

**CITY OF PORT HUENEME  
SPECIAL MEETING OF THE CITY COUNCIL**

**MAY 16, 2016**

**MINUTES**

The Special Meeting of the Port Hueneme City Council was called to order by Mayor Breeze at 6:03 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. The City Clerk called the roll:

PRESENT: Council Members Tom Figg, Jim Hensley, Sylvia Muñoz Schnopp; Mayor Pro Tem Jonathan Sharkey; Mayor Douglas A. Breeze.

ABSENT: None.

Staff members present were: John Baker, Interim City Manager; Karl Berger, Deputy City Attorney; Carmen Nichols, Deputy City Manager; Alvin Burrell, Interim Finance Director; Michele Kostenuik, City Clerk.

**AGENDA:**

The Council Members had previously received copies of the Agenda.

Mayor Pro Tem Sharkey, seconded by, Council Member Schnopp moved to approve the Agenda as presented. Motion carried unanimously.

**OPEN FORUM:** None.

**CLOSED SESSION:**

The Deputy City Attorney made the following announcement:

With respect to every item of business to be discussed in Closed Session, pursuant to the California Government Code:

- A. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Government Code Section 54957.6)

AGENCY DESIGNATED REPRESENTATIVES: John Baker, Interim City Manager; Carmen Nichols, Deputy City Manager; Alvin Burrell, Interim Finance Director; Steven M. Berliner, Special Counsel.

EMPLOYEE ORGANIZATIONS: Port Hueneme Police Officers Association (PHPOA).

The City Council recessed to Closed Session at 6:04 p.m. The City Council reconvened following the Closed Session. There were no further announcements.

**ADJOURNMENT:**

Mayor Breeze, without objection, adjourned the meeting at 6:33 p.m. to the next Regular Meeting to be held May 16, 2016 at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

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Michele Kostenuik  
City Clerk

APPROVED:

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MAYOR BREEZE

**CITY OF PORT HUENEME  
REGULAR MEETING OF THE CITY COUNCIL**

**MAY 16, 2016**

**MINUTES**

The Regular Meeting of the Port Hueneme City Council was called to order by Mayor Breeze at 6:35 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. After the flag salute, Council Member Figg gave the Inspiration.

The City Clerk called the roll:

PRESENT: Council Members Tom Figg, Jim Hensley Sylvia Muñoz Schnopp; Mayor Pro Tem Jonathan Sharkey; Mayor Douglas A. Breeze.

ABSENT: None.

Staff members present were: John Baker, Interim City Manager; Karl H. Berger, Deputy City Attorney; Carmen Nichols, Deputy City Manager; Robert Albertson, Interim Chief of Police; Alvin Burrell, Interim Finance Director; Chris Theisen, Public Works Director; Tamah Figg, Code Compliance Manager; Michele Kostenuik City Clerk.

**AGENDA:**

The Council Members had previously received copies of the Agenda.

Council Member Schnopp, seconded by Mayor Pro Tem Sharkey, moved to approve the Agenda as presented. Motion carried unanimously.

**PRESENTATIONS:**

- A. PROCLAMATION FOR NATIONAL BEACH SAFETY/RIP CURRENT AWARENESS WEEK

Action: Present proclamation acknowledging June 4-11, 2016 as National Beach Safety/Rip Current Awareness Week.

Mayor Breeze made remarks and presented a proclamation to Tim Burrows, Hueneme Beach Head Lifeguard. Four other Hueneme Beach lifeguards came up to receive the proclamation, each stated how many seasons they have served. Council Members commended the lifeguards for their dedication.

- B. VENTURA COUNTY FIRE PROTECTION DISTRICT PRESENT

RESULTS OF CITY OF PORT HUENEME FIRE DISTRICT  
RESPONSES ANALYSIS QUARTER 4 2015 REPORT

Action: Chief Norm Plott will present emergency response metrics results for the City of Port Hueneme.

Mayor Breeze introduced Chief Plott, Ventura County Fire Protection District. Chief Plott made announcements and presented/reviewed results of the report. Council Members asked questions.

C. VENTURA COUNTY ANIMAL SERVICES

Action: Representatives from the Ventura County Animal Services will explain the increase in costs and billing for their services. It is recommended the City Council authorize additional funds of \$35,000 from the General Fund for the Ventura County Animal Services (VCAS) contract.

