

**CITY OF PORT HUENEME  
SPECIAL MEETING OF THE CITY COUNCIL**

**MAY 25, 2016**

**MINUTES**

The Special Meeting of the Port Hueneme City Council was called to order by Mayor Breeze at 6:30 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. The City Clerk called the roll:

PRESENT: Council Members Tom Figg, Jim Hensley, Sylvia Muñoz Schnopp; Mayor Pro Tem Jonathan Sharkey; Mayor Douglas A. Breeze.

ABSENT: None.

Staff members present were: John Baker, Interim City Manager; Carmen Nichols, Deputy City Manager; Alvin Burrell, Interim Finance Director; Peter Freiberg, Acting Commander; Michele Kostenuik, City Clerk.

**AGENDA:**

The Council Members had previously received copies of the Agenda.

Mayor Pro Tem Sharkey, seconded by, Council Member Schnopp moved to approve the Agenda as presented. Motion carried unanimously.

**OPEN FORUM:**

Mayor Breeze asked if anyone present wished to speak on any matter not on the Agenda. The following persons requested to speak:

1. Francene Castanon, Membership Director of Hueneme Chamber of Commerce  
Membership drive, new businesses retail shop locations.
2. Catherine Penprase, Port Hueneme (Friends of the Port Hueneme Library)  
Thanked Council for continued funding of the library.

**CITY MANAGER:**

- A. REVIEW OF FY 2016-2017 PROPOSED ANNUAL BUDGET

Action: It is recommended the City Council review the FY 2016-2017 Proposed Annual Budget and direct staff to prepare the Final Budget to be presented and adopted on June 6, 2016.

Interim City Manager John Baker reviewed the draft budget message highlighting main points and made corrections to number errors in the message which don't change balances in overall budget. He suggested after this fiscal year budget to transition to a two-year budget cycle with five year projections; focus on economic development to increase revenues; and highlighted two accomplishments of the City over the current fiscal year which were increase in social and media outreach to communicate with the public, and live streaming of meetings. Discussion ensued among Council and staff.

1. Brian Brennan, Beach Erosion Authority Clean Ocean and Nourishment (BEACON)  
Spoke about the benefits of BEACON regarding coastal concerns and beach preservation.

Discussion ensued among Council Members.

2. Steven Gama, Port Hueneme  
Supports two year budget cycle; concerned about Housing Urban Development (HUD) funds; agrees need to increase economic development efforts and rebrand/market the City; concerned about beach sand levels.

Discussion ensued among Council members and staff. Discussion included: positive comments on budget format, need additional time to review, suggested to adopt at the end of June.; Assessment Districts escalator; formalize an initiative specifically for public safety; Surplus Property Authority loan; water rate study analysis; increase in contract services due to open recruitments; actual travel/other expenses for each Council Member; spikes in membership dues due to transfer to another account; Ventura County Animal Services contract options; continue to develop relationship with the Port of Hueneme; business licenses and taxes; include special initiatives in budget letter; BEACON membership; Chamber of Commerce support; and creating an economic development committee with neighboring agencies.

Interim City Manager stated he would include page numbers on the next budget and check the Assessment District for escalator information.

3. Steven Gama, Port Hueneme  
Announced fundraising event to support the Hueneme Beach Junior Lifeguard Program on June 11 at the Ocean Pavilion.

**ADJOURNMENT:**

Mayor Breeze, without objection, adjourned the meeting at 8:37 p.m. to the next Regular Meeting to be held June 6, 2016 at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

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Michele Kostenuik  
City Clerk

APPROVED:

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MAYOR BREEZE