

**HOUSING AUTHORITY OF THE CITY OF PORT HUENEME
REGULAR MEETING**

MAY 2, 2016

MINUTES

The Regular Meeting of the Housing Authority of the City of Port Hueneme was called to order by Chair Breeze at 8:52 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. The Authority Clerk called the roll:

PRESENT: Members Tom Figg, Jim Hensley, Sylvia Muñoz Schnopp, Vice Chair Jonathan Sharkey; Chair Douglas A. Breeze.

ABSENT: Member Raymond Straley

Staff members present were: John Baker, Interim Executive Director, Karl H. Berger, Deputy Authority Counsel; Carmen Nichols, Deputy City Manager, Robert Albertson, Interim Chief of Police; Alvin Burrell, Interim Finance Director; Chris Theisen, Public Works Director, Housing Program Manager, Gabby Basua, Authority Clerk, Michele Kostenuik

AGENDA:

The Board had previously received copies of the Agenda.

Member Schnopp requested to pull Item 3.C. for discussion.

Vice Chair Sharkey, seconded by Member Schnopp, moved to approve Agenda as amended. Motion carried 5-0 (Member Straley absent).

CONSENT AGENDA:

- A. APPROVAL OF MINUTES
Action: It is recommended the Board approve the Minutes of the April 4, 2016 Regular Meeting.

- B. CASH DISBURSEMENTS RATIFICATION
Action: It is recommended the Board ratify the cash disbursements listing for the period March 26, 2016 through April 22, 2016.

Vice Chair Sharkey, seconded by Member Schnopp, moved to approve the Consent Agenda Items 3.A and 3.B. Motion carried 5-0 (Member Straley absent)

(Item 3.C. was pulled for discussion)

- C. A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF PORT HUENEME APPROVING THE FY 2016-2017 PUBLIC HOUSING ANNUAL AND 5-YEAR PLAN CONSISTING OF THE CAPITAL FUND PROGRAM ANNUAL STATEMENT AND UPDATED CAPITAL FUND FIVE-YEAR ACTION PLAN AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AND SUBMIT ALL PLAN DOCUMENTS AND CERTIFICATIONS TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

Action: It is recommended the Board adopt Resolution No.542 for FY 2016-2017 Public Housing Annual and 5-Year Plan, and authorization to execute and submit to HUD.

Member Schnopp inquired about the date of the forms. Housing Programs Manager, Gabby Basua clarified the information.

Member Schnopp, seconded by Vice Chair Sharkey, moved to approve the staff recommendation as presented. Motion carried 5-0 (Member Straley absent)

OPEN FORUM: None.

CLOSED SESSION: None.

ADJOURNMENT:

Chair Breeze, without objection, adjourned the meeting at 8:55 p.m. to the next Regular Meeting to be held June 6, 2016 in the City Council Chamber, immediately following the 6:30 p.m. City Council meeting.

Respectfully submitted,

Michele Kostenuik
Authority Clerk

APPROVED:

CHAIR BREEZE