promenade Project valued at over \$4 million.

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City of Port Hueneme

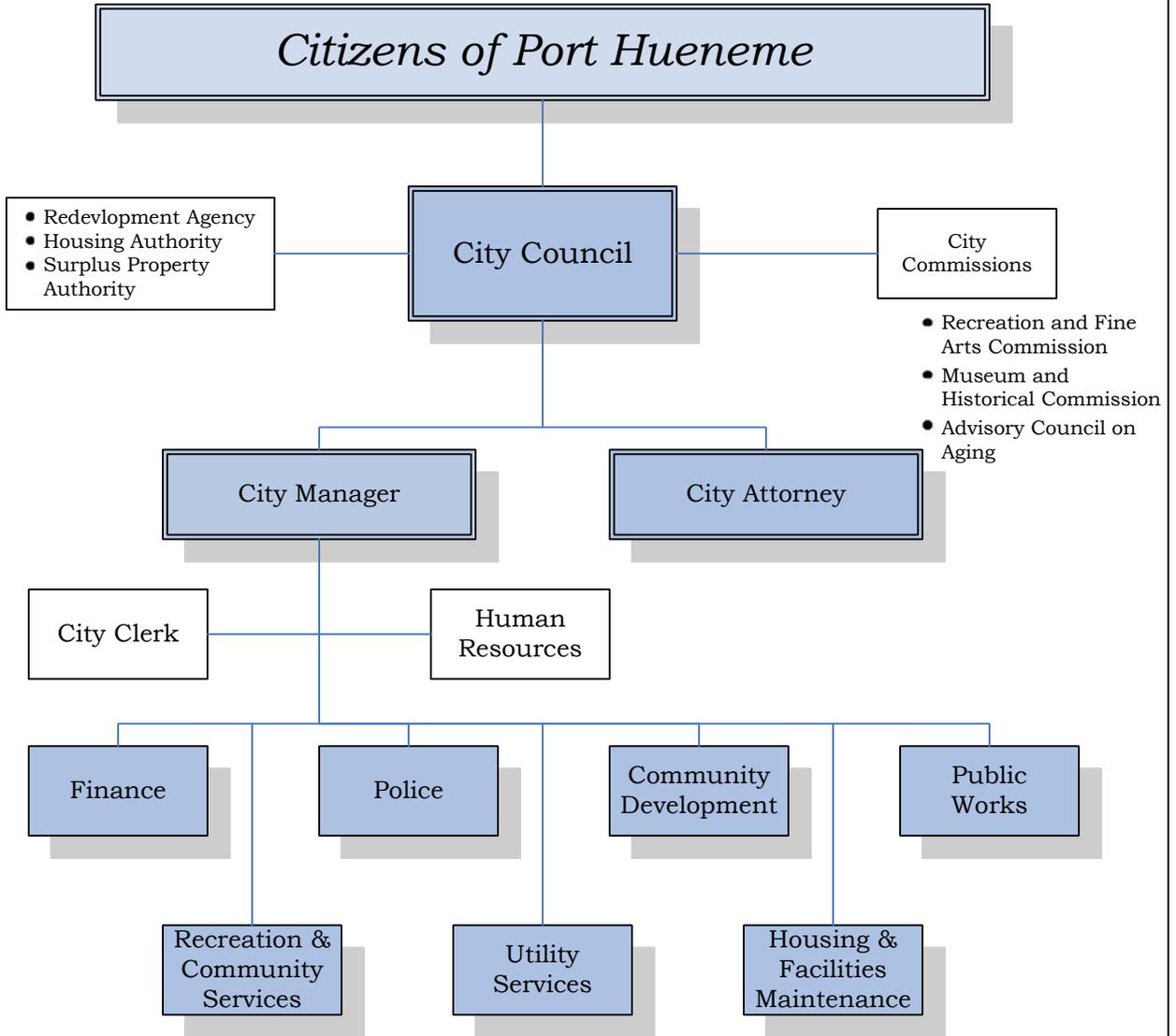
FACT SHEET

| | |
|--|---|
| Date of Incorporation..... | March 24, 1948 |
| Date incorporated as Charter City..... | December 1996 |
| Type of Government..... | Charter City |
| Form of Government..... | Council/Manager |
| County..... | Ventura |
| State Assembly..... | 41 st Assembly District, Julia Brownley |
| State Senate..... | 23 rd State Senate District, Sheila Kuehl |
| U.S. Representative..... | 23 rd Congressional District, Lois Capps |
| Area..... | 4.5 square miles |
| Population | 22,347 |
| Police Protection | 25 Sworn Officers, 7 Support, 1 Chief |
| Fire Protection..... | Ventura County Fire Protection District |
| Recreation and Parks..... | Bolker Park, Bard Park, Dewar Park, Moranda Park, Bubbling Springs Recreation Corridor, and Hueneme Beach |
| Municipal Bus Lines | Gold Coast Transit/Vista |

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City of Port Hueneme



Organization Chart

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BUDGET MESSAGE

City Manager's Budget Message

July 2007

Honorable Mayor and Members of the City Council:

INTRODUCTION

On behalf of all City staff, the FY2007-08 Budget is presented to the City Council for review and approval. The budget is the culmination of months of effort by the City staff to balance available resources with the actual and desired services required by our residents, businesses, and visitors.

Developing and monitoring the budget is an ongoing process and the budget that is developed from this process is modified throughout the fiscal year to respond to unanticipated events. Financial reports are prepared monthly to monitor the City's fiscal condition, and more formal reports will be issued to the Council on a quarterly basis.

BUDGET HIGHLIGHTS

- The City's FY2007-08 General Fund operating budget deficit totals approximately \$712,384, which will be offset with the use of \$712,384 in RDA advanced principal repayments.
- The City projects a healthy Unreserved Fund Balance of \$3.1 million at the end of FY2007-08; however, the General Fund's structural deficit and RDA's diminishing principal balance as a General Fund funding source will erode these reserves over the next several years.

- The Budget is designed to give the Council a clear and objective picture of the City's financial picture. With some changes in levels of service and revenue enhancements it is a starting point from which Council's goal of erasing the multi-year structural deficit can be attained.
- Unlike prior two-year budgets adopted by the Council, the FY2007-08 Budget is a one year budget that will narrowly focus on FY2007-08 and serve as a starting point for addressing the General Fund's structural budget deficit.
- All salary increases pursuant to negotiated agreements with the Port Hueneme Police Officers' Association, SEIU Local 998, Management & Confidential employees, and part-time employees are included in the proposed FY2007-08 salary expenditures.

BUDGET DEVELOPMENT

The FY2007-08 budget process was initiated at the Council/Staff workshop of February 28, 2007. At the Workshop, Council provided direction on goals, priorities, and interests for the FY 2007-08 budget cycle, including addressing the General Fund structural deficit by balancing the budget within three years.

On March 6, 2007 a Budget kick-off meeting was held with all Department Directors and staff to discuss the parameters of budget submittals and timelines for submitting budget requests. In developing Department budgets, staff was directed to submit budgets with no or minimal new personnel, programs, or capital requests. The initial submittal of budget requests by the Departments to the City Manager's Office



BUDGET MESSAGE

City Manager's Budget Message

occurred on March 27, 2007. Between March 28th and April 11th meetings took place where revisions and refinements were made to the proposed budget revenue and expenditure projections. On June 8, 2007, a Proposed Budget was printed and distributed to Council in anticipation of a June 13th workshop. During the workshop Council directed staff to significantly reduce expenditures. With this direction, staff prepared a Revised Proposed Budget for consideration at a July 11, 2007 Special Council Meeting. With further Council direction during this meeting, staff prepared this Final Budget for adoption at the July 25, 2007 Council Meeting.

As in the past, the FY2007-08 Budget was prepared in accordance with the City Council's philosophy of being fiscally conservative while providing the highest level of service to the community, given available revenues. Based on the Council's direction, the Budget strives to maintain high levels of service while addressing the General Fund's structural deficit as the overriding goal.

With Council's direction, staff is recommending reductions of personnel and operating expenses from prior year levels, while maintaining moderate CPI increases consistent with negotiated labor agreements.

| | PROJECTED 2006-07 | FINAL 2007-08 |
|-------------------------------|----------------------|------------------|
| Full-Time Employees* | 127.00 | 123.00 |
| Part-Time/Seasonal Employees* | 31.25 | 29.75 |

*Number decreased due to the elimination of Park Rangers and unfilled positions in Police, Streets, Landscape and Solid Waste.

| | PROJECTED 2006-07 | FINAL 2007-08 |
|---------------------------|----------------------|------------------|
| General Fund Revenues | \$15,148,385 | \$15,197,165 |
| General Fund Expenditures | \$16,443,180 | \$15,909,549 |
| Deficit | -\$1,294,795 | -\$712,384 |

A number of capital replacement items appear in the Budget. As the name indicates, replacement items replace existing equipment that are considered hazardous or unsafe, not economically repairable, or no longer able to function as intended due to damage, age, or altered requirements. General Fund capital items total \$119,700 in this budget.

The FY2007-08 Budget improves upon the format of the award winning FY2005-07 Budget document. The budget format produces an easy to read, easy to understand guide to the City's financial condition and operating plan through June 30, 2008. In addition, certain expenditures and personnel costs were moved between divisions to better track costs in the future.

The Budget document includes a proposed Capital Improvement Program (CIP). The CIP centralizes capital project activity in one location. By consolidating capital projects, the Council can more easily provide direction to staff on citywide infrastructure priorities.

GENERAL FUND

The General Fund Budget for FY2007-08 is balanced through the use of \$712,384 from RDA advanced principal repayments. The General Fund's Unreserved Fund Balance for June 30, 2008 is projected to be approximately \$3.1 million. The Unreserved Fund Balance



BUDGET MESSAGE

City Manager's Budget Message

substantially increased from a previously projected \$1.2 million due to transfers of \$1.9 million from the RDA for advanced principal payments from the General Fund that had not been budgeted in the previous two fiscal years. This \$3.1 million Unreserved Fund Balance represents approximately 19 percent of the General Fund Operating budget. A generally accepted standard for Unreserved Fund Balance is 10 percent to 15 percent of a General Fund's operating budget. The Council adopted Reserve Policy sets a goal of 20 percent, which will almost be met during this budget cycle.

At the Council Workshop on June 13, 2007, the proposed budget showed the General Fund expenditures exceeding revenues by \$1.7 million, which included savings of \$605,000 from the issuance of pension obligation bonds (POBs). Through a combination of expenditure reductions (including eliminating four vacant or soon to be vacant positions) of \$817,000 or 5%, and revenue enhancements of \$226,000, staff was able to reduce this proposed budget deficit by \$1,042,000 or to \$712,384.

| General Fund Deficit | FINAL 2007-08 |
|----------------------------------|-------------------|
| General Fund-Exp. Exceeding Rev. | -\$712,384 |
| RDA Advance Loan Repayment | 712,384 |
| General Fund – Balanced Budget | 0 |

In terms of expenditures by General Fund departments, the Police Department's budget continues to dominate the overall General Fund budget. The Police Department's budget, which is comprised of 96 percent salary and benefit costs, will consume 36 percent of the City's General Fund budget. This is an increase from

the FY2006-07 budget, which consumed 34 percent.

| Department | PROJECTED 2006-07 | FINAL 2007-08 |
|---------------------------------|----------------------|------------------|
| Police Department | 34% | 36% |
| Public Works | 19% | 18% |
| Administration* | 9% | 13% |
| General Government | 7% | 9% |
| Finance* | 13% | 7% |
| Recreation & Community Services | 7% | 6% |
| Community Development | 6% | 6% |
| Facilities Maintenance | 6% | 5% |

*Difference in percentage for Administration and Finance is due to transfer of the Risk Management budget from Finance to Administration.

General Fund revenue estimates are based upon reasonable and conservative projections in the growth of current General Fund revenue sources. Proposed General Fund revenues of \$15.2 million for FY2007-08 are expected to increase by \$48,780 over the current fiscal year's projected revenues.

Proposed General Fund expenditures for FY2007-08 are approximately \$533,631 less than estimated actual expenditures for the current year (FY2006-07) and \$487,165 less than FY2006-07 budgeted amounts. This decrease is due in large part to the savings of \$605,000 from the issuance of the Pension Obligation Bonds, which decreased the City's net pension costs as well as operational and personnel reductions.

The City has made a concerted effort to reduce pension costs by issuing Pension Obligation Bonds in April 2007 to save approximately \$2.3 million over the next nine years and by



BUDGET MESSAGE

City Manager's Budget Message

prepaying the annual pension obligation to save an additional \$200,000 in FY2007-08. Although the issuance of the Pension Obligation Bonds will have a positive impact on the budget over the next several years, this impact will substantially diminish in future years from a high of \$620,122 in FY2008-09 to \$2,507 in FY2015-16. As a result, the City will need to plan to address this decrease in savings in future budgets.

| Fiscal Year | POB Savings |
|------------------|------------------|
| FY2007-08 | \$605,000 |
| FY2008-09 | \$620,122 |
| FY2009-10 | \$345,537 |
| FY2010-11 | \$258,667 |
| FY2011-12 | \$211,613 |
| FY2012-13 | \$103,931 |
| FY2013-14 | \$65,297 |
| FY2014-15 | \$54,398 |
| FY2015-16 | \$2,507 |

Secured property taxes have increased substantially over the past ten years at an average assessed valuation increase of 8.4 percent. The increased property tax value is an obvious plus to General Fund revenues; however, it is also a benefit to the City's Redevelopment Agency (the Agency's primary revenue source being property tax increment). The success of the Redevelopment Agency is important to the City in that a healthy Agency has the ability to make payments on outstanding loans from the City.

The current loan principal outstanding is \$3.5 million. However, the duration and amount of allowable future debt for the largest remaining

project area is limited to a \$125 million tax increment cap, of which the City has collected \$63 million to date. The City's ability to make additional improvements and thereby create additional debt (that will be repaid to the General Fund) under the remaining term and cap will need to be evaluated prior to the Central Community Project Area's December 2008 deadline to incur new debt.

Interest income represents approximately 11 percent of General Fund revenues in the proposed FY2007-08 budget cycle. Interest earnings have represented as much as 15 percent to 20 percent of General Fund revenues in prior budget cycles. The City's interest earned on investments is sensitive to fluctuations in interest rates and amount of reserves available to invest. Although we are projecting rates to remain at the low five percent level, an increase or decrease of one percent will impact interest income by \$150,000. Likewise an increase or decrease of \$1,000,000 in available reserve funds to invest will impact interest revenue by \$50,000.

GENERAL FUND RESERVES

The size of reserve funds is one of the most common gauges of municipal fiscal health. Reserves are important for meeting unexpected one-time needs and emergencies such as natural disasters. The City is also dependent on interest revenues derived from invested reserve funds, which are projected to be \$680,000 or 4.3% of budgeted General Fund revenues.

The City's General Fund Reserves are projected to be \$15 million at the end of FY 2007-08, of which approximately \$11.9 million is designated for Capital Replacements, Disasters, Risk Management and other Capital Asset



BUDGET MESSAGE

City Manager's Budget Message

designations. The remaining \$3.1 million in undesignated reserves is set aside for emergency requirements or to finance unanticipated programs/activities that occur outside the budget adoption process.

| Fiscal Year | GF Reserves |
|------------------|-----------------------|
| FY2007-08 | \$15 million |
| FY2006-07 | \$15 million* |
| FY2005-06 | \$20.8 million |
| FY2004-05 | \$21.6 million |
| FY2003-04 | \$21.9 million |

*Large decrease primarily due to \$4.7 million General Fund loan to Water Fund to fund Water Meter Project loan to be repaid through new water rates.

ENTERPRISE FUNDS

The City has three enterprise funds that are funded through rates charged to customers. The City General Fund also derives revenues from these funds through charges that are allocated to these funds based on City services used, such as administration, utility billing, insurance and fleet services. Ideally the rates charged to customers will fund all operating expenses including cost allocation charges; however, when these funds run deficits either available cash and reserves from these funds or the City's General Fund must subsidize these funds. For FY2007-08, all three funds are projected to have operating deficits, which will be absorbed with the respective fund's cash and reserves. However, beyond FY2008-09, without any rate adjustments, the Wastewater and Water funds are projected to deplete all available cash and reserves and will require either a General Fund subsidy or revenue augmentation through increased rates.

| Fund | GF Cost Allocation Revenue FY2007-08 | Available Cash & Reserves at June 30, 2008 | Operating Deficit FY2007-08 |
|-------------|--------------------------------------|--|-----------------------------|
| Waste-water | \$701,100 | \$215,983 | -\$242,275 |
| Water | \$514,800 | \$590,994 | -\$214,640 |
| Solid Waste | \$776,800 | \$1,072,854 | -8,654 |

Wastewater Fund

Wastewater operations are projected to have a deficit of \$242,275. The Wastewater Fund is also anticipated to complete \$4.35 million in capital projects over this budget cycle. Wastewater rates were reviewed and approved by the Council in FY2005-06. This rate increase allowed Wastewater to fund operations and bond debt for capital improvements; however, since operating expenses are projected to surpass revenues and only \$215,983 will be left in available cash and reserves at June 30, 2008, a rate study and subsequent Council action will be required during this coming fiscal year to address this shortfall.

Water Fund

Although rates were increased by 9 percent during the current fiscal year, as expected this increase was not sufficient to keep this fund in a positive cash position. As a result, the Water fund is projected to have a \$214,640 operating deficit. The magnitude of this deficit will continue to grow in the short term or until rates are increased to a level that this fund can cover its expenses. The Water fund has sufficient available cash and reserves of \$805,634 as of June 30, 2007 to fund the FY2007-08 and FY2008-09 deficits; however, any unexpected expense will require assistance from the General



BUDGET MESSAGE

City Manager's Budget Message

Fund via a loan or grant if rates are not raised during this fiscal year.

The available cash and reserve balance of \$805,634 was primarily due to the General Fund granting \$600,000 to the Water fund in FY2002-03 and FY2003-04. The total loans outstanding to the General Fund from the Water fund are currently \$15,688,324.

The Water Meter Project, which began during the current fiscal year, will install meters throughout the City at an approximate cost of \$4.7 million. This project is scheduled for completion by June 2009, at which time the City will be able to base rates on actual usage versus the current method of charging customers flat rates.

Solid Waste Fund

The Solid Waste Fund has improved its fund balance, which is estimated to be \$517,383 as of June 30, 2008. Although this Fund's operating expenses will exceed revenues by \$8,654, this Fund has continued with an aggressive effort to control expenditures and revenues and is projected to have a \$1,073,514 cash balance at June 30, 2008.

HOUSING AUTHORITY

The Housing Authority's FY2007-08 budget is comprised of four separate budgets: the Conventional Housing/Operating Subsidy budget, \$680,000; Section 8 Housing Choice Voucher Program budget, \$2.4 million; the Casa Pacifica Apartments Section 8 Assistance budget, \$703,800; and the Modernization Grants budget, \$109,247. The Housing Authority is primarily funded by the U. S. Department of Housing and Urban Development (HUD). In

recent years, the Redevelopment Agency (RDA) has also provided operating subsidies to offset funding shortfalls in HUD's allocations for the conventional housing budget. This year, the RDA will provide \$120,000 to offset funding shortfalls. All three Housing budgets (excluding grants) are projected to have positive fund balances as of June 30, 2008.

REDEVELOPMENT AGENCY

The Redevelopment Agency budget continues to reflect the Board's priorities of preserving the beauty of the community, pursuing economic opportunities, and exerting all efforts permitted under California Redevelopment law, to provide a broad spectrum of housing opportunities (ownership, rental, new construction, and renovation) to the community's very-low, low, and moderate-income residents. A major objective over the next two years is to initiate two extremely significant projects: the Lighthouse Promenade/Revetment project; and, the Market Street Landing project. Initiating construction on these two projects would represent the culmination of over 20 years of work from the Council and staff. These projects embody the Agency's goals of preserving the beauty of the community and pursuing economic opportunities that improve the business climate of the City.

All project areas are projected to have healthy reserves with the exception of the NCEL Project Area. The negative Unappropriated Reserve as of June 30, 2006 and June 30, 2007 in the NCEL Project Area is primarily due to the debt service (\$677,623 for FY2007-08) on a loan from the Surplus Property Authority.



BUDGET MESSAGE

City Manager's Budget Message

SURPLUS PROPERTY AUTHORITY

The Surplus Property Authority budget continues to show an increasingly strong fiscal position. The continuing effort to lease available space at the Aquacultural site continues to provide a steady stream of rental revenue. Capital improvements recommended in the Budget will further improve the attractiveness of the site for potential users. The Fund Balance as of June 30, 2008 is estimated to be approximately \$949,948, after \$596,400 is contributed as the City's share of the Lighthouse Promenade project.

STATE'S BUDGET/LEGISLATIVE ISSUES

Since the passage of Proposition 13, the Legislature has had the power to reallocate property taxes among local governments. The most significant use of this authority has been to allocate city, county and special district shares of the property tax to schools through ERAF and reduce state general fund support for schools. Proposition 1A, passed by the voters in November 2004, prevents future reductions of non-school property tax shares, but the State may transfer property tax among the cities, county, and special districts in a county with a 2/3 vote of the Legislature.

ECONOMIC DEVELOPMENT ISSUES

Since the City of Port Hueneme is quickly reaching build-out, special focus will be directed to land uses for the balance of any available land. It is important for the community to continue any development with an eye towards balance, making sure that the resources that will be needed for a mature

community are put into place to meet future service demands.

FUTURE BUDGET CHALLENGES

- Continuing use of RDA advance loan repayments and General Fund Reserves to fund the General Fund's structural deficit.
- Subsidizing the Enterprise Funds operations in future years or until rates are brought to the level of covering operating expenses.
- Savings from Pension Obligation Bonds will be drastically decreasing in the coming years.
- Identifying funding to fill the large gap in infrastructure replacement funding for streets, buildings, and utilities.
- Attracting qualified employees will become more challenging as older, long-term employees retire.

CONCLUSION

The foundation for the FY2007-08 Budget is the Council's policy of being fiscally conservative while balancing municipal service levels with the need to address the structural deficit. This budget, with its clear and objective view of the City's fiscal reality, is the first of many steps toward the goal of balancing the budget. In the coming fiscal year, with Council's direction, we will take the next necessary steps to address the structural deficit.

On behalf of the City staff, I would like to thank the City Council for its leadership in moving our City forward in a positive direction. In addition,



BUDGET MESSAGE

City Manager's Budget Message

I would like to express my sincere appreciation to all the many employees throughout our organization who contributed towards the compilation and production of this document. They have done an excellent job of developing an exemplary budget document that balances the need for understandable financial information along with meaningful program descriptions, goals, and objectives.

DAVID J. NORMAN
CITY MANAGER

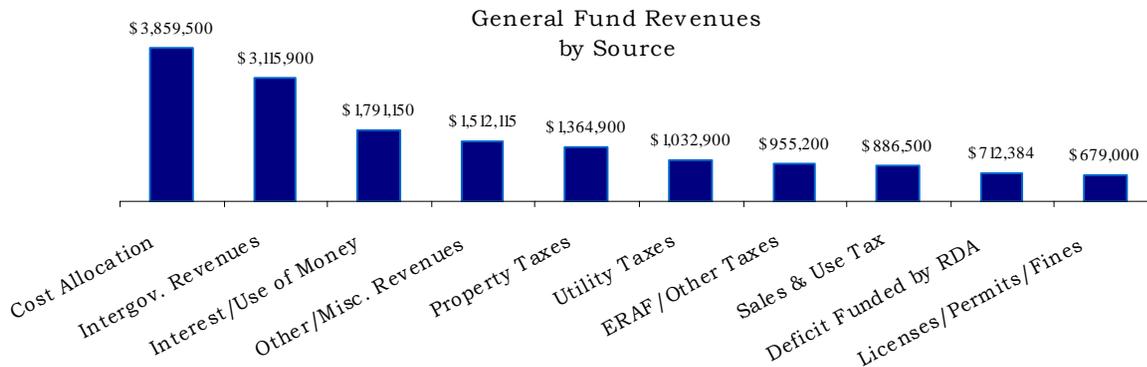
City of Port Hueneme

Budget At a Glance

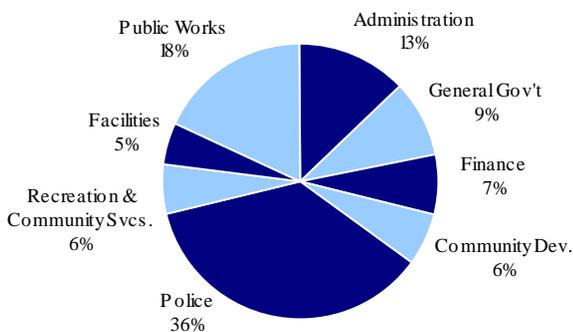
FY 2007-08 OPERATING BUDGET

| Funds | Revenues | Expenditures | Surplus/Deficit |
|-----------------------------------|---------------------|---------------------|------------------|
| General Fund | \$15,909,549 | \$15,909,549 | \$0 |
| Enterprise Funds* | 11,345,150 | 11,810,719 | (465,569) |
| NBVC Contract | 2,013,680 | 2,013,680 | 0 |
| Special Revenue Funds | 2,799,528 | 3,315,562 | (516,034) |
| Special Assessment District Funds | 474,900 | 474,900 | 0 |
| Debt Service Funds | 1,035,954 | 1,035,954 | 0 |
| Redevelopment Agency | 8,541,750 | 6,917,408 | 1,624,342 |
| Housing Authority | 3,257,411 | 3,225,786 | 31,625 |
| Surplus Property Authority | 705,800 | 697,901 | 7,899 |
| TOTAL ALL FUNDS | \$46,083,722 | \$45,401,459 | \$682,263 |

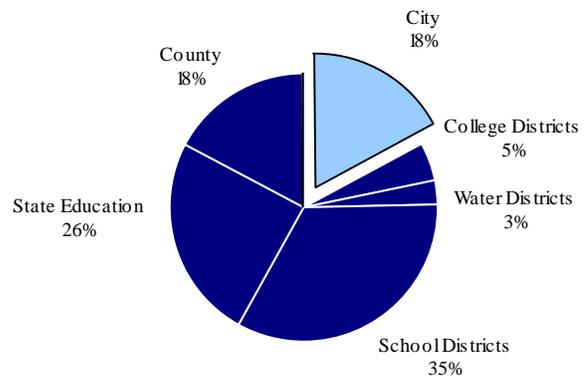
*Excludes Capital/Bond/Water Plant Funds.



General Fund Expenditures by Department



Where Your Property Tax Goes



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City of Port Hueneme

Schedules

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**CITY OF PORT HUENEME
SUMMARY OF FUND BALANCES, SOURCES AND USES BY FUND
FY 2007-08 BUDGET**

| FUNDS | Projected Unreserved Fund Balance/ Retained Earnings July 1, 2007 | Projected Revenue FY 2007-08 BUDGET | Projected Transfers In | Projected Total Funds Available |
|---|--|---|------------------------------|---------------------------------------|
| GENERAL FUND | 2,692,063 | 12,266,065 | 2,931,100 | 17,889,228 |
| Redevelopment Agency Debt Service Payments | 360,695 | 712,384 | 0 | 1,073,079 |
| ADJUSTED GENERAL FUND BALANCE | 3,052,758 | 12,978,449 | 2,931,100 | 18,962,307 |
| SPECIAL REVENUES FUNDS: | | | | |
| COMMUNITY DEVELOPMENT: | | | | |
| Neighborhood Preservation | 706,659 | 394,200 | 0 | 1,100,859 |
| Community Development Block Grants (CDBG) | 10,363 | 252,129 | 0 | 262,492 |
| HOME Program | 0 | 343,134 | 0 | 343,134 |
| Development Trust Fund | 788,903 | 30,000 | 0 | 818,903 |
| SUB TOTAL COMMUNITY DEVELOPMENT | 1,505,925 | 1,019,463 | 0 | 2,525,388 |
| PUBLIC SAFETY: | | | | |
| Homeland Security Grant | 0 | 0 | 0 | 0 |
| State COPS Grant | 82,342 | 106,000 | 0 | 188,342 |
| Bulletproof Vest Grant | 0 | 2,200 | 0 | 2,200 |
| DOJ Technology Grant | 0 | 0 | 0 | 0 |
| Traffic Safety | 0 | 42,000 | 0 | 42,000 |
| SUB TOTAL PUBLIC SAFETY | 82,342 | 150,200 | 0 | 232,542 |
| RECREATION & COMMUNITY SERVICES: | | | | |
| Park Bond Grant | 0 | 40,965 | 0 | 40,965 |
| Senior Nutrition Grant | 0 | 26,000 | 0 | 26,000 |
| SUB TOTAL RECREATION & COMM SVCS | 0 | 66,965 | 0 | 66,965 |
| PUBLIC WORKS: | | | | |
| Gas Tax | 843,040 | 479,000 | 0 | 1,322,040 |
| Transportation Development Act (TDA) | 621,644 | 907,500 | 0 | 1,529,144 |
| Bike Path (Article 3) | 58,356 | 60,400 | 50,000 | 168,756 |
| SUB TOTAL PUBLIC WORKS | 1,523,040 | 1,446,900 | 50,000 | 3,019,940 |
| STORMWATER PROGRAM: | 25,956 | 16,000 | 50,000 | 91,956 |
| TOTAL SPECIAL REVENUE FUND | 3,137,263 | 2,699,528 | 100,000 | 5,936,791 |
| ENTERPRISE FUNDS | | | | |
| Water Operations | (1,950,406) | 4,061,000 | 0 | 2,110,594 |
| Water Capital Reserve | 0 | 4,513,000 | 0 | 4,513,000 |
| Water Plant Operations | 0 | 1,278,851 | 0 | 1,278,851 |
| Solid Waste Operations | 526,037 | 3,198,900 | 0 | 3,724,937 |
| Wastewater Operations | 3,384,149 | 4,085,250 | 0 | 7,469,399 |
| Wastewater Capital | 716,295 | 378,000 | 4,400,000 | 5,494,295 |
| Wastewater Bond Fund | 4,460,925 | 25,000 | 0 | 4,485,925 |
| TOTAL ENTERPRISE FUNDS | 7,137,000 | 17,540,001 | 4,400,000 | 29,077,001 |
| NBVC CONTRACT | 0 | 2,013,680 | 0 | 2,013,680 |
| ASSESSMENT DISTRICTS FUNDS | | | | |
| Drainage | 0 | 178,700 | 0 | 178,700 |
| Street Lights | 1,016 | 120,400 | 0 | 121,416 |
| Median | 0 | 175,800 | 0 | 175,800 |
| TOTAL ASSESSMENT DISTRICTS | 1,016 | 474,900 | 0 | 475,916 |
| DEBT SERVICE FUNDS | | | | |
| Pension Obligation Bonds | 0 | 540,254 | 0 | 540,254 |
| 1992A COP | 0 | 20,000 | 475,700 | 495,700 |
| TOTAL DEBT SERVICE FUNDS | 0 | 560,254 | 475,700 | 1,035,954 |
| TOTAL CITY FUNDS | 13,328,037 | 36,266,812 | 7,906,800 | 57,501,649 |
| HOUSING AUTHORITY | | | | |
| Conventional | 596,466 | 680,000 | 0 | 1,276,466 |
| Section 8 Vouchers | 81,700 | 2,468,164 | 0 | 2,549,864 |
| Casa Pacifica | 22,945 | 0 | 0 | 22,945 |
| Modernization Grant | 0 | 109,247 | 0 | 109,247 |
| TOTAL HOUSING AUTHORITY | 701,111 | 3,257,411 | 0 | 3,958,522 |
| REDEVELOPMENT AGENCY | | | | |
| CENTRAL COMMUNITY PROJECT AREA | | | | |
| Capital Projects | 0 | 59,400 | 197,900 | 257,300 |
| 20% Setaside | 2,019,177 | 497,700 | 1,071,200 | 3,588,077 |
| Debt Service | 1,729,125 | 5,436,000 | 0 | 7,165,125 |
| TOTAL CENTRAL COMMUNITY PROJECT | 3,748,302 | 5,993,100 | 1,269,100 | 11,010,502 |
| R-76 PROJECT AREA | | | | |
| Capital Projects | 0 | 400 | 35,150 | 35,550 |
| 20% Setaside | 945,783 | 139,000 | 163,600 | 1,248,383 |
| Debt Service | 353,665 | 833,200 | 0 | 1,186,865 |
| TOTAL R76 PROJECT | 1,299,448 | 972,600 | 198,750 | 2,470,798 |
| NCEL PROJECT AREA | | | | |
| Capital Projects | 0 | 100 | 11,300 | 11,400 |
| 20% Setaside | 109,029 | 4,600 | 15,200 | 128,829 |
| Debt Service | (384,952) | 77,000 | 0 | (307,952) |
| TOTAL NCEL PROJECT | (275,923) | 81,700 | 26,500 | (167,723) |
| TOTAL REDEVELOPMENT AGENCY | 4,771,827 | 7,047,400 | 1,494,350 | 13,313,577 |
| SURPLUS PROPERTY AUTHORITY | 942,049 | 705,800 | 0 | 1,647,849 |
| GRAND TOTAL | 19,743,024 | 47,277,423 | 9,401,150 | 76,421,597 |

CITY OF PORT HUENEME
SUMMARY OF FUND BALANCES, SOURCES AND USES BY FUND
FY 2007-08 BUDGET

| Projected Salaries & Benefits | Projected Operating Charges | Projected Capital Expenditures | Projected Transfers Out | Projected Total Appropriations FY 2007-08 BUDGET | Projected Unappropriated Reserve June 30, 2008 |
|-------------------------------|-----------------------------|--------------------------------|-------------------------|---|---|
| 11,826,924 | 3,487,225 | 119,700 | 475,700 | 15,909,549 | 1,979,679 |
| 0 | 0 | 0 | 0 | 0 | 1,073,079 |
| 11,826,924 | 3,487,225 | 119,700 | 475,700 | 15,909,549 | 3,052,758 |
| 62,676 | 362,700 | 0 | 91,800 | 517,176 | 583,683 |
| 0 | 247,129 | 0 | 0 | 247,129 | 15,363 |
| 0 | 343,134 | 0 | 0 | 343,134 | 0 |
| 0 | 0 | 0 | 0 | 0 | 818,903 |
| 62,676 | 952,963 | 0 | 91,800 | 1,107,439 | 1,417,949 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 108,458 | 6,000 | 0 | 0 | 114,458 | 73,884 |
| 0 | 2,200 | 0 | 0 | 2,200 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 |
| 0 | 0 | 0 | 42,000 | 42,000 | 0 |
| 108,458 | 8,200 | 0 | 42,000 | 158,658 | 73,884 |
| 0 | 40,965 | 0 | 0 | 40,965 | 0 |
| 0 | 0 | 0 | 26,000 | 26,000 | 0 |
| 0 | 40,965 | 0 | 26,000 | 66,965 | 0 |
| 0 | 264,000 | 735,000 | 80,100 | 1,079,100 | 242,940 |
| 0 | 373,200 | 225,000 | 113,800 | 712,000 | 817,144 |
| 0 | 0 | 100,000 | 0 | 100,000 | 68,756 |
| 0 | 637,200 | 1,060,000 | 193,900 | 1,891,100 | 1,128,840 |
| 0 | 81,600 | 0 | 9,800 | 91,400 | 556 |
| 171,134 | 1,720,928 | 1,060,000 | 363,500 | 3,315,562 | 2,621,229 |
| 320,296 | 3,440,544 | 0 | 514,800 | 4,275,640 | (2,165,046) |
| 0 | 0 | 3,710,000 | 0 | 3,710,000 | 803,000 |
| 362,431 | 669,800 | 60,000 | 175,700 | 1,267,931 | 10,920 |
| 810,554 | 1,398,200 | 72,000 | 926,800 | 3,207,554 | 517,383 |
| 1,523,961 | 2,048,964 | 53,500 | 701,100 | 4,327,525 | 3,141,874 |
| 0 | 0 | 4,350,000 | 0 | 4,350,000 | 1,144,295 |
| 0 | 0 | 0 | 4,400,000 | 4,400,000 | 85,925 |
| 3,017,242 | 7,557,508 | 8,245,500 | 6,718,400 | 25,538,650 | 3,538,351 |
| 0 | 2,013,680 | 0 | 0 | 2,013,680 | 0 |
| 0 | 31,700 | 0 | 147,000 | 178,700 | 0 |
| 0 | 94,000 | 0 | 26,400 | 120,400 | 1,016 |
| 0 | 0 | 0 | 175,800 | 175,800 | 0 |
| 0 | 125,700 | 0 | 349,200 | 474,900 | 1,016 |
| 0 | 540,254 | 0 | 0 | 540,254 | 0 |
| 0 | 495,700 | 0 | 0 | 495,700 | 0 |
| 0 | 1,035,954 | 0 | 0 | 1,035,954 | 0 |
| 15,015,300 | 15,940,995 | 9,425,200 | 7,906,800 | 48,288,295 | 9,213,354 |
| 119,693 | 541,930 | 0 | 0 | 661,623 | 614,843 |
| 222,191 | 2,232,725 | 0 | 0 | 2,454,916 | 94,948 |
| 0 | 0 | 0 | 0 | 0 | 22,945 |
| 0 | 109,247 | 0 | 0 | 109,247 | 0 |
| 341,884 | 2,883,902 | 0 | 0 | 3,225,786 | 732,736 |
| 3,000 | 251,400 | 2,900 | 0 | 257,300 | 0 |
| 270,972 | 938,650 | 0 | 0 | 1,209,622 | 2,378,455 |
| 0 | 2,769,575 | 0 | 1,269,100 | 4,038,675 | 3,126,450 |
| 273,972 | 3,959,625 | 2,900 | 1,269,100 | 5,505,597 | 5,504,905 |
| 0 | 35,550 | 0 | 0 | 35,550 | 0 |
| 0 | 377,350 | 0 | 0 | 377,350 | 871,033 |
| 0 | 290,261 | 0 | 198,750 | 489,011 | 697,854 |
| 0 | 703,161 | 0 | 198,750 | 901,911 | 1,568,887 |
| 0 | 11,400 | 0 | 0 | 11,400 | 0 |
| 0 | 2,500 | 0 | 0 | 2,500 | 126,329 |
| 0 | 469,500 | 0 | 26,500 | 496,000 | (803,952) |
| 0 | 483,400 | 0 | 26,500 | 509,900 | (677,623) |
| 273,972 | 5,146,186 | 2,900 | 1,494,350 | 6,917,408 | 6,396,169 |
| 0 | 100,501 | 597,400 | 0 | 697,901 | 949,948 |
| 15,631,156 | 24,071,584 | 10,025,500 | 9,401,150 | 59,129,390 | 17,292,207 |

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PROJECTED FUND BALANCES SUMMARY FY 2007-08

| | General Fund | Enterprise Funds | NBVC Contract | Special Revenue Funds | Special Assess. Districts | Debt Service Funds | Total City Funds |
|---|-------------------|---------------------|------------------|-----------------------------|---------------------------------|--------------------------|------------------------|
| Unreserved Fund Balance 7/1/07 | 3,052,758 | 7,137,000 | 0 | 3,137,263 | 1,016 | 0 | 13,328,037 |
| Revenues | | | | | | | |
| All Revenues | 12,266,065 | 17,540,001 | 2,013,680 | 2,699,528 | 474,900 | 560,254 | 35,554,428 |
| Transfers from Other Funds | 2,931,100 | 4,400,000 | 0 | 100,000 | 0 | 475,700 | 7,906,800 |
| Total City Revenues | 15,197,165 | 21,940,001 | 2,013,680 | 2,799,528 | 474,900 | 1,035,954 | 43,461,228 |
| Total Available Funds | 18,249,923 | 29,077,001 | 2,013,680 | 5,936,791 | 475,916 | 1,035,954 | 56,789,265 |
| Expenditures | | | | | | | |
| Salaries & Benefits | 11,826,924 | 3,017,242 | 0 | 171,134 | 0 | 0 | 15,015,300 |
| Operating Charges | 3,487,225 | 7,557,508 | 2,013,680 | 1,720,928 | 125,700 | 1,035,954 | 15,940,995 |
| Capital Expenditures | 119,700 | 8,245,500 | 0 | 1,060,000 | 0 | 0 | 9,425,200 |
| Transfers to Other Funds | 475,700 | 6,718,400 | 0 | 363,500 | 349,200 | 0 | 7,906,800 |
| Total City Expenditures | 15,909,549 | 25,538,650 | 2,013,680 | 3,315,562 | 474,900 | 1,035,954 | 48,288,295 |
| Net Change in Revenues/Expenditures | -712,384 | -3,598,649 | 0 | -516,034 | 0 | 0 | -4,827,067 |
| Adjustments: | | | | | | | |
| Redevelopment Agency Advance Debt Svc. Pmts. | 712,384 | 0 | 0 | 0 | 0 | 0 | 712,384 |
| Adj. Net Change in Revenues/Expenditures | 0 | -3,598,649 | 0 | -516,034 | 0 | 0 | -4,114,683 |
| Unreserved Fund Balance 6/30/08 | 3,052,758 | 3,538,351 | 0 | 2,621,229 | 1,016 | 0 | 9,213,354 |
| Reserves/Designations: | | | | | | | |
| Designated for Encumbrances | 400,000 | 50,000 | | | | | 450,000 |
| Designated for Operations | 195,500 | 801,100 | | | | | 996,600 |
| Designated for Disaster | 500,000 | 0 | | | | | 500,000 |
| Designated for Risk Management | 500,000 | 0 | | | | | 500,000 |
| Designated for Equip/Furniture/Vehicle | 650,000 | 683,100 | | | | | 1,333,100 |
| Designated for Facility Replacement | 1,470,700 | 169,500 | | | | | 1,640,200 |
| Designated for Capital Assets | 8,239,627 | 0 | | | | | 8,239,627 |
| Designated Bureau of Reclamation | 0 | 1,949,906 | | | | | 1,949,906 |
| Total Designations ⁽¹⁾ | 11,955,827 | 3,653,606 | 0 | 0 | 0 | 0 | 15,609,433 |
| Total Unreserved/Designated Fund Balance 6/30/08 | 15,008,585 | 7,191,957 | 0 | 2,621,229 | 1,016 | 0 | 24,822,787 |

⁽¹⁾ The General Fund fund balance excludes a reserve for advances to other funds, since it is not available for spending.

The Water Operations fund balance excludes a reserve for advances from other funds, since it is not available for spending.

The Wastewater Capital fund balance excludes a reserve for an advance to Solid Waste Operations fund, since it is not available for spending.

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Revenues and Transfers from Other Funds

| GENERAL FUND | Actual | Budgeted | Projected | Adopted | Estimated |
|-------------------------------|-----------|-----------|-----------|-----------|-----------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| Taxes | | | | | |
| Current Secured | 1,022,580 | 1,068,500 | 1,074,400 | 1,122,700 | 1,400,200 |
| Unsecured Current Year | 45,464 | 55,000 | 55,000 | 57,800 | 59,500 |
| Unsecured Prior Year | 0 | 1,000 | 1,000 | 1,000 | 1,000 |
| Interest/Penalties | 5,960 | 3,800 | 10,900 | 3,800 | 3,800 |
| Supplemental Taxes | 102,279 | 85,000 | 85,000 | 87,600 | 90,200 |
| HOPTR Taxes | 12,168 | 12,000 | 12,000 | 12,000 | 12,000 |
| Sales and Use Tax | 674,225 | 570,000 | 585,000 | 700,500 | 716,600 |
| ERAF in-lieu Sales Tax | 179,688 | 188,000 | 224,627 | 231,400 | 238,300 |
| Motel Tax | 262,000 | 290,000 | 290,000 | 310,000 | 319,300 |
| Housing Authority in Lieu Tax | 0 | 3,000 | 3,000 | 0 | 0 |
| Property Transfer Tax | 147,680 | 125,000 | 125,000 | 80,000 | 82,400 |
| PSAF Prop 172 Tax | 169,652 | 175,000 | 175,000 | 186,000 | 191,600 |
| Utility Users Tax | 1,002,804 | 850,000 | 875,000 | 1,032,900 | 1,063,887 |
| ERAF Motor Vehicle In-Lieu | 1,498,123 | 1,220,000 | 1,636,288 | 1,685,400 | 1,830,722 |
| Motor Vehicle in-lieu | 133,423 | 238,000 | 238,000 | 150,000 | 154,500 |
| VLF Loan Repayment | 377,283 | 280,000 | 0 | 0 | 0 |
| Off Highway Tax | 844 | 800 | 800 | 800 | 800 |
| Developer Tax Fees | 8,550 | 0 | 6300 | 30,000 | 37,500 |
| Subtotal | 5,642,723 | 5,165,100 | 5,397,315 | 5,691,900 | 6,202,309 |
| Franchises | | | | | |
| So. California Gas | 50,491 | 55,000 | 48,300 | 55,000 | 56,100 |
| So. California Edison | 147,297 | 180,000 | 160,000 | 160,000 | 163,200 |
| Cable | 111,798 | 150,000 | 168,800 | 168,800 | 168,800 |
| Subtotal | 309,586 | 385,000 | 377,100 | 383,800 | 388,100 |
| Licenses & Permits | | | | | |
| Business License | 249,472 | 248,000 | 248,000 | 250,000 | 252,500 |
| Building Permit | 180,636 | 100,000 | 270,000 | 100,000 | 102,000 |
| Plumbing Permit | 15,551 | 8,000 | 22,000 | 8,000 | 8,000 |
| Electrical Permit | 13,428 | 7,000 | 20,500 | 7,000 | 7,000 |
| Mechanical Permit | 6,301 | 4,000 | 10,500 | 4,000 | 4,000 |
| Miscellaneous Permit | 12,843 | 10,000 | 19,000 | 10,000 | 10,000 |
| Subtotal | 478,231 | 377,000 | 590,000 | 379,000 | 383,500 |
| Fees | | | | | |
| Traffic/Court Fees | 291,131 | 310,000 | 292,000 | 300,000 | 309,000 |
| Return Check Fee | 2,320 | 2,500 | 2,500 | 2,500 | 2,500 |
| Traffic Impact Dev Fees | 10,564 | 0 | 7,800 | 40,000 | 43,400 |
| Zoning/Planning Fees | 17,257 | 5,000 | 8,100 | 15,000 | 25,000 |
| Subdivision Fees | 2,930 | 1,000 | 1,000 | 1,000 | 1,000 |
| Engineering Fees | 0 | 8,000 | 12,900 | 8,000 | 8,000 |
| Cost Rec-Parking/Code Enf. | 20,400 | 13,000 | 21,100 | 15,000 | 15,000 |
| Subtotal | 344,602 | 339,500 | 345,400 | 381,500 | 403,900 |



Revenues and Transfers from Other Funds

| GENERAL FUND | Actual | Budgeted | Projected | Adopted | Estimated |
|--------------------------------|-----------|-----------|-----------|-----------|-----------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| Public Safety | | | | | |
| Street and Curb Repair | 1,200 | 1,000 | 53,500 | 1,000 | 1,000 |
| Bldg & Inspection/Plan Ck | 2 | 100 | 100 | 100 | 100 |
| Police Services | 15,665 | 15,000 | 20,000 | 15,000 | 28,000 |
| Subtotal | 16,867 | 16,100 | 73,600 | 16,100 | 29,100 |
| NBVC Contract | | | | | |
| Admin Fees | 88,545 | 68,100 | 210,000 | 260,915 | 268,742 |
| NBVC Overhead Revenue | 226,266 | 195,700 | 195,700 | 210,200 | 220,710 |
| Subtotal | 314,811 | 263,800 | 405,700 | 471,115 | 489,452 |
| Rental Income | | | | | |
| Community Center | 38,981 | 40,000 | 40,000 | 40,000 | 41,200 |
| Marine Supply | 100,951 | 109,700 | 131,700 | 140,000 | 144,200 |
| Clear Channel Outdoor | 14,442 | 14,500 | 14,500 | 14,500 | 14,900 |
| Pac Foundries | 82,199 | 72,000 | 171,800 | 192,000 | 197,800 |
| Beach/Pier Concession | 15,960 | 22,000 | 14,000 | 15,000 | 15,500 |
| PH Little League Maint | 2,975 | 3,500 | 2,500 | 2,500 | 3,500 |
| Tennis Concessions | 204 | 2,000 | 1,000 | 1,000 | 1,000 |
| 760 Jane Drive | 3,540 | 9,900 | 10,800 | 11,100 | 11,433 |
| 766 Jane Drive | 10,200 | 9,900 | 10,800 | 11,100 | 11,433 |
| Subtotal | 269,452 | 283,500 | 397,100 | 427,200 | 440,966 |
| Interest Income | | | | | |
| Water Fund Prom Note #7 | 12,796 | 12,700 | 12,700 | 12,500 | 12,400 |
| Water Fund Prom Note #8 | 11,196 | 11,100 | 11,100 | 11,000 | 10,900 |
| Water Fund Prom Note #9 | 5,484 | 5,400 | 5,400 | 5,400 | 5,400 |
| Water Fund Prom Note #03-01 | 416,388 | 412,600 | 412,600 | 408,600 | 404,500 |
| RDA Central Comm. Prom Note #5 | 100,623 | 86,900 | 46,300 | 44,185 | 41,857 |
| RDA Central Comm. Prom Note #6 | 255,535 | 238,000 | 246,100 | 236,000 | 225,000 |
| RDA Central Comm. Prom Note #7 | 271,163 | 254,500 | 256,900 | 241,400 | 224,800 |
| RDA R76 Prom Note #2 | 36,144 | 44,800 | 18,400 | 17,265 | 16,073 |
| PHWA #2 | 0 | 17,200 | 17,200 | 12,800 | 8,000 |
| PHWA NAWS Prom Note #3B | 25,986 | 53,000 | 53,000 | 52,000 | 52,000 |
| Investments | 9,563 | 0 | 50,000 | 50,000 | 50,000 |
| Miscellaneous Interest | 317,017 | 325,000 | 20,000 | 20,000 | 20,000 |
| Fund Interest | 326,228 | 325,000 | 600,000 | 680,000 | 685,000 |
| Subtotal | 1,788,123 | 1,786,200 | 1,749,700 | 1,791,150 | 1,755,930 |
| District Revenue | | | | | |
| MOU 1983 Agreement | 361,785 | 320,000 | 392,700 | 404,400 | 416,600 |
| MOU 1987 Agreement | 525,730 | 420,000 | 552,000 | 568,600 | 585,700 |
| MOU 1995 Agreement | 256,236 | 215,000 | 297,700 | 306,700 | 315,800 |
| Subtotal | 1,143,751 | 955,000 | 1,242,400 | 1,279,700 | 1,318,100 |



Revenues and Transfers from Other Funds

| GENERAL FUND | Actual | Budgeted | Projected | Adopted | Estimated |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| Beach Revenue | | | | | |
| Beach Parking Machine | 193,842 | 215,000 | 220,000 | 220,000 | 226,600 |
| Grants & Reimbursements | | | | | |
| FEMA | 1,002 | 0 | 0 | 0 | 0 |
| Post Reimbursement | 5,654 | 21,000 | 8,500 | 5,500 | 5,500 |
| 2007 Click It Grant | 0 | 13,970 | 13,970 | 0 | 0 |
| SB90 Reimbursement | 40,501 | 0 | 152,300 | 90,000 | 90,000 |
| Fac. Maint. Reimbursement | 109,197 | 0 | 3,200 | 0 | 0 |
| CDBG Grant | 80,905 | 0 | 70,000 | 40,000 | 40,000 |
| Subtotal | 237,259 | 34,970 | 247,970 | 135,500 | 135,500 |
| Parks & Recreations | | | | | |
| Moranda Park | 791 | 2,000 | 0 | 1,000 | 1,000 |
| Community Center | 10,050 | 8,000 | 7,500 | 8,000 | 8,160 |
| Jr. Lifeguard | 30,245 | 39,000 | 30,200 | 35,000 | 35,700 |
| Beach Festival | 43,213 | 42,000 | 40,000 | 43,300 | 45,000 |
| Subtotal | 84,299 | 91,000 | 77,700 | 87,300 | 89,860 |
| Miscellaneous | | | | | |
| Misc. Refunds and Claims | 19,342 | 3,000 | 50,200 | 95,600 | 3,000 |
| Salvage Sales | 22,164 | 1,000 | 20,000 | 10,000 | 14,000 |
| Miscellaneous Revenues | 187,986 | 5,000 | 14,600 | 10,000 | 10,000 |
| Subtotal | 229,492 | 9,000 | 84,800 | 115,600 | 27,000 |
| Lease | | | | | |
| Capital Lease Revenue | 341,400 | 263,400 | 263,400 | 0 | 0 |
| Subtotal Revenues | 11,394,438 | 10,184,570 | 11,472,185 | 11,379,865 | 11,890,317 |
| Cost Allocation Revenues - Other Agencies | | | | | |
| RDA - Central Comm. Project Area | 327,200 | 323,700 | 323,700 | 347,700 | 365,085 |
| RDA - R76 Project Area | 62,700 | 55,600 | 55,600 | 59,700 | 62,685 |
| RDA - NCEL Project Area | 7,800 | 6,400 | 6,400 | 6,900 | 7,245 |
| Surplus Property Authority | 72,900 | 73,800 | 73,800 | 82,300 | 86,415 |
| Housing Authority Conventional | 188,229 | 321,400 | 324,800 | 366,400 | 384,720 |
| Housing Authority Casa Pacifica | 2,333 | 6,700 | 6,700 | 0 | 0 |
| Housing Authority Section 8 Voucher | 88,938 | 38,000 | 38,000 | 23,200 | 24,360 |
| Subtotal Revenues-Other Agencies | 750,100 | 825,600 | 829,000 | 886,200 | 930,510 |
| Total Revenues | 12,144,538 | 11,010,170 | 12,301,185 | 12,266,065 | 12,820,827 |
| Transfers In | | | | | |
| Traffic Safety | 28,802 | 45,000 | 24,000 | 42,000 | 30,000 |
| Senior Nutrition Grant | 28,543 | 11,300 | 15,000 | 26,000 | 26,000 |
| NBVC Contract | 161,464 | 293,900 | 0 | 0 | 0 |
| Solid Waste Infrastructure | 95,000 | 95,000 | 95,000 | 100,000 | 100,000 |



Revenues and Transfers from Other Funds

| GENERAL FUND | Actual | Budgeted | Projected | Adopted | Estimated |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| Cost Allocation Revenues - Other Funds | | | | | |
| Transportation Dev Act (TDA) | 143,700 | 207,900 | 207,900 | 63,800 | 66,990 |
| Gas Tax | 170,298 | 42,400 | 42,400 | 80,100 | 84,105 |
| Neighborhood Preservation | 86,202 | 85,500 | 85,500 | 91,800 | 96,390 |
| Water Operations | 473,898 | 479,300 | 479,300 | 514,800 | 540,540 |
| Water Plant Operations | 161,802 | 163,600 | 163,600 | 175,700 | 184,485 |
| Wastewater Operations | 574,200 | 652,800 | 652,800 | 701,100 | 736,155 |
| Stormwater Program | 2,400 | 9,200 | 9,200 | 9,800 | 10,290 |
| Solid Waste Operations | 597,402 | 723,300 | 723,300 | 776,800 | 815,640 |
| Drainage Assessment | 147,000 | 147,000 | 147,000 | 147,000 | 147,000 |
| Lighting Assessment | 26,400 | 26,400 | 26,400 | 26,400 | 26,400 |
| Median Assessment | 175,800 | 175,800 | 175,800 | 175,800 | 175,800 |
| Subtotal Transfers In | 2,872,911 | 3,158,400 | 2,847,200 | 2,931,100 | 3,039,795 |
| Total General Fund | 15,017,449 | 14,168,570 | 15,148,385 | 15,197,165 | 15,860,622 |
| Re devel. Agency Debt Svc. Pmts. | 1,415,295 | 360,695 | 360,695 | 712,384 | 678,404 |
| Adjusted Total General Fund | 16,432,744 | 14,529,265 | 15,509,080 | 15,909,549 | 16,539,026 |



