

**PORT HUENEME WATER AGENCY BOARD
ADJOURNED REGULAR MEETING**

APRIL 13, 2016

MINUTES

Chair Estomo called the meeting to order at 4:00 p.m. in the City Council Chamber at Port Hueneme City Hall, 250 North Ventura Road, Port Hueneme, California. The Agency Clerk called the roll:

PRESENT: Board Members Douglas A. Breeze, Keith Moore, Jonathan Sharkey; Ex-Officio Member Robert Nordahl; Chair Jim Estomo.

ABSENT: Vice Chair Sylvia Muñoz Schnopp

STAFF Interim Executive Director, John Baker, Karl Berger, Deputy
PRESENT: Agency Counsel; Chris Theisen, Public Works Director;
Water Operations Manager, Steven Hickox, Agency Clerk,
Michele Kostenuik

AGENDA:

The Board had previously received copies of the Agenda.

Member Sharkey, seconded by Member Breeze, moved to approve the Agenda as amended. Motion carried 4-0 (Schnopp absent).

BUSINESS ITEMS:

A. APPROVAL OF MINUTES

Action: It is recommended the Board approve the Minutes of the March 9, 2016 Adjourned Regular Meeting.

Member Sharkey, seconded by Member Breeze, moved to approve the Minutes as presented. Motion carried 4-0 (Schnopp absent).

B. CASH DISBURSEMENTS RATIFICATION

Action: It is recommended the Board ratify the cash disbursements listing for the period February 27, 2016 through April 7, 2016.

Member Sharkey, seconded by Member Moore, moved to approve staff's recommendation as presented. Motion carried 4-0 (Schnopp absent).

C. BRACKISH WATER RECLAMATION DEMONSTRATION FACILITY

03/09/2016

- OPERATIONAL PERFORMANCE

Action: It is recommended the Board receive and file this report.

The Water Operations Manager Steve Hickox gave a report. Discussion ensued among the Board and staff.

Chair Estomo, seconded by Member Breeze, moved to receive and file report as presented. Motion carried 4-0 (Schnopp absent).

D. WATER SUPPLY STRATEGY REPORT FROM WATER CONSULTANCY INC.

Action: It is recommended the Board receive and file this report.

Lynn Takaichi, Principal of Water Consultancy Inc., gave a report. Discussion ensued among Board and staff.

Member Sharkey, seconded by Chair Estomo, moved to receive and file the report as presented. Motion carried 4-0 (Schnopp absent).

E. THIRD STAGE REVERSE OSMOSIS PROJECT UPDATE

Action: It is recommended the Board receive and file this report.

The Public Works Director Chris Theisen gave a report. Discussion ensued among the Board and staff.

Chair Estomo seconded by Member Moore, moved to receive and file the report as presented. Motion carried 4-0 (Schnopp absent).

F. PHWA FIVE-YEAR OPERATIONAL AUDIT

Action: It is recommended the Board receive and file this report.

Member Moore, seconded by Member Breeze, moved to receive and file the report as presented. Motion carried 4-0 (Schnopp absent).

BOARD MEMBER REPORTS AND COMMENTS:

4. BOARD MEMBER REPORTS AND COMMENTS

A. REQUEST OF MEMBER MOORE: DEVELOP A PHWA WATER SUPPLY BUSINESS AND FINANCIAL PLAN

Action: Member Moore recommends the Board discuss/develop a water supply business and financial plan for PHWA, and take such additional, related action that may be desirable.

Discussion ensued among Board Members and staff regarding options to begin developing the plan. City staff can start preliminary steps of creating a matrix, possibly hire a consultant to complete the plan, and form an ad hoc committee.

Member Breeze made a motion to hire a consultant. Then withdrew his motion.

Chair Estomo, seconded by Member Breeze, moved to have staff develop a matrix identifying and prioritizing tasks for the PHWA Water Supply Business and Financial Plan. Motion carried 4-0 (Schnopp absent).

NEW BUSINESS TO BE AGENDIZED:

No discussion.

OPEN FORUM:

No comments were made.

CLOSED SESSION:

The Deputy Agency Counsel made the following announcement:

With respect to every item of business to be discussed in Closed Session, pursuant to the California Government Code:

6. CLOSED SESSION:

With respect to every item of business to be discussed in Closed Session, pursuant to the California Government Code:

**A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Pursuant to Government Code Section 54956.8)**

Real Property: 5751 Perkins Road, Oxnard.

Agency Negotiators: John Baker, Interim Executive Director; Karl Berger, Deputy Agency Counsel; Chris Theisen, Public Works Director; Steve Hickox, Water Operations Manager; Lynn Takaichi, Consultant.

Negotiating Parties: City of Oxnard.

Under Negotiation: Lease Price and Terms of Payment.

The Board recessed to Closed Session at 5:23 p.m. The Board reconvened following the Closed Session. The Deputy Agency Counsel announced that no reportable action was taken.

ADJOURNMENT:

Chair Estomo, without objection, adjourned the meeting at 5:59 p.m. to the next

Adjourned Regular Meeting to be held Monday, May 16, 2016 at 4:00 p.m. in the City Council Chamber.

Respectfully submitted,

Michele Kostenuik
Agency Clerk

APPROVED:

CHAIR ESTOMO