Mayor Breeze welcomed Ventura County Animal Services (VCAS) staff for attending. Interim City Manager, John Baker gave an overview of the report. Barry Fisher, Ventura County Director of Public Health explained the history and succession of events that occurred over the last few years regarding the increased costs to agencies for animal services. He stated the County utilizes a cost sharing system which is comprised of a base cost plus the number of intakes to determine each agencies yearly fee. The Fiscal Analyst from the VCAS and Donna Gillesby, VCAS Executive Director spoke regarding programs, staffing, re-organization, improvements to the facility, and regulatory requirements. Discussion ensued among Council Members regarding the spike in yearly costs to the City, requirements, and seeking alternative options for animal services.

Council Member Schnopp, seconded by Mayor Pro Tem Sharkey, moved to approve the recommendation as presented. The motion carried 3-1-1 by the following roll call vote.

AYES: Council Members Schnopp; Mayor Pro Tem  
Sharkey; Mayor Breeze

NOES: Council Member Figg

ABSTAINING: Council Member Hensley

ABSENT: None.

**OPEN FORUM:**

Mayor Breeze asked if anyone present wished to speak on any matter not on the Agenda. The following persons requested to speak:

1. Catherine Broude, Port Hueneme  
Had concerns regarding California Joint Powers Insurance Authority

- (CJPIA) settlement/claim issue and Mar Vista Apartments ventilation issue.
2. Charles Young, Port Hueneme  
Commented on his concerns regarding Mar Vista Apartments safety issues.
  3. Betty Johnson, Port Hueneme  
Commented on editorial regarding California Joint Powers Insurance Authority (CJPIA) settlement and budget issues.
  4. Steven Gama, Port Hueneme  
Commented on the Mar Vista Apartments ventilation issues and Workers' Compensation concerns.
  5. Will Berg, Port Hueneme  
Spoke positively of the economic impact report results regarding the Port of Hueneme and the increase in local jobs.
  6. Tracy Sisson Phillips, CEO Hueneme Chamber of Commerce  
Announced upcoming events in the community, thanked City staff, and commented on Ventura County Lodging Association (VCLA).
  7. Dawn Hamilton, Port Hueneme  
Spoke about the Relay for Life event on June 25, 2016 at Hueneme High School.

**PUBLIC HEARING:**

- A. **ADOPT RESOLUTION NO. 4140 GRANTING SPECIAL USE PERMIT NO. 04-16 FOR THE TRIPLE CROWN SPORTS BEACH PARTY EVENT AT PORTHUENEME BEACH**  
Action: It is recommended the City Council: (1) open the public hearing to take testimonial and documentary evidence; (2) close the public hearing and consider the evidence; and (3) after considering the evidence, do the following:
  1. Adopt Resolution No. 4140 that conditionally approves Special Use Permit No. 04-16 for the Triple Crown Beach Party at Hueneme Beach Park; and
  2. Authorize the Deputy City Manager to file a Notice of Final Action with the California Coastal Commission and Notice of Exemption in accordance with provisions of the California Coastal Act and California Environmental Quality Act ("CEQA").

Deputy City Manager, Carmen Nichols gave an overview of the report. Discussion ensued between Council Members and staff. There was a concern raised with a condition in the agreement in regards to restricting beach right access to the public during the event. Staff was requested to investigate the requirements regarding this concern within the agreement. Other comments included benefits to the City of

having events at the beach, providing extra coverage with lifeguards and police/reserve officers.

Mayor Breeze opened the public hearing and asked if anyone present wished to speak. The following persons requested to speak:

1. Ruben Franco, Holiday Inn Express Port Hueneme Owner /Ventura County Lodging Association Member (VCLA)  
Spoke in support of the City hosting tournaments.

Discussion ensued among Council Members.

Mayor Breeze closed the public hearing.

Council Member Schnopp, seconded by Mayor Pro Tem Sharkey, moved to approve moved to approve staff's recommendation as presented. The motion carried 4-1 by the following roll call vote.

AYES: Council Members Hensley; Schnopp; Mayor Pro Tem Sharkey; Mayor Breeze.

NOES: None.

ABSTAINING: Council Member Figg

ABSENT: None.