Revenues and Transfers from Other Funds

| ENTERPRISE FUNDS | Actual | Budgeted | Projected | Adopted | Estimated |
|-------------------------------------|------------------|------------------|------------------|------------------|------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| Water Operations | | | | | |
| Delinquent Fee Revenue | 81,454 | 86,000 | 105,000 | 105,000 | 105,000 |
| COPH Variable Water Revenue | 2,095,825 | 2,424,600 | 2,305,000 | 2,473,000 | 2,473,000 |
| COPH Fixed Water Revenue | 1,265,860 | 1,415,900 | 1,395,000 | 1,460,000 | 1,460,000 |
| Fund Interest Revenue | 30,687 | 5,000 | 28,500 | 5,000 | 5,000 |
| Miscellaneous Revenue | 9,913 | 5,000 | 19,000 | 18,000 | 18,000 |
| Gain on Sale of Asset | 897 | 0 | 0 | 0 | 0 |
| Total Water Operations | 3,484,636 | 3,936,500 | 3,852,500 | 4,061,000 | 4,061,000 |
| Water Capital Reserve | | | | | |
| Water Meter Grant | 0 | 345,000 | 150,000 | 195,000 | 0 |
| General Fund Promissory Note | 0 | 4,700,000 | 382,000 | 4,318,000 | 0 |
| Total Water Capital Reserves | 0 | 5,045,000 | 532,000 | 4,513,000 | 0 |
| Water Plant Operations | | | | | |
| Port Hueneme Water Agency | 990,130 | 1,088,200 | 1,046,316 | 1,278,851 | 1,278,851 |
| Total Water Plant Operations | 990,130 | 1,088,200 | 1,046,316 | 1,278,851 | 1,278,851 |
| Wastewater Operations | | | | | |
| Delinquent Fees | 0 | 0 | 0 | 0 | 0 |
| COPH Services | 1,590,085 | 2,330,000 | 2,030,000 | 2,060,000 | 2,090,000 |
| Oxnard City Services | 295,176 | 155,000 | 340,000 | 340,000 | 0 |
| US Navy Services | 44,852 | 59,000 | 42,000 | 43,000 | 43,000 |
| CIBCSD Wheeling Agreement | 552,695 | 303,000 | 540,000 | 540,000 | 0 |
| Fund Interest | 21,241 | 6,000 | 12,000 | 6,000 | 6,000 |
| NBVC Contract Reimbursement | 819,825 | 798,800 | 753,000 | 1,090,250 | 1,090,250 |
| Miscellaneous Revenue | 10,885 | 6,000 | 6,000 | 6,000 | 6,000 |
| Total Wastewater Operations | 3,334,759 | 3,657,800 | 3,723,000 | 4,085,250 | 3,235,250 |
| Wastewater Capital | | | | | |
| Connection Fees | 57,000 | 0 | 9,000 | 240,000 | 240,000 |
| Note Interest | 63,909 | 68,900 | 68,900 | 63,000 | 56,800 |
| Fund Interest | 182,515 | 50,000 | 170,000 | 75,000 | 25,000 |
| EDA Grant | 0 | 550,000 | 0 | 0 | 0 |
| Transfer In - WW Operations | 0 | 0 | 0 | 0 | 0 |
| Transfer In - WW Bond Fund | 0 | 0 | 600,000 | 4,400,000 | 0 |
| Total Wastewater Capital | 303,424 | 668,900 | 847,900 | 4,778,000 | 321,800 |
| Wastewater Bonds | | | | | |
| Investment Interest | 0 | 0 | 50,000 | 25,000 | 25,000 |
| Bond Proceeds | 0 | 5,193,821 | 5,193,821 | 0 | 0 |
| Total Wastewater Bonds | 0 | 5,193,821 | 5,243,821 | 25,000 | 25,000 |
| Solid Waste Operations | | | | | |
| Delinquent Fees | 6,870 | 3,200 | 5,000 | 3,200 | 3,200 |
| COPH Services | 883,490 | 1,025,000 | 941,000 | 950,000 | 950,000 |
| U S Navy Services | 905,428 | 881,200 | 879,500 | 881,200 | 881,200 |
| COPH Commercial Solid Waste | 1,187,001 | 1,193,800 | 1,075,000 | 840,000 | 840,000 |



Revenues and Transfers from Other Funds

| ENTERPRISE FUNDS | Actual | Budgeted | Projected | Adopted | Estimated |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| Solid Waste Operations (cont'd) | | | | | |
| Misc. Commercial Solid Waste | 0 | 0 | 125,000 | 370,000 | 370,000 |
| Misc Interest | 4,938 | 500 | 300 | 500 | 500 |
| Fund Interest | 40,611 | 0 | 39,000 | 40,000 | 40,000 |
| Used Oil Grant | 6,044 | 6,000 | 6,000 | 6,000 | 6,000 |
| Beverage Container Grant | 14,863 | 13,000 | 10,815 | 8,000 | 8,000 |
| Curbside Recycling | 78,426 | 70,000 | 70,000 | 70,000 | 70,000 |
| Miscellaneous Revenue | 3,552 | 5,000 | 31,000 | 30,000 | 30,000 |
| Loss on Sale of Asset | -138,570 | 0 | 0 | 0 | 0 |
| Total Solid Waste Operations | 2,992,653 | 3,197,700 | 3,182,615 | 3,198,900 | 3,198,900 |
| Total Enterprise Funds | 11,105,602 | 22,787,921 | 18,428,152 | 21,940,001 | 12,120,801 |
| NBVC CONTRACT | | | | | |
| Description | Actual | Budgeted | Projected | Adopted | Estimated |
| | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| NBVC Contract | | | | | |
| Firm Fixed Revenue | 1,408,684 | 1,289,400 | 1,172,840 | 1,463,680 | 1,507,590 |
| Delivery Order Revenue | 508,297 | 1,054,200 | 554,700 | 550,000 | 566,500 |
| Total NBVC Contract | 1,916,981 | 2,343,600 | 1,727,540 | 2,013,680 | 2,074,090 |
| SPECIAL REVENUE FUNDS | | | | | |
| Description | Actual | Budgeted | Projected | Adopted | Estimated |
| | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Neighborhood Preservation | | | | | |
| Housing In-Lieu Fees | 68,350 | 0 | 41,010 | 218,700 | 0 |
| Miscellaneous Interest | 87,740 | 60,000 | 46,000 | 60,000 | 60,000 |
| Fund Interest | 26,493 | 0 | 53,000 | 55,000 | 55,000 |
| CC Project Revenue | 159,400 | 209,900 | 69,085 | 0 | 0 |
| Miscellaneous Revenues | 770 | 500 | 500 | 500 | 500 |
| Loan Payoff Revenue | 130,222 | 60,000 | 40,000 | 60,000 | 60,000 |
| CDBG Grant Revenue | 16,889 | 0 | 3,400 | 0 | 0 |
| Total Neighborhood Preservation | 489,864 | 330,400 | 252,995 | 394,200 | 175,500 |
| Community Development Block Grants (CDBG) | | | | | |
| Jane Drive Rental Income | 16,747 | 21,200 | 6,000 | 6,000 | 6,000 |
| Fund Interest | 5,363 | 0 | 5,000 | 5,000 | 5,000 |
| CDBG Entitlement | 226,959 | 335,400 | 584,292 | 211,129 | 211,129 |
| CDBG Program Income | 173,830 | 117,900 | 134,382 | 30,000 | 30,000 |
| Total CDBG Grant | 422,899 | 474,500 | 729,674 | 252,129 | 252,129 |
| Homebuyer Program Grant | | | | | |
| Homebuyer Program Revenue | 72,000 | 718,326 | 525,192 | 343,134 | 343,134 |
| Total Home Program Grant | 72,000 | 718,326 | 525,192 | 343,134 | 343,134 |



Revenues and Transfers from Other Funds

| SPECIAL REVENUE FUNDS | Actual | Budgeted | Projected | Adopted | Estimated |
|---|----------------|------------------|------------------|----------------|----------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| Development Trust Fund | | | | | |
| Fund Interest | 22,527 | 9,500 | 30,000 | 30,000 | 30,000 |
| Total Development Trust | 22,527 | 9,500 | 30,000 | 30,000 | 30,000 |
| Homeland Security Grant | | | | | |
| Homeland Security Grant | 57,350 | 18,500 | 2,200 | 0 | 0 |
| Total Homeland Security Grant | 57,350 | 18,500 | 2,200 | 0 | 0 |
| Citizens Option Public Safety (COPS) | | | | | |
| Fund Interest | 4,154 | 600 | 4,444 | 6,000 | 6,000 |
| COPS Grant | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Total COPS Grant | 104,154 | 100,600 | 104,444 | 106,000 | 106,000 |
| Bulletproof Vest Grant | | | | | |
| Bulletproof Vest Grant | 2,402 | 0 | 1,742 | 2,200 | 2,200 |
| Total Bulletproof Vest Grant | 2,402 | 0 | 1,742 | 2,200 | 2,200 |
| Department of Justice Technology Grant (DOJ) | | | | | |
| Fund Interest | 488 | 6,300 | 150 | 0 | 0 |
| Total DOJ Grant | 488 | 6,300 | 150 | 0 | 0 |
| Traffic Safety | | | | | |
| Traffic/Court Fees | 28,802 | 45,000 | 42,000 | 42,000 | 42,000 |
| Total Traffic Safety | 28,802 | 45,000 | 42,000 | 42,000 | 42,000 |
| Park Bond Grant | | | | | |
| Park Bond Grant | 331,984 | 22,650 | 290 | 22,650 | 22,650 |
| CDBG Grant | 0 | 18,315 | 0 | 18,315 | 18,315 |
| Total Park Bond Grant | 331,984 | 40,965 | 290 | 40,965 | 40,965 |
| Senior Nutrition Grant | | | | | |
| Fund Interest | 43 | 0 | 0 | 0 | 0 |
| Senior Nutrition Program | 20,045 | 20,000 | 18,646 | 20,000 | 20,000 |
| Senior Nutrition | 8,455 | 6,000 | 6,000 | 6,000 | 6,000 |
| Total Senior Nutrition Grant | 28,543 | 26,000 | 24,646 | 26,000 | 26,000 |
| Gas Tax | | | | | |
| Fund Interest | 27,814 | 6,000 | 24,356 | 24,000 | 24,000 |
| 2105 Apportionment | 136,920 | 141,000 | 148,726 | 148,700 | 148,700 |
| 2016 Apportionment | 95,395 | 99,500 | 104,603 | 104,600 | 104,600 |
| 2107 Apportionment | 182,610 | 189,500 | 196,740 | 196,700 | 196,700 |
| 2107.5 Apportionment | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Traffic Congestion Relief | 100,068 | 0 | 164,679 | 0 | 0 |
| Misc Revenue | 0 | 0 | 32,232 | 0 | 0 |
| Total Gas Tax | 547,807 | 441,000 | 676,336 | 479,000 | 479,000 |
| Transportation Development Act (TDA) | | | | | |
| Fund Interest | 28,038 | 6,000 | 29,416 | 25,000 | 25,000 |
| Federal STP Grant | 0 | 374,800 | 456,806 | 0 | 0 |
| Article 8 | 748,493 | 749,600 | 882,116 | 882,100 | 882,100 |
| Misc Revenue | 850 | 0 | 600 | 400 | 400 |
| Total TDA | 777,381 | 1,130,400 | 1,368,938 | 907,500 | 907,500 |



Revenues and Transfers from Other Funds

| SPECIAL REVENUE FUNDS | Actual | Budgeted | Projected | Adopted | Estimated |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| Article 3 - Special Bike Path | | | | | |
| Fund Interest | 2,405 | 400 | 400 | 400 | 400 |
| Article 3 Grant Revenue | 50,000 | 35,000 | 45,000 | 50,000 | 50,000 |
| Article 3 Maintenance Revenue | 8,255 | 9,000 | 9,000 | 10,000 | 10,000 |
| Transfer In - TDA Fund | 0 | 0 | 0 | 50,000 | 50,000 |
| Total Article 3 | 60,660 | 44,400 | 54,400 | 110,400 | 110,400 |
| Stormwater Program | | | | | |
| Stormwater Program Revenues | 14,747 | 16,000 | 16,000 | 16,000 | 16,000 |
| Transfer In - Solid Waste Fund | 0 | 0 | 0 | 50,000 | 50,000 |
| Total Stormwater Program | 14,747 | 16,000 | 16,000 | 66,000 | 66,000 |
| Total Special Revenues | 2,961,608 | 3,401,891 | 3,829,007 | 2,799,528 | 2,580,828 |
| ASSESSMENT DISTRICT FUNDS | | | | | |
| Description | Actual | Budgeted | Projected | Adopted | Estimated |
| | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| Drainage Assessment District | | | | | |
| Assessment Revenues | 176,480 | 178,000 | 178,000 | 178,700 | 178,700 |
| Street Lighting Assessment District | | | | | |
| Assessment Revenue | 119,524 | 120,400 | 120,400 | 120,400 | 120,400 |
| Median Assessment District | | | | | |
| Assessment Revenue | 174,477 | 175,800 | 175,800 | 175,800 | 175,800 |
| Total Assessment Districts | 470,481 | 474,200 | 474,200 | 474,900 | 474,900 |
| DEBT SERVICE FUNDS | | | | | |
| Description | Actual | Budgeted | Projected | Adopted | Estimated |
| | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| Pension Obligation Bonds | | | | | |
| Revenue Reserve | 0 | 0 | 0 | 540,254 | 557,890 |
| Total Pension Obligation Bonds | 0 | 0 | 0 | 540,254 | 557,890 |
| Certificates of Participation (1992A COP) | | | | | |
| Fiscal Agent Interest | 17,535 | 6,000 | 20,000 | 20,000 | 20,000 |
| Fund Interest | -1,689 | 0 | 0 | 0 | 0 |
| Transfer In - General Fund | 473,987 | 488,500 | 472,500 | 475,700 | 475,700 |
| Total 1992A COP | 489,833 | 494,500 | 492,500 | 495,700 | 495,700 |
| Total Debt Service | 489,833 | 494,500 | 492,500 | 1,035,954 | 1,053,590 |
| CITY GRAND TOTAL | 33,377,249 | 44,031,377 | 35,111,868 | 44,173,612 | 34,843,235 |



Revenues and Transfers from Other Funds

| REDEVELOPMENT AGENCY | Actual | Budgeted | Projected | Adopted | Estimated |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| Central Community Project Area | | | | | |
| CC - Capital Projects | | | | | |
| Rental Revenue | 20,400 | 19,900 | 21,600 | 22,400 | 22,400 |
| Investment Interest | 0 | 0 | 39,000 | 35,000 | 35,000 |
| Fund Interest | 49,143 | 0 | 1,700 | 2,000 | 2,000 |
| Transfer In - Debt Service | 455,241 | 152,300 | 131,100 | 197,900 | 197,900 |
| Total CC - Capital Projects | 524,784 | 172,200 | 193,400 | 257,300 | 257,300 |
| CC - 20% Set-Aside | | | | | |
| Rental Revenue | 17,898 | 0 | 24,600 | 92,600 | 92,600 |
| Investment Interest | 0 | 0 | 80,000 | 100,000 | 100,000 |
| Miscellaneous Interest | 249,525 | 50,000 | 110,000 | 100,000 | 100,000 |
| Fund Interest | 68,860 | 50,000 | 4,500 | 5,000 | 5,000 |
| Miscellaneous Revenue | 4,628 | 1,000 | 100 | 100 | 100 |
| Loan Payoff Revenue | 195,880 | 200,000 | 220,000 | 200,000 | 200,000 |
| Transfer In - Debt Service | 898,316 | 760,000 | 1,040,000 | 1,071,200 | 1,071,200 |
| Transfer In - Other Funds | 0 | 143,200 | 343,200 | 0 | 0 |
| Total CC - 20% Set-Aside | 1,435,107 | 1,204,200 | 1,822,400 | 1,568,900 | 1,568,900 |
| CC - Debt Service | | | | | |
| Tax Increment | 4,491,581 | 3,800,000 | 5,200,000 | 5,356,000 | 5,356,000 |
| Pass Through Contra Account | -19,543 | -11,000 | -24,500 | -25,000 | -25,000 |
| Investments | 0 | 0 | 15,000 | 15,000 | 15,000 |
| Fiscal Agent Interest | 84,931 | 100,000 | 80,000 | 85,000 | 85,000 |
| Fund Interest | 15,401 | 0 | 5,000 | 5,000 | 5,000 |
| Total CC - Debt Service | 4,572,370 | 3,889,000 | 5,275,500 | 5,436,000 | 5,436,000 |
| Total Central Community | 6,532,261 | 5,265,400 | 7,291,300 | 7,262,200 | 7,262,200 |
| R76 Project Area | | | | | |
| R76 - Capital Projects | | | | | |
| Fund Interest | -836 | 0 | 400 | 400 | 400 |
| Transfer In - Debt Service | 88,982 | 35,700 | 31,600 | 35,150 | 35,150 |
| Total R76 - Capital Projects | 88,146 | 35,700 | 32,000 | 35,550 | 35,550 |
| R76 - 20% Set-Aside | | | | | |
| Investment Interest | 0 | 0 | 42,000 | 50,000 | 50,000 |
| Miscellaneous Interest | 85,967 | 35,000 | 5,000 | 35,000 | 35,000 |
| Fund Interest | 25,231 | 35,000 | 4,000 | 4,000 | 4,000 |
| Loan Payoff Revenue | 89,000 | 50,000 | 130,000 | 50,000 | 50,000 |
| Transfer In - Debt Service | 148,127 | 130,600 | 163,600 | 163,600 | 163,600 |
| Total R76 - 20% Set-Aside | 348,325 | 250,600 | 344,600 | 302,600 | 302,600 |
| R76 - Debt Service | | | | | |
| Tax Increment | 740,634 | 653,000 | 818,000 | 818,000 | 818,000 |
| Fiscal Agent Interest | 14,808 | 14,700 | 14,700 | 14,700 | 14,700 |
| Fund Interest | 2,085 | 0 | 500 | 500 | 500 |
| Total R76 - Debt Service | 757,527 | 667,700 | 833,200 | 833,200 | 833,200 |
| Total R76 Project Area | 1,193,998 | 954,000 | 1,209,800 | 1,171,350 | 1,171,350 |



Revenues and Transfers from Other Funds

| REDEVELOPMENT AGENCY | Actual | Budgeted | Projected | Adopted | Estimated |
|---|------------------|------------------|------------------|------------------|------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| NCEL Project Area | | | | | |
| NCEL - Capital Projects | | | | | |
| Fund Interest | -133 | 0 | 100 | 100 | 100 |
| Transfer In - Debt Service | 15,189 | 11,100 | 9,300 | 11,300 | 11,300 |
| Total NCEL - Capital Projects | 15,056 | 11,100 | 9,400 | 11,400 | 11,400 |
| NCEL - 20% Set-Aside | | | | | |
| Investment Interest | 0 | 0 | 4,300 | 4,500 | 4,500 |
| Miscellaneous Interest | 1,160 | 0 | 0 | 0 | 0 |
| Fund Interest | 2,395 | 1,000 | 100 | 100 | 100 |
| Transfer In - Debt Service | 15,441 | 15,000 | 15,200 | 15,200 | 15,200 |
| Total NCEL - 20% Set-Aside | 18,996 | 16,000 | 19,600 | 19,800 | 19,800 |
| NCEL - Debt Service | | | | | |
| Tax Increment | 77,207 | 75,100 | 76,000 | 76,000 | 76,000 |
| Fund Interest | 1,025 | 0 | 1,500 | 1,000 | 1,000 |
| Total NCEL - Debt Service | 78,232 | 75,100 | 77,500 | 77,000 | 77,000 |
| Total NCEL Project Area | 112,284 | 102,200 | 106,500 | 108,200 | 108,200 |
| Total Redevelopment Agency | 7,838,543 | 6,321,600 | 8,607,600 | 8,541,750 | 8,541,750 |
| | | | | | |
| SURPLUS PROPERTY AUTHORITY | | | | | |
| Description | Actual | Budgeted | Projected | Adopted | Estimated |
| 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 | |
| Revenues | | | | | |
| Surplus Property Authority | | | | | |
| Rental Income | 179,392 | 188,300 | 201,900 | 212,300 | 212,300 |
| RDA NCEL Promissory Note | 409,288 | 368,500 | 438,200 | 469,500 | 469,500 |
| Investment Income | 0 | 0 | 15,700 | 16,000 | 16,000 |
| Fund Interest | 10,189 | 7,000 | 8,000 | 8,000 | 8,000 |
| Total Surplus Property Authority | 598,869 | 563,800 | 663,800 | 705,800 | 705,800 |



Revenues and Transfers from Other Funds

| HOUSING AUTHORITY | Actual | Budgeted | Projected | Adopted | Estimated |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Revenues | | | | | |
| Conventional Program | | | | | |
| Late Rent Fee | 285 | 200 | 200 | 300 | 300 |
| Rental Revenue | 363,586 | 345,000 | 395,000 | 395,000 | 395,000 |
| AT&T Cell Site | 21,185 | 21,900 | 21,900 | 23,000 | 23,000 |
| Verizon Cell Site | 17,756 | 17,200 | 17,200 | 18,100 | 18,100 |
| Sprint Cell Site | 20,919 | 21,500 | 21,500 | 22,200 | 22,200 |
| Investment Interest | 0 | 0 | 25,000 | 25,000 | 25,000 |
| Fund Interest | 27,023 | 10,000 | 200 | 200 | 200 |
| CDBD Entitlement | 56,056 | 124,882 | 124,882 | 0 | 0 |
| Operating Subsidy | 51,591 | 58,400 | 52,900 | 60,000 | 60,000 |
| RDA Revenue | 62,295 | 1,050,000 | 1,050,000 | 120,000 | 120,000 |
| Miscellaneous Revenues | 2,643 | 2,000 | 4,000 | 4,000 | 4,000 |
| Tenant Fraud Recoveries | 380 | 0 | 400 | 200 | 200 |
| Transfer In - Mod Grants | 167,528 | 91,032 | 91,000 | 12,000 | 12,000 |
| Total Conventional Revenues | 791,247 | 1,742,114 | 1,804,182 | 680,000 | 680,000 |
| Casa Pacifica Program | | | | | |
| Investment Interest | 0 | 0 | 1,400 | 0 | 0 |
| Fund Interest | 1,244 | 1,000 | 100 | 0 | 0 |
| Administration Fee | 41,656 | 34,900 | 39,300 | 0 | 0 |
| HAP's Revenue | 661,280 | 642,600 | 662,000 | 0 | 0 |
| Audit Fees Earned | 700 | 800 | 800 | 0 | 0 |
| Total Casa Pacifica Revenues | 704,880 | 679,300 | 703,600 | 0 | 0 |
| Section 8 Voucher Program | | | | | |
| Investment Interest | 0 | 0 | 25,000 | 25,000 | 25,000 |
| Fund Interest | 11,534 | 3,500 | 400 | 400 | 400 |
| Administration Fee | 229,194 | 228,600 | 190,000 | 241,764 | 241,764 |
| HAP's Revenue | 2,281,128 | 2,200,000 | 2,100,000 | 2,200,000 | 2,200,000 |
| Audit Fees Earned | 3,000 | 0 | 0 | 0 | 0 |
| Hard to House Fees Earned | 0 | 200 | 0 | 0 | 0 |
| Tenant Fraud Recoveries | 1,717 | 2,500 | 2,000 | 1,000 | 1,000 |
| Total Section 8 Revenues | 2,526,573 | 2,434,800 | 2,317,400 | 2,468,164 | 2,468,164 |
| Modernization Grant Revenue | | | | | |
| Modernization Grant Revenue | 217,492 | 256,379 | 152,132 | 109,247 | 109,247 |
| Miscellaneous Revenue | 125 | 0 | 0 | 0 | 0 |
| Total Mod Grant Revenues | 217,617 | 256,379 | 152,132 | 109,247 | 109,247 |
| Total Housing Authority | 4,240,317 | 5,112,593 | 4,977,314 | 3,257,411 | 3,257,411 |
| GRAND TOTAL | 46,054,978 | 56,029,370 | 49,360,582 | 56,678,573 | 47,348,196 |

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Summary of Expenditures by Fund and Fiscal Year

| GENERAL FUND | Actual | Budgeted | Projected | Adopted | Estimated |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Administration | | | | | |
| City Council | 134,563 | 135,900 | 127,546 | 102,823 | 107,964 |
| City Manager | 871,538 | 733,796 | 782,124 | 598,812 | 628,753 |
| Human Resources/City Clerk | 522,437 | 474,805 | 495,270 | 370,149 | 388,656 |
| Risk Management | 865,474 | 1,051,000 | 971,000 | 1,043,100 | 1,095,255 |
| Administration Total | 2,394,012 | 2,395,501 | 2,375,940 | 2,114,884 | 2,220,628 |
| General Government | | | | | |
| General Government | 1,991,837 | 1,260,447 | 1,385,323 | 1,365,610 | 1,433,891 |
| Finance | | | | | |
| Finance | 998,387 | 1,033,540 | 1,055,611 | 1,109,094 | 1,164,549 |
| Community Development | | | | | |
| Community Development Admin | 342,454 | 288,125 | 300,985 | 303,642 | 318,824 |
| Building And Safety | 185,295 | 201,670 | 190,512 | 177,893 | 186,788 |
| Code Enforcement | 262,253 | 263,470 | 225,267 | 260,676 | 273,710 |
| Parking Enforcement | 116,694 | 146,095 | 139,345 | 148,558 | 155,986 |
| Community Development Total | 906,696 | 899,360 | 856,109 | 890,769 | 935,307 |
| Police | | | | | |
| Police Admin | 975,397 | 1,046,140 | 1,025,816 | 804,474 | 678,698 |
| Patrol/Detectives | 3,701,019 | 3,812,455 | 4,226,493 | 4,143,500 | 4,350,675 |
| Police Support | 653,417 | 559,865 | 564,870 | 689,557 | 724,035 |
| Crossing Guards | 51,089 | 51,450 | 50,650 | 61,478 | 64,552 |
| Police Total | 5,380,922 | 5,469,910 | 5,867,829 | 5,699,009 | 5,817,959 |
| Recreation & Community Services | | | | | |
| Recreation Admin | 220,383 | 222,075 | 211,831 | 210,470 | 220,994 |
| Community Center | 297,263 | 360,695 | 311,321 | 292,233 | 306,845 |
| Parks and Facilities | 78,882 | 85,700 | 84,700 | 84,850 | 89,093 |
| Beach and Pier | 9,347 | 17,800 | 14,500 | 11,450 | 12,023 |
| Culture and Leisure | 120,116 | 103,300 | 107,602 | 101,700 | 106,785 |
| Lifeguards | 190,749 | 275,700 | 240,499 | 296,616 | 311,447 |
| Recreation & Community Svcs Total | 916,740 | 1,065,270 | 970,453 | 997,319 | 1,047,185 |
| Facilities Maintenance | | | | | |
| Facilities Maintenance | 856,655 | 870,399 | 894,610 | 879,802 | 923,792 |
| Public Works | | | | | |
| Engineering | 683,492 | 756,235 | 717,127 | 708,895 | 744,340 |
| Streets | 504,861 | 478,643 | 410,796 | 398,303 | 418,218 |
| Fleet Maintenance | 821,817 | 837,970 | 894,877 | 829,338 | 870,805 |
| Landscape Maintenance | 941,295 | 986,905 | 1,014,505 | 916,526 | 962,352 |
| Public Works Total | 2,951,465 | 3,059,753 | 3,037,305 | 2,853,062 | 2,995,715 |
| Total General Fund | 16,396,714 | 16,054,180 | 16,443,180 | 15,909,549 | 16,539,026 |



Summary of Expenditures by Fund and Fiscal Year

| ENTERPRISE FUNDS | Actual | Budgeted | Projected | Adopted | Estimated |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Water Operations | 3,850,940 | 3,781,010 | 4,288,218 | 4,275,640 | 4,275,640 |
| Water Capital Reserve | 0 | 2,727,625 | 532,000 | 3,710,000 | 803,000 |
| Water Plant Operations | 981,426 | 1,135,824 | 1,046,316 | 1,267,931 | 1,267,931 |
| Wastewater Operations | 3,417,426 | 3,778,832 | 3,945,184 | 4,327,525 | 3,987,525 |
| Wastewater Capital | 271,901 | 6,097,594 | 4,850,000 | 4,350,000 | 0 |
| Wastewater Bonds | 0 | 193,821 | 782,896 | 4,400,000 | 0 |
| Solid Waste Operations | 2,722,713 | 2,884,678 | 3,059,492 | 3,207,554 | 3,207,554 |
| Total Enterprise Funds | 11,244,406 | 20,599,384 | 18,504,106 | 25,538,650 | 13,541,650 |

| NBVC CONTRACT | Actual | Budgeted | Projected | Adopted | Estimated |
|----------------------------|------------------|------------------|------------------|------------------|------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| NBVC Contract | 1,811,594 | 1,999,725 | 1,727,500 | 2,013,680 | 2,074,090 |
| Total NBVC Contract | 1,811,594 | 1,999,725 | 1,727,500 | 2,013,680 | 2,074,090 |

| SPECIAL REVENUE FUNDS | Actual | Budgeted | Projected | Adopted | Estimated |
|-------------------------------------|------------------|------------------|------------------|------------------|------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Neighborhood Preservation | 567,303 | 606,385 | 528,166 | 517,176 | 517,176 |
| CDBG Grant | 656,007 | 476,952 | 486,203 | 247,129 | 247,129 |
| Homebuyer Program Grant | 72,000 | 718,326 | 525,192 | 343,134 | 343,134 |
| Homeland Security Grant | 57,350 | 34,860 | 2,200 | 0 | 0 |
| Citizens Option Public Safety Grant | 108,213 | 120,530 | 120,217 | 114,458 | 114,458 |
| Bulletproof Vest Grant | 2,402 | 0 | 1,742 | 2,200 | 2,200 |
| DOJ Technology Grant | 10,491 | 6,300 | 6,467 | 0 | 0 |
| Traffic Safety | 28,802 | 45,000 | 42,000 | 42,000 | 42,000 |
| Park Bond Grant | 331,985 | 40,965 | 290 | 40,965 | 40,965 |
| Senior Nutrition Grant | 28,543 | 26,000 | 24,646 | 26,000 | 26,000 |
| Gas Tax | 1,041,646 | 558,251 | 344,200 | 1,079,100 | 1,079,100 |
| Transportation Development Act | 753,766 | 1,619,256 | 1,602,100 | 712,000 | 712,000 |
| Article 3 - Special Bike Path | 52 | 92,600 | 92,600 | 100,000 | 100,000 |
| Stormwater Program | 12,293 | 22,800 | 16,700 | 91,400 | 91,400 |
| Total Special Revenues | 3,670,853 | 4,368,225 | 3,792,723 | 3,315,562 | 3,315,562 |

| ASSESSMENT DISTRICT FUNDS | Actual | Budgeted | Projected | Adopted | Estimated |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Drainage Assessment | 149,542 | 178,000 | 178,000 | 178,700 | 178,700 |
| Street Lighting Assessment | 129,141 | 120,400 | 120,400 | 120,400 | 120,400 |
| Median Assessment District | 175,800 | 175,800 | 175,800 | 175,800 | 175,800 |
| Total Assessment Districts | 454,483 | 474,200 | 474,200 | 474,900 | 474,900 |



Summary of Expenditures by Fund and Fiscal Year

| DEBT SERVICE FUNDS | Actual | Budgeted | Projected | Adopted | Estimated |
|---|----------------|----------------|----------------|------------------|------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Pension Obligation Bonds | 0 | 0 | 0 | 540,254 | 557,890 |
| Certificates of Participation (1992A COP) | 492,292 | 494,500 | 492,500 | 495,700 | 495,700 |
| Total Debt Service | 492,292 | 494,500 | 492,500 | 1,035,954 | 1,053,590 |

| | | | | | |
|-------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| CITY GRAND TOTAL | 34,070,342 | 43,990,214 | 41,434,209 | 48,288,295 | 36,998,818 |
|-------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|

| REDEVELOPMENT AGENCY | Actual | Budgeted | Projected | Adopted | Estimated |
|--|------------------|------------------|------------------|------------------|------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Central Community Project Area | | | | | |
| Capital Project | 471,685 | 198,565 | 193,400 | 257,300 | 266,306 |
| 20% Setaside | 1,830,385 | 3,716,040 | 2,188,705 | 1,209,622 | 1,251,959 |
| Debt Service | 4,500,097 | 3,418,900 | 3,618,239 | 4,038,675 | 4,180,029 |
| Total Central Community Project | 6,802,167 | 7,333,505 | 6,000,344 | 5,505,597 | 5,698,293 |

| | | | | | |
|--------------------------|----------------|----------------|----------------|----------------|----------------|
| R76 Project Area | | | | | |
| Capital Project | 88,243 | 32,800 | 32,000 | 35,550 | 36,794 |
| 20% Setaside | 125,000 | 409,800 | 379,800 | 377,350 | 390,557 |
| Debt Service | 751,595 | 502,800 | 485,463 | 489,011 | 506,126 |
| Total R76 Project | 964,838 | 945,400 | 897,263 | 901,911 | 933,478 |

| | | | | | |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------|
| NCEL Project Area | | | | | |
| Capital Project | 15,072 | 9,700 | 9,400 | 11,400 | 11,799 |
| 20% Setaside | 0 | 2,000 | 1,000 | 2,500 | 2,588 |
| Debt Service | 77,984 | 394,600 | 462,700 | 496,000 | 513,360 |
| Total NCEL Project | 93,056 | 406,300 | 473,100 | 509,900 | 527,747 |
| Total Redevelopment Agency | 7,860,061 | 8,685,205 | 7,370,707 | 6,917,408 | 7,159,517 |

| SURPLUS PROPERTY AUTHORITY | Actual | Budgeted | Projected | Adopted | Estimated |
|---|---------------|---------------|---------------|----------------|----------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Total Surplus Property Authority | 91,635 | 99,301 | 87,101 | 697,901 | 414,019 |

| HOUSING AUTHORITY | Actual | Budgeted | Projected | Adopted | Estimated |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|
| Description | 2005-06 | 2006-07 | 2006-07 | 2007-08 | 2008-09 |
| Conventional Program | 643,369 | 1,864,829 | 1,831,846 | 661,623 | 684,780 |
| Casa Pacifica Program | 701,918 | 687,555 | 709,052 | 0 | 0 |
| Section 8 Voucher Program | 2,381,513 | 2,454,065 | 2,354,585 | 2,454,916 | 2,540,838 |
| Modernization Grants | 217,617 | 256,379 | 152,132 | 109,247 | 100,000 |
| Housing Authority Total | 3,944,417 | 5,262,828 | 5,047,615 | 3,225,786 | 3,325,618 |

| | | | | | |
|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| GRAND TOTAL | 45,966,455 | 58,037,548 | 53,939,632 | 59,129,390 | 47,897,972 |
|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|

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Summary of Expenditures by Fund and Division FY 2007-08

| GENERAL FUND | Salaries & | | | | | |
|---|-------------------|------------------|----------------|-------------------|---------------|----------------|
| Description | Benefits | Operations | Capital | Total | % City | % GF |
| Administration | | | | | | |
| City Council | 78,823 | 24,000 | 0 | 102,823 | 0.21% | 0.65% |
| City Manager | 311,317 | 287,495 | 0 | 598,812 | 1.24% | 3.76% |
| Human Resources/City Clerk | 300,809 | 69,340 | 0 | 370,149 | 0.77% | 2.33% |
| Risk Management | 0 | 1,043,100 | 0 | 1,043,100 | 2.16% | 6.56% |
| Administration Total | 690,949 | 1,423,935 | 0 | 2,114,884 | 4.38% | 13.29% |
| General Government | | | | | | |
| General Government | 188,800 | 1,099,510 | 77,300 | 1,365,610 | 2.83% | 8.58% |
| Finance | | | | | | |
| Finance | 1,057,794 | 51,300 | 0 | 1,109,094 | 2.30% | 6.97% |
| Community Development | | | | | | |
| Community Development Admin. | 293,242 | 10,400 | 0 | 303,642 | 0.63% | 1.91% |
| Building And Safety | 158,443 | 19,450 | 0 | 177,893 | 0.37% | 1.12% |
| Code Enforcement | 196,526 | 64,150 | 0 | 260,676 | 0.54% | 1.64% |
| Parking Enforcement | 100,108 | 48,450 | 0 | 148,558 | 0.31% | 0.93% |
| Community Development Total | 748,319 | 142,450 | 0 | 890,769 | 1.84% | 5.60% |
| Police | | | | | | |
| Police Admin | 748,674 | 55,800 | 0 | 804,474 | 1.67% | 5.06% |
| Patrol/Detectives | 4,029,380 | 87,120 | 27,000 | 4,143,500 | 8.58% | 26.04% |
| Police Support | 647,397 | 36,760 | 5,400 | 689,557 | 1.43% | 4.33% |
| Crossing Guards | 59,078 | 2,400 | 0 | 61,478 | 0.13% | 0.39% |
| Police Total | 5,484,529 | 182,080 | 32,400 | 5,699,009 | 11.80% | 35.82% |
| Recreation & Community Services | | | | | | |
| Recreation Admin | 194,970 | 15,500 | 0 | 210,470 | 0.44% | 1.32% |
| Community Center | 245,383 | 46,850 | 0 | 292,233 | 0.61% | 1.84% |
| Parks and Facilities | 0 | 74,850 | 10,000 | 84,850 | 0.18% | 0.53% |
| Beach and Pier | 0 | 11,450 | 0 | 11,450 | 0.02% | 0.07% |
| Culture and Leisure | 0 | 101,700 | 0 | 101,700 | 0.21% | 0.64% |
| Lifeguards | 262,116 | 34,500 | 0 | 296,616 | 0.61% | 1.86% |
| Recreation & Community Svcs. Total | 702,469 | 284,850 | 10,000 | 997,319 | 2.07% | 6.27% |
| Facilities Maintenance | | | | | | |
| Facilities Maintenance | 746,002 | 133,800 | 0 | 879,802 | 1.82% | 5.53% |
| Public Works | | | | | | |
| Engineering | 678,295 | 30,600 | 0 | 708,895 | 1.47% | 4.46% |
| Streets | 375,403 | 22,900 | 0 | 398,303 | 0.82% | 2.50% |
| Fleet Maintenance | 306,538 | 522,800 | 0 | 829,338 | 1.72% | 5.21% |
| Landscape Maintenance | 847,826 | 68,700 | 0 | 916,526 | 1.90% | 5.76% |
| Public Works Total | 2,208,062 | 645,000 | 0 | 2,853,062 | 5.91% | 17.93% |
| Total General Fund | 11,826,924 | 3,962,925 | 119,700 | 15,909,549 | 32.95% | 100.00% |



Summary of Expenditures by Fund and Division FY 2007-08

| ENTERPRISE FUNDS | | | | | |
|---------------------------------------|---------------------|-------------------|-------------------|-------------------|----------------|
| Description | Salaries & Benefits | Operations | Capital | Total | % City |
| Water Operations | 320,296 | 3,335,372 | 619,972 | 4,275,640 | 8.85% |
| Water Capital Reserve | 0 | 0 | 3,710,000 | 3,710,000 | 7.68% |
| Water Plant Operations | 362,431 | 845,500 | 60,000 | 1,267,931 | 2.63% |
| Wastewater Operations | 1,523,961 | 2,750,064 | 53,500 | 4,327,525 | 8.96% |
| Wastewater Capital | 0 | 0 | 4,350,000 | 4,350,000 | 9.01% |
| Wastewater Bonds | 0 | 4,400,000 | 0 | 4,400,000 | 9.11% |
| Solid Waste Operations | 810,554 | 2,325,000 | 72,000 | 3,207,554 | 6.64% |
| Total Enterprise Funds | 3,017,242 | 13,655,936 | 8,865,472 | 25,538,650 | 52.89% |
| NBVC CONTRACT | | | | | |
| Description | Salaries & Benefits | Operations | Capital | Total | % City |
| NBVC Contract | 0 | 2,013,680 | 0 | 2,013,680 | 4.17% |
| Total NBVC Contract | 0 | 2,013,680 | 0 | 2,013,680 | 4.17% |
| SPECIAL REVENUE FUNDS | | | | | |
| Description | Salaries & Benefits | Operations | Capital | Total | % City |
| Neighborhood Preservation | 62,676 | 454,500 | 0 | 517,176 | 1.07% |
| CDBG Grant | 0 | 247,129 | 0 | 247,129 | 0.51% |
| Homebuyer Program Grant | 0 | 343,134 | 0 | 343,134 | 0.71% |
| Homeland Security Grant | 0 | 0 | 0 | 0 | 0.00% |
| Citizens Option Public Safety Grant | 108,458 | 6,000 | 0 | 114,458 | 0.24% |
| Bulletproof Vest Grant | 0 | 2,200 | 0 | 2,200 | 0.00% |
| DOJ Technology Grant | 0 | 0 | 0 | 0 | 0.00% |
| Traffic Safety | 0 | 42,000 | 0 | 42,000 | 0.09% |
| Park Bond Grant | 0 | 40,965 | 0 | 40,965 | 0.08% |
| Senior Nutrition Grant | 0 | 26,000 | 0 | 26,000 | 0.05% |
| Gas Tax | 0 | 344,100 | 735,000 | 1,079,100 | 2.23% |
| Transportation Development Act | 0 | 487,000 | 225,000 | 712,000 | 1.47% |
| Article 3 - Special Bike Path | 0 | 0 | 100,000 | 100,000 | 0.21% |
| Stormwater Program | 0 | 91,400 | 0 | 91,400 | 0.19% |
| Total Special Revenues | 171,134 | 2,084,428 | 1,060,000 | 3,315,562 | 6.87% |
| ASSESSMENT DISTRICT FUNDS | | | | | |
| Description | Salaries & Benefits | Operations | Capital | Total | % City |
| Drainage Assessment | 0 | 178,700 | 0 | 178,700 | 0.37% |
| Street Lighting Assessment | 0 | 120,400 | 0 | 120,400 | 0.25% |
| Median Assessment District | 0 | 175,800 | 0 | 175,800 | 0.36% |
| Total Assessment Districts | 0 | 474,900 | 0 | 474,900 | 0.98% |
| DEBT SERVICE FUNDS | | | | | |
| Description | Salaries & Benefits | Operations | Capital | Total | % City |
| Pension Obligation Bonds | 0 | 540,254 | 0 | 540,254 | 1.12% |
| Certificates of Participation (1992A) | 0 | 495,700 | 0 | 495,700 | 1.03% |
| Total Debt Service | 0 | 1,035,954 | 0 | 1,035,954 | 2.15% |
| CITY GRAND TOTAL | 15,015,300 | 23,227,823 | 10,045,172 | 48,288,295 | 100.00% |



Summary of Expenditures by Fund and Division FY 2007-08

| REDEVELOPMENT AGENCY | | | | | |
|--|---------------------|-------------------|-------------------|-------------------|----------------|
| Description | Salaries & Benefits | Operations | Capital | Total | %Total |
| Central Community Project Area | | | | | |
| Capital Project | 3,000 | 251,400 | 2,900 | 257,300 | 3.72% |
| 20% Setaside | 270,972 | 938,650 | 0 | 1,209,622 | 17.49% |
| Debt Service | 0 | 4,038,675 | 0 | 4,038,675 | 58.38% |
| Total Central Community Project | 273,972 | 5,228,725 | 2,900 | 5,505,597 | 79.59% |
| R76 Project Area | | | | | |
| Capital Project | 0 | 35,550 | 0 | 35,550 | 0.51% |
| 20% Setaside | 0 | 377,350 | 0 | 377,350 | 5.46% |
| Debt Service | 0 | 489,011 | 0 | 489,011 | 7.07% |
| Total R76 Project | 0 | 901,911 | 0 | 901,911 | 13.04% |
| NCEL Project Area | | | | | |
| Capital Project | 0 | 11,400 | 0 | 11,400 | 0.16% |
| 20% Setaside | 0 | 2,500 | 0 | 2,500 | 0.04% |
| Debt Service | 0 | 496,000 | 0 | 496,000 | 7.17% |
| Total NCEL Project | 0 | 509,900 | 0 | 509,900 | 7.37% |
| Total Redevelopment Agency | 273,972 | 6,640,536 | 2,900 | 6,917,408 | 100.00% |
| SURPLUS PROPERTY AUTHORITY | | | | | |
| Description | Salaries & Benefits | Operations | Capital | Total | %Total |
| Total Surplus Property | 0 | 100,501 | 597,400 | 697,901 | 100.00% |
| HOUSING AUTHORITY | | | | | |
| Description | Salaries & Benefits | Operations | Capital | Total | %Total |
| Conventional Program | 119,693 | 541,930 | 0 | 661,623 | 20.51% |
| Casa Pacifica Program | 0 | 0 | 0 | 0 | 0.00% |
| Section 8 Voucher Program | 222,191 | 2,232,725 | 0 | 2,454,916 | 76.10% |
| Modernization Grants | 0 | 109,247 | 0 | 109,247 | 3.39% |
| Total Housing Authority | 341,884 | 2,883,902 | 0 | 3,225,786 | 100.00% |
| GRAND TOTAL | 15,631,156 | 32,852,762 | 10,645,472 | 59,129,390 | 100.00% |

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Schedule of Operating Transfers In/Out

| Fund/Description | Operating Transfer In | Operating Transfer Out |
|--|--------------------------|---------------------------|
| General Fund | | |
| Transfer In - Traffic Safety | 42,000 | |
| Transfer In - Senior Nutrition Grant | 26,000 | |
| Transfer In - Solid Waste Infrastructure Fee | 100,000 | |
| Cost Allocation TDA | 63,800 | |
| Cost Allocation Gas Tax | 80,100 | |
| Cost Allocation Neighborhood Preservation | 91,800 | |
| Cost Allocation Water Operations | 514,800 | |
| Cost Allocation Water Plant Operations | 175,700 | |
| Cost Allocation Wastewater Operations | 701,100 | |
| Cost Allocation Stormwater Program | 9,800 | |
| Cost Allocation Solid Waste Operations | 776,800 | |
| Cost Allocation Drainage Assessment | 147,000 | |
| Cost Allocation Lighting Assessment | 26,400 | |
| Cost Allocation Median Assessment | 175,800 | |
| Transfer Out - 1992A COP Fund | | 475,700 |
| Total General Fund Transfers In/Out | 2,931,100 | 475,700 |
| Traffic Safety Fund | | |
| Transfer Out - General Fund | | 42,000 |
| Neighborhood Preservation Fund | | |
| Transfer Out - General Fund | | 91,800 |
| Gas Tax Fund | | |
| Transfer Out - General Fund | | 80,100 |
| TDA Fund | | |
| Transfer Out - Bike Path Fund | | 50,000 |
| Transfer Out - General Fund | | 63,800 |
| Article 3 - Special Bike Path | | |
| Transfer In - TDA Fund | 50,000 | |
| Drainage Assessment District | | |
| Transfer Out - General Fund | | 147,000 |
| Lighting Assessment District | | |
| Transfer Out - General Fund | | 26,400 |
| Median Assessment District | | |
| Transfer Out - General Fund | | 175,800 |
| Senior Nutrition Grant | | |
| Transfer Out - General Fund | | 26,000 |
| Water Operations Fund | | |
| Transfer Out - General Fund | | 514,800 |



Schedule of Operating Transfers In/Out

| Fund/Description | Operating Transfer In | Operating Transfer Out |
|--|--------------------------|---------------------------|
| Water Plant Operations Fund | | |
| Transfer Out - General Fund | | 175,700 |
| Wastewater Operations Fund | | |
| Transfer Out - General Fund | | 701,100 |
| Wastewater Capital Fund | | |
| Transfer In - Wastewater Bond Fund | 4,400,000 | |
| Wastewater Bond Fund | | |
| Transfer Out - Wastewater Capital Fund | | 4,400,000 |
| Stormwater Program | | |
| Transfer In - Solid Waste Fund | 50,000 | |
| Transfer Out - General Fund | | 9,800 |
| Solid Waste Operations Fund | | |
| Transfer Out - Stormwater Program | | 50,000 |
| Transfer Out - General Fund | | 100,000 |
| Transfer Out - General Fund | | 776,800 |
| 1992A COP Fund | | |
| Transfer In - General Fund | 475,700 | |
| Total City Transfers In/Out | 7,906,800 | 7,906,800 |
| Redevelopment Agency | | |
| Central Community Project Area | | |
| Capital Project Fund | 197,900 | |
| 20% Set-Aside Fund | 1,071,200 | |
| Debt Service Fund | | 1,269,100 |
| R76 Project Area | | |
| Capital Project Fund | 35,150 | |
| 20% Set-Aside Fund | 163,600 | |
| Debt Service Fund | | 198,750 |
| NCEL Project Area | | |
| Capital Project Fund | 11,300 | |
| 20% Set-Aside Fund | 15,200 | |
| Debt Service Fund | | 26,500 |
| Total RDA Transfers In/Out | 1,494,350 | 1,494,350 |
| Grand Total Transfers In/Out | 9,401,150 | 9,401,150 |

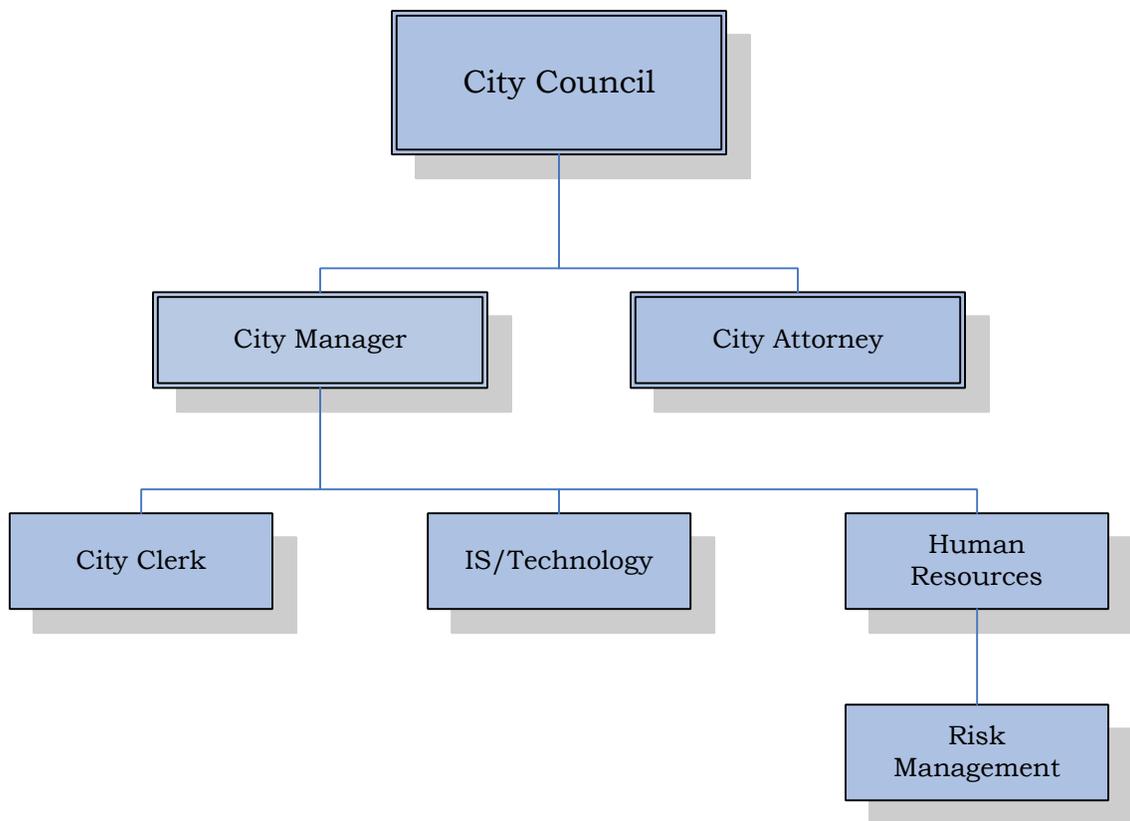
City Administration Department General Fund



The Mission of the City Administration Department is to provide strong community leadership through policy direction and public information, and to provide professional administrative and legal oversight and support to the City organization.

City of Port Hueneme

City Administration



Organization Chart

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|---------------------|---|--|--|--|
| General Fund | City Administration Department Department Overview | | | |
|---------------------|---|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------------|-------------------|---------------------|----------------------|--------------------|
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 959,413 | 857,401 | 875,480 | 690,949 |
| Operational Charges | 1,401,015 | 1,492,600 | 1,450,834 | 1,423,935 |
| Capital Expenditures | 33,584 | 45,500 | 49,626 | 0 |
| Total Expenditures | 2,394,012 | 2,395,501 | 2,375,940 | 2,114,884 |
| Net Appropriations | -2,394,012 | -2,395,501 | -2,375,940 | -2,114,884 |

| Authorized Positions: | | | | |
|---------------------------------|--------------|--------------|--------------|-------------|
| City Council Member | 5.00 | 5.00 | 5.00 | 5.00 |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| City Clerk/Human Resources Dir. | 1.00 | 1.00 | 0.00 | 0.00 |
| Human Resources Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy City Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Specialist | 0.00 | 0.00 | 1.00 | 1.00 |
| IS/Technology Manager | 1.00 | 1.00 | 1.00 | 0.00 |
| Total | 10.00 | 10.00 | 10.00 | 9.00 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**City Council Division
General Fund**

MISSION

The Mission of the City Council is to provide strong community leadership as its decision-making body for the enactment of local laws and policies, the evaluation of public service needs, and the establishment and funding of programs and projects to provide the citizenry with a balanced, sustainable and livable community.

PRIMARY ACTIVITIES

Evaluates public service needs and determines proper course of action.

Enacts local laws and establishes policies for the health, welfare, economic benefit of the citizenry.

Provides policy direction to the City Manager for the initiation, establishment, and completion of programs and projects; and appropriates funding therefore.

MAJOR ACCOMPLISHMENTS IN 2005-07

Provided policy direction and directed the implementation of the many projects and programs found in the Major Accomplishments sections in each Division Budget.

Successfully negotiated a new 5-year labor agreement with the Port Hueneme Police Officer's Association.

Hired a new City Manager to replace the retiring City Manager.

Established a new "Strategic Initiative" program designed to bring order and accountability to the accomplishment of the Council's established Goals and Key Projects.

Established the Hueneme Community Peace Council and organized the First Annual HCPC Family Fun Day.

Improved relations with the Oxnard Harbor District and formed a new City-Harbor Standing Committee for the timely discussion of critical and sensitive issues.

MAJOR INITIATIVES 2007-08

Fulfill 2007-08 Strategic Initiatives:

Balanced Budget: Achieve a balanced budget by FY 2009-10 with a process that will sustain a balanced budget.

Sustainable Development: Create a more sustainable economy through the reduction of the community's consumption of energy; a sustainable natural environment; the occupancy of commercial and housing structures; and the enforcement of the City's codes.

Public Safety: To create a more holistic approach to long-term violence prevention and increase the effectiveness and efficiency of Police Department operations.

Infrastructure Maintenance: Create a complete and fully-funded program of infrastructure maintenance.

Retaining Exceptional Staff: Create individual and team excellence.

