

**CITY OF PORT HUENEME
ADJOURNED REGULAR MEETING OF THE CITY COUNCIL**

June 6, 2016

MINUTES

The Adjourned Regular Meeting of the Port Hueneme City Council was called to order by Mayor Breeze at 6:31 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. After the flag salute.

The City Clerk called the roll:

PRESENT: Council Members Tom Figg, Jim Hensley (late arrived at 6:39 p.m.), Sylvia Muñoz Schnopp; Mayor Pro Tem Jonathan Sharkey; Mayor Douglas A. Breeze.

ABSENT: None.

Staff members present were: John Baker, Interim City Manager; Karl H. Berger, Deputy City Attorney; Carmen Nichols, Deputy City Manager; Robert Albertson, Interim Chief of Police; Alvin Burrell, Interim Finance Director; Kit Nell Deputy Public Works Director; Steven Hickox Water Operations Manager; Michele Kostenuik City Clerk.

AGENDA:

The Council Members had previously received copies of the Agenda.

Mayor Pro Tem Sharkey, seconded by Council Member Schnopp, moved to approve the Agenda as presented. The motion carried 4-0 (Hensley late).

OPEN FORUM:

Mayor Breeze asked if anyone present wished to speak on any matter not on the Agenda. The following persons requested to speak:

1. Colette Guilfoyle, Port Hueneme
Concerned with availability of ADA parking.
2. Bianka Saver, Port Hueneme
Concerned with condition of pier, trash, loud music, and alcohol.
3. Sharon Kloeris, Port Hueneme
Announced fundraising event on June 11 at Ocean Pavilion for Hueneme Beach Junior Lifeguard Program.
4. John White, Port Hueneme
Concerned about Moranda Park's cleanliness of bathrooms,

condition of tennis courts, and homeless using courts/electrical outlet

5. Rich Rollins, Port Hueneme
Concerned about condition of Moranda Park's tennis courts.
6. Steven Gama, Port Hueneme
Concerned about Moranda Park graffiti, homeless loitering, and beach erosion problem (letter to Congresswoman Brownley).
7. Mari Scott, Port Hueneme
Ventura County Cannabis Alliance educational event on Friday, June 24 at 8:00 a.m.
8. Tracy Sisson Phillips, CEO Hueneme Chamber of Commerce
Announced upcoming events in the community.
9. Tracy Sisson Phillips, Port Hueneme
Concerned about traffic backups at Naval Base Ventura County entrance gates.

Mayor Breeze requested follow up from staff regarding status of pier; locking of tennis courts, electrical outlet and bathrooms at Moranda Park. Interim City Manager John Baker stated there are funds in the budget to repair the tennis courts.

PUBLIC HEARING:

- A. ADOPTION OF RESOLUTIONS ORDERING THE LEVY AND COLLECTION OF THE ANNUAL ASSESSMENTS FOR ASSESSMENT DISTRICT NO. 87-1, ASSESSMENT DISTRICT NO. 91-1, AND ASSESSMENT DISTRICT NO. 95-3; AND APPROVAL OF AN AGREEMENT WITH THE VENTURA COUNTY AUDITOR-CONTROLLER FOR BILLING OF DIRECT ASSESSMENTS

Action: It is recommended that the Council, at the close of the public hearing,

1. Adopt the resolutions below, and;
2. Approve the Agreement for Billing of Direct Assessments with the Ventura County Auditor-Controller and direct the City Manager to sign the agreement on behalf of the City.

RESOLUTION NO. 4143

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE "LIGHTING MAINTENANCE ASSESSMENT DISTRICT NO. 87-1" FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017, PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972.

RESOLUTION NO. 4144

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE “PARKWAY AND MEDIAN MAINTENANCE ASSESSMENT DISTRICT NO. 91-1” FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017, PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972.

RESOLUTION NO. 4145

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN THE “PORT HUENEME DRAINAGE MAINTENANCE ASSESSMENT DISTRICT NO. 95-3” FOR THE FISCAL YEAR BEGINNING JULY 1, 2016, AND ENDING JUNE 30, 2017, PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972.

Mayor Breeze opened the public hearing. There were no speakers. Mayor Breeze closed the public hearing. Discussion ensued among Council Members.

Mayor Pro Tem Sharkey, seconded by Council Member Schnopp, moved to approve the recommendation as presented. The motion carried 5-0 by the following roll call vote.

AYES: Council Members Figg, Hensley, Schnopp; Mayor Pro Tem Sharkey; Mayor Breeze

NOES: None.

ABSTAINING: None.

ABSENT: None.