RESOLUTION NO. 4140  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA DEEMING A TEMPORARY EVENT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT AND CONDITIONALLY APPROVING SPECIAL USE PERMIT NO. 04-16 FOR THE TRIPLE CROWN SPORTS BEACH PARTY EVENT (Case Number SUP 04-16)

#### **CONSENT AGENDA:**

- A. APPROVAL OF MINUTES  
Action: It is recommended the City Council approve the Minutes of the May 2, 2016 Regular Meeting.
- B. CASH DISBURSEMENTS RATIFICATION  
Action: It is recommended the City Council ratify the cash disbursements listing for the period April 23, 2016 through May 6, 2016.
- C. AUTHORIZATION TO GRANT A LICENSE TO THE U.S. GOVERNMENT FOR GUARD RAIL PURPOSES

Action: It is recommended the City Council authorize the Interim City Manager to execute a License with the U.S. Government granting the U.S. Government the right to construct, operate, and maintain a guard rail system along eastbound Channel Islands Boulevard between Patterson Road and Ventura Road.

D. ADOPTION OF RESOLUTION APPROVING THE REVISED SEWER SYSTEM MANAGEMENT PLAN (SSMP)

Action: It is recommended the City Council adopt the Resolution approving the updated Sewer System Management Plan (SMMP) and directing staff to implement the SSMP by updating the California Integrated Water Quality System database.

RESOLUTION NO. 4141

A RESOLUTION ADOPTING THE REVISED CITY OF PORT HUENEME'S SEWER SYSTEM MANAGEMENT PLAN AS RECOMMENDED BY THE STATE WATER RESOURCES CONTROL BOARD.

E. ADOPTION OF A RESOLUTION APPROVING THE CITY'S INCLUSION INTO THE DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY BEVERAGE CONTAINER RECYCLING PAYMENT PROGRAM

Action: It is recommended the City Council adopt the Resolution approving the City's inclusion into the Department of Resources Recycling and Recovery Beverage Container Recycling Program (CalRecycle).

RESOLUTION NO. 4141

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME AUTHORIZING SUBMITTAL OF APPLICATION FOR PAYMENT PROGRAMS AND RELATED AUTHORIZATIONS

F. AUTHORIZATION TO AWARD FUEL PURCHASE CONTRACT FOR CITY OPERATED VEHICLES AND EQUIPMENT

Action: It is recommended the Council authorize the Public Works Director to award a Fuel Purchase Contract (three years effective July 1, 2016) to SC Fuels.

(Item 8.A was removed by Council Member Hensley for discussion)

Council Member Schnopp, seconded by Mayor Pro Tem Sharkey moved to approve the Consent Agenda as presented. Council Member Hensley objected to the minutes and requested that Item 8.A be pulled for discussion.

Mayor Pro Tem Sharkey, seconded by Council Member Schnopp moved to approve

with removal of Item 8.A. The motion carried 5-0.

Council Member Hensley requested the Minutes of May 2, 2016 under public comments include titles and more detail of the persons speaking. Specifically to include: Steve Gama provided a risk management plan; Casey Graham's title of Assistant Head Lifeguard; and Isabel DeMula, Grand Juror.

Council Member Hensley, seconded by Council Member Schnopp moved to approve Item 8.A as amended. The motion carried 5-0.

**COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUESTS FOR FUTURE AGENDA ITEMS:**

Council Member Schnopp made comments about the Amgen Tour coming through the City on May 17; the Public Utilities Commission; and the Chumash Culture speaking event at the Port Hueneme Museum.

Council Member Hensley commented on his attendance at seventeen different events over the last two weeks at no cost to the City.

Mayor Pro Tem Sharkey commented on the Amgen Tour on May 17 and appreciates Mayor Breeze's leadership.

Mayor Breeze commented on the Relay for Life event and requested staff post it on the City website; the Port Hueneme Speakers Series schedule also requested to be posted on the website; Mar Vista Apartments report and update be on the next agenda; and Workers' Compensation costs.

**CONTINUATION OF OPEN FORUM:** None.

**CITY MANAGER REPORTS/COMMENTS:**

Interim City Manager, John Baker requested the Council have a Special Meeting on May 23, 2016 to review the preliminary budget for FY 2016-17. He stated the document will be driven by previously developed goals, and include actions and recommendations from the meeting held on March 21, 2016, as well as include various options. He also recommended that a two year budget cycle be considered.

**CLOSED SESSION:** None.

**ADJOURNMENT:**

Mayor Breeze, without objection, adjourned the meeting at 8:56 p.m. to the next Special Meeting to be held May 23, 2016 at 6:30 p.m. in the City Council Chambers.

Respectfully submitted,

05/16/2016

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Michele Kostenuik  
City Clerk

APPROVED:

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MAYOR BREEZE