Civic Engagement: Improve citizens' opportunities to influence and learn of City-sponsored activities.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-1111 | City Council Division Summary | | | |
|------------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 89,243 | 88,900 | 88,632 | 78,823 |
| Operational Charges | 45,320 | 47,000 | 38,914 | 24,000 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 134,563 | 135,900 | 127,546 | 102,823 |
| Net Appropriations | -134,563 | -135,900 | -127,546 | -102,823 |
| | | | | |
| Authorized Positions: | | | | |
| City Council Member | 5.00 | 5.00 | 5.00 | 5.00 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**City Manager Division
General Fund**

MISSION

The Mission of the City Manager is to provide the highest level of services to the residents and businesses, based on Council direction and funding, and to provide direction and resources to staff to complete the Council's approved policies and funded programs.

The Mission of the City Attorney, the activities of which are included in this Division, is to provide general legal advice and assistance to the City Council, City Manager, Staff, Commissions, and Boards; and to represent the City in legal actions, and provide opinions when necessary.

PRIMARY ACTIVITIES

The City Manager is the administrative head of the City Government under the direction and control of the City Council, and is responsible for the efficient administration of City affairs.

Serves as the Executive Director of the Redevelopment Agency, the Port Hueneme Housing Authority, the Surplus Property Authority, and the Port Hueneme Water Agency.

Prepares and submits to the City Council the City budget, and administers the budget after its adoption.

Prepares administrative rules and regulations necessary for the general conduct of the administrative offices and all departments of the City.

Appoints competent, qualified officers and department heads subject to Council approval, with the exception of the City Attorney.

Responsible for public relations and the dissemination of information to the citizens of the City.

The City Attorney provides legal advice to the City Council, the City Manager, and City Staff to eliminate or reduce liability, casualty, and tort claims against the City, and prosecutes Municipal Code violations, and is General Counsel of the Redevelopment Agency, the Port Hueneme Housing Authority, the Surplus Property Authority, and the Port Hueneme Water Agency.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Provided administrative oversight for the many projects and programs found in the Major Accomplishments sections in each Division Budget.
- Transitioned Administration Staff following the retirement of the City Clerk/Human Resources Manager.
- Transitioned payroll functions out of Administration into the Finance Department, thereby improving the effectiveness of the Human Resources Officer.
- Reduced the City's Regional Housing Needs obligation from 516 to 180 for the next 5-year planning cycle.
- Created better financial information for the Council's use, including a new 5-year Forecast and more understandable Reserve and Notes Receivable schedules.
- Sold Pension Obligation Bonds, achieving over \$400,000 in General Fund savings in the first year of bond pay-off.

MAJOR INITIATIVES 2007-08

- Reduce legal expenses resulting from inappropriate or ill-informed actions of City Management and Staff.
- Complete the projects identified in the 2007-08 Strategic Goals and Initiatives.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-1113 | City Manager Division Summary | | | |
|------------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 409,882 | 356,796 | 374,454 | 311,317 |
| Operational Charges | 428,072 | 331,500 | 358,044 | 287,495 |
| Capital Expenditures | 33,584 | 45,500 | 49,626 | 0 |
| Total Expenditures | 871,538 | 733,796 | 782,124 | 598,812 |
| Net Appropriations | -871,538 | -733,796 | -782,124 | -598,812 |

| Authorized Positions: | | | | |
|-----------------------|------|------|------|------|
| | 1.00 | 1.00 | 1.00 | 1.00 |
| City Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| IS/Technology Manager | 1.00 | 1.00 | 1.00 | 0.00 |
| Executive Specialist | 0.00 | 0.00 | 0.00 | 1.00 |
| Total | 2.00 | 2.00 | 2.00 | 2.00 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Human Resources/City Clerk Division
General Fund**

MISSION

The Mission of Human Resources is to provide overall guidance and assistance to the organization on all personnel issues, risk management, and employee benefits; ensure compliance with all applicable personnel rules and regulations; and coordinate citywide training programs.

The Mission of the City Clerk is to provide exceptional service to the City Council, City Departments, and the public by assuring vital records are easily accessible and disseminated with efficient and effective technology; ensure that public records are made available to the public in a timely manner; ensure that elections are properly conducted; and ensure that all mandatory filings are completed.

PRIMARY ACTIVITIES

Primary activities of the Human Resources Office include: Employee recruitment and training; benefits coordination; risk management; workers compensation; updating of personnel rules and regulations; and labor relations.

Primary activities of the City Clerk's Office include:

Preparation, distribution and posting of the City Council, Redevelopment Agency, Housing Authority, and Surplus Property Authority Agendas and minutes.

Fulfillment of public and staff records requests.

Acts as the City's election officer; conducts City Council elections, and other special elections when necessary.

Acts as the City's filing officer from elections and Economic Interest forms; coordinates the timely submission of all required filings.

Collects and opens bids for City projects.

MAJOR ACCOMPLISHMENTS IN 2005-07

Completed HTE Payroll Conversion (now under Finance Department).

Adoption of revised Employer-Employee Relations Procedures.

Completed recruitment of the new City Manager.

Conducted City-Wide PERS Retirement Workshop.

Conducted the 2006 City Council Election.

Established web-based Municipal Code service for use on the City's website.

MAJOR INITIATIVES 2007-08

Evaluate need for a new evaluation form that more closely ties merit compensation to performance

Create risk management feedback system that allows Departments to correct their activities and adjust their programs to eliminate future liability and casualty claims.

Provide effective management training for all supervisors, superintendents and Department Heads to avoid costly personnel actions and investigations.

Evaluate Records Management systems for inclusion in the FY 2008-09 Budget.

**CITY OF PORT HUENEME
2007-08 BUDGET**

**General Fund 001-1115 Human Resources/City Clerk
Division Summary**

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------------|-------------------|---------------------|----------------------|--------------------|
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 460,288 | 411,705 | 412,394 | 300,809 |
| Operational Charges | 62,149 | 63,100 | 82,876 | 69,340 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 522,437 | 474,805 | 495,270 | 370,149 |
| Net Appropriations | -522,437 | -474,805 | -495,270 | -370,149 |

Authorized Positions:

| | | | | |
|---------------------------------|------|------|------|------|
| Human Resources Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| City Clerk/Human Resources Dir. | 1.00 | 0.00 | 0.00 | 0.00 |
| Deputy City Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Specialist | 0.00 | 1.00 | 1.00 | 0.00 |
| Total | 3.00 | 3.00 | 3.00 | 2.00 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-1264 | Risk Management Account Summary | | | |
|------------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 865,474 | 1,051,000 | 971,000 | 1,043,100 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 865,474 | 1,051,000 | 971,000 | 1,043,100 |
| Net Appropriations | -865,474 | -1,051,000 | -971,000 | -1,043,100 |

Authorized Positions:
None

Purpose of Account:
Risk Management integrates recognition of risk , risk assessment , developing strategies to manage it and mitigation of risk using managerial resources. The Risk Management account includes Environment, General Liability, Property, Workers Compensation and miscellaneous insurances.

General Government General Fund



*“The Friendly Seaside City Offering
a Better Quality of Life”*

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-1903 | General Government Account Summary | | | |
|-------------------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |
| <hr/> | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 220,454 | 6,600 | 72,200 | 188,800 |
| Operational Charges | 606,414 | 544,647 | 366,800 | 489,910 |
| Capital Expenditures | 634,653 | 101,500 | 354,623 | 77,300 |
| Debt Service | 56,329 | 119,200 | 119,200 | 133,900 |
| Transfer Out - 1992A COP Fund | 473,987 | 488,500 | 472,500 | 475,700 |
| Transfer Out - Water Fund | 0 | 0 | 0 | 0 |
| Total Expenditures | 1,991,837 | 1,260,447 | 1,385,323 | 1,365,610 |
| Net Appropriations | -1,991,837 | -1,260,447 | -1,385,323 | -1,365,610 |
| <hr/> | | | | |
| Authorized Positions: | | | | |
| IS/Technology Manager | 0.00 | 0.00 | 0.00 | 1.00 |
| Facilities Maintenance Tech. | 0.00 | 0.00 | 0.00 | 0.20 |
| Total | 0.00 | 0.00 | 0.00 | 1.20 |

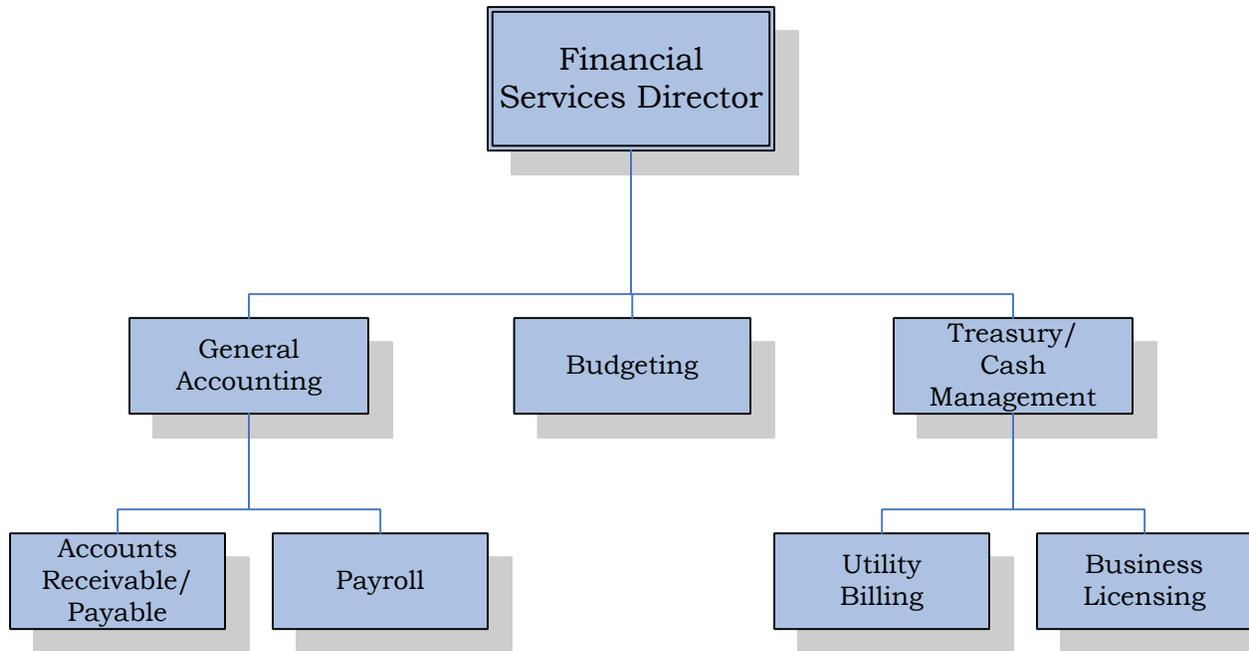
Finance Department General Fund



The Mission of the Finance Department, as both an internal and external support and service unit of the City of Port Hueneme, is to provide financial management and reporting, budgeting, accounting, payroll, utility billing, business tax collections, mail processing and cash management to the citizens of Port Hueneme, elected officials, fellow employees, business community, and the City's numerous vendors.

City of Port Hueneme

Finance



Organization Chart

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Finance Department
General Fund**

MISSION

The Finance Department, as both an internal and external support and service unit of the City of Port Hueneme, provides financial management and reporting, budgeting, accounting, payroll, utility billing, business tax collections, mail processing and cash management to the citizens of Port Hueneme, elected officials, fellow employees, business community, and the City's numerous vendors.

PRIMARY ACTIVITIES

Services provided by the Finance Department include maintaining reliable accounting records, payment of approved warrants and payroll, purchasing, management of mail room, financial statement reporting, preparation of the budget, prudent fiscal planning and debt administration. Internal controls are established and maintained to ensure that the assets of the City are protected from loss, theft, misuse, and to ensure that adequate accounting data allows for the preparation of financial statements in conformity with generally accepted accounting principles. Financial reports are used as a tool to measure the results of operations for a variety of purposes, both internal and external.

The cash management function is responsible for the prudent investment of surplus funds. The City's Investment Policy directs the investment of City monies with the following priorities established: 1) safety of invested funds, 2) compliance with all laws governing investments of monies, 3) liquidity to meet cash flow needs, and 4) attain a market average rate of return consistent with the objectives of safety and liquidity. The Investment Policy is reviewed annually, and is submitted to the City Council for approval. The Finance Department also administers the business license, transient occupancy tax and utility billing programs.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Implemented the new citywide computer system's general ledger, accounts payable, business license, purchase orders, and cash receipts modules.
- Issued \$5 million in Wastewater bonds in October 2006 at a competitive rate of 4.39% and annual debt service averaging \$309,700 over 30 years.
- Issued Pension Obligation Bonds in April 2007 to fund the City's \$10.4 million unfunded pension liability, which saved the City approximately \$1.8 million in future pension costs.
- Implemented a new program for submitting delinquent utility bill accounts to the State's tax intercept program, which has improved the collection efforts over these accounts.
- Utilized in-house staff for updating the City's Cost Allocation Plan for FY 2006-07 and preparing the State Mandated Local Claims forms, which improved our control over these functions and saved consultant costs.
- Prepared a Long-Range Financial Plan of five years.
- Submitted FY 2005-07 Budget and received Excellence in Operating Budgeting award from the California Society of Municipal Financial Officers.
- Received unqualified opinion on all City entity audits for FY 2004-05 and FY 2005-06.
- Completed study of the feasibility of converting bi-monthly Utility billing to an alternative billing cycle.
- Updated the City's Investment Policy to comply with GASB 40 – Deposit and Investment Risk Disclosures.
- Made available on the City's website electronic versions of the City's financial statements and budget to minimize paper usage.
- Assumed responsibility of the Payroll function with existing full-time staff.

MAJOR INITIATIVES 2007-08

- Prepare annual financial statements and submit for Comprehensive Annual Financial Report (CAFR) Award.
- Submit FY 2007-08 Budget for the California Municipal Society of Finance Officers for Excellence in Operational Budgeting Award.
- Update Cost Allocation Plan and the City's Reserve, Budgeting and Investment policies.
- Receive unqualified opinion for all City entity audits.
- Complete the implementation of the citywide computer system.
- Perform a study of all General Fund rates and fees.
- Assist utilities with Utility rate studies.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund | Finance Department Department Overview | | | |
|---------------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 915,860 | 979,340 | 995,011 | 1,057,794 |
| Operational Charges | 68,250 | 54,200 | 55,200 | 51,300 |
| Capital Expenditures | 14,277 | 0 | 5,400 | 0 |
| Total Expenditures | 998,387 | 1,033,540 | 1,055,611 | 1,109,094 |
| Net Appropriations | -998,387 | -1,033,540 | -1,055,611 | -1,109,094 |

| Authorized Positions: | | | | |
|-------------------------------|-------------------|---------------------|----------------------|--------------------|
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Financial Services Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Supervising Accountant | 0.00 | 1.00 | 1.00 | 1.00 |
| Senior Accountant | 1.00 | 0.00 | 0.00 | 0.00 |
| Accountant | 1.00 | 1.00 | 1.00 | 1.00 |
| Financial Analyst | 0.00 | 1.00 | 1.00 | 1.00 |
| Financial Services Specialist | 0.00 | 1.00 | 1.00 | 1.00 |
| Fiscal Assistant | 3.00 | 3.00 | 3.00 | 3.00 |
| Fiscal Aide | 1.00 | 0.00 | 0.00 | 0.00 |
| Fiscal Aide PT - (1) | 0.00 | 0.00 | 0.00 | 0.50 |
| Total | 8.00 | 9.00 | 9.00 | 9.50 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Fund 511 | Certificates of Participation Account Summary | | | |
|----------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Fiscal Agent Interest | 17,535 | 6,000 | 20,000 | 20,000 |
| Fund Interest | -1,689 | 0 | 0 | 0 |
| Transfer In - General Fund | 473,987 | 488,500 | 472,500 | 475,700 |
| Total Revenues | 489,833 | 494,500 | 492,500 | 495,700 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Debt Service | 492,292 | 494,500 | 492,500 | 495,700 |
| Total Expenditures | 492,292 | 494,500 | 492,500 | 495,700 |
| Net Appropriations | -2,459 | 0 | 0 | 0 |

Authorized Positions:
None

Purpose of Account:

On July 3, 1992, the City issued \$5,605,000 in Certificates of Participation (COP). The proceeds of the sale of the COP, together with other available monies, were used to provide for the funding of a security deposit with respect to a portion of certain base rental payments to be made by the City under and pursuant to a sublease.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Fund 512 | | Pension Obligation Bonds | | | |
|----------------------------|-------------------|---------------------------------|----------------------|--------------------|--|
| | | Account Summary | | | |
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 | |
| Fiscal Agent Interest | 0 | 0 | 0 | 0 | |
| Fund Interest | 0 | 0 | 0 | 0 | |
| Transfer In - General Fund | 0 | 0 | 0 | 540,254 | |
| Total Revenues | 0 | 0 | 0 | 540,254 | |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Debt Service | 0 | 0 | 0 | 540,254 |
| Total Expenditures | 0 | 0 | 0 | 540,254 |
| Net Appropriations | 0 | 0 | 0 | 0 |

Authorized Positions:
None

Purpose of Account:

On April 17, 2007, the City issued \$10,679,956 in Pension Obligation Bonds (POB). The proceeds of the sale, together with available monies, were used for the funding of the City's Unfunded Liability, which is the gap between the amount of available funds and necessary funds to pay City pension benefits earned by eligible current and former City employees.

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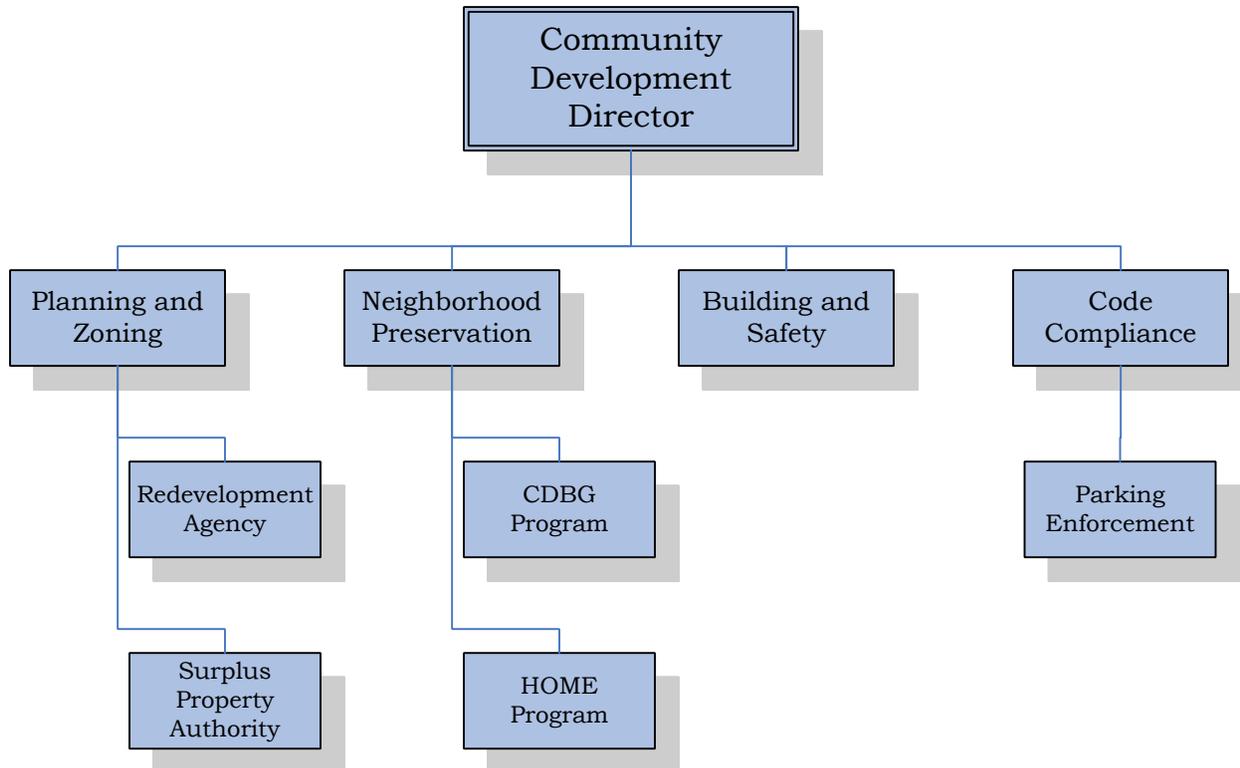
Community Development Department General Fund



The Mission of the Community Development Department is to provide efficient service and support in a fair and responsive manner and to plan, coordinate, and implement various enforcement, regulatory, environmental, housing, building, and land use policies, laws, and programs while seeking to promote the public interest, economic vitality, health, safety, education, positive image, and general welfare for the City and its residents.

City of Port Hueneme

Community Development



Organization Chart

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund | Community Development Department Department Overview | | | |
|-----------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 571,043 | 458,100 | 672,100 | 500,100 |
| Total Revenues | 571,043 | 458,100 | 672,100 | 500,100 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 738,033 | 754,010 | 735,528 | 748,319 |
| Operational Charges | 165,325 | 145,350 | 120,581 | 142,450 |
| Capital Expenditures | 3,338 | 0 | 0 | 0 |
| Total Expenditures | 906,696 | 899,360 | 856,109 | 890,769 |
| Net Appropriations | -335,653 | -441,260 | -184,009 | -390,669 |

Authorized Positions:

| | | | | |
|-----------------------------|------|------|------|------|
| Com. Dev. Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Com. Dev. Specialist | 0.00 | 0.00 | 0.00 | 0.50 |
| Com. Dev. Specialist-PT (1) | 0.50 | 0.00 | 0.00 | 0.00 |
| Com. Dev. Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Com. Dev. Assistant | 1.00 | 0.00 | 0.00 | 0.00 |
| Building Official | 0.85 | 0.85 | 0.85 | 0.75 |
| Building Inspector - PT (1) | 0.25 | 0.25 | 0.25 | 0.25 |
| Code Compliance Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Code Compliance Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Parking Officer - PT (2) | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 7.60 | 6.10 | 6.10 | 6.50 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Administration/Planning & Zoning Divisions
General Fund**

MISSION

It is the Mission of the Administration and Planning & Zoning Divisions to provide general oversight, internal controls, and administration of the Department; to manage the City's physical development including environmental, land use, design review, redevelopment, and property management functions; to help ensure compliance with various Federal, State and local regulations; and to coordinate its activities with other City Departments.

PRIMARY ACTIVITIES

- Provides oversight of Department budget, strategies, and projects.
- Manages Department's customer service and City Hall reception and community-related information.
- Manages the City's Planning and Zoning function including the General Plan, Zoning Ordinance, Subdivision Regulations, Local Coastal Program, and CEQA.
- Manages the City's Redevelopment Agency encompassing three Project Areas (Central Community, Hueneme and NCEL) to alleviate both physical and economic blight.
- Manages the City's Surplus Property Authority including property management for the Hueneme Aquacultural Business Park.
- Manages various City franchises.
- Manages statistical data and economic development functions as well as special projects.
- Acts as liaison to many outside agencies and organizations maintaining positive public relations including the oversight of over 50 commercial, industrial and residential Planned Unit Developments and over 30 homeowners associations.
- Acts as ex-officio member to the Port Hueneme Chamber of Commerce.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Obtained \$232,400 in developer contributions in support of affordable housing.
- Concluded Zoning, Land Use, and LCP Amendment and commenced plan check and construction of Beach House (64 homes) and Sea Glass (86 townhomes) valued at over \$78 million (John Laing Homes) encompassing a \$5.2 million in affordable housing programs for the City.
- Issued Tract Map, Development Permit, CEQA clearance and occupancies for Shell Harbor Homes (17 homes) valued at over \$10 million
- Issued Tract Map, Development Permit, CEQA clearance and commenced plan check for Seaview Colony Homes (16 homes) valued at over \$8 million.
- Issued development permit, boundary change, and CEQA clearance for 4 new homes located at 557 Joyce Drive valued at over \$2 million.
- Conducted Citywide Land Use Workshop (March 21, 2007).
- Processed adoption of resolution consenting to the Harbor District's potential lease of up to 125 acres on NBVC.
- Processed Alcohol Guidelines for City
- Issued Coastal Development Permit for Hueneme Beach Restroom Renovation and Lifeguard Storage remodel/Expansion valued at \$200,000.
- Processed adoption of City's Massage Clinic/Technician, Hotel/Motel Occupancy, and Adult-Oriented Business Ordinances.
- Renewed City's Bus Stop Shelter Franchise.

MAJOR INITIATIVES 2007-08

- Commence the 2006-2014 RHNA and City Housing Element Update.
- Commence City entitlements for the Lighthouse Promenade Project
- Commence design review and entitlements for Victoria Marketplace (neighborhood serving shopping center).

MAJOR INITIATIVES 2007-08

- Commence design review and entitlements for reuse of 814 North Ventura Road (Jack-In-the Box).
- Support sale and rehabilitation of Oliveira Plaza Shopping Center including potential Rite Aid relocation.
- Review environmental documents and commence entitlements for Calleguas Outfall/Pipeline at Hueneme Beach Park.
- Evaluate design & development proposal for possible hotel/restaurant for City's 1.5 acre Shoreline Lot.
- Commence renewal of Oxnard Harbor District Revenue Sharing Agreements with City (October 2007-October 2008).
- Commence City entitlements for the Yara Tank Farm's new 3-million gallon/liquid fertilizer tank at Port.
- Miscellaneous permits including CUP for Mandalay Village Marketplace - sports bar/restaurant and Baker's Square's existing building expansion and remodel.

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**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|------------------------------|--|--|--|--|
| General Fund 001-5101 | Community Development Administration Division Summary | | | |
|------------------------------|--|--|--|--|

| | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------|-------------------|---------------------|----------------------|--------------------|
| Source of Funds | | | | |
| General Fund | 30,751 | 6,000 | 16,900 | 56,000 |
| Total Revenues | 30,751 | 6,000 | 16,900 | 56,000 |

| | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|----------------------|-------------------|---------------------|----------------------|--------------------|
| Description | | | | |
| Salaries & Benefits | 328,742 | 279,425 | 291,635 | 293,242 |
| Operational Charges | 13,712 | 8,700 | 9,350 | 10,400 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 342,454 | 288,125 | 300,985 | 303,642 |

| | | | | |
|--------------------|----------|----------|----------|----------|
| Net Appropriations | -311,703 | -282,125 | -284,085 | -247,642 |
|--------------------|----------|----------|----------|----------|

Authorized Positions:

| | | | | |
|-----------------------------|------|------|------|------|
| Com. Dev. Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Com. Dev. Specialist | 0.00 | 0.00 | 0.00 | 0.50 |
| Com. Dev. Specialist-PT (1) | 0.50 | 0.00 | 0.00 | 0.00 |
| Com. Dev. Technician | 1.00 | 0.50 | 0.50 | 0.50 |
| Com. Dev. Assistant | 0.50 | 0.00 | 0.00 | 0.00 |
| Total | 3.00 | 1.50 | 1.50 | 2.00 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Building & Safety Division
General Fund**

MISSION

It is the Mission of the Building & Safety Division to provide minimum standards to safeguard life, limb, health, economy, property, and welfare by regulating and controlling the design, construction, quality of materials, occupancy, location, relocation, and maintenance of all buildings and structures and certain equipment within the City.

PRIMARY ACTIVITIES

- Enforces the California Building Code, California Electrical Code, California Plumbing Code, California Mechanical Code, California Energy Code, California Disabled Access Code, Uniform Code for the Abatement of Dangerous Buildings, Uniform Housing Code, and Uniform Administrative Code.
- Provides and maintains residential, commercial, and industrial building records.
- Provides plan check, inspection, and permit issuance services for building, plumbing, electrical, and mechanical construction including issuance of certificates of occupancy, stop work orders, occupancy violations, and reports of building records.
- Provides consultation to homeowners, contractors, property managers, leasing/realty agents etc. on the requirements for plan submittal, construction and inspection procedures and historical code advice.
- Manages Board of Building Code Appeals
- Manages City's California Code Check contract
- Provides services relative to keeping a permanent account of all fees and other funds collected and received under the City's Building Regulations and permit files with the location of the building or premises to which they relate.
- Manages enforcement of the California Fire Code with the Ventura County Fire Prevention District.
- Seek out and participate in continuing education

updates for the California Codes as well as education in materials science, safety, customer service as well as counter staff participation.

- Provide CAD drafting, estimating, and construction management services for the Neighborhood Preservation Division's RRLP and revitalization programs.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Concluded construction and occupancy of Anacapa Walk Homes (64 units), Portside Homes (23 units) and Shell Harbor Homes (19 units).
- Adopted Fire Ordinance No. 25 requiring automatic fire extinguishing systems in all occupancies subject to certain exceptions.
- Developed Disaster Safety Assessment Program. Procured tools and developed paperwork process to document inspections of structures post earthquake or other disasters. Maintains the Department's Program for earthquake preparedness.

MAJOR INITIATIVES 2007-08

- Process and have the City adopt the 2007 Uniform Building Codes.
- Conclude construction of Beach House Homes (64 homes).
- Commence construction of Sea Glass Townhomes (86 townhomes).
- Conclude plan check and commence construction of 557 Joyce Drive (4 Homes).
- Commence a "Build-It-Smart" education and resource program to encourage residents to make building projects energy efficient and ecologically responsible including the integration of "green" building measures.
- Continuously update database and implement/go-live with HTE's Building Permit Application.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-5123 | Building & Safety Division Summary | | | |
|------------------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 228,761 | 129,100 | 342,100 | 129,100 |
| Total Revenues | 228,761 | 129,100 | 342,100 | 129,100 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 160,653 | 183,970 | 172,862 | 158,443 |
| Operational Charges | 21,304 | 17,700 | 17,650 | 19,450 |
| Capital Expenditures | 3,338 | 0 | 0 | 0 |
| Total Expenditures | 185,295 | 201,670 | 190,512 | 177,893 |
| Net Appropriations | 43,466 | -72,570 | 151,588 | -48,793 |
| | | | | |
| Authorized Positions: | | | | |
| Building Official | 0.85 | 0.85 | 0.85 | 0.75 |
| Building Inspector - PT (1) | 0.25 | 0.25 | 0.25 | 0.25 |
| Com. Dev. Technician | 0.00 | 0.50 | 0.50 | 0.50 |
| Com. Dev. Assistant | 0.50 | 0.00 | 0.00 | 0.00 |
| Total | 1.60 | 1.60 | 1.60 | 1.50 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Code Compliance/Parking Enforcement Divisions
General Fund**

MISSION

It is the Mission of the Code Compliance and Parking Enforcement Divisions to protect the public health, safety, and welfare through a continuous, proactive, systematic, and cooperative approach to educate and obtain compliance with City statutes, regulations, and conditions while respecting property rights and confidentiality and where cooperative efforts fail, to seek compliance through all lawful means along with recovery of enforcement costs.

PRIMARY ACTIVITIES

- Provides Municipal Code Enforcement including business license, parking/traffic, property maintenance, zoning, graffiti, noise control, and Housing Code violations.
- Manages the City's Parking Enforcement Program for permit parking, street sweeping, and vehicle code violations.
- Manages the City's Animal Control Contract
- Manages the City's Administrative Citation and cost recovery programs.
- Manages City's Public Nuisance Abatement Program.
- Manages City's Hearing Officer contract.
- Manages City's ticket processing and collection agency contract.
- Assists with inspections related to the City's Home Maintenance Incentive Rebate Program
- Assists with inspections as requested by Building Official.
- Maintains enforcement procedures, case documentation, and provides statistics including citations, notices of violations, bail schedule, cost recovery, inspection/entry warrants, and unauthorized occupancy/construction.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Initiated the Crime Free Multi-Housing Program for rental units (over 94 apartments certified as crime free by early 2007).
- Cleared three significant residential hoarding occupancies in the City.
- Established Special Permit Parking Areas including Oceanview Pavilion, Bard Park, and Sunkist neighborhoods.
- Cross training completed for Parking Enforcement to provide traffic control, back-up for crossing guard program, and Police evidence/property hauling, etc.

MAJOR INITIATIVES 2007-08

- Certify additional rental properties under the Crime Free Multi-Housing Program.
- Continuously update database and implement/go-live with HTE's Code Enforcement Application.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|------------------------------|---|--|--|--|
| General Fund 001-5124 | Code Compliance Division Summary | | | |
|------------------------------|---|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------------|-------------------|---------------------|----------------------|--------------------|
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 171,421 | 200,020 | 184,736 | 196,526 |
| Operational Charges | 90,832 | 63,450 | 40,531 | 64,150 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 262,253 | 263,470 | 225,267 | 260,676 |

| | | | | |
|---------------------------|-----------------|-----------------|-----------------|-----------------|
| Net Appropriations | -262,253 | -263,470 | -225,267 | -260,676 |
|---------------------------|-----------------|-----------------|-----------------|-----------------|

| | | | | |
|------------------------------|------|------|------|------|
| Authorized Positions: | | | | |
| Code Compliance Manager | 0.75 | 0.75 | 0.75 | 0.75 |
| Code Compliance Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 1.75 | 1.75 | 1.75 | 1.75 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|------------------------------|---|--|--|--|
| General Fund 001-5125 | Parking Enforcement Division Summary | | | |
|------------------------------|---|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------------|-------------------|---------------------|----------------------|--------------------|
| General Fund | 311,531 | 323,000 | 313,100 | 315,000 |
| Total Revenues | 311,531 | 323,000 | 313,100 | 315,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 77,217 | 90,595 | 86,295 | 100,108 |
| Operational Charges | 39,477 | 55,500 | 53,050 | 48,450 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 116,694 | 146,095 | 139,345 | 148,558 |

| | | | | |
|---------------------------|----------------|----------------|----------------|----------------|
| Net Appropriations | 194,837 | 176,905 | 173,755 | 166,442 |
|---------------------------|----------------|----------------|----------------|----------------|

| | | | | |
|------------------------------|------|------|------|------|
| Authorized Positions: | | | | |
| Code Compliance Manager | 0.25 | 0.25 | 0.25 | 0.25 |
| Parking Officer - PT (2) | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 1.25 | 1.25 | 1.25 | 1.25 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

Neighborhood Preservation

MISSION

It is the Mission of the Neighborhood Preservation Division to arrest neighborhood decline by removing blighting influences and fostering housing conservation within designated areas of the City of Port Hueneme and promoting neighborhood stabilization citywide through homeownership and affordable quality rental housing, principally for the benefit of low and moderate-income persons.

PRIMARY ACTIVITIES

- Manages Residential Rehabilitation Loan Program to provide loans for eradicating substandard housing conditions.
- Manages the Home Maintenance Incentive Rebate Program to provide grants for eradicating substandard housing conditions.
- Manages the Home Buyer Assistance Program to stabilize neighborhoods through homeownership.
- Manages the Homeownership Individual Development Account Program to foster asset accumulation for low-income City residents/workers to participate in the Home Buyer Assistance Program.
- Manages the CDBG Program to eradicate slums and blight and undertake projects that benefit low and moderate-income persons.
- Manages various grants including the HOME Program to promote housing affordability for low income households.
- Assists with staffing the City's Redevelopment Agency.
- Manages City/Agency/CDBG affordable housing (20 units).

MAJOR ACCOMPLISHMENTS IN 2005-07

- Obtained \$425,000 in federal HOME Grant Funds to help support the RDA/City's affordable housing efforts
- Obtained over \$42,000 in federal American Dream Down payment Initiative Funding (ADDI) in support of Homebuyer Program
- Under the Home Buyer Assistance Program, assisted 18 low and moderate income first time buyers with the acquisition of homes valued at a total of \$6,386,990. The City and RDA provided financing of \$907,020 from a combination of redevelopment funds, federal HOME funds, and local funds. Leveraged 17 of the purchases with another \$212,500 in deferred payment financing from the California Housing Finance Agency and \$7,665 from the Federal Home Loan Bank.
- Completed a kitchen remodel project at 760 Jane Drive valued at \$14,465.
- Completed an exterior painting project at 730-736 Jane Drive valued at \$5,000.
- Funded 4 Residential Rehabilitation Loan Program loans with a combined construction value of over \$208,000.
- Disbursed 56 small grants under the Home Maintenance Incentive Rebate Program resulting in the improvement of 56 units with a combined construction value of \$416,867.
- Under IDA Program, 6 low-income households continue to save in their individual Development Accounts in anticipation of receiving matching funds from the City and/or RDA and the Federal Home Loan Bank. All 6 households have reached their savings goals and are currently shopping for an affordable home.
- Entered into contract with Oasis Technology to design replacement for antiquated dBase III+ recordkeeping for Neighborhood Preservation.
- Coordinated the conversion of the citywide land parcel management database to HTE.

- Assisted City Attorney in managing Contract Planner for potential project conflicts of Director

MAJOR INITIATIVES 2007-08

- Continue annual task of creating parcel information in the prescribed County format to ensure accuracy for Assessment Districts.
- Administer City contract with programmers to design new applications to replace obsolete system and create a methodology to handle periodic updates of Assessor information with HTE.
- Conclude rehabilitation of 249 East “A” Street, develop CC&Rs to ensure long-term affordability, and coordinate with Arc Ventura County to place qualifying very-low-income tenants.
- Commence rehabilitation of 800-806 Jane Drive.
- Commence rehabilitation of 780-786 Jane Drive.
- Manage CDBG Program including need to develop Annual Plan and environmental documents and administer subrecipient projects in 2007-2008.
- Commence Mar Vista Plumbing Project. Reprogram CDBG funds and coordinate with Public Works/Housing to solicit bids for an engineer’s feasibility study; and prepare RFP for a relocation consultant.
- Perform 5-year update of Site and Structure Survey of NSA.
- Apply for CalHOME funding in 2007-2008 to supplement county HOME funds for Homebuyer Assistance Program.
- Homeownership Individual Development Account (IDA) Program. Due to Bank of America’s failure to produce, identify and negotiate with another FHLB member institution for IDEA and WISH funding.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Neighborhood 128-5102 Preservation Fund | Neighborhood Preservation Account Summary | | | |
|--|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Housing In-Lieu Fees | 68,350 | 0 | 41,010 | 218,700 |
| Miscellaneous Interest | 87,740 | 60,000 | 46,000 | 60,000 |
| Fund Interest | 26,493 | 0 | 53,000 | 55,000 |
| CC Project Revenue | 159,400 | 209,900 | 69,085 | 0 |
| Miscellaneous Revenues | 770 | 500 | 500 | 500 |
| Loan Payoff Revenue | 130,222 | 60,000 | 40,000 | 60,000 |
| CDBG Grant Revenue | 16,889 | 0 | 3,400 | 0 |
| Total Revenues | 489,864 | 330,400 | 252,995 | 394,200 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 268,797 | 324,385 | 203,266 | 62,676 |
| Operational Charges | 212,306 | 196,500 | 239,400 | 362,700 |
| Cost Allocation | 86,200 | 85,500 | 85,500 | 91,800 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 567,303 | 606,385 | 528,166 | 517,176 |

| | | | | |
|---------------------------|----------------|-----------------|-----------------|-----------------|
| Net Appropriations | -77,439 | -275,985 | -275,171 | -122,976 |
|---------------------------|----------------|-----------------|-----------------|-----------------|

| Authorized Positions: | | | | |
|----------------------------|------|------|------|------|
| Building Official | 0.15 | 0.15 | 0.15 | 0.05 |
| Com. Dev. Programs Manager | 1.00 | 0.50 | 0.50 | 0.20 |
| Com. Dev. Specialist | 1.00 | 0.00 | 0.00 | 0.25 |
| Total | 2.15 | 0.65 | 0.65 | 0.50 |

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**CITY OF PORT HUENEME
2007-08 BUDGET**

| Home Program 264-5200 | Homebuyer Program Account Summary | | | |
|------------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Homebuyer Program Revenue | 72,000 | 718,326 | 525,192 | 343,134 |
| Total Revenues | 72,000 | 718,326 | 525,192 | 343,134 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 72,000 | 518,326 | 325,192 | 343,134 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Transfer Out | 0 | 200,000 | 200,000 | 0 |
| Total Expenditures | 72,000 | 718,326 | 525,192 | 343,134 |
| Net Appropriations | 0 | 0 | 0 | 0 |

Authorized Positions:
None

Purpose of Account:
The HOME Program is a Federal grant to promote affordable housing for low and moderate income individuals and families.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| CDBG 254-5300 | CDBG Account Summary | | | |
|--------------------------|---------------------------------|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Jane Drive Rental Income | 16,747 | 21,200 | 6,000 | 6,000 |
| Fund Interest | 5,363 | 0 | 5,000 | 5,000 |
| CDBG Entitlement | 226,959 | 335,400 | 584,292 | 211,129 |
| CDBG Program Income | 173,830 | 117,900 | 134,382 | 30,000 |
| Total Revenues | 422,899 | 474,500 | 729,674 | 252,129 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 656,007 | 333,752 | 343,003 | 247,129 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Transfer Out | 0 | 143,200 | 143,200 | 0 |
| Total Expenditures | 656,007 | 476,952 | 486,203 | 247,129 |

| | | | | |
|---------------------------|-----------------|---------------|----------------|--------------|
| Net Appropriations | -233,108 | -2,452 | 243,471 | 5,000 |
|---------------------------|-----------------|---------------|----------------|--------------|

Authorized Positions:
None

Purpose of Account:
The Community Development Block Grant is a Federal grant to promote community development (housing, community, facilities and economic opportunity) for low and moderate income residents.

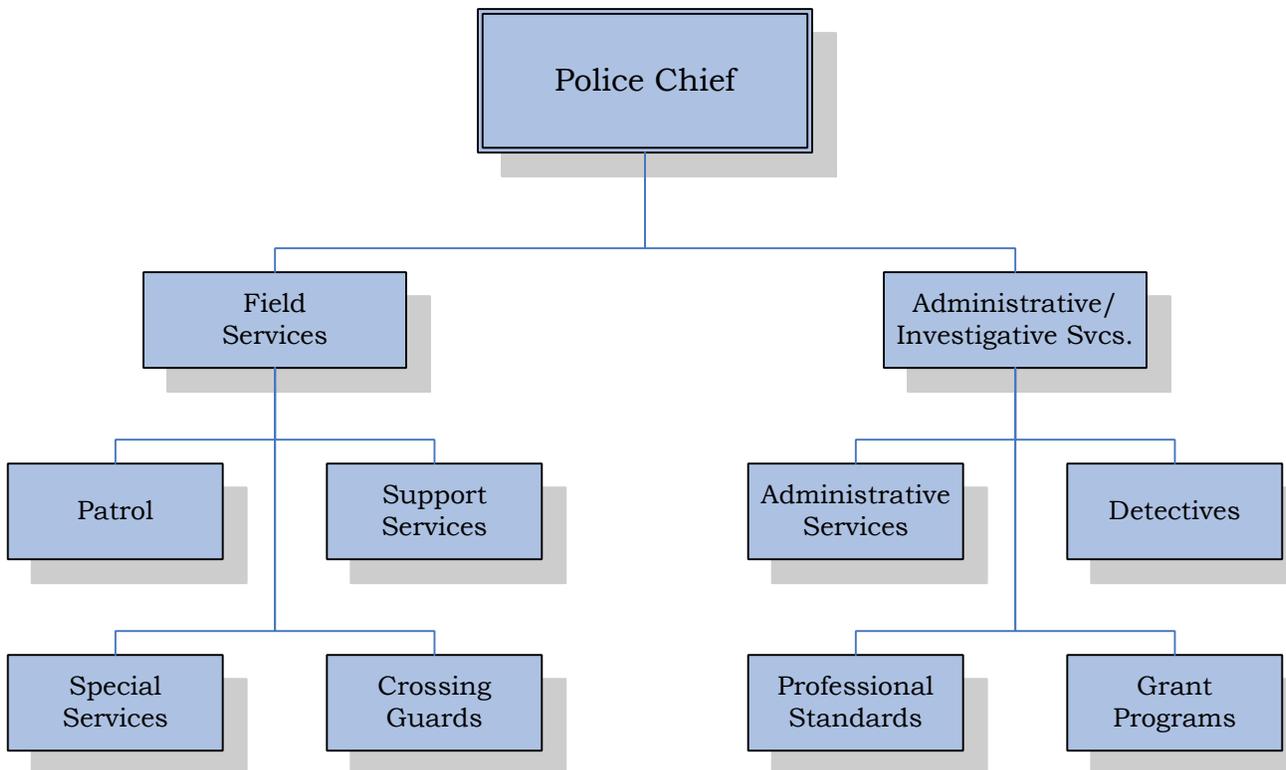
Police Department General Fund



The Mission of the Port Hueneme Police Department is to provide dedicated police service at the highest level to all persons within our community, utilizing fairness, equality, justice, and honor.

City of Port Hueneme

Police



Organization Chart

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund | Police Department Department Overview | | | |
|-----------------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 15,665 | 15,000 | 20,000 | 15,000 |
| Total Revenues | 15,665 | 15,000 | 20,000 | 15,000 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 5,072,047 | 5,203,110 | 5,593,329 | 5,484,529 |
| Operational Charges | 220,208 | 190,300 | 198,000 | 182,080 |
| Capital Expenditures | 88,667 | 76,500 | 76,500 | 32,400 |
| Total Expenditures | 5,380,922 | 5,469,910 | 5,867,829 | 5,699,009 |
| Net Appropriations | -5,365,257 | -5,454,910 | -5,847,829 | -5,684,009 |
| | | | | |
| Authorized Positions: | | | | |
| Police Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Commander | 2.00 | 2.00 | 2.00 | 2.00 |
| Police Services Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Sergeant | 4.00 | 5.00 | 5.00 | 5.00 |
| Senior Police Officer | 4.00 | 5.00 | 5.00 | 5.00 |
| Police Officer/Detective | 12.00 | 13.00 | 13.00 | 12.00 |
| Park Ranger PT - (4) | 2.00 | 2.00 | 2.00 | 0.00 |
| Senior Police Comm Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Comm Officer | 3.00 | 3.00 | 3.00 | 3.00 |
| Police Comm Officer PT - (2) | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Support Svcs Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Supp Svcs Officer PT - (1) | 0.50 | 0.50 | 0.50 | 0.50 |
| Police Records Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Crossing Guard PT - (6) | 2.50 | 2.50 | 2.50 | 2.50 |
| Total | 36.00 | 39.00 | 39.00 | 36.00 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Police Administration Division
General Fund**

MISSION

It is the Mission of the Police Administration division to achieve a safe and secure environment in which to live and prosper together, in a partnership with our community and through the effective use of available resources.

PRIMARY ACTIVITIES

- Plans, coordinates, supervises and evaluates police department operations; reviews department performance and effectiveness; formulates programs or policies to alleviate deficiencies.
- Develops departmental policies and procedures for the smooth and orderly implementation of the goals and directives of the City Council and/or City Manager.
- Ensures that laws and ordinances are enforced and that public peace and safety is maintained.
- Provides overall leadership and direction of the Department through the development and implementation of department and division policy.

MAJOR ACCOMPLISHMENTS IN 2005-07

- With support from City Council, two new Police Officer positions were added to the Police Department.
- With support from City Council, a new Motorcycle Police Officer position was authorized.
- Established the Special Problems Unit (SPU) that will concentrate on Gang/Drug enforcement and Domestic Violence.
- Obtained Gang Injunction for a particular Hispanic gang in the south end of our City
- Developed and implemented our Volunteers in Policing (VIP) Program.
- In collaboration with Oxnard Police Department, participated in Sobriety Check Points in both cities to monitor for drunk drivers.

- Remodeled Dispatch Center/Office cubicle area.
- Field Training Officer manual developed and approved for usage by POST.
- Developed Field Operations Manual that will assist Officers in the field with procedurally handling high stress incidents.
- Increased the number of Reserve Police Officers, Police Explorers, and Volunteers.
- With City Council approval, signed an agreement to utilize Ventura County Law Enforcement forensic examiners to assist in the investigation of computer crimes and identity theft investigations.
- Conducted Crime prevention training with other City Departments, SCAT and the Post Office employees to increase their awareness and participation in reporting suspicious activities within the City.
- Established a Business Watch.
- Conducted Alcohol and Tobacco Stings to identify business establishments in the City who sold these items to minors.

MAJOR INITIATIVES 2007-08

- Research and apply for grants to be utilized for Police Officer equipment, departmental technological equipment, and operations.
- Continue compiling information for the District Attorney's Office use in establishing an additional gang injunction on the north side of the City.
- Establish a state-of-the-art EOC and squad room in the area currently occupied by the weight room.
- Develop and implement a Citizens Academy for our citizens to understand the role and functions of the Police Department.
- Decrease violent crime in the category of Part I crimes by 2%.
- Increase number of prevention and intervention programs available to community youth.
- Develop Crime Reduction Strategies for the entire City.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|------------------------------|---|--|--|--|
| General Fund 001-2101 | Police Administration Division Summary | | | |
|------------------------------|---|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------------|-------------------|---------------------|----------------------|--------------------|
| General Fund | 15,665 | 15,000 | 20,000 | 15,000 |
| Total Revenues | 15,665 | 15,000 | 20,000 | 15,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 790,886 | 854,340 | 816,816 | 748,674 |
| Operational Charges | 184,511 | 141,800 | 159,000 | 55,800 |
| Capital Expenditures | 0 | 50,000 | 50,000 | 0 |
| Total Expenditures | 975,397 | 1,046,140 | 1,025,816 | 804,474 |

| | | | | |
|---------------------------|-----------------|-------------------|-------------------|-----------------|
| Net Appropriations | -959,732 | -1,031,140 | -1,005,816 | -789,474 |
|---------------------------|-----------------|-------------------|-------------------|-----------------|

| | | | | |
|------------------------------|-------------|-------------|-------------|-------------|
| Authorized Positions: | | | | |
| Police Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Commander | 2.00 | 2.00 | 2.00 | 2.00 |
| Police Services Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 4.00 | 4.00 | 4.00 | 4.00 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Patrol Division
General Fund**

MISSION

The Patrol Division's Mission is to foster excellence in providing quality service and protection to the community while encouraging creative, innovative, pro-active policing strategies and maintaining a commitment to the Community Policing Program.

PRIMARY ACTIVITIES

- Patrols the City to preserve the peace and enforce the law, controls traffic; prevents, detects, and investigates misconduct involving Federal, State, County, and City laws and ordinances, and to otherwise serve and protect.
- Responds to radio calls, investigates accidents, robberies, civil disturbances, domestic disputes, fights, missing children, prowlers, drug abuse, etc., taking appropriate law enforcement action.
- Locates and questions suspects and witnesses, and arrests violators. Investigates, controls, and documents the scene, renders first aid, and preserves evidence.
- Undertakes community oriented police work, crime prevention, drug abuse resistance education, school talks, tobacco stings, traffic safety, etc.
- Coordinates activities and exchanges information with other Agencies or City Departments regarding cases, policies and procedures.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Created Senior Officer Position for Investigations, creating a unified Sergeant/Senior team for Patrol and Investigations.

- Staffed and equipped the Special Problems Unit.
- Created a POST approved standardized training program for all new officers.
- Provided necessary and specialized training to nearly all patrol positions to enhance their field performance.
- Brought a Volunteer Program into operation, utilizing volunteer services to augment and assist existing staff.
- Identified, addressed, and monitored areas identified for improved quality control and cost savings.

MAJOR INITIATIVES 2007-08

- Reduce crime through proactive, coordinated, and consistent law enforcement practices equitably throughout the patrol division.
- Staff the open positions of Senior Officer and Sergeant, thereby creating four fully functioning staffed and supervised patrol teams.
- Complete required and enhanced patrol training in Drugs, Homeland Security, officer safety, and defensive tactics.
- Improve on the partnership of Neighborhood Watch and Senior Officers, utilizing Volunteers.
- Improve quality control issues in report writing, record keeping, collateral assignments, and equipment maintenance.
- Utilize the newly formed Special Problems Unit to address identified crime problems.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-2102 | | Patrol/Detectives Division Summary | | |
|------------------------------|-------------------|---|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 3,665,418 | 3,737,955 | 4,161,493 | 4,029,380 |
| Operational Charges | 35,601 | 48,000 | 38,500 | 87,120 |
| Capital Expenditures | 0 | 26,500 | 26,500 | 27,000 |
| Total Expenditures | 3,701,019 | 3,812,455 | 4,226,493 | 4,143,500 |
| Net Appropriations | -3,701,019 | -3,812,455 | -4,226,493 | -4,143,500 |
| Authorized Positions: | | | | |
| Police Sergeant | 4.00 | 5.00 | 5.00 | 5.00 |
| Senior Police Officer | 4.00 | 5.00 | 5.00 | 5.00 |
| Police Officer/Detective | 12.00 | 13.00 | 13.00 | 12.00 |
| Park Ranger PT - (4) | 2.00 | 2.00 | 2.00 | 0.00 |
| Total | 22.00 | 25.00 | 25.00 | 22.00 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Support Services Division
General Fund**

MISSION

To provide support for the enforcement, evidence preservation and investigative functions within the Police Department.

PRIMARY ACTIVITIES

The Support Services Division provides assistance for both the Patrol and Investigative Divisions by filing both misdemeanor and felony cases, responding to a variety of follow-up requests from the district attorney's office and by professionally processing both property and evidence. This division also includes Communications/Records. Dispatch is responsible for transmitting and receiving emergency and routine communications via telephone, radio and computer as well as performing a variety of clerical and record keeping duties.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Successfully implemented Phase II of the Wireless 9-1-1 system to accept wireless emergency calls directly into the Communication Center.
- All eligible guns (guns used in crimes of violence--including homicide, rape, assault, and robbery--and narcotics crimes) were entered into the CRIMES Guns database
- Updated emergency contact information for businesses in the City.
- Developed and consistently maintained a Warrant Book to assist patrol in locating current wanted subjects.
- Property and Evidence Room reorganized to create more efficient use of existing space.

MAJOR INITIATIVES 2007-08

- Review, evaluate and improve all processes associated with the storage of property and evidence.
- Conduct regularly scheduled narcotics/drug destructions and more timely purging processes.
- Streamline record filing process and complete file purge.
- Continue to organize and maximize utilization of newly remodeled Communications Center.
- Equitably staff all shifts with qualified dispatchers.
- Complete required training.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-2104 | | Support Division Summary | | |
|-----------------------------------|-------------------|-------------------------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 564,750 | 559,865 | 564,870 | 647,397 |
| Operational Charges | 0 | 0 | 0 | 36,760 |
| Capital Expenditures | 88,667 | 0 | 0 | 5,400 |
| Total Expenditures | 653,417 | 559,865 | 564,870 | 689,557 |
| Net Appropriations | -653,417 | -559,865 | -564,870 | -689,557 |
| Authorized Positions: | | | | |
| Senior Police Comm Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Comm Officer | 3.00 | 3.00 | 3.00 | 3.00 |
| Police Comm Officer PT - (2) | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Support Svcs Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Supp Svcs Officer PT - (1) | 0.50 | 0.50 | 0.50 | 0.50 |
| Police Records Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 7.50 | 7.50 | 7.50 | 7.50 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Crossing Guards Division
General Fund**

MISSION

The Mission of the Crossing Guard Division is to provide a safe and protective environment for the community's children crossing the streets, utilizing professional and effective traffic control practices.

PRIMARY ACTIVITIES

- Provides safety and protection for children crossing their assigned streets.
- Controls and directs all vehicular traffic at their location, utilizing standardized training practices and procedures.
- Interfaces with the Police Department to report suspicious activities and hazardous conditions, which affect the safety of children and other motorists.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Instituted an improved training class for all Crossing Guards prior to school session.
- Provided a Department web page dedicated to the Crossing Guards, their hours and locations, and information to the public on how they perform their duties.
- Provided cell phones to Crossing Guards for emergency contact with the Police Department.