CONSENT AGENDA:

A. APPROVAL OF MINUTES

Action: It is recommended the City Council approve the Minutes of of the May 16, 2016 Special and Regular Meetings.

B. CASH DISBURSEMENTS RATIFICATION

Action: It is recommended the City Council ratify the cash disbursements listing for the period May 7, 2016 through May 27, 2016.

C. AUTHORIZATION TO ENTER INTO AN INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING

Action: It is recommended the City Council:

1. Authorize staff to execute an Interlocal Contract for Cooperative Purchasing with the Houston-Galveston

Area Council (H-GAC), and;

2. Authorize the purchase of (1) 2017 Peterbilt 320 Front Loader with AMREP body and (1) 2017 Peterbilt 320 Automated Side Loader with AMREP body from Rush Truck Centers of California, Inc. Dba Rush Truck Center, Pico Rivera, CA, through the H-GAC contract, in an not to exceed amount of \$495,000.

D. AUTHORIZATION TO SOLICIT BIDS FOR THE FY 16-17 STREET REHABILITATION MICROSURFACING PROJECT (CITY WIDE)

Action: It is recommended the City Council adopt the plans, specifications, and working details for the project entitled: FY 2016-17 Street Rehabilitation (Microsurfacing) - Cash Contract No. 0209; and direct staff to solicit bids for the project.

E. APPROVAL OF AN AMENDMENT TO THE IMPLEMENTATION AGREEMENT FOR THE VENTURA COUNTY STORMWATER QUALITY MANAGEMENT PROGRAM

Action: It is recommended the City Council approve the amended Ventura County Stormwater Quality Management Program Implementation Agreement with the Ventura County Watershed Protection District (VCWPD).

F. ADOPTION OF RESOLUTIONS IN PREPARATION FOR THE 2016 MUNICIPAL GENERAL ELECTION

Action: It is recommended the City Council adopt the resolutions below in preparation for the 2016 Municipal General Election on November 8, 2016.

RESOLUTION NO. 4146

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME CALLING FOR A MUNICIPAL GENERAL ELECTION, REQUESTING CONSOLIDATION OF THE ELECTION, REQUESTING THE COUNTY CLERK TO RENDER SERVICES AND SUPPLIES TO THE CITY FOR THE ELECTION, AND AUTHORIZING THE BOARD OF SUPERVISORS TO CANVASS THE RETURNS

RESOLUTION NO. 4147

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO MATERIALS SUBMITTED TO THE ELECTORATE AND THE COSTS THEREOF FOR THE MUNICIPAL GENERAL

ELECTION TO BE HELD IN SAID CITY ON TUESDAY,
NOVEMBER 8, 2016

G. APPROVAL OF COMPREHENSIVE ANNUAL FINANCIAL
REPORT FOR FISCAL YEAR 2014-15

Action: It is recommended the City Council/Housing Authority
Board/Surplus Property Authority Commission accept the
Comprehensive Annual Financial Report for Fiscal Year
2014-15.

Mayor Pro Tem Sharkey, seconded by Council Member Schnopp moved to approve
the Consent Agenda as presented. The motion carried 5-0.

CITY MANAGER REPORTS/COMMENTS:

A. ADOPTION OF A RESOLUTION AUTHORIZING VENTURA
COUNTY TRANSPORTATION COMMISSION/VENTURA COUNTY
LOCAL TRANSPORTATION AUTHORITY (VCTC)
TRANSPORTATION MEASURE INVESTMENT/EXPENDITURE
PLAN

Action: It is recommended the City Council:

1. Adopt Resolution No. 4148 approving the Ventura
County Transportation Measure
Investment/Expenditure Plan (The Plan) and,
2. Transmit adopted Resolution to VCTC acting as the
Ventura County Local Transportation Authority.

RESOLUTION NO. 4148
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORT HUENEME APPROVING THE VENTURA COUNTY
TRANSPORTATION INVESTMENT/EXPENDITURE PLAN

Interim City Manager, John Baker gave an overview of the report stating the tax
proposed is a ballot measure for the November election specifically for roads.
Ventura County Transportation Council representative present stated he can answer
any questions. Discussion ensued among Council Members.

Council Member Hensley, seconded by Council Member Figg moved to approve the
recommendation as presented. The motion carried 5-0 by the following roll call vote.

AYES: Council Members Figg, Hensley, Schnopp; Mayor
Pro Tem Sharkey; Mayor Breeze

NOES: None.

ABSTAINING: None.

ABSENT: None.

