

**PORT HUENEME WATER AGENCY BOARD
ADJOURNED REGULAR MEETING**

MARCH 9, 2016

MINUTES

Chair Estomo called the meeting to order at 4:00 p.m. in the City Council Chamber at Port Hueneme City Hall, 250 North Ventura Road, Port Hueneme, California. The Deputy Agency Clerk called the roll:

PRESENT: Board Members Douglas A. Breeze, Keith Moore, Jonathan Sharkey; Ex-Officio Member Robert Nordahl; Vice Chair Sylvia Muñoz Schnopp; Chair Jim Estomo.

ABSENT: None.

STAFF PRESENT: Karl Berger, Deputy Agency Counsel; Alvin Burrell, Interim Finance Director; Chris Theisen, Public Works Director; Karen Koditek, Administrative Specialist (serving as Deputy Agency Clerk).

AGENDA:

The Board had previously received copies of the Agenda. Chair Estomo announced that the Closed Session would be moved to the end of the meeting.

Member Breeze, seconded by Vice Chair Schnopp, moved to approve the Agenda as amended. Motion carried unanimously.

PRESENTATION:

A. OCEAN DESALINATION

Action: Presentation by Susan Mulligan, Calleguas Municipal Water District General Manager.

Ms. Mulligan gave a presentation. Discussion ensued among the Board, staff, and Ms. Mulligan.

BUSINESS ITEMS:

A. APPROVAL OF MINUTES

Action: It is recommended the Board approve the Minutes of the February 10, 2016 Adjourned Regular Meeting.

Member Sharkey, seconded by Vice Chair Schnopp, moved to approve the Minutes as presented. Motion carried 5-0.

03/09/2016

B. CASH DISBURSEMENTS RATIFICATION

Action: It is recommended the Board ratify the cash disbursements listing for the period January 29, 2016 through February 26, 2016.

Member Sharkey, seconded by Vice Chair Schnopp, moved to approve staff's recommendation as presented. Motion carried 5-0.

C. BRACKISH WATER RECLAMATION DEMONSTRATION FACILITY - OPERATIONAL PERFORMANCE

Action: It is recommended the Board receive and file this report.

The Public Works Director gave a report. Discussion ensued among the Board and staff. The report was received and filed.

D. WATER DEMAND REDUCTION UPDATE

Action: It is recommended the Board receive and file this report.

The Public Works Director gave a report. Discussion ensued among the Board and staff.

Member Sharkey, seconded by Member Breeze, moved to receive and file the report as presented. Motion carried 5-0.

E. WATER SUPPLY STRATEGY REPORT FROM WATER CONSULTANCY INC.

Action: It is recommended the Board receive and file this report.

Lynn Takaichi, Principal of Water Consultancy Inc., gave a report.

Member Sharkey, seconded by Vice Chair Schnopp, moved to receive and file the report as presented. Motion carried 5-0.

BOARD MEMBER REPORTS AND COMMENTS:

A. DISCUSSION: NBVC DESALINATION FACILITY TOUR

Action: It is recommended the Board discuss its desire to tour the NBVC desalination plant and the logistical considerations for arranging such a tour.

Ex-Officio Member Nordahl gave a report. Discussion ensued among the Board, staff, and Bill Varnava, Manager of the NBVC Seawater Test Facility. It was decided that multiple tours would be conducted with less than a quorum of Board Members present at each, to avoid any Brown Act issues.

B. REQUEST OF VICE CHAIR SCHNOPP: DISCUSSION OF THE

FREQUENCY AND SCHEDULING OF PHWA BOARD MEETINGS

Action: Vice Chair Schnopp recommends the Board discuss and take possible action on the PHWA Board meeting schedule.

Vice Chair Schnopp gave a report. Discussion ensued among the Board, staff, and Jared Bouchard, CIBCSD General Manager.

Vice Chair Schnopp, seconded by Member Sharkey, moved to move the meetings back to the third Mondays of the month, starting at 4:00 p.m., and directed staff to publish the agenda a week prior to allow CIBCSD the opportunity to discuss the PHWA agenda at their meetings. Motion carried 3-2 by the following roll call vote:

AYES: Members Breeze, Sharkey; Vice Chair Schnopp.

NOES: Member Moore, Chair Estomo.

ABSTAINING: None.

ABSENT: None.

NEW BUSINESS TO BE AGENDIZED:

Member Breeze requested a follow up from the Interim Executive Director regarding additional legal counsel for PHWA. Chair Estomo added to the request a clarification of who was interviewed and what the final list is.

The Board clarified that the third-Monday meetings will begin in May.

Member Breeze also requested an update on the status of the plant expansion with the third-stage reverse osmosis project, pertaining to scheduling, problems, etc.

OPEN FORUM:

No comments were made.

CLOSED SESSION:

The Deputy Agency Counsel made the following announcement:

With respect to every item of business to be discussed in Closed Session, pursuant to the California Government Code:

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Pursuant to Government Code Section 54956.8)

Real Property: 5751 Perkins Road, Oxnard.

Agency Negotiators: John Baker, Interim Executive Director; Karl Berger, Deputy Agency Counsel; Chris Theisen, Public Works Director; Steve Hickox, Water Superintendent; Lynn Takaichi, Consultant.

Negotiating Parties: City of Oxnard

Under Negotiation: Lease Price and Terms of Payment.

The Board recessed to Closed Session at 5:16 p.m. The Board reconvened following the Closed Session. The Deputy Agency Counsel announced that no reportable action was taken.

ADJOURNMENT:

Chair Estomo, without objection, adjourned the meeting at 7:10 p.m. to the next Adjourned Regular Meeting to be held Wednesday, April 13, 2016 at 4:00 p.m. in the City Council Chamber.

Respectfully submitted,

John Baker
Interim Agency Clerk

APPROVED:

CHAIR ESTOMO