MAJOR INITIATIVES 2007-08

- Monitor, equip, maintain, and improve the performance, safety, and training of the Crossing Guards.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-2105 | Crossing Guards Division Summary | | | |
|------------------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |
| <hr/> | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 50,993 | 50,950 | 50,150 | 59,078 |
| Operational Charges | 96 | 500 | 500 | 2,400 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 51,089 | 51,450 | 50,650 | 61,478 |
| Net Appropriations | -51,089 | -51,450 | -50,650 | -61,478 |
| <hr/> | | | | |
| Authorized Positions: | | | | |
| Crossing Guard PT - (6) | 2.5 | 2.5 | 2.5 | 2.5 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Grants
Police Department**

MISSION

The Police Department will continue to participate in the various Grant programs to supplement General Revenue Funds and to enhance the overall Mission of each of the divisions of the Department.

PRIMARY ACTIVITIES

The primary activities for each grant are discussed in each respective grant account summary.

MAJOR ACCOMPLISHMENTS 2005-07

- Success in obtaining Grants.

MAJOR INITIATIVES 2007-08

- Maintain all existing Grants
- Research and apply for new Grants

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Fund 252 | | Homeland Security Grant | | |
|-------------------------|-------------------|--------------------------------|----------------------|--------------------|
| Account Summary | | | | |
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Homeland Security Grant | 57,350 | 18,500 | 2,200 | 0 |
| Total Revenues | 57,350 | 18,500 | 2,200 | 0 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 0 | 34,860 | 2,200 | 0 |
| Capital Expenditures | 57,350 | 0 | 0 | 0 |
| Total Expenditures | 57,350 | 34,860 | 2,200 | 0 |
| Net Appropriations | 0 | -16,360 | 0 | 0 |

Authorized Positions:
None

Purpose of Account:

The Homeland Security Grant (HSG) is a Federal funded grant issued to the County of Ventura in which the City of Port Hueneme is a sub grantee. The central goal of Homeland Security Grant is to present a collective vision for national preparedness and establish national priorities that will help guide the realization of that vision. The vision set forth by the goal encompasses the full spectrum of activities necessary to address a broad range of threats and hazards, including terrorism. The four Mission areas in the Homeland Security Grants are 1) Prevention; 2) Protection; 3) Response; 4) Recovery.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Fund 205 | | COPS Grant | | |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Account Summary | | | | |
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Fund Interest | 4,154 | 600 | 4,444 | 6,000 |
| COPS Grant | 100,000 | 100,000 | 100,000 | 100,000 |
| Total Revenues | 104,154 | 100,600 | 104,444 | 106,000 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 95,548 | 109,230 | 116,017 | 108,458 |
| Operational Charges | 12,665 | 11,300 | 4,200 | 6,000 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 108,213 | 120,530 | 120,217 | 114,458 |
| Net Appropriations | -4,059 | -19,930 | -15,773 | -8,458 |

Authorized Positions:

| | | | | |
|--------------------------|------|------|------|------|
| Crime Prevention Officer | 1.00 | 1.00 | 1.00 | 1.00 |
|--------------------------|------|------|------|------|

Purpose of Account:

The Citizens Option for Public Safety (COPS) Grant is a State funded grant enacted by legislation. The central goal of COPS is to help law enforcement agencies implement and enhance community policing, and encouraging partnerships between the police and community members. There is special emphasis on prevention, problem solving and the utilization of partnerships between community members and the police.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Fund 253 | Vest Grant Account Summary | | | |
|------------------------|---------------------------------------|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Bulletproof Vest Grant | 2,402 | 0 | 1,742 | 2,200 |
| Total Revenues | 2,402 | 0 | 1,742 | 2,200 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 2,402 | 0 | 1,742 | 2,200 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 2,402 | 0 | 1,742 | 2,200 |
| Net Appropriations | 0 | 0 | 0 | 0 |

Authorized Positions:
None

Purpose of Account:

The Bulletproof Vest Partnership Grant Act of 1999 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. Since 1999, over 11,900 jurisdictions have participated in the BVP Program. The Office of Justice Programs' Bureau of Justice Assistance (BJA) administers the BVP Program. BVP funds up to 50 percent of the cost of each vest purchased or replaced by law enforcement applicants. Only vest models that comply with the requirements of the office of Justice Programs' National Institute of Justice (NIJ) may be purchased with BVP Program funds.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Fund 204 | DOJ Grant | | | |
|---------------------------|------------------------|---------------------|----------------------|--------------------|
| | Account Summary | | | |
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Fund Interest | 488 | 6,300 | 150 | 0 |
| Total Revenues | 488 | 6,300 | 150 | 0 |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Capital Expenditures | 10,491 | 6,300 | 6,467 | 0 |
| Total Expenditures | 10,491 | 6,300 | 6,467 | 0 |
| Net Appropriations | -10,003 | 0 | -6,317 | 0 |

Authorized Positions:
None

Purpose of Account:
The Department of Justice (DOJ) Technology Grant is a State funded grant to provide technologies that prevent and/or reduce crime and improve the functioning of the Justice System.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Fund 206 | | Traffic Safety | | |
|------------------------|-------------------|-----------------------|----------------------|--------------------|
| Account Summary | | | | |
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Traffic/Court Fees | 28,802 | 45,000 | 42,000 | 42,000 |
| Total Revenues | 28,802 | 45,000 | 42,000 | 42,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 28,802 | 45,000 | 42,000 | 42,000 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 28,802 | 45,000 | 42,000 | 42,000 |
| Net Appropriations | 0 | 0 | 0 | 0 |

Authorized Positions:
None

Purpose of Account:
The Traffic Safety fund is the City's share of fines and fees collected by the Ventura County Superior Court. All revenue collected is transferred to the General Fund to help support Police Services.

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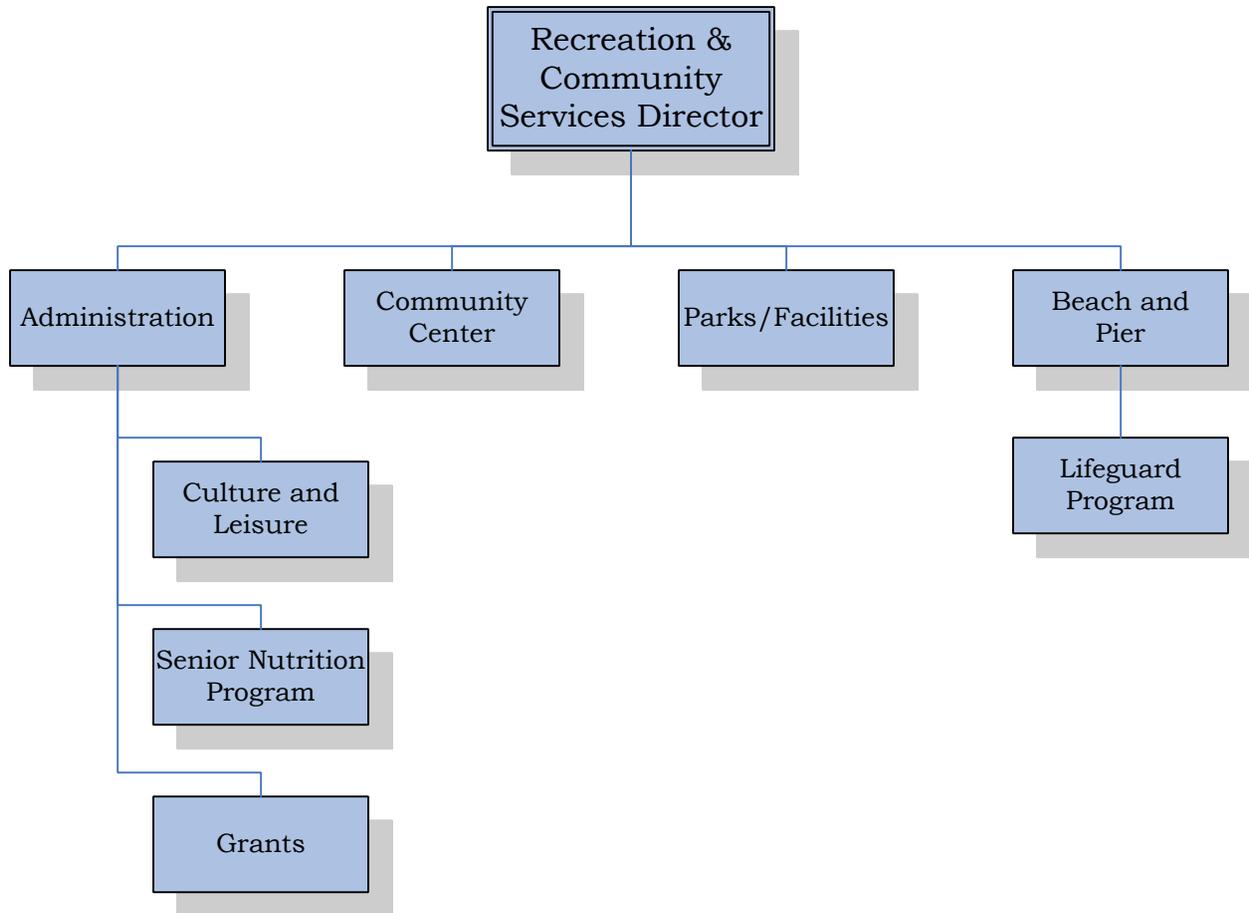
Recreation and Community Services Department General Fund



The Mission of the Recreation and Community Services Department is to foster human development, increase cultural unity, strengthen community image and sense of place, support economic development, strengthen safety and security, promote health and wellness, protect environmental resources, facilitate community problem solving, and provide recreational experiences. This Department strives to create community through people, parks and programs.

City of Port Hueneme

Recreation & Community Services



Organization Chart

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund | Recreation & Community Svcs. Department Overview | | | |
|-----------------------|---|---------------------|----------------------|------------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007- 08 |
| General Fund | 336,261 | 373,500 | 355,200 | 365,800 |
| Total Revenues | 336,261 | 373,500 | 355,200 | 365,800 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007- 08 |
|---------------------------|-------------------|---------------------|----------------------|------------------------|
| Salaries & Benefits | 587,697 | 703,970 | 635,751 | 702,469 |
| Operational Charges | 298,310 | 289,700 | 292,402 | 284,850 |
| Capital Expenditures | 30,733 | 71,600 | 42,300 | 10,000 |
| Total Expenditures | 916,740 | 1,065,270 | 970,453 | 997,319 |
| Net Appropriations | -580,479 | -691,770 | -615,253 | -631,519 |

Authorized Positions:

| | | | | |
|----------------------------------|-------|-------|-------|-------|
| Recreation & Comm. Svcs. Dir | 1.00 | 1.00 | 1.00 | 1.00 |
| Rec & Comm. Svcs. Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Facilities Maintenance Tech. | 1.00 | 1.00 | 1.00 | 0.80 |
| Custodian PT - (1) | 0.50 | 0.50 | 0.50 | 0.50 |
| Recreation Attendant PT - (1) | 0.50 | 0.50 | 0.50 | 0.50 |
| Senior Nutrition Coord. PT - (1) | 0.50 | 0.50 | 0.50 | 0.50 |
| Lifeguard PT - (21) | 8.00 | 8.00 | 8.00 | 8.00 |
| Jr. Lifeguard PT - (10) | 8.00 | 8.00 | 8.00 | 8.00 |
| Total | 20.50 | 20.50 | 20.50 | 20.30 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Administration Division
General Fund**

MISSION

The Mission of the Recreation Administration Division is to support the vision of the Department and priorities set by the City of Port Hueneme.

PRIMARY ACTIVITIES

Services provided by the Recreation Administration Division include:

- Support of advisory commissions (Advisory Commission of Aging, Museum Historical Commission, Recreation & Fine Arts Commission)
- Production of Hueneme Magazine.
- Community promotions.
- Management of Department.

MAJOR ACCOMPLISHMENTS IN 2005-07

Completion of “Walk Hueneme”, a brochure printed in English and Spanish that identifies non-motorized trails in the City. This project, developed by the Recreation & Fine Arts Commission, promotes health and fitness.

MAJOR INITIATIVES 2007-08

- Continue to promote healthy lifestyles in programs for all age groups.
- Promote anti-gang lifestyles in youth programming.
- Continued participation in the Port Hueneme/South Oxnard Neighborhoods for Learning project, funded through Proposition 10.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-4181 | Administration Division Summary | | | |
|------------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 192,414 | 196,875 | 185,131 | 194,970 |
| Operational Charges | 27,969 | 25,200 | 26,700 | 15,500 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 220,383 | 222,075 | 211,831 | 210,470 |
| Net Appropriations | -220,383 | -222,075 | -211,831 | -210,470 |
| | | | | |
| Authorized Positions: | | | | |
| Recreation & Comm. Svcs. Dir | 1.00 | 1.00 | 1.00 | 1.00 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Community Center Division
General Fund**

MISSION

The Mission of the Community Center is to maintain a clean and inviting facility that fosters community pride. The Community Center presents recreation programs that promote a healthy active community inclusive of all ages, ethnic origins, abilities, and income levels.

PRIMARY ACTIVITIES

Services provided by the Community Center Division include:

- Maintain the building, including security alarm and fire systems.
- Provide a variety of recreation activities for all age groups.
- Provide City sponsored special events.
- Provide informational seminars.
- Provide building rentals to the public.
- Provide congregate and home delivered meals for seniors 60 years and older.

MAJOR ACCOMPLISHMENTS IN 2005-07

The National Association of Area Agencies on Aging honored the Ventura County Area Agency on Aging (VCAA) and its collaborating partners, including the City of Port Hueneme with an Achievement Award for the Senior Nutrition Program. The 2006 Aging Achievement Awards recognized aging program from across the county that provide successful, cost-effective approaches to assist older adults live independently in their homes as well as provide support to the caregivers of older adults.

MAJOR INITIATIVES 2007-08

- Continue to promote healthy lifestyles in programs for all age groups.
- Promote anti-gang lifestyles in youth programming.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-4182 | Community Center Division Summary | | | |
|------------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 49,031 | 48,000 | 47,500 | 48,000 |
| Total Revenues | 49,031 | 48,000 | 47,500 | 48,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 228,990 | 257,395 | 237,821 | 245,383 |
| Operational Charges | 49,773 | 49,000 | 48,500 | 46,850 |
| Capital Expenditures | 18,500 | 54,300 | 25,000 | 0 |
| Total Expenditures | 297,263 | 360,695 | 311,321 | 292,233 |
| Net Appropriations | -248,232 | -312,695 | -263,821 | -244,233 |

Authorized Positions:

| | | | | |
|----------------------------------|-------------|-------------|-------------|-------------|
| Rec & Comm. Svcs. Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Facilities Maintenance Tech. | 1.00 | 1.00 | 1.00 | 0.80 |
| Recreation Attendant PT - (1) | 0.50 | 0.50 | 0.50 | 0.50 |
| Custodian PT - (1) | 0.50 | 0.50 | 0.50 | 0.50 |
| Senior Nutrition Coord. PT - (1) | 0.50 | 0.50 | 0.50 | 0.50 |
| Total | <u>3.50</u> | <u>3.50</u> | <u>3.50</u> | <u>3.30</u> |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Parks/Facilities Division
General Fund**

MISSION

The mission of the Parks & Facilities Division is to support the maintenance of the City's parks, tennis complex, playgrounds, Historical Museum, and sports fields.

PRIMARY ACTIVITIES

This division supports the maintenance and operations of parks & facilities. Parks provide places for people to gather and interact to foster a sense of community, encourage family gathers and celebrations. The facilities provide local access to playgrounds, sports facilities and historical museum. Maintained parks and facilities create a healthy and attractive community.

Services provided by the Parks & Facilities Division include:

- Port Hueneme Historical Museum
- Moranda Park Tennis Complex
- Bubbling Springs Park
- Bolker Park
- Moranda Park
- Dewar Park
- Hueneme Beach Park

MAJOR ACCOMPLISHMENTS IN 2005-07

- Completion of capital improvements at Hueneme Beach Park (restroom renovation, lifeguard storage renovation and expansion), Bolker Park (installation of additional lighting), and Moranda Park (restroom renovation) funded through Propositions 12 and 40 State Park Bonds.
- Transferred the "History of Port Hueneme" from VHS to DVD format and redesigned the cover jacket.

MAJOR INITIATIVES 2007-08

- Continue to promote healthy lifestyles in programs for all age groups.
- Update signs posting regulations for use of public parks and beach in English and Spanish.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-4183 | Parks/Facilities Division Summary | | | |
|------------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 3,970 | 7,500 | 3,500 | 4,500 |
| Total Revenues | 3,970 | 7,500 | 3,500 | 4,500 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 69,942 | 74,700 | 73,700 | 74,850 |
| Capital Expenditures | 8,940 | 11,000 | 11,000 | 10,000 |
| Total Expenditures | 78,882 | 85,700 | 84,700 | 84,850 |
| Net Appropriations | -74,912 | -78,200 | -81,200 | -80,350 |

Authorized Positions:
None

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Beach & Pier Division
General Fund**

MISSION

The Mission of the Beach & Pier Division is to support the image and operations of Hueneme Beach Park.

PRIMARY ACTIVITIES

Services provided by the Beach & Pier Division include:

- Parking Machines
- Decorative Flags
- Utilities

MAJOR ACCOMPLISHMENTS IN 2005-07

- Installation of new parking machines.

MAJOR INITIATIVES 2007-08

- Update signs posting regulations for use of public parks and beach in English and Spanish.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-4184 | Beach & Pier Division Summary | | | |
|------------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 253,015 | 279,000 | 274,000 | 278,300 |
| Total Revenues | 253,015 | 279,000 | 274,000 | 278,300 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 9,347 | 17,800 | 14,500 | 11,450 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 9,347 | 17,800 | 14,500 | 11,450 |
| Net Appropriations | 243,668 | 261,200 | 259,500 | 266,850 |

Authorized Positions:
None

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Culture & Leisure Division
General Fund**

MISSION

The Mission of the Culture & Leisure Division is to provide recreational programs that strengthen community image, support economic development, provide cultural experiences, and promote health and wellness.

PRIMARY ACTIVITIES

Services provided by the Culture & Leisure Division include:

- Senior Exercise
- Cultural Arts in the Schools
- Hip Hop Dance
- Hueneme Beach Festival

MAJOR ACCOMPLISHMENTS IN 2005-07

- Dancers from the City sponsored Hip Hop Dance, a jazz hip hop video style dance class for ages 9-15, were selected to visit the Debbie Allen Dance Academy as part of the studio's outreach to young dancers.
- Produced a successful 2006 Hueneme Beach Festival.

MAJOR INITIATIVES 2007-08

- Continued focus on the purpose of the Hueneme Beach Festival, "to provide a special community event that highlights the City of Port Hueneme's two outstanding resources - its residents and beautiful beach".
- Continue to promote healthy lifestyles in programs for all age groups.
- Promote anti-gang lifestyles in youth programming.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-4185 | Culture & Leisure Division Summary | | | |
|------------------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 120,116 | 103,300 | 107,602 | 101,700 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 120,116 | 103,300 | 107,602 | 101,700 |
| Net Appropriations | -120,116 | -103,300 | -107,602 | -101,700 |

Authorized Positions:
None

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Lifeguard/Jr. Lifeguard Division
General Fund**

MISSION

The Mission of the Lifeguard program is to provide a safe environment for visitors to Hueneme Beach. The Mission of the Junior Lifeguard program is to provide youth with a sound aquatic background and acquaint them with the hazards of open water swimming while exposing them to an environment that will teach them to act with courtesy, respect, and exhibit good sportsmanship.

PRIMARY ACTIVITIES

Services provided by the Lifeguard Program:

- Maintain staff training and equipment to United States Lifesaving Association standards.
- Rescue distressed ocean swimmers.
- Preventative actions & safety contacts.
- First aid responses to both minor and major incidences.
- Assist the US Coast Guard or other involved agency with boat rescues.
- Services provided by the Junior Lifeguard Program:
 - Provide beach orientation to youth.
 - Provide an introduction to lifeguard skills to youth.
 - Provide physical training.
 - Provide competitions with other agencies.

MAJOR ACCOMPLISHMENTS IN 2005-07

- The Port Hueneme Lifeguard program was awarded United States Lifesaving Association Agency recertification status.
- Participation by five members of the Port Hueneme Junior Lifeguard Program in the National United States Lifesaving Association Junior Lifeguard Competition in August 2006.

MAJOR INITIATIVES 2007-08

- Continue to promote healthy lifestyles in programs for all age groups.
- Promote anti-gang lifestyles in youth programming.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-4186 | Lifeguard/Jr. Lifeguard Division Summary | | | |
|------------------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 30,245 | 39,000 | 30,200 | 35,000 |
| Total Revenues | 30,245 | 39,000 | 30,200 | 35,000 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 166,293 | 249,700 | 212,799 | 262,116 |
| Operational Charges | 21,163 | 19,700 | 21,400 | 34,500 |
| Capital Expenditures | 3,293 | 6,300 | 6,300 | 0 |
| Total Expenditures | 190,749 | 275,700 | 240,499 | 296,616 |
| Net Appropriations | -160,504 | -236,700 | -210,299 | -261,616 |
| | | | | |
| Authorized Positions: | | | | |
| Lifeguard PT - (21) | 8.00 | 8.00 | 8.00 | 8.00 |
| Jr. Lifeguard PT - (10) | 8.00 | 8.00 | 8.00 | 8.00 |
| Total | 16.00 | 16.00 | 16.00 | 16.00 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

Recreation Grants

MISSION

The State of California Parks & Recreation Safe Neighborhood Parks, Clean Water, Clean Air and Coastal Protection Bond Act of 2000 Per Capita Grant Program is intended to meet the urgent need for safe, open and accessible local park and recreation facilities for increased recreational opportunities that provide positive alternatives to social problems.

The Senior Nutrition Program, operated in partnership with the Ventura County Area Agency on Aging through funding from the Older Americans Act, provides nutritious congregate and home delivered meals for seniors 60 years and older.

PRIMARY ACTIVITIES

Services provided by the Grant Division:

- Operation of Senior Nutrition Grant
- Operation of Park Bond Grant

MAJOR ACCOMPLISHMENTS IN 2005-07

- Completion of capital improvements at Hueneme Beach Park (restroom renovation, lifeguard storage renovation and expansion), Bolker Park (installation of additional lighting), and Moranda Park (restroom renovation) funded through Propositions 12 and 40 State Park Bonds.
- The National Association of Area Agencies on Aging honored the Ventura County Area Agency on Aging (VCAA) and its collaborating partners, including the City of Port Hueneme with an Achievement Award. The 2006 Aging Achievement Awards recognized aging program from across the county that provide successful, cost-effective approaches to assist older adults live independently in their homes as well as provide support to the caregivers of older adults.

MAJOR INITIATIVES 2007-08

- Increase congregate participation in the Senior Nutrition Program by 50%.
- Complete renovation of Community Center Office.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Fund 265 | | Senior Nutrition Grant | | |
|--------------------------|-------------------|-------------------------------|----------------------|--------------------|
| Account Summary | | | | |
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Fund Interest | 43 | 0 | 0 | 0 |
| Senior Nutrition Program | 20,045 | 20,000 | 18,646 | 20,000 |
| Senior Nutrition | 8,455 | 6,000 | 6,000 | 6,000 |
| Total Revenues | 28,543 | 26,000 | 24,646 | 26,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Operational Charges | 28,543 | 26,000 | 24,646 | 26,000 |
| Total Expenditures | 28,543 | 26,000 | 24,646 | 26,000 |
| Net Appropriations | 0 | 0 | 0 | 0 |

Authorized Positions:
None

Purpose of Account:

The Senior Nutrition Grant is state funded and is issued by the Ventura County Agency of Aging. The grant provides nutritional services to the senior citizens of the City of Port Hueneme.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Fund 214 | Park Bond Grant Account Summary | | | |
|---------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Park Bond Grant | 331,984 | 22,650 | 290 | 22,650 |
| CDBG Grant | 0 | 18,315 | 0 | 18,315 |
| Total Revenues | 331,984 | 40,965 | 290 | 40,965 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Operational Charges | 331,985 | 40,965 | 290 | 40,965 |
| Total Expenditures | 331,985 | 40,965 | 290 | 40,965 |
| | | | | |
| Net Appropriations | -1 | 0 | 0 | 0 |

Authorized Positions:
None

Purpose of Account:

The Park Bonds Grant is state funded and is issued from the State Department of Parks and Recreation. The grant provides resources to enable enhancing neighborhood and state parks, coastal beaches, scenic areas, and promoting clean water protection.

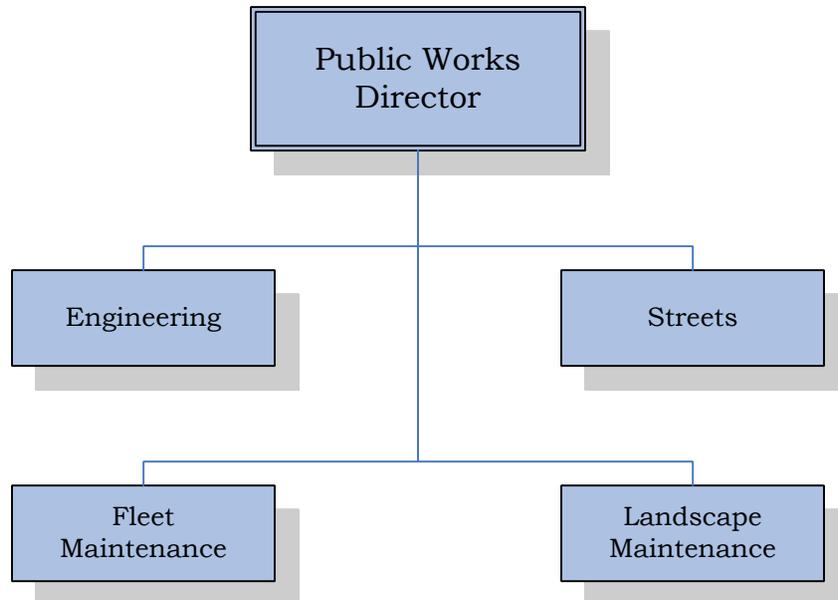
Public Works Department General Fund



The Mission of the Public Works Department is to provide exemplary customer service and enhance the quality of life in the community by improving and preserving the condition of the City's beaches, streets, sidewalks, bike paths, and landscape areas, and by ensuring the safety, efficiency, and dependability of the City's vehicle fleet.

City of Port Hueneme

Public Works



Organization Chart

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund | Public Works Department Overview | | | |
|---------------------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 1,200 | 9,000 | 66,400 | 9,000 |
| Total Revenues | 1,200 | 9,000 | 66,400 | 9,000 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 2,147,036 | 2,333,395 | 2,240,005 | 2,208,062 |
| Operational Charges | 787,663 | 726,358 | 797,300 | 645,000 |
| Capital Expenditures | 16,766 | 0 | 0 | 0 |
| Total Expenditures | 2,951,465 | 3,059,753 | 3,037,305 | 2,853,062 |
| Net Appropriations | -2,950,265 | -3,050,753 | -2,970,905 | -2,844,062 |
| | | | | |
| Authorized Positions: | | | | |
| Public Works Director | 1.00 | 1.00 | 1.00 | 1.00 |
| City Engineer/Streets Supt | 1.00 | 1.00 | 1.00 | 1.00 |
| Fleet/Landscape Supt | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Associate | 1.00 | 1.00 | 1.00 | 1.00 |
| Construction Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Streets Maintenance Worker Lead | 1.00 | 1.00 | 1.00 | 1.00 |
| Landscape Maint Worker Lead | 1.00 | 1.00 | 1.00 | 1.00 |
| Mechanic II | 2.00 | 2.00 | 2.00 | 2.00 |
| Streets Maint Worker II | 1.00 | 1.00 | 1.00 | 0.00 |
| Landscape Maint Worker II | 3.00 | 3.00 | 3.00 | 2.00 |
| Administrative Specialist II | 3.00 | 2.00 | 2.00 | 2.00 |
| Streets Maint Worker I | 3.00 | 3.00 | 3.00 | 3.00 |
| Landscape Maint Worker I | 3.00 | 3.00 | 3.00 | 3.00 |
| Engineering Aide | 0.00 | 1.00 | 1.00 | 1.00 |
| Grounds Maint Aide PT - (1) | 0.50 | 0.50 | 0.50 | 0.50 |
| Laborer | 4.00 | 4.00 | 4.00 | 4.00 |
| Total | 26.50 | 26.50 | 26.50 | 24.50 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Engineering Division
General Fund**

MISSION

It is the Mission of the Engineering Division to provide excellent, professional, technical, and project management services in the design, inspection, and review of plans used in the construction of projects in the City.

PRIMARY ACTIVITIES

Services provided by the Engineering Division include the following:

- Designs the plans and specifications to construct the Capital Improvement Program Projects involving streets, bikeways, and sidewalks.
- Prepares the bid documents, advertises, and recommends approval of Capital Improvement Program Project contracts.
- Reviews and comments on all private development plans to assure consistency and adherence to approved design standards.
- Issues street encroachment, fence and transportation permits.
- Acts as project manager, not only in Public Works projects, but also on other department's projects.
- Provides support to other departments in their assignments.

MAJOR ACCOMPLISHMENTS IN 2005-07

- **Street Overlay:** This project included the paving of important vehicle routes. The project paved Pleasant Valley Road, Hueneme Road, Surfside Drive (including Ventura Road to RR tracks), and 3rd Street.
- **Wastewater Project:** This Utility Services Department project provides a new main line sewer to service the Triton Station area. Public Works staff performed the role of Project Manager bringing in the project on schedule and on budget.

- **Street Lighting Master Plan:** The first phase of this project included the installation of fifty additional streetlights throughout the City.
- **Bard Road/Sunkist Street Signals and Foundation Repair:** This project provided for the repair of the traffic signal foundation damaged by a vehicle as well as other traffic signal work.
- **Channel Islands Boulevard Bridge Repair:** This project included the repair of a bridge member, which was damaged by a vehicle.
- **TDA Bikeways Grant Project:** This project repaired the damaged bikeway adjacent to the pier.
- **Moranda Park Restroom Remodeling:** This Recreation and Community Services Department Project included the installation of two new skylights for supplemental natural lighting, new bathroom partitions and painting. Public Works staff performed the role of Project Manager.
- **Hueneme Beach Restroom Remodeling:** This Recreation and Community Services Department Project included the construction of a new lifeguard equipment storage area adjacent to the existing restrooms, a new indoor shower for the lifeguards, new tile throughout the restrooms as well painting of the facility. Public Works staff performed the role of Project Manager.
- **Bolker Park Phase I:** This Recreation and Community Services Department Project included the installation of eighteen park lights in Bolker Park as well as the purchase of ten extra park lights. Public Works staff performed the role of Project Manager.

- Mar Vista Balconies and Painting: This Housing and Facilities Maintenance Department Project included the restoration of the outdoor balcony walls, repainting of the exterior walls as well as the installation of one outdoor awning. Public Works staff performed the role of Project Manager.
- Willowbrook Water Line Replacement Project: This Housing and Facilities Maintenance Department Project included the installation of a main water line and eight service connections. Public Works staff performed the role of Project Manager.
- Police Department Office Furniture Purchase and Installation Project: This Police Department Project included the purchase and installation of twelve cubicles to better utilize existing space. Public Works staff performed the role of Project Manager.
- Community Center Office Remodel Project: This Recreation and Community Services Department Project includes the modification to the existing Community Center to increase the office space for staff. Public Works staff performed the role of Project Manager.

MAJOR INITIATIVES 2007-08

Street Overlay: This project will provide street paving over heavily traveled arterials. Streets to be paved are Eastbound Channel Islands Boulevard - Victoria Avenue to Ventura Road and Southbound Ventura Road - Channel Islands Boulevard to Port Hueneme Road.

Bike Path Corridors Repairs and Upgrades: This project will provide for repair work to be performed on the City's bike paths as well as upgrading some of the bike paths.

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**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|------------------------------|---|--|--|--|
| General Fund 001-3101 | Engineering Division Summary | | | |
|------------------------------|---|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------------|-------------------|---------------------|----------------------|--------------------|
| General Fund | 0 | 8,000 | 12,900 | 8,000 |
| Total Revenues | 0 | 8,000 | 12,900 | 8,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 642,706 | 724,245 | 685,177 | 678,295 |
| Operational Charges | 40,786 | 31,990 | 31,950 | 30,600 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 683,492 | 756,235 | 717,127 | 708,895 |

| | | | | |
|---------------------------|-----------------|-----------------|-----------------|-----------------|
| Net Appropriations | -683,492 | -748,235 | -704,227 | -700,895 |
|---------------------------|-----------------|-----------------|-----------------|-----------------|

| | | | | |
|------------------------------|-------------|-------------|-------------|-------------|
| Authorized Positions: | | | | |
| Public Works Director | 1.00 | 1.00 | 1.00 | 1.00 |
| City Engineer/Streets Supt | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Associate | 1.00 | 1.00 | 1.00 | 1.00 |
| Construction Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Specialist II | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 5.00 | 5.00 | 5.00 | 5.00 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Streets Division
General Fund**

MISSION

It is the mission of the Streets Maintenance Division to provide excellent, professional and technical services in the construction of curbs, gutters, and sidewalks and in the repair and reconstruction of existing streets.

PRIMARY ACTIVITIES

Services provided by the Streets Maintenance Division include the following:

- Providing for the minor repairs of the City's streets, sidewalks, curbs, gutters and drainage facilities.
- Providing for painting of all street traffic markings and curb markings.
- Providing for the maintenance, repair or installation of the City's traffic signs.
- Providing for the maintenance, repair or installation of the City's street name signs.
- Providing emergency response services in case of need.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Street Sign Replacement Program: This project provided for the installation of new street signs in the southwestern portion of the City.
- Replaced "No Parking" street sweeping signs from Pearson Road to Teakwood Street.

- Assessed extent of drainage problem at Clara Street and San Pedro Street and completed corrective measures.
- Performed street preparatory measures in advance of the street paving contract.
- Painted pavement markings citywide.

MAJOR INITIATIVES 2007-08

- Perform preparatory work in advance of the street paving contract.
- Replace street name signs between Pleasant Valley Road and Port Hueneme Road.
- Assess extent of drainage problem on Bay Boulevard and correct issue.
- Replace "No Parking" street sweeping signs between Park Avenue and Bard Road.
- Paint turn arrows, stop legends and other pavement markings citywide.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-3102 | | Streets Division Summary | | | |
|------------------------------|-------------------|-------------------------------------|----------------------|--------------------|--|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 | |
| General Fund | 1,200 | 1,000 | 53,500 | 1,000 | |
| Total Revenues | 1,200 | 1,000 | 53,500 | 1,000 | |
| | | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 | |
| Salaries & Benefits | 348,323 | 382,275 | 314,446 | 375,403 | |
| Operational Charges | 156,538 | 96,368 | 96,350 | 22,900 | |
| Capital Expenditures | 0 | 0 | 0 | 0 | |
| Total Expenditures | 504,861 | 478,643 | 410,796 | 398,303 | |
| Net Appropriations | -503,661 | -477,643 | -357,296 | -397,303 | |
| | | | | | |
| Authorized Positions: | | | | | |
| Streets Maint Worker Lead | 1.00 | 1.00 | 1.00 | 1.00 | |
| Streets Maint Worker II | 1.00 | 1.00 | 1.00 | 0.00 | |
| Streets Maint Worker I | 3.00 | 3.00 | 3.00 | 3.00 | |
| Engineering Aide | 0.00 | 1.00 | 1.00 | 1.00 | |
| Administrative Specialist II | 1.00 | 0.00 | 0.00 | 0.00 | |
| Total | 6.00 | 6.00 | 6.00 | 5.00 | |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Fleet Maintenance Division
General Fund**

MISSION

It is the Mission of the Fleet Division to provide excellent, professional and technical services in the maintenance and repair of the City's vehicle fleet and equipment.

PRIMARY ACTIVITIES

Services provided by the Fleet Division include the following:

- Servicing all vehicles and work equipment in a timely, cost efficient manner.
- Coordinating the servicing of vehicles by others when necessary.
- Tracking maintenance schedules for all vehicles to ensure proper maintenance cycles.

MAJOR ACCOMPLISHMENTS IN 2005-07

- The transfer of all vehicle and equipment information into the Sungard HTE Software program.
- Installation of a vehicle lift that has made it possible to gain access to more under-body components of vehicles, thus reducing service and repair time.

MAJOR INITIATIVES 2007-08

- Perform timely repairs to City vehicles and equipment to allow the City of Port Hueneme to complete its mission.
- Control the cost of routine maintenance and repairs in an effort to provide cost-effective service.
- Identify and correct vehicle and operator problems causing excess maintenance requirements.
- Maintain adequate fuel supplies for the City fleet.
- Maintain accurate records of fleet maintenance and fuel costs, including accurate fuel cost distribution.
- Ensure the compliance of Fleet Maintenance with all applicable guidelines, regulations, ordinances and laws concerning vehicle maintenance facility operations.
- Provide service to any vehicle in use by the City of Port Hueneme during times of emergency.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-3103 | Fleet Maintenance Division Summary | | | |
|------------------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 285,686 | 309,570 | 295,477 | 306,538 |
| Operational Charges | 519,365 | 528,400 | 599,400 | 522,800 |
| Capital Expenditures | 16,766 | 0 | 0 | 0 |
| Total Expenditures | 821,817 | 837,970 | 894,877 | 829,338 |
| Net Appropriations | -821,817 | -837,970 | -894,877 | -829,338 |

| Authorized Positions: | | | | |
|--------------------------------|------|------|------|------|
| | 0.50 | 0.50 | 0.50 | 0.50 |
| Fleet/Landscape Superintendent | 0.50 | 0.50 | 0.50 | 0.50 |
| Mechanic II | 2.00 | 2.00 | 2.00 | 2.00 |
| Administrative Specialist II | 0.50 | 0.50 | 0.50 | 0.50 |
| Total | 3.00 | 3.00 | 3.00 | 3.00 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Landscape Maintenance Division
General Fund**

MISSION

It is the Mission of the Landscape Maintenance Division to provide excellent, professional and technical services in the care and maintenance of the City's landscape system.

PRIMARY ACTIVITIES

Services provided by the Landscape Maintenance Division include the following:

- Providing proper and timely maintenance for all the City's landscaping in the parks, medians, and parkways.
- Providing for the maintenance of the City's irrigation systems and assuring that water use is appropriate.
- Providing for the removal of trash and other inappropriate objects from the City's parks, medians and parkways.
- Providing emergency response services in case of need.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Channel Islands Tree Thinning, Tree Removal, Tree Planting: This project work was performed on the southern side of the flood control channel in Channel Islands Boulevard between Ventura Road and Victoria Avenue.
- Channel Islands Boulevard Median Irrigation/Planting: This project included planting new plants and the installation of an irrigation system in the median island of Channel Islands Boulevard between Ventura Road and Patterson Road.
- Bubbling Springs Park Tree Planting: This project provided for the planting of additional trees at Bubbling Springs Park.

- Channel Islands Blvd Tree Trimming: This project will provide for tree crown trimming of one hundred thirty-eight trees on the northern portion of the median of Channel Islands Boulevard between Ventura Road and Victoria Avenue.

- Hueneme Beach Park Groundcover Replacement: This project included the removal of groundcover and the installation of grass at Hueneme Beach Park adjacent to Ocean View Drive.

- Hueneme Village Playground: This Housing and Facilities Maintenance Department Project included the removal of existing play equipment and the installation of modern play equipment. Public Works staff performed the role of Project Manager.

MAJOR INITIATIVES 2007-08

- Update the ground cover areas at Hueneme Beach Park.
- Re-landscape the Hueneme Road median islands and install new irrigation systems to reduce water consumption and maintenance.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|------------------------------|---|--|--|--|
| General Fund 001-3104 | Landscape Maintenance Division Summary | | | |
|------------------------------|---|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------------|-------------------|---------------------|----------------------|--------------------|
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 870,321 | 917,305 | 944,905 | 847,826 |
| Operational Charges | 70,974 | 69,600 | 69,600 | 68,700 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 941,295 | 986,905 | 1,014,505 | 916,526 |
| Net Appropriations | -941,295 | -986,905 | -1,014,505 | -916,526 |

| Authorized Positions: | | | | |
|------------------------------|-------|-------|-------|-------|
| | 0.50 | 0.50 | 0.50 | 0.50 |
| Fleet/Landscape Supt | 0.50 | 0.50 | 0.50 | 0.50 |
| Landscape Maint Worker Lead | 1.00 | 1.00 | 1.00 | 1.00 |
| Landscape Maint Worker II | 3.00 | 3.00 | 3.00 | 2.00 |
| Administrative Specialist II | 0.50 | 0.50 | 0.50 | 0.50 |
| Landscape Maint Worker I | 3.00 | 3.00 | 3.00 | 3.00 |
| Laborer | 4.00 | 4.00 | 4.00 | 4.00 |
| Grounds Maint Aide PT - (1) | 0.50 | 0.50 | 0.50 | 0.50 |
| Total | 12.50 | 12.50 | 12.50 | 11.50 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Gas Tax Fund 210-3112 | Gas Tax Account Summary | | | |
|------------------------------|------------------------------------|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Fund Interest | 27,814 | 6,000 | 24,356 | 24,000 |
| 2105 Apportionment | 136,920 | 141,000 | 148,726 | 148,700 |
| 2016 Apportionment | 95,395 | 99,500 | 104,603 | 104,600 |
| 2107 Apportionment | 182,610 | 189,500 | 196,740 | 196,700 |
| 2107.5 Apportionment | 5,000 | 5,000 | 5,000 | 5,000 |
| Traffic Congestion Relief | 100,068 | 0 | 164,679 | 0 |
| Misc Revenue | 0 | 0 | 32,232 | 0 |
| Total Revenues | 547,807 | 441,000 | 676,336 | 479,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 4,334 | 28,500 | 20,800 | 264,000 |
| Cost Allocation Charges | 170,300 | 42,400 | 42,400 | 80,100 |
| Capital Expenditures | 867,012 | 487,351 | 281,000 | 735,000 |
| Total Expenditures | 1,041,646 | 558,251 | 344,200 | 1,079,100 |
| Net Appropriations | -493,839 | -117,251 | 332,136 | -600,100 |

Authorized Positions:

None

Purpose of Account:

The Gas Tax Fund is State funded. These funds can be used for the construction of new streets including curb, gutters and sidewalks as well as for the repair, reconstruction and maintenance of existing streets, curb, gutters and sidewalks. Gas Tax funds can also be used for the installation of traffic signs, markers and signals, bridge widening and repair, installation of guardrails for traffic safety, traffic lane striping, bikeway repair and installation and other street related work.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| TDA Fund 207-3110 | | Transportation Development Act | | | |
|--------------------------|-------------------|---------------------------------------|----------------------|---------|----------------|
| Account Summary | | | | | |
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted | 2007- 08 |
| Fund Interest | 28,038 | 6,000 | 29,416 | | 25,000 |
| Federal STP Grant | 0 | 374,800 | 456,806 | | 0 |
| Article 8 | 748,493 | 749,600 | 882,116 | | 882,100 |
| Misc Revenue | 850 | 0 | 600 | | 400 |
| Total Revenues | 777,381 | 1,130,400 | 1,368,938 | | 907,500 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted | 2007- 08 |
|-------------------------------|-------------------|---------------------|----------------------|---------|----------------|
| Salaries & Benefits | 0 | 0 | 0 | | 0 |
| Operational Charges | 300,023 | 378,600 | 358,100 | | 373,200 |
| Cost Allocation Charges | 143,700 | 207,900 | 207,900 | | 63,800 |
| Capital Expenditures | 310,043 | 1,032,756 | 1,036,100 | | 225,000 |
| Transfer Out - Bike Path Fund | 0 | 0 | 0 | | 50,000 |
| Total Expenditures | 753,766 | 1,619,256 | 1,602,100 | | 712,000 |
| Net Appropriations | 23,615 | -488,856 | -233,162 | | 195,500 |

Authorized Positions:

None

Purpose of Account:

The Transportation Development Act (TDA) is State funded through the Federal government. TDA funds' first priority is to provide transportation services. If all unmet transportation needs are met, the remaining TDA funds can be used for the same purposes as Gas Tax funds.

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Bike/Pedestrian Path 212-3111 Bike & Pedestrian Path
Account Summary**

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-------------------------------|-------------------|---------------------|----------------------|--------------------|
| Fund Interest | 2,405 | 400 | 400 | 400 |
| Article 3 Grant Revenue | 50,000 | 35,000 | 45,000 | 50,000 |
| Article 3 Maintenance Revenue | 8,255 | 9,000 | 9,000 | 10,000 |
| Transfer In - TDA Fund | 0 | 0 | 0 | 50,000 |
| Total Revenues | 60,660 | 44,400 | 54,400 | 110,400 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 0 | 0 | 0 | 0 |
| Capital Expenditures | 52 | 92,600 | 92,600 | 100,000 |
| Total Expenditures | 52 | 92,600 | 92,600 | 100,000 |

| | | | | |
|---------------------------|---------------|----------------|----------------|---------------|
| Net Appropriations | 60,608 | -48,200 | -38,200 | 10,400 |
|---------------------------|---------------|----------------|----------------|---------------|

Authorized Positions:

None

Purpose of Account:

Transportation Development Act Article 3 funds are State funded and are used for the planning and construction of bicycle and pedestrian facilities. These funds are allocated annually on a per capita basis.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Drainage Assessment District 151-3246 | Drainage Assessment District Account Summary | | | |
|--|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Assessment Revenues | 176,480 | 178,000 | 178,000 | 178,700 |
| Total Revenues | 176,480 | 178,000 | 178,000 | 178,700 |
| <hr/> | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 2,542 | 31,000 | 31,000 | 31,700 |
| Cost Allocation Charges | 147,000 | 147,000 | 147,000 | 147,000 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 149,542 | 178,000 | 178,000 | 178,700 |
| Net Appropriations | 26,938 | 0 | 0 | 0 |

Authorized Positions:

None

Purpose of Account:

In 1995, the City formed the Port Hueneme Park Maintenance Assessment District No. 95-3 for the purpose of maintaining City Part. In 1997, the District was renamed the Port Hueneme Drainage Maintenance Assessment District and the description of maintenance and improvements was modified to conform with the requirements of Proposition 218.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Lighting Assessment District 152-3248 | Lighting Assessment District Account Summary | | | |
|--|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Assessment Revenue | 119,524 | 120,400 | 120,400 | 120,400 |
| Total Revenues | 119,524 | 120,400 | 120,400 | 120,400 |
| <hr/> | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 102,741 | 94,000 | 94,000 | 94,000 |
| Cost Allocation Charges | 26,400 | 26,400 | 26,400 | 26,400 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 129,141 | 120,400 | 120,400 | 120,400 |
| Net Appropriations | -9,617 | 0 | 0 | 0 |

Authorized Positions:

None

Purpose of Account:

The City of Port Hueneme formed its Lighting Maintenance Assessment District No. 87-1 in 1988 for the purpose of maintaining and servicing public lighting facilities owned by either the City of Southern California Edison and located within the public right-of-way boundaries of the City.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Median Assessment District 153-3247 | Median Assessment District Account Summary | | | |
|--|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Assessment Revenue | 174,477 | 175,800 | 175,800 | 175,800 |
| Total Revenues | 174,477 | 175,800 | 175,800 | 175,800 |
| <hr/> | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 0 | 0 | 0 | 0 |
| Cost Allocation Charges | 175,800 | 175,800 | 175,800 | 175,800 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 175,800 | 175,800 | 175,800 | 175,800 |
| Net Appropriations | -1,323 | 0 | 0 | 0 |

Authorized Positions:

None

Purpose of Account:

The Parkway and Median Assessment District No. 91-1 was formed by the City in 1991 for the purpose of installing and maintaining public landscaping in the parkways and medians in the public rights-of-way within the City.

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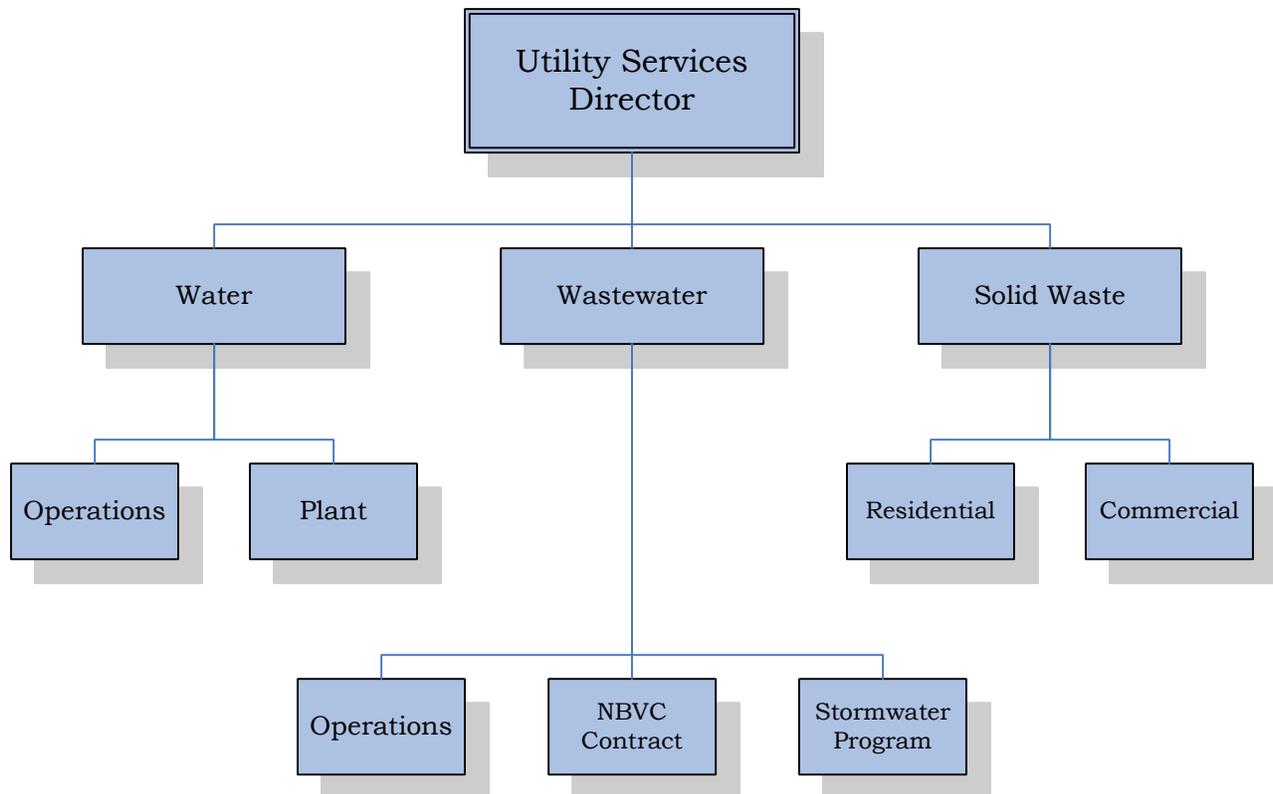
Utility Services Department Enterprise Fund



The Mission of the Utility Services Department is to provide services vital to the health of the community by delivering a high-quality, uninterrupted supply of water and efficiently managing waste materials.

City of Port Hueneme

Utility Services



Organization Chart

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|-------------------------|--|--|--|--|
| Enterprise Funds | Utility Services Department Department Overview | | | |
|-------------------------|--|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|----------------------------|-------------------|---------------------|----------------------|--------------------|
| Water Revenue | 3,484,636 | 3,936,500 | 3,852,500 | 4,061,000 |
| Water Capital Revenue | 0 | 5,045,000 | 532,000 | 4,513,000 |
| Water Plant Revenue | 990,130 | 1,088,200 | 1,046,316 | 1,278,851 |
| Wastewater Revenue | 3,334,759 | 3,657,800 | 3,723,000 | 4,085,250 |
| Wastewater Capital Revenue | 303,424 | 668,900 | 847,900 | 4,778,000 |
| Wastewater Bond Revenue | 0 | 5,193,821 | 5,243,821 | 25,000 |
| Solid Waste Revenue | 2,992,653 | 3,197,700 | 3,182,615 | 3,198,900 |
| Total Revenues | 11,105,602 | 22,787,921 | 18,428,152 | 21,940,001 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 2,665,410 | 3,059,510 | 2,817,117 | 3,017,242 |
| Operational Charges | 5,899,094 | 5,904,055 | 6,684,100 | 6,298,172 |
| Cost Allocation | 1,807,300 | 2,019,000 | 2,019,000 | 2,168,400 |
| Capital Expenditures | 342,540 | 8,916,219 | 5,459,442 | 8,245,500 |
| Equipment Reserve | 0 | 0 | 0 | 146,000 |
| Debt Service | 530,062 | 700,600 | 924,447 | 1,213,336 |
| Transfers Out | 0 | 0 | 600,000 | 4,450,000 |
| Total Expenditures | 11,244,406 | 20,599,384 | 18,504,106 | 25,538,650 |

| | | | | |
|---------------------------|-----------------|------------------|----------------|-------------------|
| Net Appropriations | -138,804 | 2,188,537 | -75,954 | -3,598,649 |
|---------------------------|-----------------|------------------|----------------|-------------------|

Authorized Positions:

| | | | | |
|--------------------------------------|--------------|--------------|--------------|--------------|
| Utility Services Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Wastewater Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Solid Waste Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Wastewater Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Wastewater Maintenance, Lead | 2.00 | 2.00 | 2.00 | 2.00 |
| Solid Waste Operations Coordinator | 1.00 | 1.00 | 1.00 | 0.00 |
| Solid Waste Equipment Operator, Lead | 0.00 | 1.00 | 1.00 | 1.00 |
| Electrical/Instrumentation Tech | 2.00 | 2.00 | 2.00 | 2.00 |
| Electrical/Mechanical Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Utility Operator II | 2.00 | 2.00 | 2.00 | 2.00 |
| Wastewater Maintenance II | 2.00 | 2.00 | 2.00 | 2.00 |
| Water Utility Operator I | 1.00 | 1.00 | 1.00 | 1.00 |
| Wastewater Maintenance I | 6.00 | 6.00 | 6.00 | 6.00 |
| Admin Specialist III | 1.00 | 1.00 | 1.00 | 1.00 |
| Solid Waste Equipment Oper II | 6.00 | 5.00 | 5.00 | 5.00 |
| Admin Specialist II | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin Specialist I | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin Specialist I PT - (1) | 0.50 | 0.50 | 0.50 | 0.50 |
| Total | 31.50 | 31.50 | 31.50 | 30.50 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Water Operations Division
Enterprise Fund**

MISSION

It is the Mission of the Water Division to protect public health by ensuring an uninterrupted supply of water is delivered to the citizens that meets or exceeds State Department of Health Services water quality standards.

PRIMARY ACTIVITIES

Services provided by the Water Division include the monitoring, maintenance, and repair of the potable water treatment and supply systems as well as responding to citizen requests.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Receipt of Proposition 50 Grant Funding for water meters.
- Completion of rate study.
- Installation of 1800 water meters.
- Water meter infrastructure construction.
- Urban Water Management Plan update.