1. Eileen Tracy, Port Hueneme
Commented on addressing the structural deficit.

B. APPOINTMENT OF WILLIAM "BUTCH" BRITT AS INTERIM PUBLIC WORKS DIRECTOR AND ADOPTION OF RESOLUTION AND APPROVAL OF AGREEMENT RE: APPOINTMENT OF WILLAIN "BUTCH" BRITT FOR THIS POSITION

Action: It is recommended the City Council adopt the resolution authorizing the Mayor to execute a temporary employment agreement for William "Butch" Britt as Interim Public Works Director.

RESOLUTION NO. 4149

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, AUTHORIZING THE MAYOR TO EXECUTE A TEMPORARY EMPLOYMENT AGREEMENT FOR INTERIM PUBLIC WORKS DIRECTOR SERVICES IN CONFORMANCE WITH CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND STATE LAW REQUIREMENTS

Interim City Manager, John Baker gave an overview of Butch Britt's qualifications. Comments were made by Council Members.

Council Member Schnopp, seconded by Mayor Pro Tem Sharkey, moved to approve the recommendation as presented. The motion carried 5-0.

C. CONTINUATION OF REVIEW OF FY 2016-2017 PROPOSED ANNUAL BUDGET

Action: It is recommended the City Council review the FY 2016-2017 Proposed Annual Budget and direct staff to prepare the Final Budget to be presented and adopted at a Council meeting to be determined.

Interim City Manager, John Baker presented the modifications and corrections to the proposed budget specifically within the budget message. He stated the need to address the structural deficit. Included a paragraph addressing ways to increase revenues by creating economic development opportunities including property rentals; promoting Hueneme Beach; allocating fund in budget to renovate the tennis courts; and strategize and meet with the Port of Hueneme/Oxnard Harbor District for economic development plan. Suggested final budget be adopted at the Regular Council Meeting on July 18, 2016. Discussion ensued among Council Members.

1. Steven Gama, Port Hueneme
Rebranding of the City.

Discussion ensued among Council Members.

Council Member Hensley, seconded by Mayor Pro Tem Sharkey, moved to approve strategic planning committee meeting for economic development with partners. The motion carried 5-0.

Discussion ensued among Council Members and staff.

Interim City Manager, John Baker explained the Discretionary Fund list.

Discussion ensued among Council Members and staff.

Discretionary Funds

Motion, Roll Call Vote

BEACON Dues/Membership

Remove \$9,000 BEACON Dues/Membership (motion: Hensley, second: Figg). Failed 2-3 (Schnopp, Mayor Pro Tem Sharkey, Mayor Breeze opposed).

RDP-21 Conference/Travel

Remove \$2,000 RDP-21 Conference/Travel (motion: Hensley, second: Figg). Failed 2-3 (Schnopp, Mayor Pro Tem Sharkey, Mayor Breeze opposed).

Library Advance to Hueneme Chamber of Commerce Contract Services

Move \$5,000 from Library Advance to Hueneme Chamber of Commerce Contract Services (motion: Figg, second: Hensley). Failed 2-3 (Schnopp, Mayor Pro Tem Sharkey, Mayor Breeze opposed).

Hueneme Chamber of Commerce Contract Services

Add up to \$5,000 for Hueneme Chamber of Commerce Contract Services to be administered at City Manager's discretion (motion: Mayor Breeze, second: Mayor Pro Tem Sharkey). Approved 3-2 (Figg, Hensley opposed).

Discussion ensued among Council Members and staff.

Council Member Figg, seconded by Mayor Pro Tem Sharkey, moved to approve Including dedicated funds in the budget for economic development (City Manager), and regular updates of water rate analysis and Assessment Districts (Public Works). The motion carried 5-0 by the following roll call vote.

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUESTS FOR FUTURE AGENDA ITEMS:

Council Member Figg made comments about need to increase reserves, thanked Alvin Burrell, Interim Finance Director and staff.

Council Member Hensley commented on his attendance at fourteen different events.

Council Member Schnopp mentioned the opening of the new Starbucks with a military designation.

CONTINUATION OF OPEN FORUM: None.

CITY MANAGER REPORTS/COMMENTS:

Interim City Manager, John Baker stated Ventura County Grand Jury has requested updated information regarding the City's Conflict of Interest Code. Requested final adoption of the budget would be at the Regular Council Meeting on July 18, 2016.

CLOSED SESSION: None.

ADJOURNMENT:

Mayor Breeze, without objection, adjourned the meeting at 9:26 p.m. to the next Regular Meeting to be held June 20, 2016 at 6:30 p.m. in the City Council Chambers.

Respectfully submitted,

Michele Kostenuik
City Clerk

APPROVED:

MAYOR BREEZE