MAJOR INITIATIVES 2007-08

- Complete residential water meter installation project.
- Complete water system master plan.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Fund 441-6151 | Water Operations Division Summary | | | |
|-----------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Delinquent Fee Revenue | 81,454 | 86,000 | 105,000 | 105,000 |
| COPH Variable Water Revenue | 2,095,825 | 2,424,600 | 2,305,000 | 2,473,000 |
| COPH Fixed Water Revenue | 1,265,860 | 1,415,900 | 1,395,000 | 1,460,000 |
| Fund Interest Revenue | 30,687 | 5,000 | 28,500 | 5,000 |
| Miscellaneous Revenue | 9,913 | 5,000 | 19,000 | 18,000 |
| Gain on Sale of Asset | 897 | 0 | 0 | 0 |
| Total Revenues | 3,484,636 | 3,936,500 | 3,852,500 | 4,061,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 253,078 | 319,600 | 311,522 | 320,296 |
| Operational Charges | 2,678,098 | 2,436,410 | 2,951,696 | 2,820,572 |
| Cost Allocation | 473,900 | 479,300 | 479,300 | 514,800 |
| Debt Service | 445,864 | 545,700 | 545,700 | 619,972 |
| Total Expenditures | 3,850,940 | 3,781,010 | 4,288,218 | 4,275,640 |

| | | | | |
|---------------------------|-----------------|----------------|-----------------|-----------------|
| Net Appropriations | -366,304 | 155,490 | -435,718 | -214,640 |
|---------------------------|-----------------|----------------|-----------------|-----------------|

| Authorized Positions: | | | | |
|---------------------------|--------|----------|-----------|---------|
| | Actual | Budgeted | Projected | Adopted |
| Utility Services Director | 0.34 | 0.34 | 0.34 | 0.34 |
| Water Superintendent | 0.50 | 0.50 | 0.50 | 0.50 |
| Water Utility Operator II | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin Specialist II | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 2.84 | 2.84 | 2.84 | 2.84 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|----------------------|--|--|--|--|
| Fund 442-6157 | Water Capital Reserve Account Summary | | | |
|----------------------|--|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|------------------------------|-------------------|---------------------|----------------------|--------------------|
| Water Meter Grant | 0 | 345,000 | 150,000 | 195,000 |
| General Fund Promissory Note | 0 | 4,700,000 | 382,000 | 4,318,000 |
| Total Revenues | 0 | 5,045,000 | 532,000 | 4,513,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 0 | 0 | 0 | 0 |
| Cost Allocation | 0 | 0 | 0 | 0 |
| Capital Expenditures | 0 | 2,727,625 | 532,000 | 3,710,000 |
| Total Expenditures | 0 | 2,727,625 | 532,000 | 3,710,000 |

| | | | | |
|---------------------------|----------|------------------|----------|----------------|
| Net Appropriations | 0 | 2,317,375 | 0 | 803,000 |
|---------------------------|----------|------------------|----------|----------------|

Authorized Positions:
None

Purpose of Account:
The Water Capital Reserve Fund is for the sole purpose of designating funds for water capital projects.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|----------------------|--|--|--|--|
| Fund 443-6152 | Water Plant Operations Division Summary | | | |
|----------------------|--|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Port Hueneme Water Agency | 990,130 | 1,088,200 | 1,046,316 | 1,278,851 |
| Total Revenues | 990,130 | 1,088,200 | 1,046,316 | 1,278,851 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 314,741 | 364,735 | 343,066 | 362,431 |
| Operational Charges | 501,058 | 595,489 | 539,650 | 669,800 |
| Cost Allocation | 161,800 | 163,600 | 163,600 | 175,700 |
| Capital Expenditures | 3,827 | 12,000 | 0 | 60,000 |
| Total Expenditures | 981,426 | 1,135,824 | 1,046,316 | 1,267,931 |

| | | | | |
|---------------------------|--------------|----------------|----------|---------------|
| Net Appropriations | 8,704 | -47,624 | 0 | 10,920 |
|---------------------------|--------------|----------------|----------|---------------|

| | | | | |
|---------------------------------|------|------|------|------|
| Authorized Positions: | | | | |
| Water Superintendent | 0.50 | 0.50 | 0.50 | 0.50 |
| Electrical/Instrumentation Tech | 0.50 | 0.50 | 0.50 | 0.50 |
| Electrical/Mechanical Tech | 0.50 | 0.50 | 0.50 | 0.50 |
| Water Utility Operator II | 1.00 | 1.00 | 1.00 | 1.00 |
| Water Utility Operator I | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 3.5 | 3.5 | 3.5 | 3.5 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Wastewater Operations Division
Enterprise Fund**

MISSION

It is the Mission of the Wastewater Division to protect public health by providing adequate systems to ensure wastewater is moved from businesses and residences to the wastewater treatment plant for proper handling and disposal.

PRIMARY ACTIVITIES

Services provided by the Wastewater Division include the maintenance and repair of the wastewater collection system and administration of the National Pollutant Discharge Elimination System (NPDES) pretreatment and stormwater regulatory programs. The division provides contract services to the Navy.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Phase 1 Master Plan project – installation of gravity system in northern portion of City 80% complete
- Decommissioning of one lift station
- Completion of rate study

MAJOR INITIATIVES 2007-08

- Completion of Phase 1 Master Plan project – installation of second gravity system in northern portion of City
- Phase II Master Plan project – installation of gravity lines in southern portion of City
- Decommissioning of two lift stations

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Wastewater Fund 444-6153 | Wastewater Operations Division Summary | | | |
|---------------------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Delinquent Fees | 0 | 0 | 0 | 0 |
| COPH Services | 1,590,085 | 2,330,000 | 2,030,000 | 2,060,000 |
| Oxnard City Services | 295,176 | 155,000 | 340,000 | 340,000 |
| US Navy Services | 44,852 | 59,000 | 42,000 | 43,000 |
| CIBCSD Wheeling Agreement | 552,695 | 303,000 | 540,000 | 540,000 |
| Fund Interest | 21,241 | 6,000 | 12,000 | 6,000 |
| NBVC Contract Reimbursement | 819,825 | 798,800 | 753,000 | 1,090,250 |
| Miscellaneous Revenue | 10,885 | 6,000 | 6,000 | 6,000 |
| Total Revenues | 3,334,759 | 3,657,800 | 3,723,000 | 4,085,250 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 1,326,729 | 1,491,635 | 1,371,837 | 1,523,961 |
| Operational Charges | 1,501,783 | 1,609,397 | 1,802,158 | 1,739,300 |
| Cost Allocation | 574,200 | 652,800 | 652,800 | 701,100 |
| Capital Expenditures | 14,714 | 25,000 | 23,442 | 53,500 |
| Debt Service | 0 | 0 | 94,947 | 309,664 |
| Transfer Out - WW Capital | 0 | 0 | 0 | 0 |
| Total Expenditures | 3,417,426 | 3,778,832 | 3,945,184 | 4,327,525 |

| | | | | |
|---------------------------|----------------|-----------------|-----------------|-----------------|
| Net Appropriations | -82,667 | -121,032 | -222,184 | -242,275 |
|---------------------------|----------------|-----------------|-----------------|-----------------|

Authorized Positions:

| | | | | |
|----------------------------------|--------------|--------------|--------------|--------------|
| Utility Services Director | 0.33 | 0.33 | 0.33 | 0.33 |
| Wastewater Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Wastewater Services Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Electrical/Instrumentation Tech | 1.50 | 1.50 | 1.50 | 1.50 |
| Wastewater Maintenance, Lead | 2.00 | 2.00 | 2.00 | 2.00 |
| Electrical/Mechanical Technician | 0.50 | 0.50 | 0.50 | 0.50 |
| Wastewater Maintenance II | 2.00 | 2.00 | 2.00 | 2.00 |
| Wastewater Maintenance I | 6.00 | 6.00 | 6.00 | 6.00 |
| Admin Specialist III | 1.00 | 1.00 | 1.00 | 1.00 |
| Admin Specialist I PT - (1) | 0.5 | 0.5 | 0.5 | 0.5 |
| Total | 15.83 | 15.83 | 15.83 | 15.83 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|---------------------------------|---|--|--|--|
| WW Capital Fund 445-6154 | Wastewater Capital Reserve Account Summary | | | |
|---------------------------------|---|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------------------|-------------------|---------------------|----------------------|--------------------|
| Connection Fees | 57,000 | 0 | 9,000 | 240,000 |
| Note Interest | 63,909 | 68,900 | 68,900 | 63,000 |
| Fund Interest | 182,515 | 50,000 | 170,000 | 75,000 |
| EDA Grant | 0 | 550,000 | 0 | 0 |
| Transfer In - WW Operations | 0 | 0 | 0 | 0 |
| Transfer In - WW Bond Fund | 0 | 0 | 600,000 | 4,400,000 |
| Total Revenues | 303,424 | 668,900 | 847,900 | 4,778,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 16,759 | 0 | 0 | 0 |
| Capital Expenditures | 255,142 | 6,097,594 | 4,850,000 | 4,350,000 |
| Total Expenditures | 271,901 | 6,097,594 | 4,850,000 | 4,350,000 |

| | | | | |
|---------------------------|---------------|-------------------|-------------------|----------------|
| Net Appropriations | 31,523 | -5,428,694 | -4,002,100 | 428,000 |
|---------------------------|---------------|-------------------|-------------------|----------------|

Authorized Positions:
None

Purpose of Account:
The Wastewater Capital Reserve Fund is for the sole purpose of designating funds for wastewater capital projects.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| WW Bond Fund 446-6155 | Wastewater Bonds Account Summary | | | |
|------------------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Investment Interest | 0 | 0 | 50,000 | 25,000 |
| Bond Proceeds | 0 | 5,193,821 | 5,193,821 | 0 |
| Total Revenues | 0 | 5,193,821 | 5,243,821 | 25,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|--------------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 0 | 193,821 | 182,896 | 0 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Transfer Out - WW Capital Fund | 0 | 0 | 600,000 | 4,400,000 |
| Total Expenditures | 0 | 193,821 | 782,896 | 4,400,000 |
| Net Appropriations | 0 | 5,000,000 | 4,460,925 | -4,375,000 |

Authorized Positions:
None

Purpose of Account:
The sole purpose of the Wastewater Bond Fund is to account for all bond activity.

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Solid Waste Operations Division
Enterprise Fund**

MISSION

It is the Mission of the Solid Waste Division to protect public health by routinely removing solid waste materials produced by the citizens to recycling facilities and the solid waste transfer station for proper handling and reuse.

PRIMARY ACTIVITIES

Services provided by the Solid Waste Division include picking up trash and recyclables from commercial and residential customers on set schedules throughout the City. Special services are provided for green waste products, bulky items, and construction or large clean-up activities. The division funds contract household hazardous waste services for City residents. It provides contract services to the Navy.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Exceeded AB939 recycling goals. The 2005 Diversion rate is 57%.
- Purchased new residential and commercial vehicles.
- Completion of rate study.
- Healthy fiscal position accomplished through consistent service audits and increased efficiencies.

MAJOR INITIATIVES 2007-08

- Exceed AB939 recycling goals.
- Perform service and efficiency audits.
- Continue public outreach.

**CITY OF PORT HUENEME
2007-08 BUDGET**

Solid Waste Fund 447-6150

**Solid Waste Operations
Division Summary**

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|------------------------------|-------------------|---------------------|----------------------|--------------------|
| Delinquent Fees | 6,870 | 3,200 | 5,000 | 3,200 |
| COPH Services | 883,490 | 1,025,000 | 941,000 | 950,000 |
| U S Navy Services | 905,428 | 881,200 | 879,500 | 881,200 |
| COPH Commercial Solid Waste | 1,187,001 | 1,193,800 | 1,075,000 | 840,000 |
| Misc. Commercial Solid Waste | 0 | 0 | 125,000 | 370,000 |
| Misc Interest | 4,938 | 500 | 300 | 500 |
| Fund Interest | 40,611 | 0 | 39,000 | 40,000 |
| Used Oil Grant | 6,044 | 6,000 | 6,000 | 6,000 |
| Beverage Container Grant | 14,863 | 13,000 | 10,815 | 8,000 |
| Curbside Recycling | 78,426 | 70,000 | 70,000 | 70,000 |
| Miscellaneous Revenue | 3,552 | 5,000 | 31,000 | 30,000 |
| Loss on Sale of Asset | -138,570 | 0 | 0 | 0 |
| Total Revenues | 2,992,653 | 3,197,700 | 3,182,615 | 3,198,900 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|--------------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 770,862 | 883,540 | 790,692 | 810,554 |
| Operational Charges | 1,201,396 | 1,068,938 | 1,207,700 | 1,068,500 |
| Cost Allocation | 597,400 | 723,300 | 723,300 | 776,800 |
| Equipment Reserve | 0 | 0 | 0 | 146,000 |
| Capital Expenditures | 68,857 | 54,000 | 54,000 | 72,000 |
| Debt Service | 84,198 | 154,900 | 283,800 | 283,700 |
| Transfer Out - Stormwater Prog | 0 | 0 | 0 | 50,000 |
| Total Expenditures | 2,722,713 | 2,884,678 | 3,059,492 | 3,207,554 |

| | | | | |
|---------------------------|----------------|----------------|----------------|---------------|
| Net Appropriations | 269,940 | 313,022 | 123,123 | -8,654 |
|---------------------------|----------------|----------------|----------------|---------------|

Authorized Positions:

| | | | | |
|--------------------------------------|------|------|------|------|
| Utility Services Director | 0.33 | 0.33 | 0.33 | 0.33 |
| Solid Waste Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Solid Waste Operations Coordinator | 1.00 | 1.00 | 1.00 | 0.00 |
| Solid Waste Equipment Operator, Lead | 0.00 | 1.00 | 1.00 | 1.00 |
| Solid Waste Equipment Operator II | 6.00 | 5.00 | 5.00 | 5.00 |
| Admin Specialist I | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 9.33 | 9.33 | 9.33 | 8.33 |

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**CITY OF PORT HUENEME
2007-08 BUDGET**

| Stormwater Fund 133-6155 | Stormwater Program Account Summary | | | |
|---------------------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Stormwater Program Revenues | 14,747 | 16,000 | 16,000 | 16,000 |
| Transfer In - Solid Waste Fund | 0 | 0 | 0 | 50,000 |
| Total Revenues | 14,747 | 16,000 | 16,000 | 66,000 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 9,893 | 13,600 | 7,500 | 81,600 |
| Cost Allocation | 2,400 | 9,200 | 9,200 | 9,800 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 12,293 | 22,800 | 16,700 | 91,400 |
| Net Appropriations | 2,454 | -6,800 | -700 | -25,400 |

Authorized Positions:

None

Purpose of Account:

The Stormwater Program is partially funded by a countywide benefit assessment program collected by the County of Ventura on behalf of of the cities in Ventura County, the County and the Watershed Protection District. The benefit assessment program funds are used to purchase supplies, such as mutt mitts and storm drain stencils among other supplies, for the stormwater program.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| General Fund 001-1902 | NBVC Contract Account Summary | | | |
|------------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Firm Fixed Revenue | 1,408,684 | 1,289,400 | 1,172,840 | 1,463,680 |
| Delivery Order Revenue | 508,297 | 1,054,200 | 554,700 | 550,000 |
| Administration Fees | 88,545 | 68,100 | 210,000 | 260,915 |
| Total Revenues | 2,005,526 | 2,411,700 | 1,937,540 | 2,274,595 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 1,175,574 | 1,999,725 | 1,727,500 | 2,013,680 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Debt Service | 0 | 0 | 0 | 0 |
| Other | 636,020 | 0 | 0 | 0 |
| Total Expenditures | 1,811,594 | 1,999,725 | 1,727,500 | 2,013,680 |

| | | | | |
|---------------------------|----------------|----------------|----------------|----------------|
| Net Appropriations | 193,932 | 411,975 | 210,040 | 260,915 |
|---------------------------|----------------|----------------|----------------|----------------|

Authorized Positions:
None

Purpose of Account:

The Naval Base Ventura County (NBVC) Contract is Federally funded. The contract between the City and NBVC is associated with providing wastewater and stormwater services to the Naval Base Ventura County.

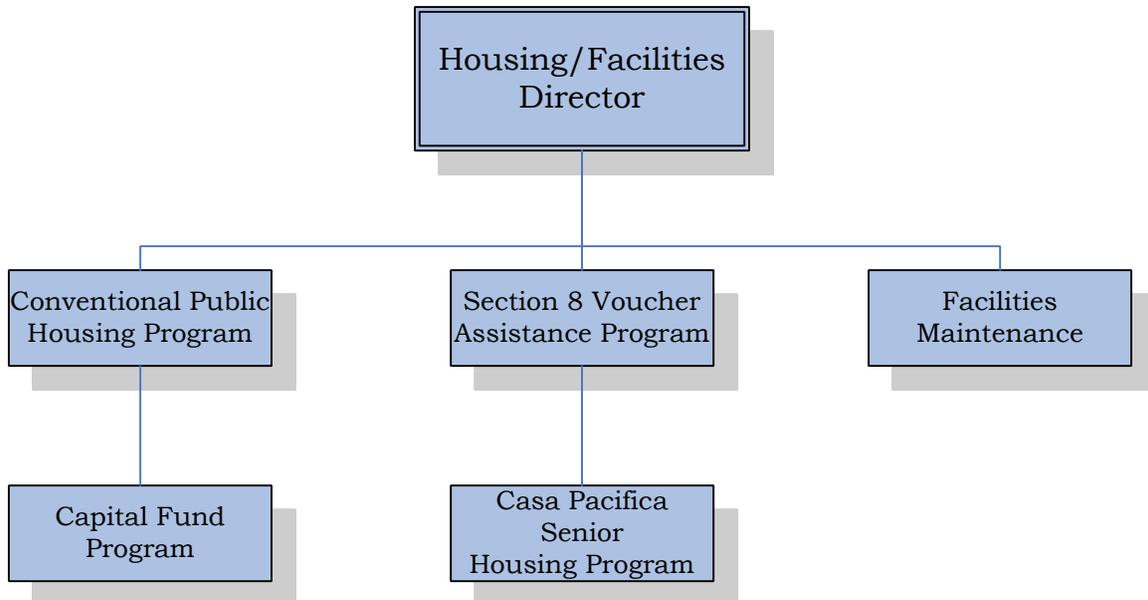
Housing Authority



The Mission of the Port Hueneme Housing Authority is to effectively administer and manage the Federally-sponsored Public Housing and Housing Choice Voucher (Section 8) low-income housing programs to the satisfaction of the residency and to the standards of the Department of Housing and Urban Development in an efficient and fiscally mindful manner.

City of Port H u e n e m e

Housing Authority



Organization Chart

**CITY OF PORT HUENEME
2007-08 BUDGET**

Housing Authority

MISSION

The Mission of the Housing Authority is to provide quality housing to eligible households in a professional, fiscally prudent manner and be a positive force in the community by working with others to assist families with appropriate supportive services. Further, the Agency shares the mission of the Department of Housing and Urban Development to provide safe, decent and affordable housing with economic opportunity, and a suitable living environment free from discrimination.

PRIMARY ACTIVITIES

The primary activities of the Housing Authority are to manage and maintain 90 units of Public Housing, administer 279 Housing Choice Vouchers (Section 8) and oversee the administration and management of another 90 site based HCV (Section 8) units at a complex called Casa Pacifica.

Operations consist of qualifying applicants, lease and document signing, annual and interim recertification completion, rent calculation and collection, maintenance and modernization of the properties, customer service, property inspections and filing all materials to HUD per their protocol.

MAJOR ACCOMPLISHMENTS IN 2005-07

- A new Director of Housing and Facilities Maintenance was hired.
- Balcony renovation and exterior painting for Mar Vista completed.
- Water line replacement completed at Hueneme Village.
- New playground equipment installed at Hueneme Village.

MAJOR INITIATIVES 2007-08

- Successfully attain HUD approval for the Annual Plan and Capital Fund Program expenditures.
- Achieve high performer status for Public Housing by attaining a score of at least 90% on the Public Housing Assessment System (PHAS).
- Achieve at least 27 out of 30 points on the physical inspections of the Public Housing developments by the Real Estate Assessment Center (REAC).
- Complete Public Housing unit turnaround in less than 12 days.
- Achieve High Performer status for HCV (Section 8) program by attaining a score of at least 90% in the Section Eight Management Assessment Program (SEMAP).
- Attain HCV (Section 8) voucher lease up rate to 97%.
- Replace the current DOS based housing software program with a current user friendly Windows based system.
- Emphasize and provide additional staff training
- Begin the process of establishing Resident Council bodies and a Resident Advisory Board (RAB) in Public Housing.
- Upgrade public restrooms at Mar Vista to current handicap standards.
- Upgrade landscaped, hardscaped and parking areas at the Hueneme Village development
- Apply for up to 4 Resident Opportunity and Self Sufficiency Grants. Specifically:
 - Section 8 Family Self Sufficiency Grant;
 - Public Housing Family Self Sufficiency Grant;
 - Port Hueneme Resident Opportunity Self Sufficiency Grant – Home Ownership; and
 - Port Hueneme Resident Opportunity Self Sufficiency Grant – Elderly/Disabled.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|--------------------------|--|--|--|--|
| Housing Authority | Housing Authority Department Overview | | | |
|--------------------------|--|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------------------|-------------------|---------------------|----------------------|--------------------|
| Late Rent Fee | 285 | 200 | 200 | 300 |
| Rental Revenue | 363,586 | 345,000 | 395,000 | 395,000 |
| Cell Site Revenues | 59,860 | 60,600 | 60,600 | 63,300 |
| Investment Interest | 0 | 0 | 51,400 | 50,000 |
| Fund Interest | 39,801 | 14,500 | 700 | 600 |
| Operating Subsidy | 51,591 | 58,400 | 52,900 | 60,000 |
| HAP's Revenue | 2,942,408 | 2,842,600 | 2,762,000 | 2,200,000 |
| Administration Fee | 270,850 | 263,500 | 229,300 | 241,764 |
| Audit Fees Earned | 3,700 | 800 | 800 | 0 |
| Hard to House Fees Earned | 0 | 200 | 0 | 0 |
| CDBD Entitlement | 56,056 | 124,882 | 124,882 | 0 |
| RDA Revenue | 62,295 | 1,050,000 | 1,050,000 | 120,000 |
| Miscellaneous Revenues | 2,768 | 2,000 | 4,000 | 4,000 |
| Tenant Fraud Recoveries | 2,097 | 2,500 | 2,400 | 1,200 |
| Transfer In From Mod Grants | 167,528 | 91,032 | 91,000 | 12,000 |
| Modernization Grant Revenue | 217,492 | 256,379 | 152,132 | 109,247 |
| Total Revenues | 4,240,317 | 5,112,593 | 4,977,314 | 3,257,411 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 377,830 | 398,630 | 409,083 | 341,884 |
| Operational Charges | 3,283,419 | 3,365,316 | 3,138,950 | 2,494,302 |
| Cost Allocation | 279,500 | 369,500 | 369,500 | 389,600 |
| Capital Expenditures | 3,668 | 1,129,382 | 1,130,082 | 0 |
| Total Expenditures | 3,944,417 | 5,262,828 | 5,047,615 | 3,225,786 |

| | | | | |
|---------------------------|----------------|-----------------|----------------|---------------|
| Net Appropriations | 295,900 | -150,235 | -70,301 | 31,625 |
|---------------------------|----------------|-----------------|----------------|---------------|

Authorized Positions:

| | | | | |
|-----------------------------------|------|------|------|------|
| Housing/Facilities Maint Director | 0.65 | 0.65 | 0.65 | 0.65 |
| Housing Programs Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Housing Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Housing Customer Service Asst | 1.00 | 1.00 | 1.00 | 1.00 |
| Total | 3.65 | 3.65 | 3.65 | 3.65 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|-----------------------------------|--|--|--|--|
| Housing Authority 912-9101 | Conventional Housing Division Summary | | | |
|-----------------------------------|--|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|--------------------------|-------------------|---------------------|----------------------|--------------------|
| Late Rent Fee | 285 | 200 | 200 | 300 |
| Rental Revenue | 363,586 | 345,000 | 395,000 | 395,000 |
| AT&T Cell Site | 21,185 | 21,900 | 21,900 | 23,000 |
| Verizon Cell Site | 17,756 | 17,200 | 17,200 | 18,100 |
| Sprint Cell Site | 20,919 | 21,500 | 21,500 | 22,200 |
| Investment Interest | 0 | 0 | 25,000 | 25,000 |
| Fund Interest | 27,023 | 10,000 | 200 | 200 |
| CDBD Entitlement | 56,056 | 124,882 | 124,882 | 0 |
| Operating Subsidy | 51,591 | 58,400 | 52,900 | 60,000 |
| RDA Revenue | 62,295 | 1,050,000 | 1,050,000 | 120,000 |
| Miscellaneous Revenues | 2,643 | 2,000 | 4,000 | 4,000 |
| Tenant Fraud Recoveries | 380 | 0 | 400 | 200 |
| Transfer In - Mod Grants | 167,528 | 91,032 | 91,000 | 12,000 |
| Total Revenues | 791,247 | 1,742,114 | 1,804,182 | 680,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 153,428 | 159,710 | 163,046 | 119,693 |
| Operational Charges | 298,044 | 250,937 | 213,918 | 175,530 |
| Cost Allocation | 188,229 | 324,800 | 324,800 | 366,400 |
| Capital Expenditures | 3,668 | 1,129,382 | 1,130,082 | 0 |
| Total Expenditures | 643,369 | 1,864,829 | 1,831,846 | 661,623 |

| | | | | |
|---------------------------|----------------|-----------------|----------------|---------------|
| Net Appropriations | 147,878 | -122,715 | -27,664 | 18,377 |
|---------------------------|----------------|-----------------|----------------|---------------|

Authorized Positions:

| | | | | |
|------------------------------------|------|------|------|------|
| Housing/Facilities Maint. Director | 0.25 | 0.25 | 0.25 | 0.33 |
| Housing Programs Coordinator | 0.25 | 0.25 | 0.25 | 0.25 |
| Housing Specialist | 0.30 | 0.30 | 0.30 | 0.30 |
| Housing Customer Service Asst. | 0.30 | 0.30 | 0.30 | 0.30 |
| Total | 1.10 | 1.10 | 1.10 | 1.18 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

Housing Authority 914-9102

**Casa Pacifica
Division Summary**

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------------|-------------------|---------------------|----------------------|--------------------|
| Investment Interest | 0 | 0 | 1,400 | 0 |
| Fund Interest | 1,244 | 1,000 | 100 | 0 |
| Administration Fee | 41,656 | 34,900 | 39,300 | 0 |
| HAP's Revenue | 661,280 | 642,600 | 662,000 | 0 |
| Audit Fees Earned | 700 | 800 | 800 | 0 |
| Total Revenues | 704,880 | 679,300 | 703,600 | 0 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 37,505 | 36,955 | 39,452 | 0 |
| Operational Charges | 662,080 | 643,900 | 662,900 | 0 |
| Cost Allocation | 2,333 | 6,700 | 6,700 | 0 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 701,918 | 687,555 | 709,052 | 0 |

| | | | | |
|---------------------------|--------------|---------------|---------------|----------|
| Net Appropriations | 2,962 | -8,255 | -5,452 | 0 |
|---------------------------|--------------|---------------|---------------|----------|

Authorized Positions:

| | | | | |
|------------------------------------|------|------|------|------|
| Housing/Facilities Maint. Director | 0.16 | 0.16 | 0.16 | 0.00 |
|------------------------------------|------|------|------|------|

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|-----------------------------------|---|--|--|--|
| Housing Authority 915-9103 | Section 8 Voucher Division Summary | | | |
|-----------------------------------|---|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Investment Interest | 0 | 0 | 25,000 | 25,000 |
| Fund Interest | 11,534 | 3,500 | 400 | 400 |
| Administration Fee | 229,194 | 228,600 | 190,000 | 241,764 |
| HAP's Revenue | 2,281,128 | 2,200,000 | 2,100,000 | 2,200,000 |
| Audit Fees Earned | 3,000 | 0 | 0 | 0 |
| Hard to House Fees Earned | 0 | 200 | 0 | 0 |
| Tenant Fraud Recoveries | 1,717 | 2,500 | 2,000 | 1,000 |
| Total Revenues | 2,526,573 | 2,434,800 | 2,317,400 | 2,468,164 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 186,897 | 201,965 | 206,585 | 222,191 |
| Operational Charges | 2,105,678 | 2,214,100 | 2,110,000 | 2,209,525 |
| Cost Allocation | 88,938 | 38,000 | 38,000 | 23,200 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 2,381,513 | 2,454,065 | 2,354,585 | 2,454,916 |

| | | | | |
|---------------------------|----------------|----------------|----------------|---------------|
| Net Appropriations | 145,060 | -19,265 | -37,185 | 13,248 |
|---------------------------|----------------|----------------|----------------|---------------|

Authorized Positions:

| | | | | |
|------------------------------------|-------------|-------------|-------------|-------------|
| Housing/Facilities Maint. Director | 0.24 | 0.24 | 0.24 | 0.32 |
| Housing Programs Coordinator | 0.75 | 0.75 | 0.75 | 0.75 |
| Housing Specialist | 0.70 | 0.70 | 0.70 | 0.70 |
| Housing Customer Service Asst | 0.70 | 0.70 | 0.70 | 0.70 |
| Total | 2.39 | 2.39 | 2.39 | 2.47 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

| Housing Authority 916-9200 | Modernization Grant Account Summary | | | |
|-----------------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Modernization Grant Revenue | 217,492 | 256,379 | 152,132 | 109,247 |
| Miscellaneous Revenue | 125 | 0 | 0 | 0 |
| Total Revenues | 217,617 | 256,379 | 152,132 | 109,247 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 217,617 | 256,379 | 152,132 | 109,247 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 217,617 | 256,379 | 152,132 | 109,247 |

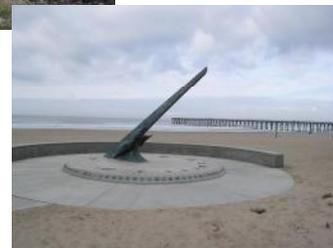
| | | | | |
|---------------------------|----------|----------|----------|----------|
| Net Appropriations | 0 | 0 | 0 | 0 |
|---------------------------|----------|----------|----------|----------|

Authorized Positions:
None

Purpose of Account:

The purpose of the Mod Grant account, now called Capital Fund Program, is to give minor operational, administrative and maintenance support to Public Housing while the main thrust of the program is entrenched in long term modernization and capital improvement of the conventional housing developments. This Program is funded from the Department of Housing and Urban Development (HUD).

Facilities Maintenance General Fund



The Mission of the Facilities Maintenance Division is to provide the citizens, employees and visitors with building and structural maintenance services of a consistent high quality and cost effectiveness.

**CITY OF PORT HUENEME
2007-08 BUDGET**

**Facilities Maintenance
General Fund**

MISSION

The Mission of the Facilities Maintenance Division is to provide the citizens, employees and visitors with building and structural maintenance services of a consistent high quality and cost effectiveness.

PRIMARY ACTIVITIES

Services provided by Facilities Maintenance include routine and preventative maintenance on all City and Housing Authority buildings, structures and public areas. This includes, but is not limited to, the City Hall, Community Center, Public Works and Water Department buildings, the Beach Pier and the Housing Authority developments.

The Facilities Maintenance Division also maintains the key and access control security system for the City and Housing Authority and has dedicated staff to immediately respond to graffiti vandalism. This Division is also responsible for after hour's response in the event of an emergency.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Installed new parking lot lighting for Moranda Park.
- Performed support and coordination for the Police Department during replacement of flooring, installation of new cubicles, and remodeling of the Communications Center.
- Constructed replacement railings and benches on sections of the Linear Parkway.
- Installed graffiti resistant coating on concrete surfaces of the Flight 261 Memorial.
- Completed renovation of 10 housing units.

MAJOR INITIATIVES 2007-08

- Install replacement HVAC units for the Civic Center Annex Building.
- Provide graffiti abatement on City property and right-of-way.
- Maintain Housing Authority properties to HUD's Uniform Physical Condition Standards.
- Administer a preventive maintenance program for City and Housing Authority facilities.
- Maintain lighting systems for City facilities, Housing Authority properties, beach and City parks.
- Service and maintain the City's key and access security control systems.
- Perform vacant unit make-ready work for the Housing Authority.
- Perform on going repair and maintenance to City facilities and Housing Authority properties.
- Implement an energy audit to determine the most efficient and cost effective methods of operations and utility usage.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|------------------------------|---|--|--|--|
| General Fund 001-1370 | Facilities Maintenance Account Summary | | | |
|------------------------------|---|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------------|-------------------|---------------------|----------------------|--------------------|
| General Fund | 0 | 0 | 0 | 0 |
| Total Revenues | 0 | 0 | 0 | 0 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 721,004 | 738,399 | 761,310 | 746,002 |
| Operational Charges | 135,651 | 132,000 | 133,300 | 133,800 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 856,655 | 870,399 | 894,610 | 879,802 |

| | | | | |
|---------------------------|-----------------|-----------------|-----------------|-----------------|
| Net Appropriations | -856,655 | -870,399 | -894,610 | -879,802 |
|---------------------------|-----------------|-----------------|-----------------|-----------------|

Authorized Positions:

| | | | | |
|------------------------------------|------|------|------|------|
| Housing/Facilities Director | 0.35 | 0.35 | 0.35 | 0.35 |
| Facilities Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Lead Maintenance Worker | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Worker II | 2.00 | 2.00 | 2.00 | 2.00 |
| Maintenance Worker I | 2.00 | 2.00 | 2.00 | 2.00 |
| Facilities Services Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Facilities Maint. Worker IPT - (1) | 0.50 | 0.50 | 0.50 | 0.50 |
| Total | 7.85 | 7.85 | 7.85 | 7.85 |

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Redevelopment Agency



The Mission of the Redevelopment Agency is to alleviate both physical and economic blight; to facilitate the development or redevelopment of underutilized land for purposes and uses consistent with the Redevelopment Plan; to preserve and improve decent, attractive, and affordable housing; and to assist low and moderate-income persons and households obtain housing and homeownership within the City.

**CITY OF PORT HUENEME
2007-08 BUDGET**

Redevelopment Agency

MISSION

The Mission of the Redevelopment Agency is to alleviate both physical and economic blight; to facilitate the development or redevelopment of underutilized land for purposes and uses consistent with the Redevelopment Plan; to preserve and improve decent, attractive, and affordable housing; and to assist low and moderate-income persons and households obtain housing and homeownership within the City.

PRIMARY ACTIVITIES

The department manages:

- The 432-acre Central Community (A-38) Project Area.
- The 50-acre Hueneme (R-76) Project Area.
- The 35-acre NCEL Project Area.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Acquired and commenced rehabilitation of 249 East "A" Street (8 apartments for very-low and low income) valued at over \$1.6 million.
- Completed Jane Drive Revitalization Project #4 at 771-775 Jane Drive at a cost of just under \$100,000.

MAJOR INITIATIVES 2007-08

- Commence 5 and 10-Year RDA Housing Compliance/Implementation Plan Updates for all three Project Areas.
- Execute consultant services contract and conclude DDA for redevelopment of Market Street (6.2 acres of mixed uses).
- Execute OPA for 221 Scott Street (5 homes)
- Pursue potential redevelopment of Surfside Motel.
- Commence 2006 Legislation related to SB 1096, SB 53, & SB 1809 to implement 2-3 year extension for receipt of additional tax increment for RDA's three Project Areas.

**CITY OF PORT HUENEME
2007-08 BUDGET**

Central Community Project Area

The Agency's third Project Area is the Central Community established on February 7, 1973 with territory added along Pleasant Valley Road in 1975 and additional territory added in the Ann Avenue area in 1998. In 1998 the Plan was also amended and restated to extend its time limitations for establishing debt, the effectives of the Plan, the authority for eminent domain, collecting tax increment, and paying indebtedness. The Project Area contains residential, commercial, and light industrial uses within its current 432-acre area generally comprising the southern quarter of the City. The Agency's accomplishments include a wide variety of development including over 30 recreational, industrial, residential, and commercial projects.

In general, the goals and objectives of the Central Community Project Area are as follows:

- The elimination and prevention of the spread of blight and deterioration and the conservation, rehabilitation, and redevelopment of the Project Area.
- The encouragement, cooperation, and participation of residents, businesspersons, public agencies, and community organizations in the revitalization of the Project Area.
- The provision of financial assistance to encourage private sector investment in the development and redevelopment of the Project Area.
- The promotion of the economic well being of the Project Area by encouraging the diversification and development of its economic base, and to assist in both short and long term employment opportunities for the residents of the Project Area and the City.
- The improvement of housing and the assistance of low and moderate-income persons and families to obtain homeownership.
- The development of quality affordable housing.
- The provision of adequate roadways, traffic and circulation improvements to correct street deficiencies, alignment problems, and to eliminate road hazards; and to provide adequate street access throughout the Project Area.
- The stimulation of private sector investment in the full development of the Project Area.
- The expansion of the resources of developable land by making underutilized land available for development.
- The provision of needed or lacking improvements and facilitates that are sensitive to the environment.
- The improvement or preservation of low and moderate income housing as is required to satisfy the needs and desires of the various age and income groups of the community, maximizing the opportunity for individual choice, and meeting the requirements of State law.
- The upgrading of existing commercial and industrial uses in the Project Area.
- The assembly and disposition of land into parcels suitable for modern integrated development with improved development standards, pedestrian, and vehicular circulations in the Project Area.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|--------------------------|--|--|--|--|
| Central Community | Central Community Project Area Project Overview | | | |
|--------------------------|--|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|-----------------------------|-------------------|---------------------|----------------------|--------------------|
| Rental Revenue | 38,298 | 19,900 | 46,200 | 115,000 |
| Tax Increment | 4,491,581 | 3,800,000 | 5,200,000 | 5,356,000 |
| Pass Through Contra Account | -19,543 | -11,000 | -24,500 | -25,000 |
| Fiscal Agent Interest | 84,931 | 100,000 | 80,000 | 85,000 |
| Investment Interest | 0 | 0 | 134,000 | 150,000 |
| Miscellaneous Interest | 249,525 | 50,000 | 110,000 | 100,000 |
| Fund Interest | 133,404 | 50,000 | 11,200 | 12,000 |
| Miscellaneous Revenue | 4,628 | 1,000 | 100 | 100 |
| Loan Payoff Revenue | 195,880 | 200,000 | 220,000 | 200,000 |
| Transfer In - Debt Service | 1,353,557 | 912,300 | 1,171,100 | 1,269,100 |
| Transfer In - Other Funds | 0 | 143,200 | 343,200 | 0 |
| Total Revenues | 6,532,261 | 5,265,400 | 7,291,300 | 7,262,200 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 104,355 | 273,972 |
| Operational Charges | 672,640 | 2,174,665 | 537,850 | 854,350 |
| Cost Allocation | 321,200 | 323,700 | 323,700 | 347,700 |
| Capital Expenditures | 1,315,097 | 1,428,240 | 1,428,200 | 2,900 |
| Debt Service | 3,139,673 | 2,494,600 | 2,435,139 | 2,757,575 |
| Transfer Out | 1,353,557 | 912,300 | 1,171,100 | 1,269,100 |
| Total Expenditures | 6,802,167 | 7,333,505 | 6,000,344 | 5,505,597 |

| | | | | |
|---------------------------|-----------------|-------------------|------------------|------------------|
| Net Appropriations | -269,906 | -2,068,105 | 1,290,956 | 1,756,603 |
|---------------------------|-----------------|-------------------|------------------|------------------|

Authorized Positions:

| | | | | |
|----------------------------|------|------|------|------|
| Com. Dev. Programs Manager | 0.00 | 0.50 | 0.50 | 0.80 |
| Com. Dev. Specialist | 0.00 | 2.00 | 2.00 | 1.25 |
| Building Official | 0.00 | 0.00 | 0.00 | 0.20 |
| Accountant | 0.00 | 0.05 | 0.05 | 0.05 |
| Total | 0.00 | 2.55 | 2.55 | 2.30 |

**CITY OF PORT HUENEME
2007-08 BUDGET**

| RDA 870-8701 | CC Capital Project Fund Account Summary | | | |
|----------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Rental Revenue | 20,400 | 19,900 | 21,600 | 22,400 |
| Investment Interest | 0 | 0 | 39,000 | 35,000 |
| Fund Interest | 49,143 | 0 | 1,700 | 2,000 |
| Transfer In - Debt Service | 455,241 | 152,300 | 131,100 | 197,900 |
| Total Revenues | 524,784 | 172,200 | 193,400 | 257,300 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 2,900 | 3,000 |
| Operational Charges | 317,485 | 36,765 | 28,700 | 77,550 |
| Cost Allocation | 154,200 | 161,800 | 161,800 | 173,850 |
| Capital Expenditures | 0 | 0 | 0 | 2,900 |
| Total Expenditures | 471,685 | 198,565 | 193,400 | 257,300 |

| | | | | |
|---------------------------|---------------|----------------|----------|----------|
| Net Appropriations | 53,099 | -26,365 | 0 | 0 |
|---------------------------|---------------|----------------|----------|----------|

Authorized Positions:
None

Purpose of Account:
The Capital Project account is tax increment revenues allocated to projects and operations.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| RDA 872-8703 | Debt Service Fund Account Summary | | | |
|-----------------------------|--|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Tax Increment | 4,491,581 | 3,800,000 | 5,200,000 | 5,356,000 |
| Pass Through Contra Account | -19,543 | -11,000 | -24,500 | -25,000 |
| Investments | 0 | 0 | 15,000 | 15,000 |
| Fiscal Agent Interest | 84,931 | 100,000 | 80,000 | 85,000 |
| Fund Interest | 15,401 | 0 | 5,000 | 5,000 |
| Total Revenues | 4,572,370 | 3,889,000 | 5,275,500 | 5,436,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 6,867 | 12,000 | 12,000 | 12,000 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Debt Service | 3,139,673 | 2,494,600 | 2,435,139 | 2,757,575 |
| Transfer Out | 1,353,557 | 912,300 | 1,171,100 | 1,269,100 |
| Total Expenditures | 4,500,097 | 3,418,900 | 3,618,239 | 4,038,675 |

| | | | | |
|---------------------------|---------------|----------------|------------------|------------------|
| Net Appropriations | 72,273 | 470,100 | 1,657,261 | 1,397,325 |
|---------------------------|---------------|----------------|------------------|------------------|

Authorized Positions:
None

Purpose of Account:
The Debt Service account is tax increment revenue allocated to paying bonded debt and promissory notes.

**CITY OF PORT HUENEME
2007-08 BUDGET**

NCEL Project Area

The Agency's third Project Area is the Central Community established on February 7, 1973 with territory added along Pleasant Valley Road in 1975 and additional territory added in the Ann Avenue area in 1998. In 1998 the Plan was also amended and restated to extend its time limitations for establishing debt, the effectives of the Plan, the authority for eminent domain, collecting tax increment, and paying indebtedness. The Project Area contains residential, commercial, and light industrial uses within its current 432-acre area generally comprising the southern quarter of the City. The Agency's accomplishments include a wide variety of development including over 30 recreational, industrial, residential, and commercial projects.

In general, the goals and objectives of the Central Community Project Area are as follows:

- The elimination and prevention of the spread of blight and deterioration and the conservation, rehabilitation, and redevelopment of the Project Area.
 - The encouragement, cooperation, and participation of residents, businesspersons, public agencies, and community organizations in the revitalization of the Project Area.
 - The provision of financial assistance to encourage private sector investment in the development and redevelopment of the Project Area.
 - The promotion of the economic well being of the Project Area by encouraging the diversification and development of its economic base, and to assist in both short and long term employment opportunities for the residents of the Project Area and the City.
 - The improvement of housing and the assistance of low and moderate-income persons and families to obtain homeownership.
 - The development of quality affordable housing.
- The provision of adequate roadways, traffic and circulation improvements to correct street deficiencies, alignment problems, and to eliminate road hazards; and to provide adequate street access throughout the Project Area.
 - The stimulation of private sector investment in the full development of the Project Area.
 - The expansion of the resources of developable land by making underutilized land available for development.
 - The provision of needed or lacking improvements and facilitates that are sensitive to the environment.
 - The improvement or preservation of low and moderate income housing as is required to satisfy the needs and desires of the various age and income groups of the community, maximizing the opportunity for individual choice, and meeting the requirements of State law.
 - The upgrading of existing commercial and industrial uses in the Project Area.
 - The assembly and disposition of land into parcels suitable for modern integrated development with improved development standards, pedestrian, and vehicular circulations in the Project Area.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| NCEL | NCEL Project Area Project Overview | | | |
|----------------------------|---|---------------------|----------------------|--------------------|
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Tax Increment | 77,207 | 75,100 | 76,000 | 76,000 |
| Investment Interest | 0 | 0 | 4,300 | 4,500 |
| Miscellaneous Interest | 1,160 | 0 | 0 | 0 |
| Fund Interest | 3,287 | 1,000 | 1,700 | 1,200 |
| Transfer In - Debt Service | 30,630 | 26,100 | 24,500 | 26,500 |
| Total Revenues | 112,284 | 102,200 | 106,500 | 108,200 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 7,272 | 5,300 | 4,000 | 7,000 |
| Cost Allocation | 7,800 | 6,400 | 6,400 | 6,900 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Debt Service | 47,354 | 368,500 | 438,200 | 469,500 |
| Transfer Out | 30,630 | 26,100 | 24,500 | 26,500 |
| Total Expenditures | 93,056 | 406,300 | 473,100 | 509,900 |
| | | | | |
| Net Appropriations | 19,228 | -304,100 | -366,600 | -401,700 |

Authorized Positions:
None

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|----------------------|--|--|--|--|
| NCEL 876-8901 | NCEL Capital Project Fund Account Summary | | | |
|----------------------|--|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|----------------------------|-------------------|---------------------|----------------------|--------------------|
| Fund Interest | -133 | 0 | 100 | 100 |
| Transfer In - Debt Service | 15,189 | 11,100 | 9,300 | 11,300 |
| Total Revenues | 15,056 | 11,100 | 9,400 | 11,400 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|----------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 7,272 | 3,300 | 3,000 | 4,500 |
| Cost Allocation | 7,800 | 6,400 | 6,400 | 6,900 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 15,072 | 9,700 | 9,400 | 11,400 |

| | | | | |
|--------------------|-----|-------|---|---|
| Net Appropriations | -16 | 1,400 | 0 | 0 |
|--------------------|-----|-------|---|---|

Authorized Positions:

None

Purpose of Account:

The Capital Project account is tax increment revenues allocated to projects and operations.

**CITY OF PORT HUENEME
2007-08 BUDGET**

NCEL 877-8902

**NCEL 20% Set-Aside Fund
Account Summary**

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|----------------------------|-------------------|---------------------|----------------------|--------------------|
| Investment Interest | 0 | 0 | 4,300 | 4,500 |
| Miscellaneous Interest | 1,160 | 0 | 0 | 0 |
| Fund Interest | 2,395 | 1,000 | 100 | 100 |
| Transfer In - Debt Service | 15,441 | 15,000 | 15,200 | 15,200 |
| Total Revenues | 18,996 | 16,000 | 19,600 | 19,800 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 0 | 2,000 | 1,000 | 2,500 |
| Cost Allocation | 0 | 0 | 0 | 0 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 0 | 2,000 | 1,000 | 2,500 |

| | | | | |
|---------------------------|---------------|---------------|---------------|---------------|
| Net Appropriations | 18,996 | 14,000 | 18,600 | 17,300 |
|---------------------------|---------------|---------------|---------------|---------------|

Authorized Positions:

None

Purpose of Account:

The Set-Aside account is 20% of tax increment revenue dedicated to low and moderate income housing programs.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| NCEL 878-8903 | | NCEL Debt Service Fund | | |
|------------------------|-------------------|-------------------------------|----------------------|--------------------|
| Account Summary | | | | |
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Tax Increment | 77,207 | 75,100 | 76,000 | 76,000 |
| Fund Interest | 1,025 | 0 | 1,500 | 1,000 |
| Total Revenues | 78,232 | 75,100 | 77,500 | 77,000 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 0 | 0 | 0 | 0 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Debt Service | 47,354 | 368,500 | 438,200 | 469,500 |
| Transfer Out | 30,630 | 26,100 | 24,500 | 26,500 |
| Total Expenditures | 77,984 | 394,600 | 462,700 | 496,000 |

| | | | | |
|---------------------------|------------|-----------------|-----------------|-----------------|
| Net Appropriations | 248 | -319,500 | -385,200 | -419,000 |
|---------------------------|------------|-----------------|-----------------|-----------------|

Authorized Positions:

None

Purpose of Account:

The Debt Service account is tax increment revenue allocated to paying bonded debt and promissory notes.

**CITY OF PORT HUENEME
2007-08 BUDGET**

R76 Project Area

Utilizing dredge spoil from the Harbor Project's late 1960's expansion, the Agency's second Project Area is the Hueneme established in 1967. The Project Area encompasses a total of 50 acres and included the acquisition of 36 separate properties with relocation of 76 households and businesses. By 1996 the Project Area's physical development was completed and occupied by the 90 unit Seaview Apartment complex, 200 units at Anacapa View Condominiums, 84 single family Anacapa View Beach Homes, and a portion of the 135-room Country Inn Motel.

In general, the goals and objectives of the Hueneme Project Area are as follows:

- Eliminate the conditions of blight existing in the Project Area.
- Insure, insofar as possible, that the causes of the blighting conditions will be either eliminated or protected against.
- Provide participation for owners and a reasonable preference for persons living in or engaged in business in the Project Area.
- Encourage and insure the rebuilding and development of the Project Area.
- Encourage and foster the economic revitalization of the Project Area.
- Relocate the owners and occupants of the Project Area as needed.
- Redevelop and rebuild the public facilities in the Project Area to provide safe and more efficient service for the people in the Area and the general public as a whole.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|------------|--|--|--|--|
| R76 | R76 Project Area Project Overview | | | |
|------------|--|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|----------------------------|-------------------|---------------------|----------------------|--------------------|
| Tax Increment | 740,634 | 653,000 | 818,000 | 818,000 |
| Fiscal Agent Interest | 14,808 | 14,700 | 14,700 | 14,700 |
| Investment Interest | 0 | 0 | 42,000 | 50,000 |
| Miscellaneous Interest | 85,967 | 35,000 | 5,000 | 35,000 |
| Fund Interest | 26,480 | 35,000 | 4,900 | 4,900 |
| Loan Payoff Revenue | 89,000 | 50,000 | 130,000 | 50,000 |
| Transfer in - Debt Service | 237,109 | 166,300 | 195,200 | 198,750 |
| Total Revenues | 1,193,998 | 954,000 | 1,209,800 | 1,171,350 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 154,444 | 393,000 | 362,200 | 359,200 |
| Cost Allocation | 62,700 | 55,600 | 55,600 | 59,700 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Debt Service | 510,585 | 330,500 | 284,263 | 284,261 |
| Transfer Out | 237,109 | 166,300 | 195,200 | 198,750 |
| Total Expenditures | 964,838 | 945,400 | 897,263 | 901,911 |

| | | | | |
|---------------------------|----------------|--------------|----------------|----------------|
| Net Appropriations | 229,160 | 8,600 | 312,537 | 269,439 |
|---------------------------|----------------|--------------|----------------|----------------|

Authorized Positions:
None

**CITY OF PORT HUENEME
2007-08 BUDGET**

| | | | | |
|---------------------|---|--|--|--|
| R76 873-8801 | R76 Capital Project Fund Account Summary | | | |
|---------------------|---|--|--|--|

| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|----------------------------|-------------------|---------------------|----------------------|--------------------|
| Fund Interest | -836 | 0 | 400 | 400 |
| Transfer In - Debt Service | 88,982 | 35,700 | 31,600 | 35,150 |
| Total Revenues | 88,146 | 35,700 | 32,000 | 35,550 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|----------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 57,543 | 5,000 | 4,200 | 5,700 |
| Cost Allocation | 30,700 | 27,800 | 27,800 | 29,850 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 88,243 | 32,800 | 32,000 | 35,550 |

| | | | | |
|--------------------|-----|-------|---|---|
| Net Appropriations | -97 | 2,900 | 0 | 0 |
|--------------------|-----|-------|---|---|

Authorized Positions:

None

Purpose of Account:

The Capital Project account is tax increment revenues allocated to projects and operations.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| R76 874-8802 | R76 20% Set-Aside Fund | | | |
|----------------------------|-------------------------------|---------------------|----------------------|--------------------|
| | Account Summary | | | |
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Investment Interest | 0 | 0 | 42,000 | 50,000 |
| Miscellaneous Interest | 85,967 | 35,000 | 5,000 | 35,000 |
| Fund Interest | 25,231 | 35,000 | 4,000 | 4,000 |
| Loan Payoff Revenue | 89,000 | 50,000 | 130,000 | 50,000 |
| Transfer In - Debt Service | 148,127 | 130,600 | 163,600 | 163,600 |
| Total Revenues | 348,325 | 250,600 | 344,600 | 302,600 |
| | | | | |
| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 93,000 | 382,000 | 352,000 | 347,500 |
| Cost Allocation | 32,000 | 27,800 | 27,800 | 29,850 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Total Expenditures | 125,000 | 409,800 | 379,800 | 377,350 |
| | | | | |
| Net Appropriations | 223,325 | -159,200 | -35,200 | -74,750 |

Authorized Positions:
None

Purpose of Account:
The Set-Aside account is 20% of tax increment revenue dedicated to low and moderate income housing programs.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| R76 875-8803 | | R76 Debt Service Fund | | |
|------------------------|-------------------|------------------------------|----------------------|--------------------|
| Account Summary | | | | |
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Tax Increment | 740,634 | 653,000 | 818,000 | 818,000 |
| Fiscal Agent Interest | 14,808 | 14,700 | 14,700 | 14,700 |
| Fund Interest | 2,085 | 0 | 500 | 500 |
| Total Revenues | 757,527 | 667,700 | 833,200 | 833,200 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 3,901 | 6,000 | 6,000 | 6,000 |
| Capital Expenditures | 0 | 0 | 0 | 0 |
| Debt Service | 510,585 | 330,500 | 284,263 | 284,261 |
| Transfer Out | 237,109 | 166,300 | 195,200 | 198,750 |
| Total Expenditures | 751,595 | 502,800 | 485,463 | 489,011 |

| | | | | |
|---------------------------|--------------|----------------|----------------|----------------|
| Net Appropriations | 5,932 | 164,900 | 347,737 | 344,189 |
|---------------------------|--------------|----------------|----------------|----------------|

Authorized Positions:
None

Purpose of Account:
The Debt Service account is tax increment revenue allocated to paying bonded debt and promissory notes.

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Surplus Property Authority



The Mission of the Surplus Property Authority is to promote the public interest, economy, and general welfare of the City and its residents by acquiring, owning, maintaining, operating, improving, and disposing of surplus real properties of the United States which are within or contiguous to the City.

**CITY OF PORT HUENEME
2007-08 BUDGET**

Surplus Property Authority

MISSION

The Mission of the Surplus Property Authority is to promote the public interest, economy, and general welfare of the City and its residents by acquiring, owning, maintaining, operating, improving, and disposing of surplus real properties of the United States which are within or contiguous to the City.

PRIMARY ACTIVITIES

- Manage Hueneme Aquacultural Business Park including tenant relations and rental leases.
- Acts as liaison with the Oxnard Harbor District and U.S. Navy.

MAJOR ACCOMPLISHMENTS IN 2005-07

- Assumed SPA Property Management from KL Associates w/Finance (Winter 2007 - currently 5 tenants on 7 lots).
- Enhanced security of SPA's Aquacultural Business Park by negotiating and implementing new perimeter security fencing and vehicle gates.

MAJOR INITIATIVES 2007-08

- Continue to seek SPA tenants at Aquacultural Park including retail seawater business lease on Lot 10 and HUBBS/Seaworld on Lots 7 and 8.
- Process local entitlements for proposed development of a new offloading and transfer station for existing Squid Processing Facility.

**CITY OF PORT HUENEME
2007-08 BUDGET**

| SPA 713-8113 | | Surplus Property Authority | | |
|----------------------------|-------------------|-----------------------------------|----------------------|--------------------|
| Department Overview | | | | |
| Source of Funds | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
| Rental Income | 179,392 | 188,300 | 201,900 | 212,300 |
| RDA NCEL Promissory Note | 409,288 | 368,500 | 438,200 | 469,500 |
| Investment Income | 0 | 0 | 15,700 | 16,000 |
| Fund Interest | 10,189 | 7,000 | 8,000 | 8,000 |
| Total Revenues | 598,869 | 563,800 | 663,800 | 705,800 |

| Description | Actual 2005-06 | Budgeted 2006-07 | Projected 2006-07 | Adopted 2007-08 |
|---------------------------|-------------------|---------------------|----------------------|--------------------|
| Salaries & Benefits | 0 | 0 | 0 | 0 |
| Operational Charges | 18,735 | 25,501 | 13,301 | 18,201 |
| Cost Allocation | 72,900 | 73,800 | 73,800 | 82,300 |
| Capital Expenditures | 0 | 0 | 0 | 597,400 |
| Total Expenditures | 91,635 | 99,301 | 87,101 | 697,901 |

| | | | | |
|---------------------------|----------------|----------------|----------------|--------------|
| Net Appropriations | 507,234 | 464,499 | 576,699 | 7,899 |
|---------------------------|----------------|----------------|----------------|--------------|

Authorized Positions:
None

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CITY OF PORT HUENEME



CAPITAL IMPROVEMENT PROGRAM

FY 2007-08 to FY 2011-12

CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Frequently Asked Questions

CITY OF PORT HUENEME
2007-2012 CAPITAL IMPROVEMENT PROGRAM
FREQUENTLY ASKED QUESTIONS

A Capital Improvement Program (CIP) is important for planning and managing a city's growth and development, as well as maintaining existing infrastructure. A function of a CIP is to implement the community's goals and objectives and encourage discussion of the City's long-range vision. There are many factors involved in developing a Capital Improvement Program, which can make it a confusing process. This effort is to answer some of the most frequently asked questions about Capital Improvement Programs such as:

- What is a five-year Capital Improvement Program?
- What is the purpose of a five-year Capital Improvement Program?
- How do I read a Capital Improvement Program?
- Who develops the CIP?
- Where does the money come from to pay for the CIP?
- What is the general philosophy behind the funding decisions?
- Will the CIP have any impact on the Operating Budget?
- Is there a policy behind the CIP?

What is a five-year Capital Improvement Program?

A five-year Capital Improvement Program is a planning document that details a city's capital infrastructure needs for the next five-years. The document presents these needs in the form of project proposals for construction of various capital projects throughout the city. A capital project is defined as new, replacement of, or improvements to infrastructure (buildings, roads, and parks), which have a minimum life expectancy of five-years. The first year of the Capital Improvement Program becomes a part of the City's Budget.

A Capital improvement Program can be a dynamic document. The City Council appropriates funds for the first year of the CIP. The projects in the next four years are projects awaiting funding. As the community's goals change to reflect current issues and concerns, so will the direction of the Capital Improvement Program since it is intended to meet the service and infrastructure needs of the community.

What is the purpose of a five-year Capital Improvement Program?

The five-year Capital Improvement Program is a framework for developing the City's current and future operating and capital needs. This systematic approach to programming operating and capital needs include the following benefits:

- **Maximizes State and Federal Aid** – Many State and Federal programs require early identification of community needs and incorporation of these needs into regional plans before the community can apply for project funding. A long-range capital improvement program allows the community to program its needs in sufficient time to be included in regional plans. Also, it allows the community to coordinate future needs with various Federal and State Program criteria.

- **Establishes the level of capital expenditures the community can afford over the next five-years** – Multiple-year financial planning sets the basis from which the City Council can make capital project financial decisions. Pre-determining expenditures and revenues allows the community to prioritize capital expenditures and new programs without creating adverse impacts to existing services in the community.
- **Provides greater opportunity to fund larger projects** – The long-range capital plan provides a mechanism for funding larger more expensive capital improvement projects. This encourages a broad overview of needs and avoids a “piecemeal” approach to improving the community’s infrastructure. By identifying projects early, planning helps the community avoid commitments and debts that may limit the initiation of more important projects at a later date.
- **Keeps the community informed of current and future projects** – The Capital Improvement Program informs the public about the short and long-range fiscal and capital development goals for the community. It assists the residents in understanding the constraints and limitations of capital improvements.
- **Focuses attention on community goals, needs and capabilities** – The capital improvement process ensures the City objectives, future needs, and financial capabilities are incorporated into the planning of capital projects and services. The Capital Improvement Program provides a mechanism for prioritizing new capital projects and programs based upon identifiable needs and available resources.

How do I read a Capital Improvement Program?

By Project Type:

The project descriptions are grouped into project categories such as Community Development, Facilities Maintenance, Utility Services, and Public Works. Reviewing the projects by category allows the reader insight into what the City proposes to do in that general area. The individual projects may be distributed throughout the City but the reader can learn what the priorities are and the type of projects emphasized in that category. There are both Funded and Unfunded projects.

Who develops the CIP?

The Capital Improvement Program is developed by all City departments as part of the budget process. The various City departments and divisions identify projects to be considered in the Capital Improvement Program and coordinate with one another on projects that involve more than one department.

The City Council reviews and adopts the Capital Improvement Program as part of the operating budget process.

Where does the money come from to pay for the CIP?

The cost of capital projects is allocated to several different funds depending upon the nature of the project. For example, capital projects that are associated with maintaining or upgrading the water system are paid out of the City’s Water Fund. Projects which impact more than one department or program may have multiple funding sources. In that case, the total project cost will be shared among the various funding sources.

What is the general philosophy behind the funding decisions?

The City uses a “pay-as-you-go” philosophy in funding capital projects whenever possible. This means that if the funds are not available in current receipts combined with the fund balance to complete the project, the project is not recommended for completion. An exception to this policy may occur from time-to-time due to extraordinary infrastructure replacement needs that arise. The City Council may approve the issuance of bonds or loans to fund large-scale infrastructure repairs or replacements if current revenues will not support the needed work.

Will the CIP have any impact on the Operating Budget?

Capital projects may, or may not impact future Operations and Maintenance (O&M) budgets. For example, a street reconstruction of a badly deteriorated roadway would tend to reduce annual O&M costs for the roadway, at least for the first 5 years; however, construction of a new park would have a significant immediate impact on O&M costs due to increased staff workload. Operations and Maintenance impacts are not generally included in a CIP. Adjustments to O&M budgets are typically made before the project is completed.

Is there a policy behind the CIP?

The five-year Capital Improvement Program is based on a long-term vision of the City, as developed by the City Council, to maintain the reliability of the City’s infrastructure and to meet the needs and desires of the community for City services.

During the development of the five-year Capital Improvement Program, capital projects that impact public health and safety, and/or legal mandates are given the highest priority. Emphasis is placed on capital projects that maintain existing service levels or prevent damage to critical property or disruption of service to the community. Projects that would enhance existing services or improve efficiency beyond industry standards receive secondary priority.

CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Projected Revenues



Projected Revenue by Source FY 2008 - 2012 CIP Budget

| Funding Source | Prior Year | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | Total Projected Funds |
|----------------------------------|----------------|------------------|------------------|------------------|------------------|------------------|-----------------------|
| General Fund | 382,000 | 2,366,000 | 1,959,000 | | | | 4,707,000 |
| Gas Tax | 82,600 | 717,000 | 45,900 | 745,900 | 15,000 | 715,000 | 2,321,400 |
| Gas Tax Maintenance | | 125,000 | | | | | 125,000 |
| Proposition 50 Grant | 150,000 | 195,000 | | | | | 345,000 |
| Redevelopment Agency (RDA) | | 5,000 | | | | | 5,000 |
| Solid Waste | | 22,000 | | | | | 22,000 |
| Surplus Property Authority (SPA) | 52,400 | 597,400 | 310,000 | | | | 959,800 |
| TDA Article 3 | | 50,000 | | | | | 50,000 |
| TDA Article 8 | | 290,000 | 700,000 | | 700,000 | | 1,690,000 |
| Water Operations Fund | | 65,000 | | | | | 65,000 |
| Wastewater Fund | | 4,390,000 | 1,040,000 | | | | 5,430,000 |
| TBD (To Be Determined) | | 210,000 | 996,800 | 932,000 | 638,000 | 1,242,000 | 4,018,800 |
| Total CIP Projects | 667,000 | 9,032,400 | 5,051,700 | 1,677,900 | 1,353,000 | 1,957,000 | 19,717,000 |

CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Description of CIP Revenue Sources

DESCRIPTION OF CAPITAL IMPROVEMENT PROGRAM (CIP) REVENUE SOURCES

Community Development Block Grant (CDBG) – CDBG is used for the development of viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities for persons of low and moderate income.

Department of Water Resources Prop 50 Grant – Prop 50 is used for the implementation of water meters citywide.

General Fund – The City’s main operating fund that is used to pay for basic City services that utilize most tax dollars and is also supported by fees from licenses and permits, fines, and investment earnings.

Gas Tax – Funds allocated through the State from gasoline taxes.

Housing and Urban Development Grant (HUD) – Federal grants for capital improvements and modernization of Public Housing properties.

Redevelopment Agency Grant – Central Community Low and Moderate Income Housing Set-a-side funds.

Solid Waste – Funds used to account for the accumulation of revenues from charges for current services.

TBD- To Be Determined – Revenues/Funding unknown at this time.

Transportation Development Act (TDA) Article 3 – Funds allocated annually for the planning and construction of bicycle and pedestrian facilities.

Transportation Development Act (TDA) Article 8 – Funds allocated through the State transit funding program for transportation, street, and road projects.

Water Operations – Funds used to account for the accumulation of revenues from charges for current services to be used for future water infrastructure improvements.

Water Plant Operations – The City of Port Hueneme operates the Water Plant on behalf of the Port Hueneme Water Agency (PHWA) and all costs are paid by the Agency.

Wastewater Operations and Wastewater Capital Fund – Funds used to account for the accumulation of revenues from charges for current services to be used for future wastewater infrastructure improvements and reserved funds to be used for future capital improvements of wastewater systems.

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CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Project Summary by Type of Project



5 Year Capital Improvement Program Project Summary by Type of Project

| Project Description | Page | Source of | | | | | Project Cost | |
|---|------|-------------|------------------|----------------|----------------|----------------|------------------|------------------|
| | | Funds | 2007-08 | 2008-09 | 2009-10 | 2010-11 | | 2011-12 |
| <u>Community Development Projects</u> | | | | | | | | |
| Lighthouse Promenade ⁽¹⁾ | 213 | SPA/RDA | 597,400 | 310,000 | | | 959,800 | |
| Total Community Development Projects | | | 597,400 | 310,000 | 0 | 0 | 0 | 959,800 |
| <u>Housing/Facilities Projects</u> | | | | | | | | |
| City Hall Annex HVAC Replacement | 214 | GF | 7,000 | | | | 7,000 | |
| Police Department Vehicle Parking Design | 215 | RDA | 5,000 | | | | 5,000 | |
| Wooden City Signs | 234 | TBD | | 2,100 | | | 2,100 | |
| Parks and Facility Walkway Maintenance | 235 | TBD | | 5,000 | | | 5,000 | |
| Police Department Accident Vehicle Storage Fence | 236 | TBD | | 1,500 | | | 1,500 | |
| Police Department Office Remodeling | 237 | TBD | | 18,000 | | | 18,000 | |
| Public Works Annex Parking Lot Repavement | 238 | TBD | | 38,000 | | | 38,000 | |
| Bolker Park Phase III | 239 | TBD | | 5,000 | 33,000 | | 38,000 | |
| Hueneme Beach Parking Lot Repavement - Phase I | 240 | TBD | | 87,000 | | | 87,000 | |
| Bubbling Springs Park - New Picnic Area | 241 | TBD | | 10,000 | | | 10,000 | |
| Utility Services Parking Lot Repavement | 242 | TBD | | 60,000 | | | 60,000 | |
| Community Center Roof Overcoating | 243 | TBD | | 8,000 | | | 8,000 | |
| Hueneme Beach Gazebo Repair | 244 | TBD | | 8,000 | 45,000 | | 53,000 | |
| Bolker Park Improvements | 245 | TBD | | 50,000 | 50,000 | | 100,000 | |
| Hueneme Beach Parking Lot Repavement - Phase II | 253 | TBD | | | 54,000 | | 54,000 | |
| Hueneme Beach Parking Lot Repavement - Phase III | 260 | TBD | | | | 36,000 | 36,000 | |
| Hueneme Beach Walk Lighting Replacement | 261 | TBD | | | | 40,000 | 40,000 | |
| Hueneme Beach Pier Lighting Replacement | 262 | TBD | | | | 30,000 | 30,000 | |
| Utility Services Re-Roofing | 263 | TBD | | | | 100,000 | 100,000 | |
| Police Department HVAC Replacement | 264 | TBD | | | | 50,000 | 50,000 | |
| Hueneme Beach Pier-Handrail Replacement | 265 | TBD | | | | 100,000 | 100,000 | |
| Total Housing/Facilities Projects | | | 12,000 | 292,600 | 182,000 | 356,000 | 0 | 842,600 |
| <u>Public Works Projects</u> | | | | | | | | |
| Water Monitoring Program | na | TBD | | | TBD | | TBD | |
| Gas Metering System | 216 | Solid Waste | 22,000 | | | | 22,000 | |
| Bikeway Improvements | 217 | TDA 3/TDA 8 | 100,000 | | | | 100,000 | |
| C.I. Boulevard at Victoria Aveue - Feasibility | 218 | Gas Tax | 7,000 | | | | 7,000 | |
| Painting of Metal Street Lights | 219 | Gas Tax | 5,000 | 5,000 | 5,000 | | 15,000 | |
| Railroad Crossing Replacement | 220 | TDA 8 | 200,000 | | | | 200,000 | |
| Roadway Striping Citywide | 221 | Gas Tax | 40,000 | | | | 40,000 | |
| Street Light Installation ⁽²⁾ | 222 | Gas Tax | 135,000 | 25,900 | 25,900 | | 269,400 | |
| Street Name Sign Replacement Program | 223 | Gas Tax | 15,000 | 15,000 | 15,000 | 15,000 | 75,000 | |
| Storm Water Drainage and Maintenance Program | 224 | TBD | 210,000 | | | | 210,000 | |
| Traffic Signal Improvements | 225 | TDA 8 | 25,000 | | | | 25,000 | |
| Traffic Signal Painting | 226 | TDA 8 | 15,000 | | | | 15,000 | |
| Ventura Road Median Island Tree Pruning | 227 | Gas Tax | 40,000 | | | | 40,000 | |
| Pavement Management Program 2007/2008 | 228 | Gas Tax | 600,000 | | | | 600,000 | |
| ADA Improvements | 247 | TBD | | 11,000 | | | 11,000 | |
| Replacement of City Vehicle Code Signs | 248 | TBD | | 4,000 | | | 4,000 | |
| Pavement Management Program 2008/2009 | 249 | TDA 8 | | 700,000 | | | 700,000 | |
| Advance Street Name Signs | 250 | TBD | | 2,000 | 2,000 | 2,000 | 8,000 | |
| Ventura Road Landscape Improvements | 251 | TBD | | 50,000 | 50,000 | 50,000 | 200,000 | |
| Pavement Management Program 2009/2010 | 254 | Gas Tax | | | 700,000 | | 700,000 | |
| Pavement Management Program 2010/2011 | 266 | TDA 8 | | | | 700,000 | 700,000 | |
| Pavement Management Program 2011/2012 | 268 | Gas Tax | | | | | 700,000 | |
| Total Public Works Projects | | | 1,414,000 | 812,900 | 797,900 | 767,000 | 767,000 | 4,641,400 |
| <u>Recreation/Community Services</u> | | | | | | | | |
| Moranda Park Tennis & Basketball Courts Replacement | 252 | TBD | | 230,000 | 230,000 | 230,000 | 230,000 | 920,000 |
| Bubbling Springs Park-Skate Park | 269 | TBD | | | | | 960,000 | 960,000 |
| Total Recreation/Community Services Projects | | | 0 | 230,000 | 230,000 | 230,000 | 1,190,000 | 1,880,000 |



5 Year Capital Improvement Program Project Summary by Type of Project

| Project Description | Page | Source of | | | | | Project Cost | |
|---|------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| | | Funds | 2007-08 | 2008-09 | 2009-10 | 2010-11 | | 2011-12 |
| <u>Utility Services Projects</u> | | | | | | | | |
| <u>Wastewater</u> | | | | | | | | |
| Rehabilitate 20 manholes | 229 | Wastewater Fund | 40,000 | 40,000 | | | 80,000 | |
| Phase II Wastewater System Improvements | 230 | Wastewater Fund | 4,350,000 | 1,000,000 | | | 5,350,000 | |
| <u>Water</u> | | | | | | | | |
| Water Meter Implementation Project ⁽³⁾ | 231 | Grant/GF Loan | 2,554,000 | 2,366,200 | | | 5,452,200 | |
| Water Master Plan | 232 | Water Fund | 65,000 | | | | 65,000 | |
| Water Line Replacements: | | | | | | | | |
| Clara St.-Florence Ave to Gill Ave. | 255 | TBD | | | 88,000 | | 88,000 | |
| Florence Ave.-Clara St. to P.V. Rd. | 256 | TBD | | | 152,000 | | 152,000 | |
| Gill Ave.-P.V. Rd. to Clara St. | 257 | TBD | | | 152,000 | | 152,000 | |
| P.V. Rd.-Florence Ave. to Gill Ave. | 258 | TBD | | | 76,000 | | 76,000 | |
| Total Utility Services Projects | | | 7,009,000 | 3,406,200 | 468,000 | 0 | 0 | 11,415,200 |
| Total CIP Projects | | | 9,032,400 | 5,051,700 | 1,677,900 | 1,353,000 | 1,957,000 | 19,739,000 |

⁽¹⁾ Lighthouse Promenade Project - A total of \$52,400 expensed in prior fiscal year(s).

⁽²⁾ Street Light Installation Project - A total of \$82,600 expensed in prior fiscal year(s).

⁽³⁾ Water Meter Implementation Project - A total of \$532,000 expensed in prior fiscal year(s).

CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Projects for FY 2007-08

| | | | |
|----------------------|----------------------|-----------------------|-----------------------|
| Project Title | Lighthouse Promenade | Dept. Project: | Community Development |
|----------------------|----------------------|-----------------------|-----------------------|

PROJECT DESCRIPTION

Lighthouse Promenade - Revetment repair and restoration and construction of shared vehicle/pedestrian access from Surfside Drive to Harbor entry. Does not include Lighthouse enhancements. Total probable construction cost is \$4.45 million. City's share is 17.78% of construction costs.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|---------|-----------|-------------|---------|---------|---------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | SPA/RDA | \$959,800 | | | | | | \$959,800 |

Expenditures

| | Budget | Expenditures to Date | | | | | | Cost to Complete |
|--------------|-----------|----------------------|-----------|-----------|---------|-----------|---------|------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-2011 | 2011-12 | |
| Studies | \$15,500 | \$15,500 | | | | | | \$15,500 |
| Design | \$44,300 | \$36,900 | \$7,400 | | | | | \$44,300 |
| Construction | \$800,000 | | \$530,000 | \$270,000 | | | | \$800,000 |
| Inspection | \$100,000 | | \$60,000 | \$40,000 | | | | \$100,000 |
| | \$959,800 | \$52,400 | \$597,400 | \$310,000 | \$0 | \$0 | \$0 | \$959,800 |



| | | | |
|----------------------|----------------------------------|-----------------------|--------------------|
| Project Title | City Hall Annex HVAC Replacement | Dept. Project: | Housing/Facilities |
|----------------------|----------------------------------|-----------------------|--------------------|

PROJECT DESCRIPTION

City Hall Annex HVAC Replacement - two roof-mounted heat pumps to be replaced. Heating, ventilation and air conditioning for the City Hall Annex building is provided by two rooftop mounted mechanical units. Normal life expectancy for this equipment is 15 years. The existing units have exceeded this life span and are starting to experience more frequent repair. Corrosion of sheet metal parts in the units is also becoming a problem.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|---------|-------------|---------|---------|---------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | GF | \$7,000 | | \$7,000 | | | | \$7,000 |

Expenditures

| | Budget | Expenditures | | | | | Cost to Complete |
|--------------|---------|--------------|---------|---------|---------|---------|------------------|
| | | to Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| Studies | | | | | | | \$0 |
| Design | | | | | | | \$0 |
| Construction | \$7,000 | | \$7,000 | | | | \$7,000 |
| Inspection | | | | | | | \$0 |



| | | | |
|----------------------|--|-----------------------|--------------------|
| Project Title | Police Department Vehicle Parking Design | Dept. Project: | Housing/Facilities |
|----------------------|--|-----------------------|--------------------|

PROJECT DESCRIPTION

Vehicle parking design for Police Department parking lot and adjacent lots to maximize parking.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|---------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | RDA | \$5,000 | \$5,000 | | | | | \$5,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|---------|----------------------|---------|---------|-----------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-2011 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | \$5,000 | \$5,000 | | | | \$5,000 | |
| Construction | | | | | | \$0 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---------------------|-----------------------|--------------|
| Project Title | Gas Metering System | Dept. Project: | Public Works |
|----------------------|---------------------|-----------------------|--------------|

PROJECT DESCRIPTION

Purchase gas monitoring system for installation at the Utility Services Yard to monitor gas use per vehicle.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|-------------|----------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | Solid Waste | \$22,000 | \$22,000 | | | | | \$22,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|---------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$22,000 | \$22,000 | | | | \$22,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|----------------------|-----------------------|--------------|
| Project Title | Bikeway Improvements | Dept. Project: | Public Works |
|----------------------|----------------------|-----------------------|--------------|

PROJECT DESCRIPTION

This project will provide for the improvements, upgrades and repairs of the bikeways throughout the City.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|---------------|----------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TDA Article 3 | \$50,000 | \$50,000 | | | | | \$50,000 |
| | TDA Article 8 | \$50,000 | \$50,000 | | | | | \$50,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|-----------|---------|---------|-----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | In House | | | | | \$0 | |
| Construction | | \$100,000 | \$100,000 | | | \$100,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|--|-----------------------|--------------|
| Project Title | Channel Islands Boulevard at Victoria Avenue - Feasibility Study | Dept. Project: | Public Works |
|----------------------|--|-----------------------|--------------|

PROJECT DESCRIPTION

Channel Islands Boulevard at Victoria Avenue - Feasibility Study for extending the westbound left hand pocket. At various times of the day, an overflow of vehicles attempting to make a left turn block the left through lane on Channel Islands Boulevard. This study will provide options to pursue to diminish or eliminate this condition.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|---------|---------|-------------|---------|---------|---------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | Gas Tax | \$7,000 | | \$7,000 | | | | \$7,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|---------|----------------------|---------|---------|---------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | \$7,000 | \$7,000 | | | | \$7,000 | |
| Construction | | | | | | \$0 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---------------------------------|-----------------------|--------------|
| Project Title | Painting of Metal Street Lights | Dept. Project: | Public Works |
|----------------------|---------------------------------|-----------------------|--------------|

PROJECT DESCRIPTION

This project will provide for the painting of deteriorated metal street light poles throughout the City. Contractors will perform this task.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|---------|----------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | Gas Tax | \$15,000 | \$5,000 | \$5,000 | \$5,000 | | | \$15,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|---------|---------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | | \$0 |
| Design | | | | | | | \$0 |
| Construction | \$15,000 | \$5,000 | \$5,000 | \$5,000 | | | \$15,000 |
| Inspection | | | | | | | \$0 |



| | | | |
|----------------------|-------------------------------|-----------------------|--------------|
| Project Title | Railroad Crossing Replacement | Dept. Project: | Public Works |
|----------------------|-------------------------------|-----------------------|--------------|

PROJECT DESCRIPTION

This project will provide for the replacement of the railroad crossings on Channel Islands Boulevard (Eastbound and Westbound) at Patterson Road with concrete crossings with a fifty year life. Minor adjustments of the street grade may be required.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|---------------|-----------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TDA Article 8 | \$200,000 | \$200,000 | | | | | \$200,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|---------|---------|---------|-----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$200,000 | \$200,000 | | | | \$200,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---------------------------|-----------------------|--------------|
| Project Title | Roadway Striping Citywide | Dept. Project: | Public Works |
|----------------------|---------------------------|-----------------------|--------------|

PROJECT DESCRIPTION

This project would provide for the linear roadway striping for streets Citywide. This work requires specialized equipment not owned by the City.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|---------|----------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | Gas Tax | \$40,000 | \$40,000 | | | | | \$40,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|---------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$40,000 | \$40,000 | | | | \$40,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|----------------------------|-----------------------|--------------|
| Project Title | Street Lights Installation | Dept. Project: | Public Works |
|----------------------|----------------------------|-----------------------|--------------|

PROJECT DESCRIPTION

Street Lighting Plan will provide for the installation of street lights at necessary locations throughout the City.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|---------|-----------|------------------|----------|----------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | Gas Tax | \$186,800 | \$135,000 | \$25,900 | \$25,900 | | | \$186,800 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|-----------|----------|----------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | | \$0 |
| Design | | | | | | | \$0 |
| Construction | \$258,200 | \$82,600 | \$135,000 | \$25,900 | \$25,900 | | \$269,400 |
| Inspection | | | | | | | \$0 |



| | | | |
|----------------------|--------------------------------------|-----------------------|--------------|
| Project Title | Street Name Sign Replacement Program | Dept. Project: | Public Works |
|----------------------|--------------------------------------|-----------------------|--------------|

PROJECT DESCRIPTION

Street Name Sign Replacement Program - Citywide. The City's street signs have deteriorated well beyond their service life. This multi-phased program provides for their replacement.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|---------|----------|------------------|----------|----------|----------|----------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | Gas Tax | \$75,000 | \$15,000 | \$15,000 | \$15,000 | \$15,000 | \$15,000 | \$75,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|----------|----------|----------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | | \$0 |
| Design | | | | | | | \$0 |
| Construction | \$75,000 | \$30,000 | \$15,000 | \$15,000 | \$15,000 | \$15,000 | \$75,000 |
| Inspection | | | | | | | \$0 |



| | | | |
|----------------------|--|-----------------------|--------------|
| Project Title | Storm Water Drainage and Maintenance Program | Dept. Project: | Public Works |
|----------------------|--|-----------------------|--------------|

PROJECT DESCRIPTION

This project will provide for professional services to be provided to perform a storm drain assessment study to map and assess existing infrastructure (\$85,000) as well as a City-wide hydrology study (\$45,000). An assessment needs plan and preparation of construction plans would then be completed (\$80,000). Construction and repair of storm drain system would then be awarded (cost to be determined).

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|-----------|-------------|-----------|---------|---------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$210,000 | | \$210,000 | | | | \$210,000 |

Expenditures

| | Budget | Expenditures to Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | Cost to Complete |
|--------------|-----------|----------------------|-----------|---------|---------|---------|---------|------------------|
| | | | | | | | | |
| Studies | | | | | | | | \$0 |
| Design | \$210,000 | | \$210,000 | | | | | \$210,000 |
| Construction | TBD | | | TBD | | | | \$0 |
| Inspection | | | | | | | | \$0 |



| | | | |
|----------------------|-----------------------------|-----------------------|--------------|
| Project Title | Traffic Signal Improvements | Dept. Project: | Public Works |
|----------------------|-----------------------------|-----------------------|--------------|

PROJECT DESCRIPTION

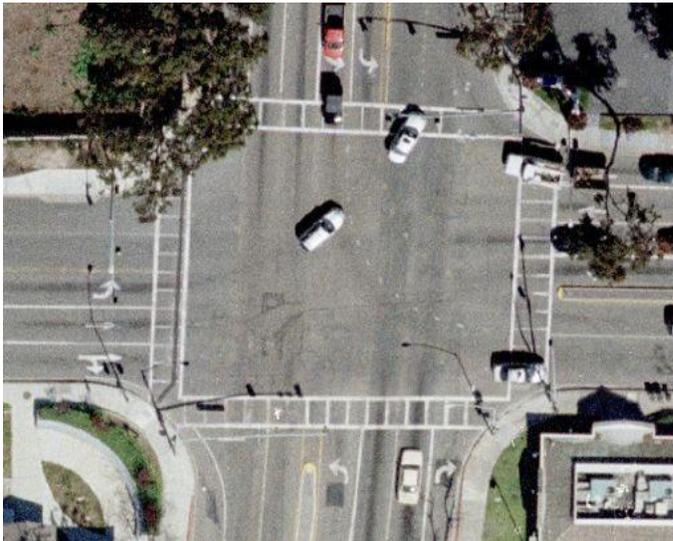
This project will provide for the traffic signal upgrades at selected intersections citywide. Typical upgrades include installation of loop detectors, changing of light lens types, etc.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|---------------|----------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TDA Article 8 | \$25,000 | \$25,000 | | | | | \$25,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|---------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$25,000 | \$25,000 | | | | \$25,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|-------------------------|-----------------------|--------------|
| Project Title | Traffic Signal Painting | Dept. Project: | Public Works |
|----------------------|-------------------------|-----------------------|--------------|

PROJECT DESCRIPTION

This project will provide for the painting of deteriorated traffic signal heads at selected intersections.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|---------------|----------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TDA Article 8 | \$15,000 | \$15,000 | | | | | \$15,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|---------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$15,000 | \$15,000 | | | | \$15,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---|-----------------------|--------------|
| Project Title | Ventura Road Median Island Tree Pruning | Dept. Project: | Public Works |
|----------------------|---|-----------------------|--------------|

PROJECT DESCRIPTION

Ventura Road Median Island Tree Pruning - Channel Islands Boulevard to Port Hueneme Road. The 324 median trees are in need of pruning to remove overgrown and dead branches. Pruning will prevent branches from falling unto the travel road.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|---------|----------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | Gas Tax | \$40,000 | \$40,000 | | | | | \$40,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|---------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$40,000 | \$40,000 | | | | \$40,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---------------------------------------|-----------------------|--------------|
| Project Title | Pavement Management Program 2007/2008 | Dept. Project: | Public Works |
|----------------------|---------------------------------------|-----------------------|--------------|

PROJECT DESCRIPTION

Pavement Management Program 2007 - Street Repairs City Wide. As part of the Pavement Management Program, this project will provide for the repair of and pavement of various streets in the City. Note: The Citywide installation of water meters will impact which streets are selected for paving.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|---------|-----------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | Gas Tax | \$600,000 | \$600,000 | | | | | \$600,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|---------|---------|---------|-----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | In House | | | | | \$0 | |
| Construction | \$600,000 | \$600,000 | | | | \$600,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|--|-----------------------|------------------|
| Project Title | Rehabilitation of 20 manholes - Citywide | Dept. Project: | Utility Services |
|----------------------|--|-----------------------|------------------|

PROJECT DESCRIPTION

Rehabilitate 20 manholes located south of Pleasant Valley Road and west of Ventura Road as recommended in Wastewater Master Plan.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|----------|------------------|----------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | Rates | \$80,000 | \$40,000 | \$40,000 | | | | \$80,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|----------|---------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$80,000 | \$40,000 | \$40,000 | | | \$80,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---|-----------------------|------------------|
| Project Title | Phase II Wastewater System Improvements | Dept. Project: | Utility Services |
|----------------------|---|-----------------------|------------------|

PROJECT DESCRIPTION

Install gravity line south on Surfside Drive to railroad tracks and east along railroad tracks to Perkins Road.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|-----------------|-------------|------------------|-------------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | Wastewater Fund | \$5,350,000 | \$4,350,000 | \$1,000,000 | | | | \$5,350,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-------------|----------------------|-------------|---------|---------|-------------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$5,350,000 | \$4,350,000 | \$1,000,000 | | | \$5,350,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|------------------------------------|-----------------------|------------------|
| Project Title | Water Meter Implementation Project | Dept. Project: | Utility Services |
|----------------------|------------------------------------|-----------------------|------------------|

PROJECT DESCRIPTION

Water Meter Implementation Project - This project provides for the infrastructure, construction and installation of water meters. - Citywide

Revenue

| Account | Source | Revenues to | | | | | Funding to Complete | | |
|---------|-----------------------|--------------------|------------------|--------------------|--------------------|---------|---------------------|---------|--------------------|
| | | Budget | Date | 2007-08 | 2008-09 | 2009-10 | | 2010-11 | 2011-12 |
| | Prop 50 Grant Funding | \$345,000 | \$150,000 | \$195,000 | | | | | \$345,000 |
| | General Fund Loan | \$4,700,000 | \$382,000 | \$2,359,000 | \$1,959,000 | | | | \$4,700,000 |
| | TBD | \$407,200 | | | \$407,200 | | | | \$407,200 |
| | | <u>\$5,452,200</u> | <u>\$532,000</u> | <u>\$2,554,000</u> | <u>\$2,366,200</u> | | | | <u>\$5,452,200</u> |

Expenditures

| | Budget | Expenditures | | | | | Cost to Complete |
|--|--------------------|------------------|--------------------|--------------------|---------|---------|--------------------|
| | | to Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| AMR Meters | \$917,000 | \$273,000 | \$594,000 | \$50,000 | | | \$917,000 |
| Construction Mgmt. | \$324,000 | \$27,000 | \$247,000 | \$50,000 | | | \$324,000 |
| Ancillary Equipment | \$821,000 | \$65,000 | \$656,000 | \$100,000 | | | \$821,000 |
| Public outreach, Audit and Consultant Work | \$180,000 | \$27,000 | \$138,000 | \$15,000 | | | \$180,000 |
| Construction | <u>\$3,210,200</u> | <u>\$140,000</u> | <u>\$2,075,000</u> | <u>\$995,200</u> | | | <u>\$3,210,200</u> |
| | <u>\$5,452,200</u> | <u>\$532,000</u> | <u>\$3,710,000</u> | <u>\$1,210,200</u> | | | <u>\$5,452,200</u> |

| | | | |
|----------------------|-------------------|-----------------------|------------------|
| Project Title | Water Master Plan | Dept. Project: | Utility Services |
|----------------------|-------------------|-----------------------|------------------|

PROJECT DESCRIPTION

Water Master Plan - Assessment of water distribution system.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|----------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | Rates | \$65,000 | \$65,000 | | | | | \$65,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|---------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | \$65,000 | \$65,000 | | | | \$65,000 | |
| Construction | | | | | | \$0 | |
| Inspection | | | | | | \$0 | |

CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Projects for FY 2008-09

| | | | |
|----------------------|--|-----------------------|--------------------|
| Project Title | Wooden City Signs - Replacement/Repair | Dept. Project: | Housing/Facilities |
|----------------------|--|-----------------------|--------------------|

PROJECT DESCRIPTION

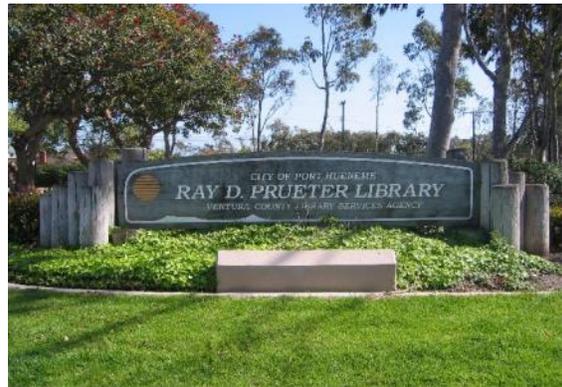
This project will provide for the repair and/or replacement of damaged, vandalized or otherwise deteriorated wooden signs, posts and bollards located on City property such as parks and City facilities.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|---------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$2,100 | | \$2,100 | | | | \$2,100 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|---------|----------------------|---------|---------|---------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$2,100 | | \$2,100 | | | \$2,100 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|--|-----------------------|--------------------|
| Project Title | Parks and Facility Walkway Maintenance | Dept. Project: | Housing/Facilities |
|----------------------|--|-----------------------|--------------------|

PROJECT DESCRIPTION

This project will provide for performance of minor walkway repairs located in the parks and adjacent to City facilities.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|---------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$5,000 | | \$5,000 | | | | \$5,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|---------|----------------------|---------|---------|---------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$5,000 | | \$5,000 | | | \$5,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|--|-----------------------|--------------------|
| Project Title | Police Department Accident Vehicle Storage Fence | Dept. Project: | Housing/Facilities |
|----------------------|--|-----------------------|--------------------|

PROJECT DESCRIPTION

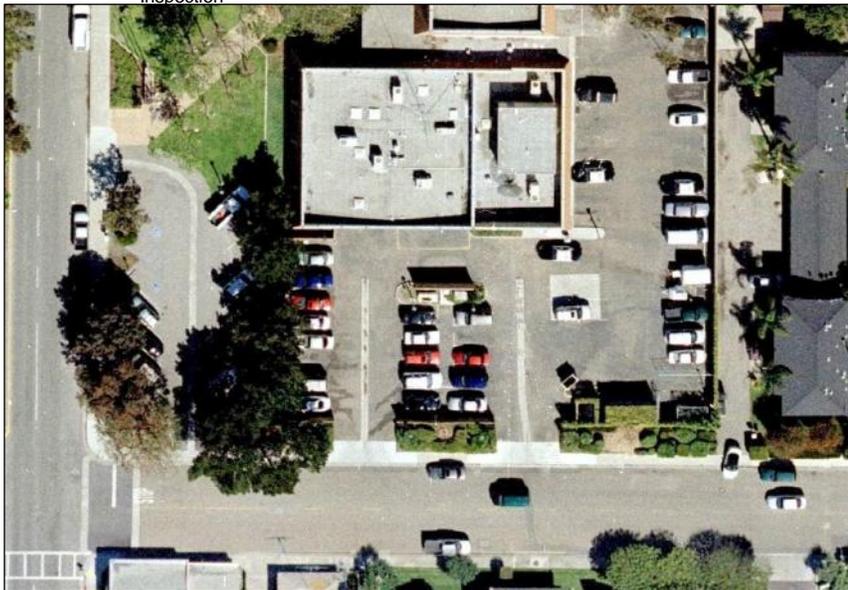
This project will provide a fenced off storage area for public vehicles involved in accidents. The site will be in the Southeast corner of the rear City Hall parking lot, adjacent to the PD rear entrance. Cost savings will be realized since off-site storage will not need to be rented for this purpose.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|---------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$1,500 | | \$1,500 | | | | \$1,500 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|---------|----------------------|---------|---------|---------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$1,500 | | \$1,500 | | | \$1,500 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|-------------------------------------|-----------------------|--------------------|
| Project Title | Police Department Office Remodeling | Dept. Project: | Housing/Facilities |
|----------------------|-------------------------------------|-----------------------|--------------------|

PROJECT DESCRIPTION

This project will explore the feasibility of wall modifications/removal within the Police Department in City Hall to enhance the department's operations and efficiency. The first step would be to remove the gym equipment to an offsite location and make modifications to the existing gym to convert to an EOC. The next step would involve hiring an architect/structural engineer to review proposed modifications. Construction plans would then be produced. Based on the construction involved, a project cost estimate will be generated.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|----------|------------------|----------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$18,000 | | \$18,000 | | | | \$18,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|----------|---------|---------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | \$6,000 | | \$6,000 | | | | \$6,000 |
| Design | \$12,000 | | \$12,000 | | | | \$12,000 |
| Construction | TBD | | TBD | | | | \$0 |
| Inspection | TBD | | TBD | | | | \$0 |



| | | | |
|----------------------|---|-----------------------|--------------------|
| Project Title | Public Works Annex Parking Lot Repavement | Dept. Project: | Housing/Facilities |
|----------------------|---|-----------------------|--------------------|

PROJECT DESCRIPTION

Public Works Annex Parking Lot Repavement - the parking lot is in need of repavement. It is used for the parking of City vehicles and serves as an employee parking lot.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|----------|------------------|----------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$38,000 | | \$38,000 | | | | \$38,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|----------|---------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$38,000 | | \$38,000 | | | \$38,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|-----------------------|-----------------------|--------------------|
| Project Title | Bolker Park Phase III | Dept. Project: | Housing/Facilities |
|----------------------|-----------------------|-----------------------|--------------------|

PROJECT DESCRIPTION

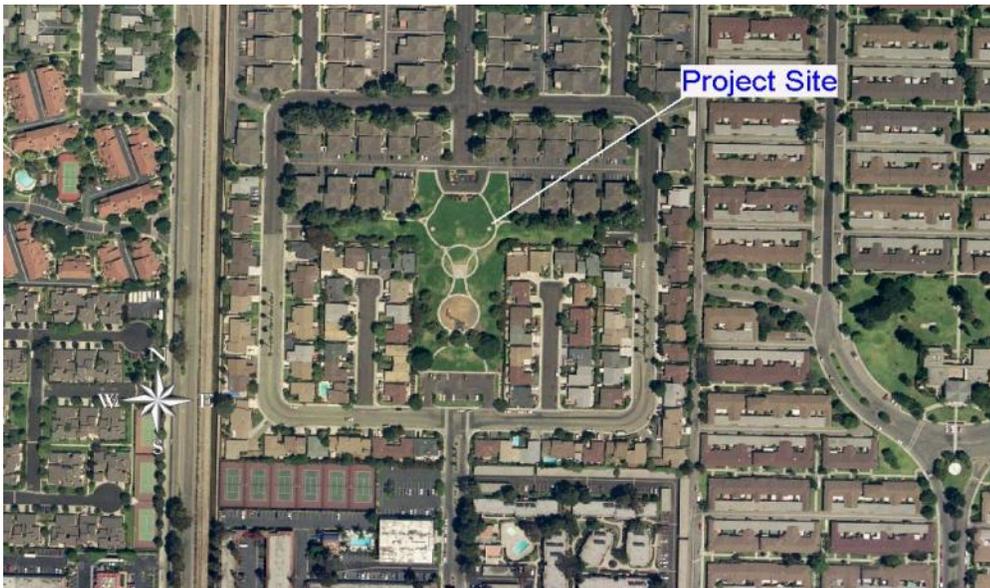
Bolker Park Phase III - Design and Improvements - Project includes soft surface path, relocation of basketball court, demolition of the old court, clearing and replacement of lawn. Local resident input will be solicited prior to any plans being implemented.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|----------|------------------|---------|----------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$38,000 | | \$5,000 | \$33,000 | | | \$38,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|----------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | \$5,000 | | \$5,000 | | | \$5,000 | |
| Construction | \$33,000 | | | \$33,000 | | \$33,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|--|-----------------------|--------------------|
| Project Title | Hueneme Beach Parking Lot Repavement - Phase I | Dept. Project: | Housing/Facilities |
|----------------------|--|-----------------------|--------------------|

PROJECT DESCRIPTION

Hueneme Beach Parking Lot Repavement and striping - Phase I. The beach parking lot is in need of repavement. This project is phased into three units.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|----------|-------------|---------|----------|---------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$87,000 | | | \$87,000 | | | \$87,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|----------|---------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$87,000 | | \$87,000 | | | \$87,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---|-----------------------|--------------------|
| Project Title | Bubbling Springs Park - New Picnic Area | Dept. Project: | Housing/Facilities |
|----------------------|---|-----------------------|--------------------|

PROJECT DESCRIPTION

This project will provide additional picnic facilities for Bubbling Springs Park.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|----------|------------------|----------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$10,000 | | \$10,000 | | | | \$10,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|----------|---------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$10,000 | | \$10,000 | | | \$10,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---|-----------------------|--------------------|
| Project Title | Utility Services Annex Parking Lot Repavement | Dept. Project: | Housing/Facilities |
|----------------------|---|-----------------------|--------------------|

PROJECT DESCRIPTION

Utility Services Annex Parking Lot Repavement - The parking lot is in need of repavement. It is used for the parking of City vehicles and equipment and serves as an employee parking lot.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|----------|-------------|---------|----------|---------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$60,000 | | | \$60,000 | | | \$60,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|----------|---------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$60,000 | | \$60,000 | | | \$60,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|-----------------------------------|-----------------------|--------------------|
| Project Title | Community Center Roof Overcoating | Dept. Project: | Housing/Facilities |
|----------------------|-----------------------------------|-----------------------|--------------------|

PROJECT DESCRIPTION

Community Center Roof Overcoating - The Community Center roof was installed during the 1990-91 remodeling. The roof is a built-up asphalt roof over coated with a fibrated aluminum roof coating that reflects heat and ultra-violet light keeping the building cool and extending the life of the asphalt roofing materials. The recommended maintenance for this type of roof includes periodic re-application of the coating to preserve the underlying asphalt.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|---------|-------------|---------|---------|---------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$8,000 | | | \$8,000 | | | \$8,000 |

Expenditures

| | Budget | Expenditures | | | | | Cost to Complete |
|--------------|---------|--------------|---------|---------|---------|---------|------------------|
| | | to Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| Studies | | | | | | | \$0 |
| Design | | | | | | | \$0 |
| Construction | \$8,000 | | | \$8,000 | | | \$8,000 |
| Inspection | | | | | | | \$0 |



| | | | |
|----------------------|---|-----------------------|--------------------|
| Project Title | Hueneme Beach Gazebo Repairs, Flagpoles | Dept. Project: | Housing/Facilities |
|----------------------|---|-----------------------|--------------------|

PROJECT DESCRIPTION

Hueneme Beach Gazebo Repair, installation of two additional flagpoles at the Beach. The wooden support poles for the gazebo are set into the ground. The underground portions are beginning to exhibit evidence of wood rot. Replacement of the wood poles will require major rebuilding of the gazebo. Additional fiberglass flagpoles will be set between the existing three flagpoles at the end of Ventura Road to make this area match the new Wharf Plaza and create a focal point at the end of Ventura Road.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|----------|-------------|---------|---------|----------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$53,000 | | | \$8,000 | \$45,000 | | \$53,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|----------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | \$8,000 | | \$8,000 | | | \$8,000 | |
| Construction | \$45,000 | | | \$45,000 | | \$45,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|--------------------------|-----------------------|--------------------|
| Project Title | Bolker Park Improvements | Dept. Project: | Housing/Facilities |
|----------------------|--------------------------|-----------------------|--------------------|

PROJECT DESCRIPTION

Bolker Park - Main Line Lighting Conduit Replacement. The underground conduit serving the existing park lighting system is badly deteriorated and the cause of some failures that have required difficult repair. More failures are anticipated in the future.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|-----------|-------------|---------|----------|----------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$100,000 | | | \$50,000 | \$50,000 | | \$100,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|----------|----------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | \$10,000 | | \$10,000 | | | \$10,000 | |
| Construction | \$90,000 | | | \$90,000 | | \$90,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---|-----------------------|--------------|
| Project Title | ADA Improvements on Hemlock Street - Victoria Avenue to Anchor Avenue | Dept. Project: | Public Works |
|----------------------|---|-----------------------|--------------|

PROJECT DESCRIPTION

This project will provide for the removal of an HOA wall which intrudes into the sidewalk area and for the construction of ADA access around the existing poles in the sidewalk area. First phase is to survey the site to determine true boundary lines on Hemlock Street.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete | |
|---------|--------|----------|-------------|---------|----------|---------|---------|---------------------|----------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | | 2011-12 |
| | TBD | \$11,000 | | | \$11,000 | | | | \$11,000 |

Expenditures

| | Budget | Expenditures | | | | | Cost to Complete |
|--------------|----------|--------------|---------|----------|---------|---------|------------------|
| | | to Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| Studies | \$1,000 | | | \$1,000 | | | \$1,000 |
| Design | | | | | | | \$0 |
| Construction | \$10,000 | | | \$10,000 | | | \$10,000 |
| Inspection | | | | | | | \$0 |



| | | | |
|----------------------|--|-----------------------|--------------|
| Project Title | Replacement of City Vehicle Code Signs on Private Property | Dept. Project: | Public Works |
|----------------------|--|-----------------------|--------------|

PROJECT DESCRIPTION

This project will replace vandalized or deteriorated "vehicle code enforced" signs at the entrances to private property, which were initially installed by the City as a courtesy to the property owners, as well as an overall benefit to the City.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|---------|-------------|---------|---------|---------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$4,000 | | | \$4,000 | | | \$4,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|---------|----------------------|---------|---------|---------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$4,000 | | \$4,000 | | | \$4,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---------------------------------------|-----------------------|--------------|
| Project Title | Pavement Management Program 2008/2009 | Dept. Project: | Public Works |
|----------------------|---------------------------------------|-----------------------|--------------|

PROJECT DESCRIPTION

Pavement Management Program 2008/2009 - Street Repairs City Wide. This project would repair or repave City streets which are in need of repair.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|---------------|-----------|-------------|-----------|---------|---------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TDA Article 8 | \$700,000 | | \$700,000 | | | | \$700,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|-----------|---------|---------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | | |
| Design | In House | | | | | | |
| Construction | \$700,000 | | \$700,000 | | | | |
| Inspection | | | | | | | |



| | | | |
|----------------------|--|-----------------------|--------------|
| Project Title | Advance Street Name Metal Signs - Repair | Dept. Project: | Public Works |
|----------------------|--|-----------------------|--------------|

PROJECT DESCRIPTION

This project will provide for the replacement of deteriorated metal advance street name signs with wooden signs and replacement of vandalized, deteriorated or missing wooden advance street name signs.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|---------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$8,000 | | \$2,000 | \$2,000 | \$2,000 | \$2,000 | \$8,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|---------|----------------------|---------|---------|---------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$8,000 | | \$2,000 | \$2,000 | \$2,000 | \$8,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---|-----------------------|--------------|
| Project Title | Ventura Road Landscape Improvements - Phase I | Dept. Project: | Public Works |
|----------------------|---|-----------------------|--------------|

PROJECT DESCRIPTION

This project will provide for the installation of landscaping along the southbound Ventura Road parkway between Pleasant Valley Road and Bard Road. The property belongs to the Navy and an agreement will need to be reached in order for it to be landscaped.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|-----------|-------------|----------|----------|----------|----------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$200,000 | | \$50,000 | \$50,000 | \$50,000 | \$50,000 | \$200,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|----------|----------|----------|-----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$200,000 | | \$50,000 | \$50,000 | \$50,000 | \$200,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---|-----------------------|------------|
| Project Title | Moranda Park Tennis and Basketball Courts Replacement | Dept. Project: | Recreation |
|----------------------|---|-----------------------|------------|

PROJECT DESCRIPTION

Moranda Park Tennis and Basketball Courts - Design and Installation. The eight tennis courts are in need of replacement as well as the two full basketball courts. This project would demolish the existing courts and install new courts. The project is distributed into four phases.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|-----------|------------------|-----------|-----------|-----------|-----------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$920,000 | | \$230,000 | \$230,000 | \$230,000 | \$230,000 | \$920,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|-----------|-----------|-----------|-----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | | \$0 |
| Design | \$80,000 | | \$80,000 | | | | \$80,000 |
| Construction | \$840,000 | | \$150,000 | \$230,000 | \$230,000 | \$230,000 | \$840,000 |
| Inspection | | | | | | | \$0 |



CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Projects for FY 2009-10

| | | | |
|----------------------|---|-----------------------|--------------------|
| Project Title | Hueneme Beach Parking Lot Repavement - Phase II | Dept. Project: | Housing/Facilities |
|----------------------|---|-----------------------|--------------------|

PROJECT DESCRIPTION

Hueneme Beach Parking Lot Repavement and striping - Phase II. The Beach Parking Lots are in need of repavement. This is the second phase of the project.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|----------|------------------|---------|----------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$54,000 | | | \$54,000 | | | \$54,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|----------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$54,000 | | | \$54,000 | | \$54,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---------------------------------------|-----------------------|--------------|
| Project Title | Pavement Management Program 2009/2010 | Dept. Project: | Public Works |
|----------------------|---------------------------------------|-----------------------|--------------|

PROJECT DESCRIPTION

Pavement Management Program 2009/2010 - Street Repairs City Wide - This project will provide for the repair of and pavement of various streets in the City.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|---------|-----------|-------------|---------|---------|-----------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | Gas Tax | \$700,000 | | | | \$700,000 | | \$700,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|---------|-----------|---------|-----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | | |
| Design | In House | | | | | | |
| Construction | \$700,000 | | | \$700,000 | | \$700,000 | |
| Inspection | | | | | | | |



| | | | |
|----------------------|---|-----------------------|------------------|
| Project Title | Clara Street - Florence Avenue to Gill Avenue | Dept. Project: | Utility Services |
|----------------------|---|-----------------------|------------------|

PROJECT DESCRIPTION

Clara Street - Florence Avenue to Gill Avenue - Water Line Replacement - 700' 6" PVC

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|----------|-------------|---------|---------|----------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$88,000 | | | | \$88,000 | | \$88,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|----------|---------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | \$11,000 | | | \$11,000 | | \$11,000 | |
| Construction | \$77,000 | | | \$77,000 | | \$77,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|--|-----------------------|------------------|
| Project Title | Florence Avenue - Clara Street to Pleasant Valley Road | Dept. Project: | Utility Services |
|----------------------|--|-----------------------|------------------|

PROJECT DESCRIPTION

Florence Avenue - Clara Street to Pleasant Valley Road - Water Line Replacement - 1,200' 6" PVC

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|-----------|-------------|---------|---------|-----------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$152,000 | | | | \$152,000 | | \$152,000 |

Expenditures

| | Budget | Expenditures | | | | | Cost to Complete |
|--------------|-----------|--------------|---------|---------|-----------|---------|------------------|
| | | to Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| Studies | | | | | | | \$0 |
| Design | \$20,000 | | | | \$20,000 | | \$20,000 |
| Construction | \$132,000 | | | | \$132,000 | | \$132,000 |
| Inspection | | | | | | | \$0 |



| | | | |
|----------------------|--|-----------------------|------------------|
| Project Title | Gill Avenue - Pleasant Valley Road to Clara Street | Dept. Project: | Utility Services |
|----------------------|--|-----------------------|------------------|

PROJECT DESCRIPTION

Gill Avenue - Pleasant Valley Road to Clara Street - Water Line Replacement - 1,200' 6" PVC

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|-----------|------------------|---------|-----------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$152,000 | | | \$152,000 | | | \$152,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|---------|-----------|---------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | | \$0 |
| Design | \$20,000 | | | \$20,000 | | | \$20,000 |
| Construction | \$132,000 | | | \$132,000 | | | \$132,000 |
| Inspection | | | | | | | \$0 |



| | | | |
|----------------------|---|-----------------------|------------------|
| Project Title | Pleasant Valley Road - Florence Avenue to Gill Avenue | Dept. Project: | Utility Services |
|----------------------|---|-----------------------|------------------|

PROJECT DESCRIPTION

Pleasant Valley Road - Florence Avenue to Gill Avenue - Water Line Replacement - 600' 6" PVC

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|----------|-------------|---------|---------|----------|---------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$76,000 | | | | \$76,000 | | \$76,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|----------|---------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | | \$0 |
| Design | \$10,000 | | | \$10,000 | | | \$10,000 |
| Construction | \$66,000 | | | \$66,000 | | | \$66,000 |
| Inspection | | | | | | | \$0 |



CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Projects for FY 2010-11

| | | | |
|----------------------|--|-----------------------|--------------------|
| Project Title | Hueneme Beach Parking Lot Repavement - Phase III | Dept. Project: | Housing/Facilities |
|----------------------|--|-----------------------|--------------------|

PROJECT DESCRIPTION

Hueneme Beach Parking Lot Repavement and striping - Phase III. The beach parking lots are in need of repavement. This project would complete the repavement of the beach parking lots.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|----------|------------------|---------|---------|----------|----------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$36,000 | | | | \$36,000 | \$36,000 | |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|---------|----------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$36,000 | | | | \$36,000 | \$36,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|---|-----------------------|--------------------|
| Project Title | Hueneme Beach Walk Lighting Replacement | Dept. Project: | Housing/Facilities |
|----------------------|---|-----------------------|--------------------|

PROJECT DESCRIPTION

Hueneme Beach Walk Lighting Replacement - the existing lighting has deteriorated to the point it needs replacement.

Revenue

| Account | Source | Budget | Revenues to Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | Funding to Complete |
|---------|--------|----------|------------------|---------|---------|---------|----------|---------|---------------------|
| | TBD | \$40,000 | | | | | \$40,000 | | \$40,000 |

Expenditures

| | Budget | Expenditures to Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | Cost to Complete |
|--------------|----------|----------------------|---------|---------|---------|----------|---------|------------------|
| Studies | | | | | | | | \$0 |
| Design | | | | | | | | \$0 |
| Construction | \$40,000 | | | | | \$40,000 | | \$40,000 |
| Inspection | | | | | | | | \$0 |



| | | | |
|----------------------|---|-----------------------|---------------------|
| Project Title | Hueneme Beach Pier Lighting Replacement | Dept. Project: | Housing /Facilities |
|----------------------|---|-----------------------|---------------------|

PROJECT DESCRIPTION

Hueneme Beach Pier Lighting Replacement - The pier lighting is subjected to a harsh and corrosive environment. The last time the lights were replaced was 1996. By 2010 these lights will be due again for replacement, but the next replacement cycle will also have to replace the conduit and electrical wiring system for the pier which will be over 20 years old at that time.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|----------|-------------|---------|---------|---------|----------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$30,000 | | | | | \$30,000 | \$30,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|----------|----------------------|---------|---------|----------|----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | | | | | | \$0 | |
| Construction | \$30,000 | | | | \$30,000 | \$30,000 | |
| Inspection | | | | | | \$0 | |



| | | | |
|----------------------|-----------------------------|-----------------------|--------------------|
| Project Title | Utility Services Re-Roofing | Dept. Project: | Housing/Facilities |
|----------------------|-----------------------------|-----------------------|--------------------|

PROJECT DESCRIPTION

Utility Services Building Re-Roofing - The scope of this project includes the Utility Services building, the Port Hueneme Marine Supply building and the Hueneme School District facility all of which are contained under one common roof. It is a built up roof finished with mineral coated roll roofing. The roll roofing has started to deteriorate, but at this time continues to provide adequate waterproofing. It is expected the roofing material will need to be replaced by 2010.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|-----------|-------------|---------|---------|---------|-----------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$100,000 | | | | | \$100,000 | \$100,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|---------|---------|-----------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | | \$0 |
| Design | | | | | | | \$0 |
| Construction | \$100,000 | | | | \$100,000 | | \$100,000 |
| Inspection | | | | | | | \$0 |



| | | | |
|----------------------|------------------------------------|-----------------------|--------------------|
| Project Title | Police Department HVAC Replacement | Dept. Project: | Housing/Facilities |
|----------------------|------------------------------------|-----------------------|--------------------|

PROJECT DESCRIPTION

Police Department HVAC Replacement - Heating, ventilation and air conditioning for the Police Department is provided by six rooftop mounted mechanical units. Normal life expectancy for this equipment is 15 years. The existing units have exceeded this life span and are starting to experience more frequent repair.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|----------|-------------|---------|---------|---------|----------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$50,000 | | | | | \$50,000 | \$50,000 |

Expenditures

| | Budget | Expenditures | | | | | Cost to Complete |
|--------------|----------|--------------|---------|---------|---------|----------|------------------|
| | | to Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| Studies | | | | | | | \$0 |
| Design | | | | | | | \$0 |
| Construction | \$50,000 | | | | | \$50,000 | \$50,000 |
| Inspection | | | | | | | \$0 |



| | | | |
|----------------------|---|-----------------------|--------------------|
| Project Title | Hueneme Beach - Pier Handrail Replacement | Dept. Project: | Housing/Facilities |
|----------------------|---|-----------------------|--------------------|

PROJECT DESCRIPTION

Hueneme Beach Pier - Handrail Replacement - The handrails along the main portion of the pier were installed during construction of that section of pier in 1968. For several years now the railings have required on-going repairs to keep the railings safe. Most of the railing repairs have been triggered by termite damage or dry rot. Maintaining the railings in the future is expected to become more expensive as each year passes. The best solution is to replace all the 1968 railings with treated wood.

Revenue

| Account | Source | Budget | Revenues to | | | | | Funding to Complete |
|---------|--------|-----------|-------------|---------|---------|---------|-----------|---------------------|
| | | | Date | 2007-08 | 2008-09 | 2009-10 | 2010-11 | |
| | TBD | \$100,000 | | | | | \$100,000 | \$100,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|---------|---------|-----------|---------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | | \$0 |
| Design | | | | | | | \$0 |
| Construction | \$100,000 | | | | \$100,000 | | \$100,000 |
| Inspection | | | | | | | \$0 |



| | | | |
|----------------------|---------------------------------------|-----------------------|--------------|
| Project Title | Pavement Management Program 2010/2011 | Dept. Project: | Public Works |
|----------------------|---------------------------------------|-----------------------|--------------|

PROJECT DESCRIPTION

Pavement Management Program 2010/2011 - Street Repairs City Wide - This project will provide for the repair of and pavement of various streets in the City.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|---------------|-----------|------------------|---------|---------|-----------|-----------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TDA Article 8 | \$700,000 | | | | \$700,000 | \$700,000 | |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|---------|---------|-----------|-----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | \$0 | |
| Design | In House | | | | | \$0 | |
| Construction | \$700,000 | | | | \$700,000 | \$700,000 | |
| Inspection | | | | | | \$0 | |



CITY OF PORT HUENEME

CAPITAL IMPROVEMENT PROGRAM

Projects for FY 2011-12

| | | | |
|----------------------|---------------------------------------|-----------------------|--------------|
| Project Title | Pavement Management Program 2011/2012 | Dept. Project: | Public Works |
|----------------------|---------------------------------------|-----------------------|--------------|

PROJECT DESCRIPTION

Pavement Management Program 2011/2012 - Street Repairs City Wide - This project will provide for the repair of and pavement of various streets in the City.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|---------|-----------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | Gas Tax | \$700,000 | | | | | | \$700,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|---------|---------|---------|-----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | | \$0 |
| Design | In House | | | | | | \$0 |
| Construction | \$700,000 | | | | | \$700,000 | \$700,000 |
| Inspection | | | | | | | \$0 |



| | | | |
|----------------------|------------------------------------|-----------------------|------------|
| Project Title | Bubbling Springs Park - Skate Park | Dept. Project: | Recreation |
|----------------------|------------------------------------|-----------------------|------------|

PROJECT DESCRIPTION

Bubbling Springs Park - Skate Park - This project would install a Skate Park in the northeast quadrant of Bubbling Springs Park.

Revenue

| Account | Source | Budget | Revenues to Date | | | | | Funding to Complete |
|---------|--------|-----------|------------------|---------|---------|---------|---------|---------------------|
| | | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| | TBD | \$960,000 | | | | | | \$960,000 |

Expenditures

| | Budget | Expenditures to Date | | | | | Cost to Complete |
|--------------|-----------|----------------------|---------|---------|---------|-----------|------------------|
| | | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
| Studies | | | | | | | \$0 |
| Design | \$60,000 | | | | | \$60,000 | \$60,000 |
| Construction | \$900,000 | | | | | \$900,000 | \$900,000 |
| Inspection | | | | | | | \$0 |



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PERSONNEL ALLOCATIONS

FY 2007-08

| Department/Title | Budgeted 2006-07 | Adopted 2007-08 |
|---------------------------------|---------------------|--------------------|
| City Administration | | |
| City Council Member | 5.00 | 5.00 |
| City Manager | 1.00 | 1.00 |
| City Clerk/Human Resources Dir. | 1.00 | 0.00 |
| Human Resources Administrator | 1.00 | 1.00 |
| Deputy City Clerk | 1.00 | 1.00 |
| Executive Specialist | 0.00 | 1.00 |
| IS/Technology Manager | 1.00 | 0.00 |
| Total | 10.00 | 9.00 |
| General Government | | |
| IS/Technology Manager | 0.00 | 1.00 |
| Facilities Maintenance Tech. | 0.00 | 0.20 |
| Total | 0.00 | 1.20 |
| Finance | | |
| Financial Services Director | 1.00 | 1.00 |
| Accounting Manager | 1.00 | 1.00 |
| Supervising Accountant | 1.00 | 1.00 |
| Accountant | 1.00 | 1.00 |
| Financial Analyst | 1.00 | 1.00 |
| Financial Services Specialist | 1.00 | 1.00 |
| Fiscal Assistant | 3.00 | 3.00 |
| Fiscal Aide PT - (1) | 0.00 | 0.50 |
| Total | 9.00 | 9.50 |
| Community Development | | |
| Com. Dev. Director | 1.00 | 1.00 |
| Com. Dev. Specialist | 2.00 | 2.00 |
| Com. Dev. Technician | 1.00 | 1.00 |
| Com. Dev. Programs Manager | 1.00 | 1.00 |
| Building Official | 1.00 | 1.00 |
| Code Compliance Manager | 1.00 | 1.00 |
| Code Compliance Officer | 1.00 | 1.00 |
| Building Inspector - PT (1) | 0.25 | 0.25 |
| Parking Officer - PT (2) | 1.00 | 1.00 |
| Total | 9.25 | 9.25 |



PERSONNEL ALLOCATIONS

FY 2007-08

| Department/Title | Budgeted 2006-07 | Adopted 2007-08 |
|--|---------------------|--------------------|
| Police | | |
| Police Chief | 1.00 | 1.00 |
| Police Commander | 2.00 | 2.00 |
| Police Services Assistant | 1.00 | 1.00 |
| Police Sergeant | 5.00 | 5.00 |
| Senior Police Officer | 5.00 | 5.00 |
| Police Officer/Detective | 13.00 | 12.00 |
| Senior Police Comm Officer | 1.00 | 1.00 |
| Police Comm Officer | 3.00 | 3.00 |
| Police Support Svcs Officer | 1.00 | 1.00 |
| Police Records Technician | 1.00 | 1.00 |
| Crime Prevention Officer | 1.00 | 1.00 |
| Police Support Svcs Officer PT - (1) | 0.50 | 0.50 |
| Park Ranger PT - (4) | 2.00 | 0.00 |
| Police Comm Officer PT - (2) | 1.00 | 1.00 |
| Crossing Guard PT - (6) | 2.50 | 2.50 |
| Total | 40.00 | 37.00 |
| Recreation & Community Services | | |
| Recreation & Comm. Svcs. Dir | 1.00 | 1.00 |
| Rec & Comm. Svcs. Specialist | 1.00 | 1.00 |
| Facilities Maintenance Tech. | 1.00 | 0.80 |
| Custodian PT - (1) | 0.50 | 0.50 |
| Recreation Attendant PT - (1) | 0.50 | 0.50 |
| Senior Nutrition Coord. PT - (1) | 0.50 | 0.50 |
| Lifeguard PT - (21) | 8.00 | 8.00 |
| Jr. Lifeguard PT - (10) | 8.00 | 8.00 |
| Total | 20.50 | 20.30 |
| Public Works | | |
| Public Works Director | 1.00 | 1.00 |
| City Engineer/Streets Supt | 1.00 | 1.00 |
| Fleet/Landscape Supt | 1.00 | 1.00 |
| Engineering Associate | 1.00 | 1.00 |
| Construction Coordinator | 1.00 | 1.00 |
| Streets Maintenance Worker Lead | 1.00 | 1.00 |
| Landscape Maint Worker Lead | 1.00 | 1.00 |
| Mechanic II | 2.00 | 2.00 |
| Streets Maint Worker II | 1.00 | 0.00 |



PERSONNEL ALLOCATIONS

FY 2007-08

| Department/Title | Budgeted 2006-07 | Adopted 2007-08 |
|--------------------------------------|---------------------|--------------------|
| Public Works (con'td) | | |
| Landscape Maint Worker II | 3.00 | 2.00 |
| Administrative Specialist II | 2.00 | 2.00 |
| Streets Maint Worker I | 3.00 | 3.00 |
| Landscape Maint Worker I | 3.00 | 3.00 |
| Engineering Aide | 1.00 | 1.00 |
| Laborer | 4.00 | 4.00 |
| Grounds Maint Aide PT - (1) | 0.50 | 0.50 |
| Total | 26.50 | 24.50 |
| Utility Services | | |
| Utility Services Director | 1.00 | 1.00 |
| Water Superintendent | 1.00 | 1.00 |
| Wastewater Superintendent | 1.00 | 1.00 |
| Solid Waste Superintendent | 1.00 | 1.00 |
| Wastewater Services Coordinator | 1.00 | 1.00 |
| Wastewater Maintenance, Lead | 2.00 | 2.00 |
| Solid Waste Operations Coordinator | 1.00 | 0.00 |
| Solid Waste Equipment Operator, Lead | 1.00 | 1.00 |
| Electrical/Instrumentation Tech | 2.00 | 2.00 |
| Electrical/Mechanical Technician | 1.00 | 1.00 |
| Water Utility Operator II | 2.00 | 2.00 |
| Wastewater Maintenance II | 2.00 | 2.00 |
| Water Utility Operator I | 1.00 | 1.00 |
| Wastewater Maintenance I | 6.00 | 6.00 |
| Admin Specialist III | 1.00 | 1.00 |
| Solid Waste Equipment Oper II | 5.00 | 5.00 |
| Admin Specialist II | 1.00 | 1.00 |
| Admin Specialist I | 1.00 | 1.00 |
| Admin Specialist I PT - (1) | 0.50 | 0.50 |
| Total | 31.50 | 30.50 |
| Housing Authority | | |
| Housing/Facilities Maint Director | 0.65 | 0.65 |
| Housing Programs Coordinator | 1.00 | 1.00 |
| Housing Specialist | 1.00 | 1.00 |
| Housing Customer Service Asst | 1.00 | 1.00 |
| Total | 3.65 | 3.65 |



PERSONNEL ALLOCATIONS

FY 2007-08

| Department/Title | Budgeted 2006-07 | Adopted 2007-08 |
|-------------------------------------|---------------------|--------------------|
| Facilities Maintenance | | |
| Housing/Facilities Director | 0.35 | 0.35 |
| Facilities Superintendent | 1.00 | 1.00 |
| Lead Maintenance Worker | 1.00 | 1.00 |
| Maintenance Worker II | 2.00 | 2.00 |
| Maintenance Worker I | 2.00 | 2.00 |
| Facilities Services Assistant | 1.00 | 1.00 |
| Facilities Maint. Worker I PT - (1) | 0.50 | 0.50 |
| Total | 7.85 | 7.85 |

| DEPARTMENT RECAP | Budgeted 2006-07 | Proposed 2007-08 |
|--|---------------------|---------------------|
| City Administration | 10.00 | 9.00 |
| General Government | 0.00 | 1.20 |
| Finance | 9.00 | 9.50 |
| Community Development | 9.25 | 9.25 |
| Police | 40.00 | 37.00 |
| Recreation & Community Services | 20.50 | 20.30 |
| Public Works | 26.50 | 24.50 |
| Utility Services | 31.50 | 30.50 |
| Housing Authority | 3.65 | 3.65 |
| Facilities Maintenance | 7.85 | 7.85 |
| Grand Total | 158.25 | 152.75 |
| Full Time | 127.00 | 123.00 |
| Part Time/Seasonal | 31.25 | 29.75 |
| Total | 158.25 | 152.75 |

EMPLOYEE COMPENSATION AND BENEFITS

The City of Port Hueneme is an Equal Opportunity Employer and does not discriminate on the basis of age, sex, religion, national origin, race, color or disability. The City is pleased to provide all its full-time and designated part-time employees a comprehensive benefits package. Employee benefits include a cafeteria plan allowance; paid Social Security and Medicare tax (7.65%); and paid PERS retirement, an education incentive based on certification and/or level of education, and experience differential based on longevity. Additional benefits include life insurance, retiree paid medical, long term disability, tuition reimbursement, annual leave, holidays, compensatory time, etc.

Cafeteria Plan: To be applied to medical, dental, vision insurance premiums for self and family. Unused monies are added to pay.

Medical Plan: PERS Health Plans
HMO/PPO Options

Retiree Medical: **Management Unit**
\$100 per month – 5-10 years of service
\$150 per month – 11-15 years of service
\$175 per month – 16-20 years of service
\$200 per month – 21-25 years of service
\$225 per month – 26+ years of service
(payable for 3 years following the term of retirement-but not after 65 years)

Police Officers' Association Unit
15+ years of PHPD service – lifetime medical

Dental: Golden West Dental – HMO/PPO

Vision: Blue Shield (Medical Eye Services)

EMPLOYEE COMPENSATION AND BENEFITS

Annual Leave:

Management Unit

180 hrs per year – 1-4 years
212 hrs per year – 5th year
220 hrs per year – 6th year
228 hrs per year – 7th year
236 hrs per year – 8th year
244 hrs per year – 9th year
252 hrs per year – 10th year
260 hrs per year – 11-15 years
280 hrs per year – 16-20 years
320 hrs per year – 21–25 years
340 hrs per year – 26+ years

General Unit

164 hrs per year – 1-4 years
196 hrs per year – 5th year
204 hrs per year – 6th year
212 hrs per year – 7th year
220 hrs per year – 8th year
228 hrs per year – 9th year
236 hrs per year – 10th year

Police Officers' Association Unit

148 hrs per year – 1-4 years
180 hrs per year – 5th year
(8 hours more each year, until 19th year)
292 hours per year – 20+ years

Education Incentive:

Police Officers' Association Unit

5% - AA/AS or Basic Post Certificate
10% - BA/BS or Intermediate POST
12% - BA/BS and Intermediate POST
15% - Advanced POST
17% - MA/MS and Advanced POST

Experience Differential:

Miscellaneous/Management Unit

(% of employee's annual salary)

2% - 10+ years of service
3.5% - 15+ years of service

Police Officers' Association Unit

EMPLOYEE COMPENSATION AND BENEFITS

| | |
|--|--|
| | 4% - 5-9 years of combined agency service 6% - 10+ years of combined agency service |
| Holidays: | 11½ + 1 Floating Holiday |
| Social Security & Medicare Tax: | City paid – 7.65% |
| Bilingual pay: | General Unit - \$23.00 per pay period PHPOA: \$45.00 per pay period |
| PERS Retirement: | Miscellaneous – 2.7% @ 55 – paid employee portion – 8% Police – 3% @ 55 – paid employee portion – 9% + EPMC Single Highest Year |
| Work Schedule: | 9/80, 3/12, 4/10 Work Schedules |
| Life Insurance: | \$50,000 to \$100,000 |
| Tuition Reimbursement: | <u>Management Unit</u> \$2,000 maximum per fiscal year <u>General Unit</u> \$1,200 maximum per fiscal year <u>Police Officers' Association Unit</u> California State University Fees |
| STD/LTD: Payroll Direct Deposit | City paid short term and long term disability insurance |
| Workers' Compensation | |
| Employee Assistance Program | |
| Wellness Benefit | |

EMPLOYEE COMPENSATION AND BENEFITS

Optional Benefits:

Computer Purchase Program
AFLAC – Supplemental Cancer/Critical Care Insurance
Personal Lines of Insurance Program
Deferred Compensation Programs –
 457 Programs (2) – ICMA and PEBSCO
 401 K Plan – Lord/Abbott
 Roth IRA

City of Port Hueneme

**BUDGET ADOPTION
RESOLUTIONS**

City of Port Hueneme

Redevelopment Agency

Housing Authority

Surplus Property Authority

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CITY COUNCIL RESOLUTION NO. 3834

A RESOLUTION EXTENDING THE CITY MANAGER'S AUTHORITY TO APPROPRIATE CITY MONIES IN ACCORDANCE WITH THE FY 2006-2007 BUDGET UNTIL THE CITY COUNCIL ADOPTS A FINAL BUDGET FOR FY 2007-2008 OR AUGUST 1, 2007.

The City Council of the City of Port Hueneme does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council is informed that the City Manager is preparing a draft FY 2007-2008 Budget for City Council consideration;
- B. In order to propose a thoroughly vetted Budget and help ensure that the City's financial needs and responsibilities can be met, the City Manager requires additional time to draft a proposed Budget; and
- C. It is in the public interest for the City Council to consider a Budget that is, to the extent practicable, balanced, thorough, and otherwise responsive to the City's financial needs and responsibilities.

SECTION 2: BUDGET APPROPRIATIONS AUTHORIZED. The City Manager, or designee, is authorized to implement the appropriations for services and expenses set forth in the FY 2006-2007 Budget, except, unless and until the Council directs otherwise: (i) cost of living adjustments, management benefit, and deferred compensation shall be granted to the Management & Confidential employees; (ii) a decision on the appropriation for financial assistance to the Library shall be deferred; and (iii) a decision on the appropriation for Council Members' travel shall be deferred.

SECTION 3: LIMITATION ON AUTHORITY. The authority granted by this Resolution extends only to obligations or expenditures incurred for projects or activities identified by the FY 2006-2007 Budget. This Resolution does not grant authority to the City Manager, or designee, for any new project, purchase, or other service. Moreover, this Resolution does not authorize any percentage increase in the expenditures previously authorized by the FY 2006-2007 Budget.

SECTION 4: EXPIRATION OF AUTHORITY. The authority granted by this Resolution will expire upon one of the following occurrences: (1) the City Council's adoption of the FY 2007-2008 Final Budget; or (2) August 1, 2007.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

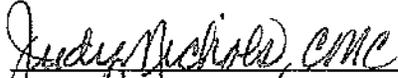
SECTION 6: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 20th day of June, 2007.



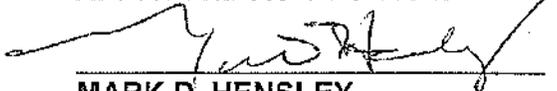
MARICELA P. MORALES
MAYOR

ATTEST:



JUDY NICHOLS
ACTING CITY CLERK

APPROVED AS TO FORM:



MARK D. HENSLEY
CITY ATTORNEY

APPROVED AS TO CONTENT:



DAVID J. NORMAN
CITY MANAGER

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS:
CITY OF PORT HUENEME)

I, JUDY NICHOLS, Acting City Clerk of the City of Port Hueneme, do hereby certify that the foregoing Resolution No. 3834 is a true and correct copy passed and approved at the Adjourned Regular Council Meeting of June 20, 2007, by the City Council of the City of Port Hueneme by the following roll call vote:

AYES: Council Members Griffaw, Rosenbluth, Sharkey,
Mayor Morales

NOES: None

ABSTAINING: None

ABSENT: Mayor Pro Tem Young



Judy Nichols, Acting City Clerk of Port
Hueneme and ex-officio Deputy Clerk of the
Council

Dated: June 21, 2007

REDEVELOPMENT AGENCY RESOLUTION NO. 802

A RESOLUTION EXTENDING THE EXECUTIVE DIRECTOR'S AUTHORITY TO APPROPRIATE CITY MONIES IN ACCORDANCE WITH THE 2006-2007 BUDGET UNTIL THE REDEVELOPMENT AGENCY ADOPTS A FINAL BUDGET FOR 2007-2008 OR AUGUST 1, 2007.

The Redevelopment Agency of the City of Port Hueneme does resolve as follows:

SECTION 1: The Redevelopment Agency finds and declares as follows:

- A. The Redevelopment Agency is informed that the Executive Director is preparing a draft 2007-2008 Budget for Redevelopment Agency consideration;
- B. In order to propose a thoroughly vetted Budget and help ensure that the City's financial needs and responsibilities can be met, the Executive Director requires additional time to draft a proposed Budget; and
- C. It is in the public interest for the Redevelopment Agency to consider a Budget that is, to the extent practicable, balanced, thorough, and otherwise responsive to the City's financial needs and responsibilities.

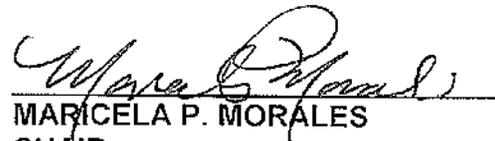
SECTION 2: BUDGET APPROPRIATIONS AUTHORIZED. The Executive Director, or designee, is authorized to implement the appropriations for services and expenses set forth in the 2006-2007 Budget, except, unless and until the Council directs otherwise: (i) cost of living adjustments, management benefit, and deferred compensation shall be granted to the Management & Confidential employees; (ii) a decision on the appropriation for financial assistance to the Library shall be deferred; and (iii) a decision on the appropriation for Council Members' travel shall be deferred.

SECTION 3: LIMITATION ON AUTHORITY. The authority granted by this Resolution extends only to obligations or expenditures incurred for projects or activities identified by the 2006-2007 Budget. This Resolution does not grant authority to the Executive Director, or designee, for any new project, purchase, or other service. Moreover, this Resolution does not authorize any percentage increase in the expenditures previously authorized by the 2006-2007 Budget.

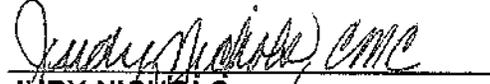
SECTION 4: EXPIRATION OF AUTHORITY. The authority granted by this Resolution will expire upon one of the following occurrences: (1) the Redevelopment Agency's adoption of the 2007-2008 Final Budget; or (2) August 1, 2007.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the Redevelopment Agency's records and the minutes of this meeting.

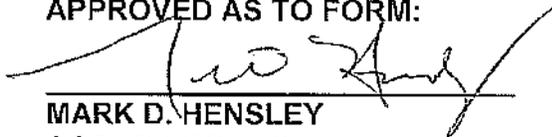
PASSED AND ADOPTED this 20th day of June, 2007.


MARICELA P. MORALES
CHAIR

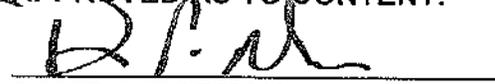
ATTEST:


JUDY NICHOLS
ACTING AGENCY SECRETARY

APPROVED AS TO FORM:


MARK D. HENSLEY
AGENCY COUNCIL

APPROVED AS TO CONTENT:


DAVID J. NORMAN
EXECUTIVE DIRECTOR

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS:
CITY OF PORT HUENEME)

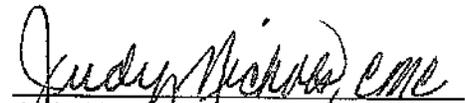
I, Judy Nichols, duly appointed and qualified Acting Secretary of the Redevelopment Agency do hereby certify that the foregoing Resolution No. 802 is a true and correct copy passed and adopted at the Adjourned Regular Meeting by the Redevelopment Agency of the City of Port Hueneme on the 20th day of June 2007, by the following roll call vote:

AYES: Members, Griffaw, Rosenbluth, Sharkey,
Chair Morales

NOES: None

ABSTAINING: None

ABSENT: Vice Chair Young



Judy Nichols, Acting Secretary of
the Redevelopment Agency

Dated: June 21, 2007

HOUSING AUTHORITY RESOLUTION NO. 497

A RESOLUTION EXTENDING THE EXECUTIVE DIRECTOR'S AUTHORITY TO APPROPRIATE CITY MONIES IN ACCORDANCE WITH THE 2006-2007 BUDGET UNTIL THE HOUSING AUTHORITY ADOPTS A FINAL BUDGET FOR 2007-2008 OR AUGUST 1, 2007.

The Housing Authority of the City of Port Hueneme does resolve as follows:

SECTION 1: The Housing Authority finds and declares as follows:

- A. The Housing Authority is informed that the Executive Director is preparing a draft 2007-2008 Budget for Housing Authority consideration;
- B. In order to propose a thoroughly vetted Budget and help ensure that the City's financial needs and responsibilities can be met, the Executive Director requires additional time to draft a proposed Budget; and
- C. It is in the public interest for the Housing Authority to consider a Budget that is, to the extent practicable, balanced, thorough, and otherwise responsive to the City's financial needs and responsibilities.

SECTION 2: BUDGET APPROPRIATIONS AUTHORIZED. The Executive Director, or designee, is authorized to implement the appropriations for services and expenses set forth in the 2006-2007 Budget, except, unless and until the Council directs otherwise: (i) cost of living adjustments, management benefit, and deferred compensation shall be granted to the Management & Confidential employees; (ii) a decision on the appropriation for financial assistance to the Library shall be deferred; and (iii) a decision on the appropriation for Council Members' travel shall be deferred.

SECTION 3: LIMITATION ON AUTHORITY. The authority granted by this Resolution extends only to obligations or expenditures incurred for projects or activities identified by the 2006-2007 Budget. This Resolution does not grant authority to the Executive Director, or designee, for any new project, purchase, or other service. Moreover, this Resolution does not authorize any percentage increase in the expenditures previously authorized by the 2006-2007 Budget.

SECTION 4: EXPIRATION OF AUTHORITY. The authority granted by this Resolution will expire upon one of the following occurrences: (1) the Housing Authority's adoption of the 2007-2008 Final Budget; or (2) August 1, 2007.

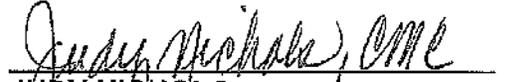
SECTION 5: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the Housing Authority's records and the minutes of this meeting.

SECTION 6: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 20th day of June, 2007.


MARICELA P. MORALES
CHAIR

ATTEST:


JUDY NICHOLS
ACTING AUTHORITY SECRETARY

APPROVED AS TO FORM:


MARK D. HENSLEY
AUTHORITY COUNCIL

APPROVED AS TO CONTENT:


DAVID J. NORMAN
EXECUTIVE DIRECTOR

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS:
CITY OF PORT HUENEME)

I, JUDY NICHOLS, duly appointed and qualified Acting City Clerk of the City Council and Acting Secretary of the Housing Authority, do hereby certify that the foregoing Resolution No. 497 is a true and correct copy passed and adopted by the Housing Authority of the City of Port Hueneme at a Special Meeting on June 20, 2007, by the following roll call vote:

AYES: Members Griffaw, Rosenbluth, Sharkey, Larson, Sullivan,
Chair Morales

NOES: None

ABSTAINING: None

ABSENT: Vice Chair Young


JUDY NICHOLS, Acting Secretary
Port Hueneme Housing Authority

Dated: June 21, 2007

SURPLUS PROPERTY AUTHORITY RESOLUTION NO. 33

A RESOLUTION EXTENDING THE MANAGER'S AUTHORITY TO APPROPRIATE CITY MONIES IN ACCORDANCE WITH THE 2006-2007 BUDGET UNTIL THE SURPLUS PROPERTY AUTHORITY ADOPTS A FINAL BUDGET FOR 2007-2008 OR AUGUST 1, 2007.

The Surplus Property Authority of the City of Port Hueneme does resolve as follows:

SECTION 1: The Surplus Property Authority finds and declares as follows:

- A. The Surplus Property Authority is informed that the Manager is preparing a draft 2007-2008 Budget for Surplus Property Authority consideration;
- B. In order to propose a thoroughly vetted Budget and help ensure that the City's financial needs and responsibilities can be met, the Manager requires additional time to draft a proposed Budget; and
- C. It is in the public interest for the Surplus Property Authority to consider a Budget that is, to the extent practicable, balanced, thorough, and otherwise responsive to the City's financial needs and responsibilities.

SECTION 2: BUDGET APPROPRIATIONS AUTHORIZED. The Manager, or designee, is authorized to implement the appropriations for services and expenses set forth in the 2006-2007 Budget, except, unless and until the Council directs otherwise: (i) cost of living adjustments, management benefit, and deferred compensation shall be granted to the Management & Confidential employees; (ii) a decision on the appropriation for financial assistance to the Library shall be deferred; and (iii) a decision on the appropriation for Council Members' travel shall be deferred.

SECTION 3: LIMITATION ON AUTHORITY. The authority granted by this Resolution extends only to obligations or expenditures incurred for projects or activities identified by the 2006-2007 Budget. This Resolution does not grant authority to the Manager, or designee, for any new project, purchase, or other service. Moreover, this Resolution does not authorize any percentage increase in the expenditures previously authorized by the 2006-2007 Budget.

SECTION 4: EXPIRATION OF AUTHORITY. The authority granted by this Resolution will expire upon one of the following occurrences: (1) the Surplus Property Authority's adoption of the 2007-2008 Final Budget; or (2) August 1, 2007.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the Surplus Property Authority's records and the minutes of this meeting.

PASSED AND ADOPTED this 20th day of June, 2007.


MARICELA P. MORALES
PRESIDENT

ATTEST:


JUDY NICHOLS
ACTING AUTHORITY SECRETARY

APPROVED AS TO FORM:


MARK D. HENSLEY
AUTHORITY COUNCIL

APPROVED AS TO CONTENT:


DAVID J. NORMAN
AUTHORITY MANAGER

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS:
CITY OF PORT HUENEME)

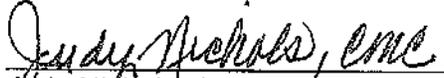
I, Judy Nichols, duly appointed and qualified Acting Secretary of the Surplus Property Authority, do hereby certify that the foregoing Resolution No. 33 is a true and correct copy passed and approved at the Special Meeting of the Surplus Property Authority Meeting on June 20, 2007 by the following roll call vote:

AYES: Commissioners Griffaw, Rosenbluth, Sharkey,
President Morales

NOES: None

ABSTAINING: None

ABSENT: Vice President Young



Judy Nichols, Acting City Clerk of
Port Hueneme and ex-officio Clerk of
the Council

Dated: June 21, 2007

PROPOSITION 4

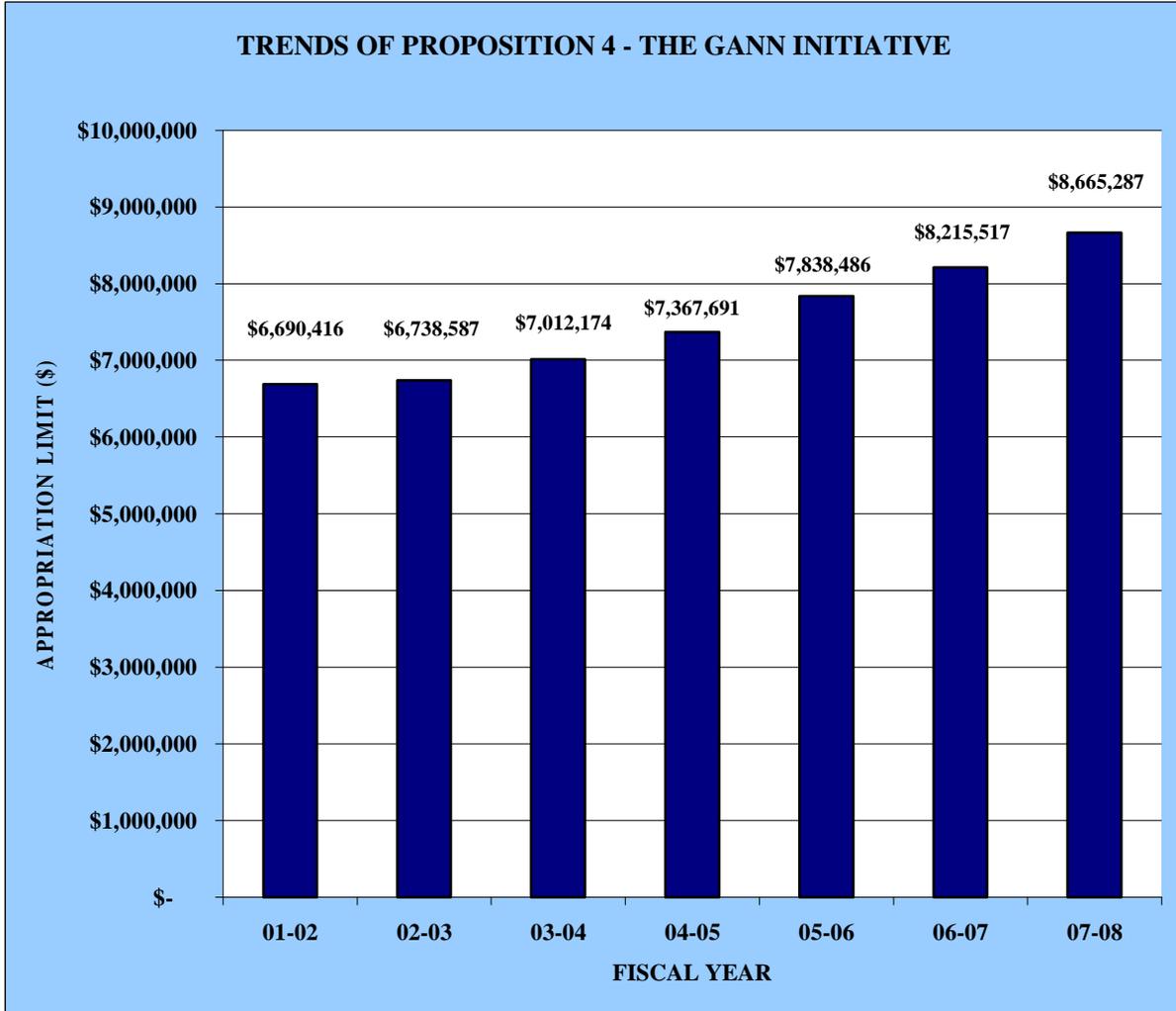
THE GANN INITIATIVE

As set forth more fully in Exhibit “A” of Resolution No. 3831, the City Council of the City of Port Hueneme, CA on June 6, 2007, adopted an annual appropriation limitation in the amount of \$8,665,287 for Fiscal Year 2007-08.

Based on an evaluation of past and projected future limitation and proceeds of tax values, the probability of the City exceeding its Gann appropriation limit does not appear to be likely in the foreseeable future. This conclusion is reflective of the fact that the City’s available appropriation margin in excess of “proceeds of taxes” has steadily and consistently increased over the past nine years. The increase is from slightly less than \$1 million in Fiscal Year 1995-96 to \$2.8 million for Fiscal Year 2007-08. Additionally, it is anticipated that the established trends will not change appreciably inasmuch as tax values are projected to remain constant and the economy (per capita income) and population values are anticipated to remain stable.

PROPOSITION 4

THE GANN INITIATIVE



RESOLUTION NO. 3831

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA ADOPTING AN AMENDED CITY APPROPRIATIONS LIMIT FOR FISCAL YEAR 2007-08 IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE

WHEREAS, Article XIII B of the Constitution of the State of California as proposed by the Initiative Measure approved by the people at the special statewide election held on November 6, 1979 and amended in June 1990 by the people of the State of California (Proposition 111), provides that the total annual appropriations subject to limitations of each local government shall not exceed the appropriations limit of such entity for the prior year adjusted for changes in the cost of living and population except as otherwise specifically provided for in said Article; and

WHEREAS, the State Legislature added Division 9 (commencing with Section 7900) to Title 1 of the Government Code of the State of California to implement Article XIII B of the California Constitution; and

WHEREAS, Section 7910 of the Government Code provides that each year the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the ensuing Fiscal Year pursuant to Article XIII B at a regularly scheduled meeting or a noticed special meeting and that fifteen days prior to such meeting, documentation used in the determination of the appropriations limit shall be available to the public; and

WHEREAS, Proposition 111 as approved by the voters of the State of California, requires a recorded vote of the City Council regarding which of the annual adjustment factors have been selected each year; and

WHEREAS, Section 7902(a) of the Government Code sets forth the method for determining the appropriations limit for each local jurisdiction for the 2007-08 Fiscal Year; and

WHEREAS, the City Council of the City of Port Hueneme wishes to revise the appropriations limit for Fiscal Year 2007-08 for the City of Port Hueneme, California.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. That it is hereby found and determined that the documentation used in the determination of the appropriations limit for the City of Port Hueneme for Fiscal Year 2007-08 was available to the public in the Finance Department of said city at least fifteen days prior to this date.

SECTION 2. That the growth in California Per Capita income and County of Ventura population have been selected for Fiscal Year 2007-08.

SECTION 3. That the City of Port Hueneme reserves the right to change or revise any growth factors associated with the calculation of the Proposition 111 limit if such changes or revisions would result in a more advantageous appropriations limit including non-residential assessed valuation data not currently available.

SECTION 4. That the appropriations limit for the City of Port Hueneme as amended in accordance with Section 7902(a) of the California Government Code is \$8,665,287 as set forth in Exhibit "A" included herewith.

PASSED, APPROVED and ADOPTED this 6th day of June 2007.


MARICELA P. MORALES
MAYOR

ATTEST:


JUDY NICHOLS
ACTING CITY CLERK

APPROVED AS TO FORM:


MARK D. HENSLEY
CITY ATTORNEY

APPROVED AS TO CONTENT:


DAVID J. NORMAN
CITY MANAGER

EXHIBIT "A"

GANN APPROPRIATIONS LIMIT – FISCAL YEAR 2007-08

Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980 and placed limits on the amount of proceeds of taxes that state and local government agencies can appropriate and spend each year.

The limit is different for each agency and changes each year. Each year's limit is based on the amount of tax proceeds that were authorized to be spent in the base Fiscal Year 1978-79 in each agency, and modified for changes in inflation and population in each subsequent year. Inflationary adjustments are, by law, based on increases in the California per capita income or the increase in non-residential assessed valuation due to new construction. Population adjustments are based on city population growth or county population growth. The annual adjustment factors used in making this calculation are the cost of living adjustment (CPI based on the percentage change in California per capita income) and the population adjustment based on the annual population change for the County of Ventura.

For Fiscal Year 2007-08, the City of Port Hueneme's estimated tax proceeds subject to limitation as set forth in the 2007-08 budget are \$5,833,218. As established by the following calculations, the City of Port Hueneme's appropriations limit for Fiscal Year 2007-08 is \$8,665,287, which exceeds the appropriations subject to limitation by \$2,832,070.

| | |
|--|--------------------|
| Fiscal Year 2007-08 Appropriation Limit | \$8,665,287 |
| A. Cost of living adjustment (based on change in CA per capita income) | 1.0442 |
| B. Population adjustment (based on County of Ventura population change) | 1.0101 |
| Aggregate Change Factor (A x B) | 1.0547 |
| Increase in appropriation limit | 449,770 |
| Fiscal Year 2007-08 Appropriation Limit | <u>\$8,665,287</u> |

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF VENTURA) SS:
CITY OF PORT HUENEME)

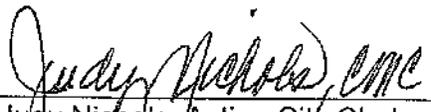
I, JUDY NICHOLS, Acting City Clerk of the City of Port Hueneme, do hereby certify that the foregoing Resolution No. 3831 is a true and correct copy passed and approved at the Regular Council Meeting of June 6, 2007, by the City Council of the City of Port Hueneme by the following roll call vote:

AYES: Council Members Griffaw, Rosenbluth, Sharkey,
Mayor Pro Tem Young, Mayor Morales

NOES: None

ABSTAINING: None

ABSENT: None



Judy Nichols, Acting City Clerk of
Port Hueneme and ex-officio Clerk of
the Council

DATED: June 7, 2007

DEBT OBLIGATIONS

Governmental Activities – Certificates of Participation

1992 Certificates of Participation Refunding Issue (COP)

On July 3, 1992, the City of Port Hueneme issued \$5,605,000 in Certificates of Participation (Certificates). The proceeds of the sale of the Certificates, together with other available monies, were used to provide for the funding of a security deposit with respect to a portion of certain base rental payments (the Prior Lease Agreement), by and between the City, as lessee, and the Port Hueneme Redevelopment Agency (the Agency), as lessor, which, in turn, will provide for the defeasance of that portion of the City’s \$5,000,000 Certificates of Participation (Capital Improvement Program) (the Prior Certificates) represented by the \$1,090,000 Prior Certificates due on April 1, 2008, and the \$3,080,000 Prior Certificates due on April 1, 2018 (such portion hereinafter referred to as the “Refunded Prior Certificates”), (ii) to fund a reserve fund, and (iii) to pay delivery costs incurred in connection with execution, delivery and sale of the Certificates.

Future Debt Payments – Certificates of Participation

As of June 30, 2006, the total future debt payments for the tax allocation bonds, including interest thereon, are as follows:

| Fiscal year ending June 30 | Principal | Interest | Total |
|----------------------------|-------------|-------------|-------------|
| 2007 | \$230,000 | \$259,500 | \$489,500 |
| 2008 | 245,000 | 245,700 | 490,700 |
| 2009 | 260,000 | 231,000 | 491,000 |
| 2010 | 275,000 | 215,400 | 490,400 |
| 2011 | 290,000 | 198,900 | 488,900 |
| 2012-2014 | 975,000 | 488,400 | 1,463,400 |
| 2015-2017 | 1,155,000 | 302,100 | 1,457,100 |
| 2017-2019 | 895,000 | 81,600 | 976,600 |
| | \$4,325,000 | \$2,022,600 | \$6,347,600 |

Governmental Activities – Tax Allocation Bonds Payable

1993 Tax Allocation Refunding Bonds

In 1993, the Redevelopment Agency issued \$23,410,000 (Central Community Project) and \$3,320,000 (R76 Project) 1993 Tax Allocation Refunds Bonds. The purpose of the bonds was to generate additional revenue to the Agency and allowed the Agency to make payment on outstanding debt owed to the City of Port Hueneme. The City used the additional funds to build a Brackish Water Reclamation Demonstration Facility (Desalinization water plant). The new water plant began delivering water to customers in January 2001.

City of Port Hueneme

DEBT OBLIGATIONS

2004 Tax Allocation Refunding Bonds

In 2004, the Redevelopment Agency issued \$12,210,000 (Central Community Project) 2004 Tax Allocation Refunds Bonds. The purpose of the bonds was to provide for a defeasance of a portion of the 1993 Tax Allocation Refunding Bonds and to finance Capital Projects of the Agency.

Future Debt Payments – Tax Allocation Bonds

As of June 30, 2006, the total future debt payments for the tax allocation bonds, including interest thereon, are as follows:

| Fiscal year ending June 30 | Principal | Interest | Total |
|----------------------------|---------------------|---------------------|---------------------|
| 2007 | \$1,156,084 | \$1,027,879 | \$2,183,964 |
| 2008 | 1,221,003 | 968,256 | 2,189,259 |
| 2009 | 1,281,114 | 934,688 | 2,215,801 |
| 2010 | 1,365,024 | 913,337 | 2,278,361 |
| 2011 | 1,336,485 | 874,318 | 2,210,803 |
| 2012-2016 | 7,766,170 | 3,574,164 | 11,340,334 |
| 2017-2021 | 8,450,000 | 1,907,000 | 10,357,000 |
| 2022-2026 | 3,345,000 | 237,960 | 3,582,960 |
| | <u>\$25,920,881</u> | <u>\$10,437,602</u> | <u>\$36,358,483</u> |

Governmental Activities – Other Debt

Capital Lease Obligation

The outstanding balance for the City's capital lease obligation as of 6/30/06 was \$294,110.

Compensated Absences

Compensated Absences are accounted for accrued annual leave payable. The current year payable balance as of 6/30/06 was \$494,596 and the long term payable balance as of 6/30/06 was \$219,838 for governmental activities.

City of Port Hueneme

DEBT OBLIGATIONS

Governmental Activities – Summary of Long-Term Debt

| Type of Liability | Maturity | Interest Rates | Annual Principal Installments | Original Issue Amount | Outstanding as of 6/30/06 |
|--|-----------|----------------|----------------------------------|--------------------------|------------------------------|
| <i><u>Certificates of Participation:</u></i> | | | | | |
| 1992 Refunding COP | 4/01/2019 | 3.25% - 6% | \$215 - \$465 | \$5,605,000 | \$4,325,000 |
| <i>Total Certificates of Participation:</i> | | | | 5,605,000 | 4,325,000 |
| <i><u>Tax Allocation Bonds:</u></i> | | | | | |
| R76 Project | 5/01/2023 | 6.5% | \$75,000 - \$240,000 | 3,320,000 | 2,570,000 |
| Central Community | 5/01/2009 | 5.4% - 5.5% | \$530,000 - \$900,000 | 23,410,000 | 6,020,000 |
| 2004 Subordinate | 5/01/2023 | 2% - 4.45% | \$55,000 - \$1,470,000 | 12,210,000 | 12,065,000 |
| <i>Total Tax Allocation Bond Payables:</i> | | | | 38,940,000 | 20,655,000 |
| <i><u>Capital Lease Obligation:</u></i> | | | | | |
| Municipal Finance | 6/07/2015 | 3.7% | \$47,290 | 341,400 | 294,110 |
| <i>Total Capital Lease Obligation:</i> | | | | 341,400 | 294,110 |
| <i><u>Compensated Absences:</u></i> | | | | | |
| Compensated Absences | | | | | 219,838 |
| <i>Total Compensated Absences:</i> | | | | | 219,838 |
| <i>Total Governmental Activities:</i> | | | | \$44,886,400 | \$25,493,948 |

City of Port Hueneme

DEBT OBLIGATIONS

Business-type Activities – Other Debt

2006D-1 CSCDA Wastewater Revenue Bonds

On October 1, 2006, the City's Wastewater enterprise fund issued \$5,270,000 in California Statewide Communities Development Authority (CSCDA) Wastewater Revenue Series 2006D-1 Bonds. The purpose of the bond proceeds were to construct approximately 5,000 lineal feet of new gravity lines and associated manholes, metering stations, and decommissioning of lift stations and other wastewater system capital improvements.

Future Debt Payments – Wastewater Revenue Bonds

As of June 30, 2007, the total future debt payments for the tax allocation bonds, including interest thereon, are as follows:

| Fiscal year ending June 30 | Principal | Interest | Total |
|----------------------------|--------------------|--------------------|--------------------|
| 2007 | \$85,000 | \$208,129 | \$293,129 |
| 2008 | 90,000 | 222,964 | 312,964 |
| 2009 | 95,000 | 219,364 | 314,364 |
| 2010 | 100,000 | 215,564 | 315,564 |
| 2011 | 100,000 | 211,564 | 311,564 |
| 2012-2016 | 575,000 | 993,819 | 1,568,819 |
| 2017-2021 | 700,000 | 869,180 | 1,569,180 |
| 2022-2026 | 855,000 | 711,863 | 1,566,863 |
| 2027-2031 | 1,055,000 | 508,319 | 1,563,318 |
| 2032-2037 | 1,615,000 | 263,700 | 1,878,700 |
| | <u>\$5,270,000</u> | <u>\$4,424,464</u> | <u>\$9,694,464</u> |

Capital Lease Obligation

The outstanding balance for the City's capital lease obligation as of 6/30/06 was \$646,772.

Compensated Absences

Compensated Absences are accounted for accrued annual leave payable. The current year payable balance as of 6/30/06 was \$100,979 and the long term payable balance as of 6/30/06 was \$48,544 for governmental activities.

City of Port Hueneme

DEBT OBLIGATIONS

Business-type Activities – Summary of Long-Term Debt

| Type of Liability | Maturity | Interest Rates | Annual Principal Installments | Original Issue Amount | Outstanding as of 6/30/06 |
|----------------------------------|------------|----------------|-------------------------------|--|---------------------------|
| <i>Revenue Bonds:</i> | | | | | |
| 2006D-1 Wastewater Bonds | 10/01/2037 | 4%-4.5% | \$85,000-\$360,000 | \$5,270,000 | N/A |
| | | | | <i>Total Capital Lease Obligation:</i> | N/A |
| <i>Capital Lease Obligation:</i> | | | | | |
| Municipal Finance | 6/07/2015 | 6% | \$65,640 | \$712,411 | \$646,772 |
| | | | | <i>Total Capital Lease Obligation:</i> | 646,772 |
| <i>Compensated Absences:</i> | | | | | |
| Compensated Absences | | | | | 48,544 |
| | | | | <i>Total Compensated Absences:</i> | 48,544 |
| | | | | <i>Total Business-type Activities:</i> | \$695,316 |

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KEY REVENUES

BASIS OF ASSUMPTIONS

General Fund

A key analytical methodology utilized in developing the City of Port Hueneme's 2007-08 budget was a quantitative forecast of key revenue and expenditure projection factors including housing price projections, consumer price index (CPI) changes, population demographics, and other growth factors. Revenue forecasts were then subjected to a comparison of actual Fiscal Year 2005-06 results and Fiscal 2006-07 year-to-date results and a determination was made that forecasted amounts were generally on target and no major changes were necessary.

The sources used in developing budget projections include the economic forecast developed for Ventura County by the University California at Santa Barbara forecasting project, economic and fiscal information developed by the State Department of Finance, the State Legislative Analyst's office, the State Controller's Office, and the League of California Cities. Additional sources include forecast data developed by the University of California at Los Angeles forecasting project and economic/financial information reported by major publications including the Wall Street Journal. Despite the foregoing formal, respected sources, the revenue projections included in the City's FY 2007-08 budget come down to how well the local and regional economy does over the next year and how economy-driven revenue performance will impact the General Fund.

Key General Fund Revenues

General Statement: The basic assumption underlying development of the City's 2007-08 budget revenue forecast is that the general economy, particularly the local economy, will remain reasonably stable. Additionally, in the event either of the local Naval Base Ventura County (NBVC) military facilities (Point Mugu Naval Air Weapons Station and Port Hueneme Naval Construction Battalion Center) are selected in the future for closure or reduction, that substantive implementation of any such action will occur beyond the current FY 2007-08 budget cycle.

In summary, although there is an air of cautiousness based on a real estate sector, revenues have been forecasted conservatively in the event the current economic environment does not continue at the same rate.

KEY REVENUES

BASIS OF ASSUMPTIONS

Sales Tax

The City receives 1% from all taxable retail sales within the City. Sales tax is collected by the State of California along with its share of the tax (5% for the State General Fund, 1% for local transportation purposes, and .25% for local public safety purposes for a total Ventura County sales tax rate of 7.25%). Based on past actual amounts and year-to-date trends, this revenue source is projected to grow by 19.7% during 2007-08.

| | |
|--|--------------|
| FY 2007-08 revenue \$700,500; | 19.7% growth |
| Percent of total 2007-08 General Fund revenue: | 4.4% |

Property Tax

Under Proposition 13 adopted in June 1978, property taxes for general purposes may not exceed 1% of market value. The assessed value of property is capped at 1975-76 base year plus inflation or 2% per year. Property is reassessed at current full value upon change of ownership (with certain exceptions). The County of Ventura performs property tax assessment, collection, and apportionment. Based on increases in property values from sales and newer development projects coming on line, the 2007-08 property tax revenues are anticipated to increase by 4.5%.

| | |
|--|-------------|
| FY 2007-08 revenue \$1,122,700; | 4.5% growth |
| Percent of total 2007-08 General Fund revenue: | 7.1% |

Utility Users Tax

The City levies a 4% tax on all residences and business using the following utilities: telephone, electric, natural gas, water, and cable television. The City collects this tax through its own utility billing and by the utility companies. Based on year-to-date trends projections, this revenue source is projected to increase by 19.7% in 2007-08.

| | |
|--|--------------|
| FY 2007-08 revenue \$1,032,900; | 19.7% growth |
| Percent of total 2007-08 General Fund revenue: | 6.5% |

ERAF Motor Vehicle In-Lieu

Until 1998-99, the State levied vehicle license fees (VLF) at the rate of 2% of the market value of the motor vehicle, in lieu of applying local property tax rates to vehicles. At that time, the State allocated 81.25% of the revenues equally between cities and counties, apportioned based

KEY REVENUES

BASIS OF ASSUMPTIONS

on population. The State subsequently reduced this rate but then backfilled the difference to local agencies through the State General Fund. Beginning in FY 2005-06, the vehicle in-lieu tax (property tax in lieu of VLF) grows with the change in gross assessed valuation of taxable property in the jurisdiction from the prior year. Revenue in this category is expected to continue to grow by 3% in FY 2007-08.

| | |
|--|-----------|
| FY 2007-08 revenue \$1,685,400; | 3% growth |
| Percent of total 2007-08 General Fund revenue: | 10.6% |

Harbor District Fees

The Port of Hueneme is a separate and distinct governmental entity physically located entirely within the corporate boundaries of the City of Port Hueneme. In recognition of the fact that City streets incur significant wear and tear attributable to harbor vehicular traffic, particularly heavy car transport vehicles, fee agreements between the City and the Harbor have been developed to offset the increased road maintenance and repair costs attributable to the Harbor.

Based on projected 2006-07 revenues and business forecast information provided by the Harbor District, Harbor revenues for 2007-08 are projected to increase to an all time high of nearly \$1.3 million and then remain constant in recognition of the vagaries of auto importing.

| | |
|--|-----------|
| FY 2007-08 revenue \$1,279,000; | 3% growth |
| Percent of total 2007-08 General Fund revenue: | 8% |

Cost Allocation Charges

Based on a comprehensive Cost Allocation Plan (CAP), which was approved by the Council on October 4, 2006, the City's General Fund is reimbursed by all non-General Fund operations for a wide range of services provided by general City-General Fund departments/operations. The CAP, through detailed analysis, establishes a reasonable methodology for identifying and allocating indirect cost to direct cost programs. The CAP is a valuable analytical tool in a number of situations, including allocating organizational resources, performing expense analyses, evaluating the costs of performing services in-house versus contract, establishing fees designed for full cost recovery, recovering indirect costs associated with grant programs and reimbursing service costs provided by the General Fund to other funds and special purpose agencies.

KEY REVENUES

BASIS OF ASSUMPTIONS

The cost allocation charges budgeted represent \$3,859,500 and 23% of the General Fund's revenues, and as a result the General Fund is dependent on these cost allocation charges collected. The major contributors of cost allocation charges collected are the Water, Wastewater, and Solid Waste funds, which contribute a total \$1,992,700 or 55% of these revenues. The growth of this revenue sources is dependent on the increase in General Fund operating cost, primarily the cost for salary and benefits.

| | |
|--|-----------|
| FY 2007-08 revenue \$3,859,500; | 3% growth |
| Percent of total 2007-08 General Fund revenue: | 23% |

Interest/Use of Money

As a result of a number of internal loans the City of Port Hueneme has made over the years to its Redevelopment Agency and its enterprise operations, the City's General Fund now enjoys significant interest earnings that fluctuate somewhat based on interest rate levels.

Although the basic assumption applicable to all of the notes outstanding with the Water Fund is that the budgeted interest income will be paid, in as much as it is scheduled debt repayment, it must nevertheless be recognized that actual payment is still subject to and adequate utility cash flows. With regard to Fund Interest earnings, the assumption is that based on a continuing stable economy, stable interest rates and investment balances, interest earnings will increase above the FY 2006-07 budgeted level, with only a slight increase from more favorable earnings on investments.

| | |
|--|---------------|
| FY 2007-08 revenue \$1,791,150; | 2.4% decrease |
| Percent of total 2007-08 General Fund revenue: | 11.3% |

Special Revenue Funds

Gasoline Tax Subventions

The State allocates a portion of gas tax revenues to cities under four distinct funding categories on a population basis totaling approximately \$19 per capita. Gas tax revenues are restricted by the State for street purposes only. This revenue source is projected to decrease by approximately

KEY REVENUES

BASIS OF ASSUMPTIONS

41% in FY 2007-08, due to grant funds received in the prior fiscal year not being budgeted in FY 2007-08.

FY 2007-08 revenue \$479,000;

41% decrease

Enterprise Funds

The City Enterprise Funds (Water Operations, Wastewater Operations, and Solid Waste Operations) account for approximately \$7.7 million of the City's fiscal operations. Overall growth is anticipated for FY 2007-08 in the Water, Wastewater and Solid Waste Operation funds due to increases in the number of customers from newer developments and increase in rates for the Water and Wastewater operations.

Water Operations Fund

Revenues for the Water Operations fund are expected to grow by approximately 5.4% for FY 2007-08, primarily due to a full year impact of a 9% rate increase, which was effective in November 2006.

FY 2007-08 revenue \$4,061,000;

5.4% growth

Wastewater Operations Fund

Wastewater Operations revenues are expected to grow by approximately 9.7% for FY 2007-08 due partly to a 10% increase in rates on July 1, 2007 (school rates increased by 3%).

FY 2007-08 revenue \$4,085,250;

9.7% growth

Solid Waste Operations Fund

Solid Waste Operations revenues are expected to remain steady for FY 2007-08.

FY 2007-08 revenue \$3,097,700;

0.5% growth

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BASIS OF ACCOUNTING

The budgets of governmental funds (General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds) are prepared on a modified accrual basis where revenues are recognized when they become measurable and available and expenditures are recorded when the related liability is incurred; except that principal and interest payments on general long-term debt are recognized when due. Revenue availability criteria are defined as collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period (i.e., sixty days after fiscal year-end).

Budgets for proprietary funds (Enterprise Funds) are prepared on a full accrual basis where revenues are recognized when earned and expenses are recognized when they are incurred.

The fund types used by the City of Port Hueneme are as follows:

Governmental Funds

General Fund

The General Fund (Major Fund*) accounts for all general government activity not accounted for in other funds and is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. Expenditures of this fund include the general operating expenses and capital costs, which are not paid through other funds.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for particular purposes.

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources and payment of principal and interest on general long-term debt.

Fiduciary Funds

Trust or agency funds are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other government units, or other funds. Agency funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operation.

BASIS OF ACCOUNTING

Proprietary Funds

Enterprise Funds

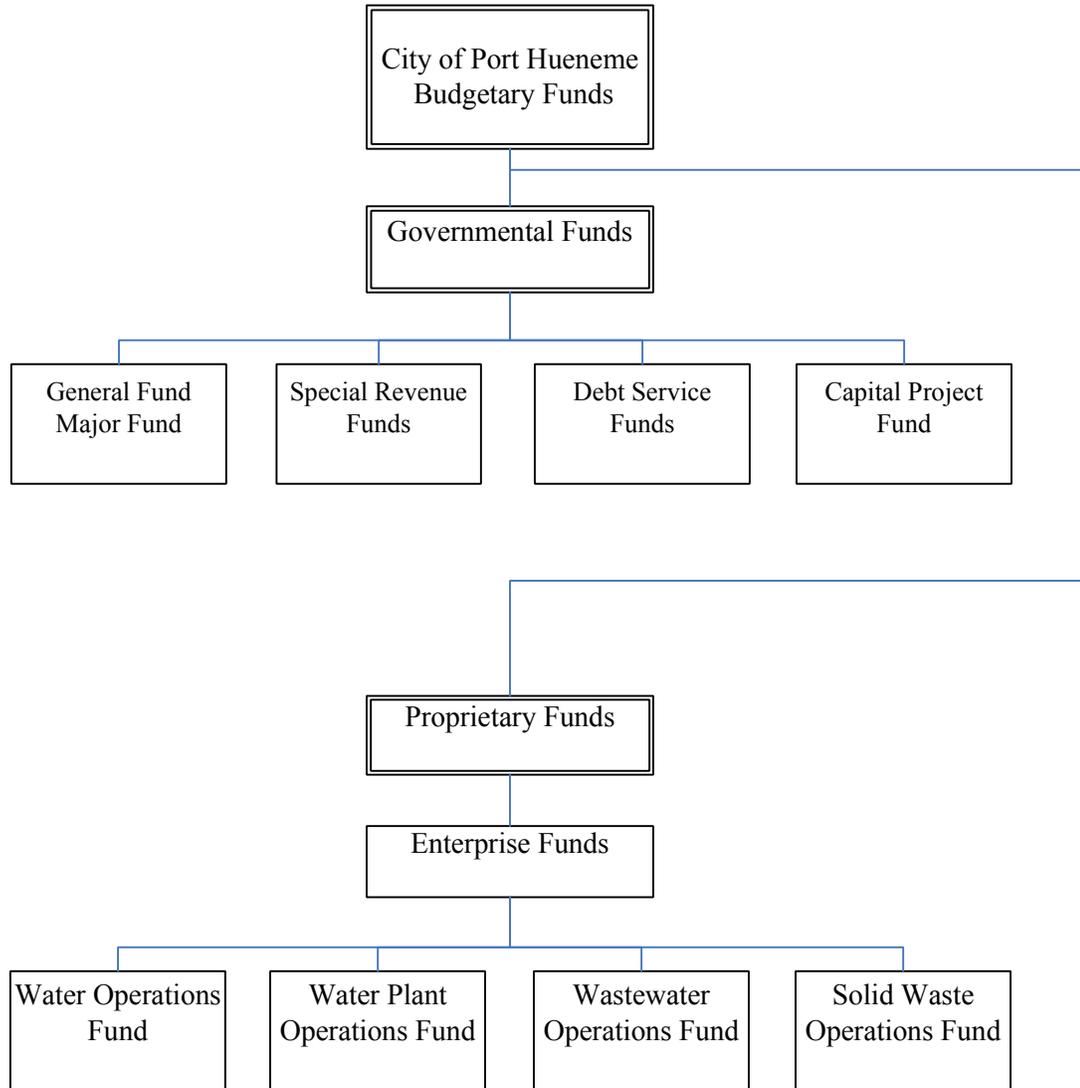
Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Capital Project Fund

Capital Project Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities.

*Major funds represent the significant activities of the City and include any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget.

City of Port Hueneme Fund Structure



BUDGET/EXPENDITURE CONTROLS

In as much as budgets are financial plans based on anticipated and unanticipated requirements, the ability to make adjustments, from time to time, is necessary to deal with changing needs.

Accordingly, and in order to maintain budget integrity, the following budgetary controls have been established:

Financial Services Director – may authorize budget transfers not exceeding \$1,000 between line items within major categories of department budgets.

City Manager – in addition to Financial Services Director authority, may authorize budget transfers between major categories within the same department in the same fund and between departments within the same fund. For Financial Services Director and City Manager authorized transfers, the legal funding source for the line item from which appropriation is being transferred, must be a legal funding source for the new anticipated use.

City Council – has authority over the adopted budget for the City as a whole and any transfer(s) between distinct City funds or any additional/supplemental appropriation that will change the budget in total, shall be subject to approval of the City Council.

Budget Carryovers

In general, all prior year appropriations shall lapse at the end of each fiscal year with any remaining amounts credited against their respective fund balances with the exception of:

Any unexpended, but encumbered amounts, for specific orders outstanding at fiscal year end,
and

Unexpended appropriations for major capital projects recommended for carryover by the City Manager.

With City Council approval, these exceptions may be carried over to a succeeding fiscal year and shall be offset by a change to their respective fund balances.

FISCAL POLICIES

RESERVE FUND POLICY

PURPOSE: Sound financial management dictates that the City maintain appropriate reserves for emergency requirements, for capital projects, for obligations accruing on a current basis that will be paid in the future and at levels sufficient to protect the City's credit worthiness. This policy statement articulates the minimum reserve balances that should be maintained and the appropriate uses of reserve funds.

POLICY: It is the policy of the City of Port Hueneme and its component units to establish and maintain reserves as follows:

GENERAL FUND

GENERAL DESIGNATED RESERVE: The General Designated Reserve shall be for a restriction of uncommitted funds not otherwise reserved for a specific purpose. The amount of this reserve will be evaluated annually to determine the appropriate funding level.

DISASTER RESERVE: The disaster reserve shall serve as a contingency against natural disasters. Provisions for use of the reserve in emergency circumstances are provided for in the Municipal Code. The amount of this reserve will be evaluated annually to determine the appropriate funding level.

RISK MANAGEMENT RESERVE: A Risk Management Reserve shall be established and maintained for the purpose of setting aside resources for costs not covered by the City's insurance programs, such as insurance deductibles, self insured retentions, and unanticipated premium increase. The amount of this reserve will be determined annually to determine the appropriated funding level determined by two times the historical loss data.

EQUIPMENT/FURNISHINGS/VEHICLES REPLACEMENT RESERVE: A reserve for replacement of equipment, computers, furnishings, and vehicles will be maintained to fund replacement of these items when they reach the end of their useful lives.

FACILITY REPLACEMENT DESIGNATED RESERVE: A reserve for the rehabilitation and replacement of facilities will be maintained to fund the rehabilitation or replacement costs of existing buildings, recreational facilities, and park/sports fields, and other fixtures when they reach the end of their useful lives.

PROMISSORY NOTE/LOAN RESERVE: A reserve equal to the amount of the Notes Receivable will be maintained and the principal payments received for Notes Receivable will be reserved. The principal shall be indexed annually by the Consumer Price Index and shall be considered restricted.

FISCAL POLICIES

SALE OF CAPITAL ASSETS DESIGNATED RESERVE: The principal from the sale of Capital Assets (Seaview Apartments, Cultural Center, etc.) shall be indexed annually by the Consumer Price Index and shall be considered restricted.

UNDESIGNATED RESERVE: It is the City's goal to have an undesignated reserve goal equivalent to approximately 2.5 months or 20% of General Fund adopted budget operational expense. This reserve will enable the Council to deal with emergency requirements and to finance expenditures such as major capital projects or unanticipated programs/activities that occur outside the budget adoption process. The reserve level will be reviewed periodically to ensure that it is consistent with changing fiscal conditions of the City.

ENTERPRISE FUNDS

DESIGNATED OPERATING RESERVES: The Enterprise Funds (i.e. Water, Wastewater, and Solid Waste) shall be operated in a manner similar to private business enterprises. As such, all costs including direct and indirect personnel costs, and depreciation will be supported by their own rates and/or grants and shall not be subsidized by the General Fund. The City's Enterprise funds will strive to maintain reserves equal to three months of operating expenses.

EQUIPMENT/FURNISHINGS/VEHICLES REPLACEMENT DESIGNATED RESERVE: A reserve for replacement of equipment, computers, furnishings, and vehicles equal to 100% of accumulated depreciation, to fund replacement of these items when they reach the end of their useful lives, is to be maintained.

FACILITY REPLACEMENT RESERVE: A reserve for the rehabilitation and replacement of facilities equal to 60% of accumulated depreciation, to fund the rehabilitation or replacement costs of existing buildings, recreational facilities, and parks/sports fields, and other fixtures when they reach the end of their useful lives, is to be maintained.

CAPITAL PROJECTS (INFRASTRUCTURE): Capital projects (infrastructure) may consist of expensive, but non-recurring improvements. Capital financing (long term debt) and/or cash will be evaluated as to which would be in the best long-term interests of the City. If projects are financed, the term of the debt service shall not exceed the expected useful life of the project.

SPECIAL REVENUE FUNDS

DESIGNATED OPERATING RESERVES: Special Revenue Funds are used to account for revenue derived from specific taxes or other earmarked revenue sources (other than for major project) that are restricted by law or administrative action to expenditures for specified purposes. Where possible, reserves for Special Revenue Funds (e.g. Gas Tax Fund, RDA low/mod Fund

FISCAL POLICIES

20% Set Aside) will be adopted at the same levels as the General Fund, as long as they do not conflict with legal or grantor requirements.

DEBT SERVICE FUNDS

Reserve levels for Debt Service Funds will be established as prescribed by the bond covenants adopted at the time of the issuance of debt.

CITYWIDE

ENCUMBRANCES: Fund encumbrance reserves shall be reviewed and adjusted, as required, in conjunction with each annual Reserve Policy review to reserve amounts approximately equal to anticipated fiscal year end unpaid obligations.

FISCAL POLICIES

INVESTMENT POLICY

POLICY

It is the policy of the City to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

This Investment Policy is set forth by the City of Port Hueneme (the City) for the following purposes:

1. To establish a clear understanding for the City Council, City Management, responsible employees, citizens and third parties of the City's objectives, policies and guidelines for the investment of idle and surplus funds.
2. To offer guidance to investment staff and any external investment advisors on the investment of City funds. Any bank, savings association, federal financial association, or federally insured industrial loan company receiving City money must have an overall rating of not less than "satisfactory" in its most recent evaluation by the appropriate federal financial supervisory agency of its record of meeting the credit needs of California's communities, including low-and moderate-income neighborhoods, pursuant to Section 2906 of Title 12 of the United States Code (Gov't Code 53635). The City Council has delegated, by resolution, the authority to invest to the City Treasurer subject to the limitations set forth in the Investment Policy and Investment Guidelines.
3. To establish a basis for evaluating investment results.

OBJECTIVES

The objectives of this investment policy are, in order of priority:

1. To ensure safety of invested funds.
2. To assure ongoing compliance with all Federal, State and local laws governing the investment of moneys under the control of the City Treasurer.
3. To maintain sufficient liquidity to meet cash flow needs.
4. To attain a "market average rate of return" consistent with the primary objectives of safety and liquidity.

FISCAL POLICIES

PRUDENCE

1. The Prudent Person Standard shall be used by investment officials, and shall be applied in the context of managing an overall portfolio.

2. The Prudent Person Standard: Governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the Agency that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part to an overall strategy, a trustee is authorized to acquire investments as authorized by law.

When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, the primary objective of a trustee shall be to safeguard the principal of the funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control.

ETHICS AND CONFLICTS OF INTEREST

All bond issue providers including but not limited to underwriters, bond counsel, financial advisors, brokers and dealers, will disclose any fee sharing arrangements or fee splitting to the City Manager prior to the execution of any transactions. The providers must disclose the percentage share and approximate dollar amount share to the City prior to the execution of any transactions.

OPERATIONS AND PROCEDURAL MATTERS

SCOPE

This investment policy applies to all financial assets and investment activities of the City. These funds are accounted for in ALL City entity's Annual Financial Reports and include:

1. General Fund
2. Special Revenue Funds

FISCAL POLICIES

3. Enterprise Funds
4. Capital Projects Fund
5. Debt Service Funds
6. Redevelopment Agency
7. Housing Authority
8. Surplus Property Authority

The following are exceptions:

1. The City's Deferred Compensation Plan is excluded because it is managed by a third party administrator and invested by individual plan participants.
2. Proceeds of debt issuance shall be invested in accordance with the investment objectives of the City as set forth in this policy; however, such proceeds are invested in accordance with permitted investment provisions of their specific bond indentures. All deviations from investments authorized in this policy for other City funds shall be disclosed to the City Council at the time bond documents are considered for approval. Proceeds of debt issuance shall be subject to the operational and reporting requirements of this policy.

DELEGATION OF AUTHORITY

1. Authority to manage the City's investment program is derived from the California Government Code Sections 53600 et seq.
2. The City of Port Hueneme Municipal Code, Chapter 4, Section 2301 and Chapter 6, Section 2502, authorizes the City Treasurer to invest funds in accordance with California Government Code Section 53600 et seq. The Treasurer shall be responsible for all transactions undertaken by the City's internal staff, and shall establish a system of controls to regulate the activities of internal staff and external investment advisers.
3. In the absence of the City Treasurer, investment responsibilities are hereby delegated to the Acting Treasurer who shall be (a) the Accounting Manager, and in his/her absence (b) the City Manager.

AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS

1. The Treasurer will maintain a list of financial institutions authorized to provide investment services to the City pursuant to Government Code Section 53601.5. Within this Government Code authority, institutions eligible to transact investment business with the City include:
 - a. Primary government dealers as designated by the Federal Reserve Bank.

FISCAL POLICIES

- b. Nationally or state-chartered banks
 - c. The Federal Reserve Bank, and
 - d. Direct issuers of securities eligible for purchase by the City.
2. Selection of financial institutions and broker/dealers authorized to engage in transactions with the City shall be at the sole discretion of the City.
3. The Treasurer shall obtain information from qualified financial institutions to determine if the institution makes markets in securities appropriate for the City's needs, can assign qualified sales representatives and can provide written agreements to abide by the conditions set forth in the City of Port Hueneme Investment Policy. Investment accounts with all financial institutions shall be standard non-discretionary accounts and may not be margin accounts.
4. All financial institutions which desire to become qualified bidders for investment transactions must supply the Treasurer with the following:
- a. Audited financial statements for the institution's three most recent fiscal years.
 - b. At least three references from California local agencies whose portfolio size, investment objectives and risk preferences are similar to the City's.
 - c. A statement certifying that the institution has reviewed the California Government Code Section 53600 et seq. and the City's Investment Policy and that all securities offered to the City shall comply fully and in every instance with all provisions of the Code and with this Investment Policy.
5. The signatures of two individuals shall be required for the opening and closing of any bank account and broker account (the Treasurer or City Manager, and the Mayor or Mayor Pro Tem). The Accounting Manager, who is independent of the investment function, shall keep a record of all opened and closed accounts. On an annual basis, the Accounting Manager shall provide this list of accounts to the City's independent auditor.
6. Public deposits shall be made only in qualified public depositories within the State of California as established by State law. Deposits shall be insured by the Federal Deposit Insurance Corporation, or, to the extent the amount exceeds the insured maximum, shall be collateralized with securities in accordance with State law.
7. Selection of broker/dealers used by external investment advisers retained by the City shall be at the sole discretion of the investment advisers.

FISCAL POLICIES

DELIVERY VS. PAYMENT

All investment transactions of the City shall be conducted using standard delivery-vs.-payment procedures.

SAFEKEEPING OF SECURITIES

To protect against potential losses by collapse of individual securities dealers, and to enhance access to securities, interest payments and maturity proceeds, all securities owned by the City shall be held in safekeeping by a third party bank trust department, acting as agent for the City under the terms of a custody agreement executed by the bank and by the City. However, as to the minimum legal requirement per Government Code Sections 53601 and 53608, as long as the securities for safekeeping are in the name of or under the control of the agency and kept in a legally separate trust department, they can be held by the same firm from which they were purchased.

PERMITTED INVESTMENTS AND PORTFOLIO RISK MANAGEMENT

All investments shall be made in accordance with the restriction of Sections 53600 et seq. of the Government Code of California and as described within this Investment Policy. Permitted investments under this policy shall include the following investments pursuant to the limitations set forth in Government Code Section 53601.

1. Savings accounts and other time accounts of Commercial Banks or Savings and Loans, Commercial Banks insured by the Federal Deposit Insurance Corporation.
2. Money Market Mutual Funds that invest in shares of beneficial interest (mutual funds) issued by diversified management companies investing in securities/obligation authorized by California Government Code Section 53600 et. seq., and complying with Section 53630, are permitted investments.
3. Certificates of Deposit of Commercial Banks or Savings and Loans insured by Federal Deposit Insurance Corporation.
4. Treasury Bills, Treasury Notes, and Treasury Bonds which are guaranteed by the full faith and credit of the United States of America with a maturity of less than four years. All securities must be purchased on a full delivery vs. payment basis where the securities are delivered at the time the City releases funds for their purchase.
5. U.S. Agencies including, but not limited to, the Federal Farm Credit Bank System (FFCB), the Federal Home Loan Bank (FHLB), the Federal Home Loan Mortgage Corporation (FHLMC), the Student Loan Mortgage Administration (SLMA), and the Federal National Mortgage Association (FNMA) and those insured by the Federal Housing Administration (FHA).

FISCAL POLICIES

The purchase of instruments of, or issued by a federal agency or a United States government sponsored enterprise will be limited to a maximum maturity of five years.

6. Local Agency Investment Fund (L.A.I.F.) Pool.
7. County of Ventura Investment Pool.
8. Negotiable Certificates of Deposit (NCDs). NCD's must be issued by institutions which have long term debt rated "A" or higher by Standard & Poors or "A2" by Moodys; and/or have short term debt rated at least A1 by Standard & Poors or P1 by Moody's. Maturity shall not exceed 180 days and no more than 20 percent of the total portfolio may be invested in NCDs.
9. Banker's Acceptances, provided they are issued by institutions, the short term obligation of which, are rated a minimum of P1 by Moody's Investor Services (Moody's) or A1 by Standard & Poors (S & P). Banker's Acceptances must be eligible for purchase by the Federal Reserve System, maturity shall not exceed 180 days and no more than 20 percent of the total portfolio may be invested in Banker's Acceptances.
10. Commercial Paper, provided the issuer is a corporation organized and operating in the United States with assets in excess of \$500 million, the paper is rated a minimum of P1 by Moody's and A1 by S & P, the maturity does not exceed 180 days from the date of purchase, and no more than 15 percent of the portfolio is invested in Commercial Paper.
11. Mutual Funds that invest solely in United States Treasury instruments with an average maturity of less than two years, provided they have triple "A" ratings by Moody's and S & P, their fund shall have an Advisor who is registered with the Securities and Exchange Commission, or which is exempt from such registration and any such fund shall be registered with the Securities and Exchange Commission. Additionally, any mutual fund considered for investment shall have a minimum of \$500 million in total portfolio value with no more than 10 percent of the portfolio invested in any one fund and the City's investment in all mutual funds shall not exceed 15 percent of the City's total portfolio.

PROHIBITED INVESTMENTS AND PRACTICES

1. Any investment not authorized by Government Code Section 53600 et seq.
2. Investment in mortgage-backed bonds and collateralized mortgage obligations (CMO's) is prohibited, even if such bonds are issued by agencies of the United States Government.
3. State law notwithstanding, any investments not specifically described herein including, but not limited to, medium term corporate notes, mutual funds (other than government money market funds as described in the proceeding section (#11), unregulated and/or unrated

FISCAL POLICIES

investment pools or trusts, except as specified above, futures and options, strips, variable rate securities and securities with embedded options.

4. Trading securities for the sole purpose of speculating on the future direction of interest rates is prohibited.
5. Purchasing or selling securities on margin is prohibited.
6. The use of reverse repurchase agreements, securities lending or any other form of borrowing or leverage is prohibited.
7. Borrowing for investment purposes is prohibited.
8. Any investment that could result in zero interest accrual if held to maturity.

MONTHLY REPORTING

A comprehensive investment report shall be submitted by the Treasurer to the City Manager and the City Council within 30 days of the last day of the month, to be agendized for official action at the first regular Council meeting thereafter. The monthly Treasurer's report shall disclose, at a minimum, the following information:

1. A list of all investments owned by the City,
2. The type or kind of each investment
3. The issuer of each investment,
4. The date of each investment's maturity,
5. The par and dollar amount invested for each security,
6. The credit quality, as determined by one or more nationally recognized credit rating services, of each investment,
7. Standard & Poors or Dunn & Bradstreet Rating,
8. Cash held by the City,
9. A statement as to whether the City's investments comply with this Policy, and if not, why not,
10. A statement of the City's ability to meet its expenditure requirements for the next six months.

LIMIT ON TERM OF MATURITY

The City Financial Services Director or his/her representative is not to invest any City monies in investments allowed under this policy, which have a term remaining to maturity in excess of four years from the term of investment, unless the City Council has granted express authority to make such investment. The City Financial Services Director must request authority from the legislative body prior to the date of investment.

FISCAL POLICIES

INTERNAL CONTROLS

The Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. Internal controls shall be designed to provide reasonable assurance that these objectives are met. Internal controls shall be in writing and shall address the following points: control of collusion, separation of transaction authority from accounting and record keeping, safekeeping of assets and written confirmation of telephone transactions for investments and wire transfers.

ANNUAL AUDIT

The Treasurer shall establish an annual process of independent review by an external auditor to assure compliance with internal controls.

ANNUAL REPORTING

The investment policy shall be reviewed and adopted at least annually within 120 days of the end of the fiscal year to ensure its consistency with the overall objectives of preservation of principal, liquidity and return, and its relevance to current law and financial and economic trends.

FISCAL POLICIES

PROCUREMENT POLICY

PURPOSE: This Purchasing Policy has been prepared to translate purchasing information from the Municipal Code into everyday practices and procedures. On April 7, 1999, a Revised Purchasing and Bidding Ordinance (NO. 627) was enacted to establish efficient procedures for the purchases of supplies, services, and equipment at the lowest possible cost commensurate with quality needed; to exercise financial control over purchases; and to clearly define authority for the purchasing function. The Purchasing Officer or his/her designee shall be responsible and have general supervision of the purchasing functions.

FORM: Whenever any department requires the purchase or acquisition of materials, supplies, or services for the proper functioning of such department, it shall order the purchases from among currently approved vendors, subject to budgeted dollar constraints, in either written or verbal form. Upon invoicing from the vendor, the department shall clearly mark the budget account number(s) to be charged upon payment.

AUTHORIZATION

The director of the department and/or his/her designee ordering the materials or services shall sign written invoices. The department director may designate department personnel with authorization limits, as he/she deems necessary.

AUTHORIZATION SIGNATURE LIST

The authorized Signature List certifies those departmental personnel who are authorized to sign departmental purchase orders, receiving reports, invoices, and requests for payment. The list is maintained within the Finance Department. The following items relate to this list.

One copy of the list should be retained by the Finance Department and one copy by the issuing department.

The list shall be reviewed semi-annually by the department with any changes promptly submitted to the Finance Department.

Whenever any changes are made to the list, the signature of the Department Director is required.

PURCHASING AUTHORITY AND RESPONSIBILITIES

There are three (3) levels of authority for normal purchases: Department Award, City Manager Award and City Council Award. Authority is established by the dollar amount of the purchase.

FISCAL POLICIES

Except as permitted by the exceptions listed in “Use of Procedures not Required” section, a formal purchase order, approved by the Department Director is required for all purchases exceeding Two Thousand Five Hundred and no/100 Dollars (\$2,500). For purchases fewer than Two thousand Five Hundred and no/100 Dollars (\$2,500) a formal purchase order is not required. However, purchase orders may be issued, regardless of amount, when required by the vendor, or when the complexity of the contract demands a formal document for clarity.

No purchase will be approved or undertaken unless an appropriation has been established, through either the adopted bi-annual budget or City Council approval of additional appropriations.

Departments need to anticipate their needs well in advance, in order in minimize the need for emergency purchases.

The dollar limits for purchases and bids are established by ordinance. Purchases shall not be split to avoid the required procedures or certain dollar amounts.

Completive quotations will be sought based on established dollar limits.

Approval of purchases of supplies, materials, equipment, or services are made according to the following schedule:

LIMITS (\$2,501 - \$10,000)

Written purchase orders shall not be required for purchases or acquisitions under the amount of Two Thousand Five Hundred One and no/100 Dollars (\$2,501). Such purchases may be made from petty cash (maximum purchase \$20.00) or via the normal accounts payable process.

For expenditures over Two Thousand Five Hundred One and no/100 Dollars (\$2,501) and under Ten Thousand and no/100 Dollars (\$10,000), the department shall first solicit at least three (3) informal bids diligently attempting in good faith to obtain the best value for the City. The department shall prepare a written purchase order. The user department director or his/her designee shall record all informal bids (Attachment B) and submit copies with the purchase order. Purchase orders are not valid until all required signatures have been obtained.

LIMITS (\$10,001 - \$25,000)

For expenditures over Ten Thousand One and no/100 Dollars (\$10,001) and under Twenty Five Thousand and no/100 Dollars (\$25,000), the department director or his/her designee shall record all informal bids (attachment B) and submit copies with the Purchase Order. City employees shall not be authorized to sign, issue or deliver any purchase order, or accept any delivery of

FISCAL POLICIES

goods or services, in excess of the sum of Ten Thousand One Dollars (\$10,001) in value until such time as the City Manager has authorized same in writing and any such purchase orders or acceptance of goods in excess of Ten Thousand One Dollars (\$10,001) in value without the prior written approval of a purchase order by the City Manager shall be void (Section 2560, Revised Purchasing and Bidding Ordinance).

LIMITS (\$25,001 & ABOVE)

The City Manager and department directors shall not be authorized to sign, issue, or deliver any purchase order or accept any delivery of goods or services, in excess of the sum of Twenty Five Thousand One Dollars (\$25,001) in value until such time as the City Council shall have authorized the purchase. The same applies on any purchase orders or acceptance of goods in excess of Twenty Five Thousand One Dollars (\$25,001) in value without the prior approval of the City Council shall be void (Section 2561, Revised Purchasing and Bidding Ordinance).

USE OF PROCEDURES NOT REQUIRED

The procedures and provisions set forth may be dispensed with, at the discretion and judgment of the City Manager as to the best interests of the City, as follows:

1. When an emergency requires that an order be placed with the nearest available source of supply;
2. When the item(s) to be purchased can be obtained from only one vendor or supplier;
3. When the purchase will be made cooperatively with one or more other units of government, or by use of another agency's bid procurement procedure, provided it meets the standards established by this chapter;
4. When reasonably necessary for the preservation or protection of public peace, health, safety or welfare of persons or property; or
5. When, given the indeterminate nature of the City's need, a request for proposal will result in a more favorable and efficient comparison of materials, supplies or services.

CONFLICT OF INTEREST/THIRD PARTY TRANSACTIONS

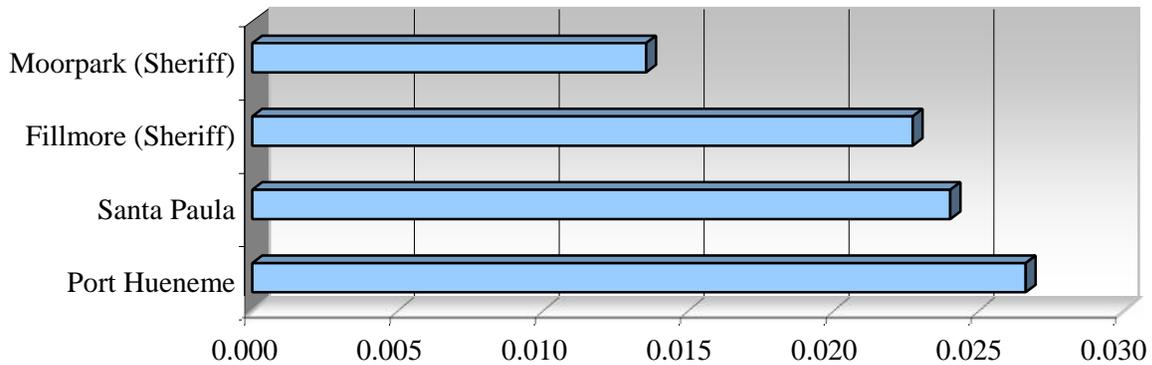
It is important to maintain public trust and confidence in the integrity of purchasing transactions. Any City employee who has a real or perceived conflict of interest should refrain from participation in the transaction.



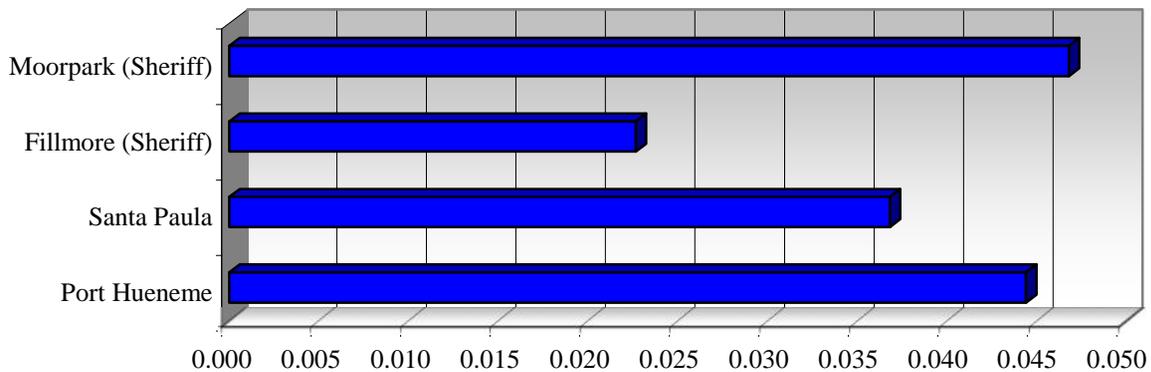
Comparisons to Surrounding Cities

| Jurisdiction: | Port | | | |
|--|--------------|--------------|--------------|--------------|
| | Hueneme | Santa Paula | Fillmore | Moorpark |
| Population at January 1, 2007 ¹ | 22,347 | 29,182 | 15,247 | 36,150 |
| Part 1 Crimes ² | 26,090 | 26,050 | 25,610 | 12,010 |
| Total Sworn Police Officers ³ | 26 | 28 | 9 | 20.75 |
| Police Services ^{3,4} | \$ 6,564,356 | \$ 4,936,426 | \$ 3,005,802 | \$ 4,923,583 |
| Sales and Use Tax ^{3,4} | 1,044,283 | 1,501,454 | 1,130,390 | 2,260,786 |
| Transient Occupancy Tax ^{3,4} | 262,000 | 117,935 | 61,677 | n/a |
| Total General Fund Cash & Investments | 21,446,849 | 3,026,995 | 4,014,965 | 17,606,051 |
| Total General Fund Revenue ^{3,4} | 14,156,694 | 11,228,617 | 5,757,713 | 13,827,484 |

Part 1 Crime per Capita



Sworn Police Officers per Capita



Source:

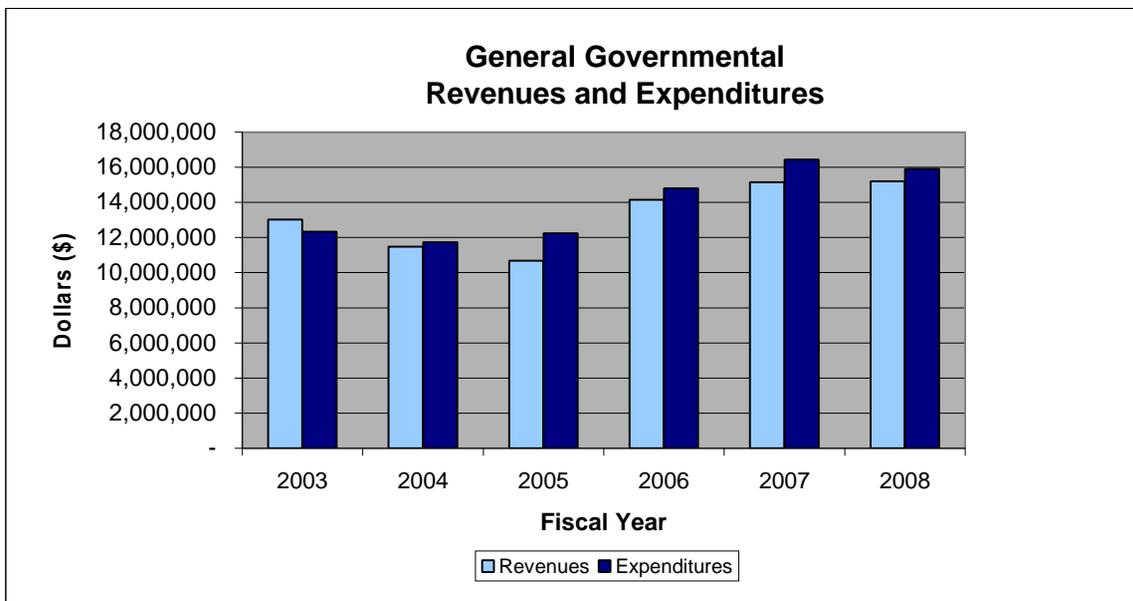
- 1: Department of Finance, 2007
- 2: Ventura County Sheriff's Department
- 3: Individual City
- 4: City's Comprehensive Annual Financial Report 2006



GENERAL GOVERNMENT

Financial Trend Information

| Fiscal Year Ended June 30, | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Population at January 1, 2007 ¹ | 22,250 | 22,439 | 22,619 | 22,390 | 22,347 | 22,347 |
| Revenues | | | | | | |
| Taxes | 3,402,831 | 3,649,359 | 3,592,837 | 4,776,026 | 4,592,915 | 4,615,000 |
| Property Taxes | 853,302 | 1,079,931 | 1,215,506 | 1,176,283 | 1,181,500 | 1,460,700 |
| Licenses and Permits | 440,958 | 374,665 | 456,663 | 478,231 | 590,000 | 379,000 |
| Fines and Penalties | 333,438 | 334,679 | 307,767 | 293,451 | 345,400 | 381,500 |
| Charges for Services | 317,421 | 268,554 | 349,056 | 2,267,386 | 371,300 | 323,400 |
| Use of Money and Property | 2,548,356 | 1,926,918 | 1,783,927 | 1,810,650 | 1,749,700 | 1,791,150 |
| Rental Income | 185,995 | 217,936 | 239,642 | 270,189 | 397,100 | 427,200 |
| Loan Payments | 748,100 | 0 | 0 | 0 | 0 | 0 |
| Intergovernmental | 116,014 | 453,561 | 664,364 | 1,906,638 | 653,670 | 606,615 |
| Services | 883,056 | 33,870 | 82,182 | 0 | 0 | 0 |
| Harbor District Revenue | 671,291 | 903,658 | 957,012 | 1,143,750 | 1,242,400 | 1,279,700 |
| Other | 0 | 111,403 | 465,758 | 34,090 | 348,200 | 115,600 |
| Transfers In - Other Funds | 2,524,027 | 2,119,054 | 562,393 | 0 | 3,676,200 | 3,817,300 |
| Total Revenues | 13,024,789 | 11,473,588 | 10,677,107 | 14,156,694 | 15,148,385 | 15,197,165 |
| Total Revenues Per Capita | \$ 585.38 | \$ 511.32 | \$ 472.04 | \$ 632.28 | \$ 677.87 | \$ 680.05 |
| Expenditures | | | | | | |
| General Government | 6,547,143 | 3,972,684 | 2,422,226 | 2,740,247 | 3,780,920 | 3,535,998 |
| Public Safety | 3,941,773 | 4,732,026 | 4,864,635 | 6,564,356 | 5,867,829 | 5,699,009 |
| Streets and Highways | 225,682 | 1,472,752 | 2,233,058 | 1,188,354 | 3,037,305 | 2,853,062 |
| Parks, Recreation & Social Services | 556,484 | 554,709 | 1,463,064 | 1,667,286 | 1,865,063 | 1,877,121 |
| Community Development | 0 | 0 | 522,730 | 906,697 | 856,109 | 890,769 |
| Capital Outlay | 179,177 | 312,086 | 253,596 | 0 | 0 | 0 |
| Transfers Out - Other Funds | 886,271 | 695,093 | 488,584 | 1,742,343 | 1,035,954 | 1,053,590 |
| Total Expenditures | 12,336,530 | 11,739,350 | 12,247,893 | 14,809,283 | 16,443,180 | 15,909,549 |
| Total Expenditures Per Capita | \$ 554.45 | \$ 523.17 | \$ 541.49 | \$ 661.42 | \$ 735.81 | \$ 711.93 |



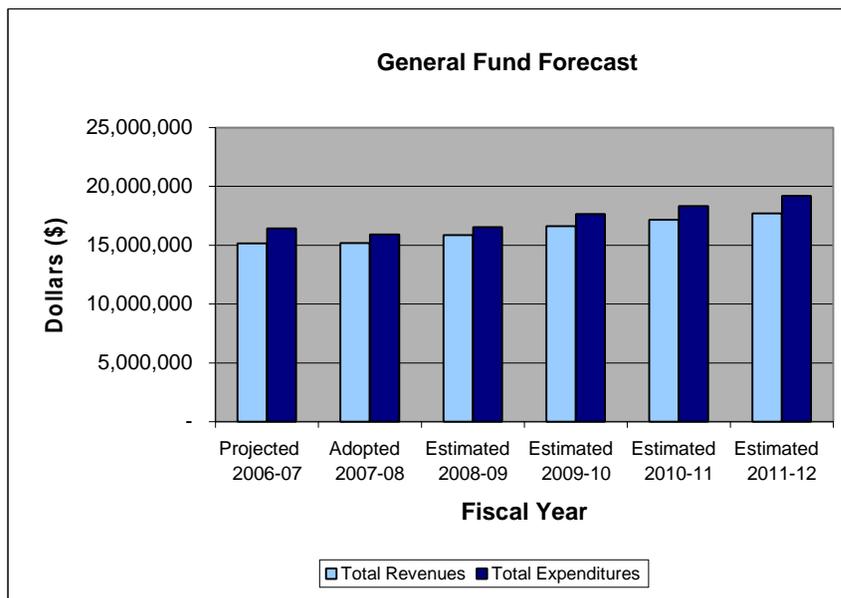
Source:
1: Department of Finance, 2007



GENERAL FUND 5-YEAR FORECAST FY 2007 - FY 2012

Operating Only, No Capital Outlay

| Department | Projected 2006-07 | Adopted 2007-08 | Estimated 2008-09 | Estimated 2009-10 | Estimated 2010-11 | Estimated 2011-12 |
|-----------------------------------|----------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
| Revenues: | | | | | | |
| Taxes | 5,397,315 | 5,691,900 | 6,202,309 | 6,679,967 | 6,952,634 | 7,233,027 |
| Franchises | 377,100 | 383,800 | 388,100 | 392,486 | 396,960 | 401,523 |
| Licenses & Permits | 590,000 | 379,000 | 383,500 | 388,065 | 392,696 | 397,394 |
| Fees | 345,400 | 381,500 | 403,900 | 371,020 | 381,881 | 393,093 |
| Public Safety | 73,600 | 16,100 | 29,100 | 29,660 | 30,231 | 30,814 |
| NBVC Contract | 405,700 | 471,115 | 489,452 | 508,550 | 528,442 | 549,162 |
| Rental Income | 397,100 | 427,200 | 440,966 | 554,060 | 569,547 | 585,478 |
| Interest Income | 1,749,700 | 1,791,150 | 1,755,930 | 1,717,428 | 1,683,422 | 1,644,328 |
| Harbor District Revenue | 1,242,400 | 1,279,700 | 1,318,100 | 1,357,643 | 1,398,372 | 1,440,323 |
| Beach Parking Machine | 220,000 | 220,000 | 226,600 | 233,398 | 240,400 | 247,612 |
| Grants & Reimbursements | 247,970 | 135,500 | 135,500 | 135,500 | 135,500 | 135,500 |
| Parks & Recreation | 77,700 | 87,300 | 89,860 | 95,737 | 101,632 | 107,545 |
| Miscellaneous | 84,800 | 115,600 | 27,000 | 27,280 | 27,566 | 27,857 |
| Capital Lease | 263,400 | 0 | 0 | 0 | 0 | 0 |
| Transfers In - Other Funds | 3,676,200 | 3,817,300 | 3,970,305 | 4,143,560 | 4,325,478 | 4,516,492 |
| Total Revenues | 15,148,385 | 15,197,165 | 15,860,622 | 16,634,355 | 17,164,760 | 17,710,148 |
| Expenditures: | | | | | | |
| Administration | 2,375,940 | 2,114,884 | 2,220,628 | 2,368,527 | 2,459,906 | 2,576,972 |
| General Government | 1,385,323 | 1,365,610 | 1,433,891 | 1,529,391 | 1,588,396 | 1,663,987 |
| Finance | 1,055,611 | 1,109,094 | 1,164,549 | 1,242,110 | 1,290,032 | 1,351,424 |
| Community Development | 856,109 | 890,769 | 935,307 | 997,601 | 1,036,089 | 1,085,396 |
| Police | 5,867,829 | 5,699,009 | 5,817,959 | 6,205,449 | 6,444,859 | 6,751,568 |
| Recreation & Community Svcs. | 970,453 | 997,319 | 1,047,185 | 1,116,930 | 1,160,022 | 1,215,227 |
| Facilities Maintenance | 894,610 | 879,802 | 923,792 | 985,319 | 1,023,333 | 1,072,033 |
| Public Works | 3,037,305 | 2,853,062 | 2,995,715 | 3,195,236 | 3,318,511 | 3,476,438 |
| Total Expenditures | 16,443,180 | 15,909,549 | 16,539,026 | 17,640,563 | 18,321,147 | 19,193,044 |
| Proposed Surplus/(Deficit) | (1,294,795) | (712,384) | (678,404) | (1,006,208) | (1,156,386) | (1,482,896) |
| RDA Advance Debt Service Pmts. | 360,695 | 712,384 | 678,404 | 1,006,208 | 1,156,386 | 1,482,896 |
| Adjusted Surplus/(Deficit) | (934,100) | 0 | 0 | 0 | 0 | 0 |
| Unreserved Fund Balance | 3,052,758 | 3,052,758 | 3,052,758 | 3,052,758 | 3,052,758 | 3,052,758 |



Assumptions:

Expenditures increase annually by 5% from FY 2007-08 thru FY 2011-12. Note: Reduced savings in POB debt are factored in FY 2009-10 thru FY 2011-12.

This assumes additional improvements are made and additional debt will be repaid to the General Fund under the remaining term and cap, which will need to be evaluated prior to the Central Community Project Area's December 2008 deadline to incur new debt.

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GLOSSARY OF BUDGET TERMS

Appropriation - An authorization by the City Council to expend money and incur obligations for specific purposes.

Assessed Valuation - A dollar value placed upon real estate or other property by the County Assessor's Office, as a basis for levying property taxes.

Audit - A review of the City's accounts by an independent accounting firm to verify that the City's financial statements accurately reflect the City's financial position.

Beginning/Ending Fund Balance (Unappropriated) - Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal years expenditures/expenses. This is not necessarily cash on hand.

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

Budget - A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period, and the proposed means of financing.

Capital Improvement - A permanent major addition to the City's real property assets, including the design, construction, or purchase of land, buildings or facilities, or major renovations of same.

Capital Improvement Plan - A financial plan of proposed capital improvement projects and the means of financing them for a given period of time, normally five years.

Capital Outlay - A budget category, which includes equipment having a unit cost of more than \$5,000 and an estimated useful life of more than five years.

Debt Service - Payment of interest and principal on an obligation resulting from the issuance of bonds, notes, or certificates of indebtedness.

Department - An organizational unit composed of one or more divisions.

Designated Reserve - Funds specifically appropriated and set aside for anticipated expenditure requirements.

Encumbrance - A commitment of funds for goods or services on order.

GLOSSARY OF BUDGET TERMS

Enterprise Fund - A fund established to account for the total costs of those governmental facilities and services, which are operated in a manner similar to private enterprises. These programs are entirely or predominantly self-supporting.

Entitlement - Grant or subvention funds available to the City on the basis of population or other established criteria, rather than based on competition or unique factors among agencies.

Fiduciary Funds - Trust or agency funds used to account for assets held by a governmental unit in a trustee capacity, or as an agent for individuals, private organizations, or other government units and/or other funds. Agency funds are purely custodial (assets = liabilities) and thus do not involve measurement results of operation.

Fiscal Year - A twelve-month period of time. The City of Port Hueneme's fiscal year begins July 1 and ends June 30 of each year.

Full-Time Equivalent - The amount of time a regular full or part-time position has been budgeted for in terms of the amount of time an employee works in a year.

Fund - An independent fiscal and accounting entity used to set forth the financial position and results of operations related to the specific purpose for which the fund was created.

Fund Balance - The amount of financial resources available for use. Generally, this represents the detail of the entire annual operating surpluses and deficits since the fund's inception.

General Fund - The City's principal operating fund, which is supported by taxes and fees, that can be used for any legal government purpose.

General Obligation Bond - Bonds used for various purposes and repaid by the regular (usually the General Fund) revenue raising powers of the City.

Grants - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant given by the Federal government.

Infrastructure - Facilities on which the continuance and growth of a community depend on; such as roads, water lines, sewers, public buildings, parks, and so forth.

Interfund Transfers - Money transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

GLOSSARY OF BUDGET TERMS

Levy - To impose taxes, special assessments or service charges for the support of governmental activities (verb); the total amount of taxes, and/or special assessments and/or service charges imposed by a governmental agency (noun).

Long-Term Debt - Debt with a maturity of more than one year after the date of issuance.

Maintenance and Operation - A budget category that includes all expenses except personnel and capital outlay costs. Examples include office supplies, minor equipment, motor vehicle expense, and professional and contractual services.

General Government - Program costs that do not relate to any one department but represent costs of a general Citywide nature, such as debt service and appropriated reserve.

Nondiscretionary - Resources that are legally restricted to expenditures for specific purposes.

Operating Budget - Appropriation of funds for ongoing program costs, including personnel services, supplies, equipment and debt service.

Proprietary Fund - Funds used to account for the City's ongoing activities, which are similar to those found in the private sector. The proprietary fund measurement focus is *capital maintenance* (as in the private industry), with emphasis on net income determination.

Reserve - An account used to earmark a portion of the fund balance as legally segregated for a specific use.

Revenues - Amounts received from taxes, fees, permits, licenses, interest and intergovernmental sources during the fiscal year.

Special Revenue Funds - This fund type collects revenues that are restricted by the City, State or Federal Government as to how the City might spend them.

Subventions - Revenues collected by the State (or other level of government) that are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in-lieu and gasoline taxes.

Tax and Revenue Anticipation Notes (TRANS) - Notes (sometimes called warrants) issued in anticipation of collection of taxes. Money from this source is used to provide adequate *cash flow* for ongoing expenses until taxes are collected.

Unappropriated Fund Balance - The part of undesignated fund balance consisting of the excess of current year revenues over appropriations.

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City of Port Hueneme

ACRONYMS

| | |
|-----------|--|
| ADDI | American Dream Downpayment Initiative |
| BJA | Bureau of Justice Assistance |
| CC | Central Community |
| CC&R | Covenants, Conditions and Restrictions |
| CD | Certificate of Deposit |
| CDBD/CDBG | Community Development Block Grant |
| CEQA | California Environmental Quality Act |
| CIBCSO | Channel Islands Beach Community Service District |
| CIP | Capital Improvement Program |
| CJPIA | California Joint Powers Insurance Authority |
| COP | Certificates of Participation |
| COPH | City of Port Hueneme |
| COPS | Citizens Option Public Safety |
| CPI | Consumer Price Index |
| CSMFO | California Society of Municipal Finance Officers |
| CUP | Conditional Use Permit |
| EDA | Economic Development Administration |
| EOC | Emergency Operations Center |
| ERAF | Educational Revenue Augmentation Fund |
| FEMA | Federal Emergency Management Agency |
| FHLB | Federal Home Loan Bank |
| GAAP | Generally Accepted Accounting Principals |
| GASB | Governmental Accounting Standards Board |

City of Port Hueneme

ACRONYMS

| | |
|-------|--|
| HAP | Housing Assistance Program |
| HCV | Section 8 |
| HOPTR | Homeowner's Property Tax Reimbursement |
| HSG | Homeland Security Grant |
| HUD | U.S. Department of Housing and Urban Development |
| IDA | Individual Development Account |
| LAIF | Local Agency Investment Fund |
| MOU | Memorandum of Understanding |
| NBVC | Naval Base Ventura County |
| NCEL | Naval Civil Engineering Laboratory |
| NIJ | National Institute of Justice |
| PERS | Public Employees Retirement System |
| PHAS | Public Housing Assessment System |
| PHWA | Port Hueneme Water Agency |
| POB | Pension Obligation Bonds |
| POST | Peace Officer Standards and Training |
| PSAF | Public Safety Augmentation Fund |
| RAB | Resident Advisory Board |
| RDA | Redevelopment Agency |
| REAC | Real Estate Assessment Center |
| RFP | Request For Proposal |
| RRLP | Residential Rehabilitation Loan Program |
| SB90 | California Senate Bill 90 of 1972 |

ACRONYMS

| | |
|-------|--|
| SCAT | Southern Coast Area Transit |
| SEIU | Service Employees International Union |
| SEMAP | Section Eight Management Assessment Program |
| SPA | Surplus Property Authority |
| SPU | Special Problems Unit (Police) |
| TDA | State of California Transportation Development Act |
| VCTC | Ventura County Transportation Commission |
| VIP | Volunteers in Policing (Police) |
| VLF | Vehicle License Fee |

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