

**CITY OF PORT HUENEME
REGULAR MEETING OF THE CITY COUNCIL
PRE-AGENDA SESSION**

MARCH 7, 2016

MINUTES

A Pre-Agenda Session of the City Council of the City of Port Hueneme was held at 6:15 p.m. in the Council Conference Room at City Hall, 250 North Ventura Road, Port Hueneme, California.

PRESENT: Council Members Tom Figg, Sylvia Muñoz Schnopp;
Mayor Pro Tem Jonathan Sharkey; Mayor Douglas A.
Breeze.

ABSENT: Council Member Jim Hensley.

Staff members present were: John Baker, Interim City Manager/City Clerk; Karl H. Berger, Deputy City Attorney; Carmen Nichols, Deputy City Manager (also serving as Deputy City Clerk); Robert Albertson, Interim Chief of Police.

Agenda items and time estimates were reviewed. No action was taken.

Respectfully submitted,

John Baker
Interim City Clerk

APPROVED:

MAYOR BREEZE

**CITY OF PORT HUENEME
REGULAR MEETING OF THE CITY COUNCIL**

MARCH 7, 2016

MINUTES

The Regular Meeting of the Port Hueneme City Council was called to order by Mayor Breeze at 6:31 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. After the flag salute, Council Member Figg gave the Inspiration. The Deputy City Clerk called the roll:

PRESENT: Council Members Tom Figg, Jim Hensley Sylvia Muñoz Schnopp; Mayor Pro Tem Jonathan Sharkey; Mayor Douglas A. Breeze.

ABSENT: None.

Staff members present were: John Baker, Interim City Manager/City Clerk; Karl H. Berger, Deputy City Attorney; Carmen Nichols, Deputy City Manager (also serving as Deputy City Clerk); Robert Albertson, Interim Chief of Police; Alvin Burrell, Interim Finance Director; Chris Theisen, Public Works Director.

AGENDA:

The Council Members had previously received copies of the Agenda.

Council Member Hensley requested Consent Items E and F be pulled for discussion.

Council Member Hensley, seconded by Mayor Pro Tem Sharkey, moved to approve the Agenda as amended. Motion carried unanimously.

PRESENTATION:

- A. PROCLAMATION HONORING ERIK CORTEZ FOR HIS ASSISTANCE IN A WATER RESCUE AT HUENEME BEACH
Action: Present proclamation.

Mayor Breeze made some remarks and presented a proclamation to Mr. Cortez, and also introduced Emily Reyes, one of the people saved during the water rescue. Mr. Cortez made some remarks. Other Council Members commended Mr. Cortez.

- B. CERTIFICATES RECOGNIZING PORT HUENEME CITY EMPLOYEE OF THE YEAR AND POLICE OFFICER OF THE YEAR
Action: Present certificates to City Employee of the Year Peter

03/07/2016

Alcantar and Police Officer of the Year Christopher Gunter.

Mayor Breeze presented certificates to Mr. Alcantar and Officer Gunter, who both made some remarks and were further congratulated by the other Council Members.

C. SAND REPLENISHMENT PROJECT UPDATE

Action: Presentation by Channel Islands Harbor Director Lyn Kreiger.

Ms. Kreiger gave a presentation. Discussion ensued among the Council and Ms. Kreiger.

OPEN FORUM:

Mayor Breeze asked if anyone present wished to speak on any matter not on the Agenda. The following persons requested to speak:

1. Barbara Carlson, Port Hueneme
Presented a petition signed by Hueneme Bay residents seeking a traffic signal at Channel Islands Boulevard and Lido Boulevard, and other traffic-related requests in that area.
2. David Maron, Vice Chair of Ventura County Civic Alliance
Presented the VCCA's Annual Report and pointed out some of its highlights. Discussion ensued among the Council and Mr. Maron.
3. Steven Gama, Port Hueneme
Spoke on behalf of his employer regarding a recent letter from the City requesting payment for business license. Discussion ensued among Council, staff, and Mr. Gama. He also spoke on the Council's Inspiration comments, and promoting the beach as an economic resource.
4. Elizabeth Nevers, Port Hueneme
Spoke in support of the Hueneme Bay petition for a traffic signal at Channel Islands Boulevard and Lido Boulevard. Discussion ensued among the Council.

CONSENT AGENDA:

A. APPROVAL OF MINUTES

Action: It is recommended the City Council approve the Minutes of the February 1, 2016 and February 16, 2016 Regular Meetings.

B. CASH DISBURSEMENTS RATIFICATION

Action: It is recommended the City Council ratify the cash

disbursements listing for the period February 6, 2016 through February 25, 2016.

C. AUTHORIZATION TO SEEK BIDS FOR A THREE-YEAR FUEL PURCHASE CONTRACT, WITH TWO OPTIONAL ONE-YEAR EXTENSIONS, FOR CITY OPERATED VEHICLES AND EQUIPMENT

Action: It is recommended the City Council authorize staff to solicit bids for a fuel purchase contract for City operated vehicles and equipment.

D. AUTHORIZATION TO SOLICIT BIDS FOR TREE TRIMMING SERVICES

Action: It is recommended the City Council authorize solicitation of bids for a maintenance project entitled FY 15-16 Tree Trimming - Cash Contract No. 8001.

(Items E and F were pulled for discussion.)

Council Member Hensley, seconded by Mayor Pro Tem Sharkey, moved to approve the Consent Agenda as amended. Motion carried 5-0.

E. APPROVE LICENSE AGREEMENT WITH PORT HUENEME LITTLE LEAGUE FOR USE OF BASEBALL FIELDS AND FACILITIES AT BUBBLING SPRINGS PARK

Action: It is recommended the City Council authorize a license agreement with Port Hueneme Little League for one year, renewable annually, to provide youth baseball programs.

The Deputy City Manager gave a report and introduced Port Hueneme Little League President Gabe Diaz. Discussion ensued among the Council and Mr. Diaz.

Council Member Hensley, seconded by Mayor Pro Tem Sharkey, moved to approve staff's recommendation as presented. Motion carried 5-0.

F. ADOPTION OF A RESOLUTION AUTHORIZING STAFF TO OPERATE THE SENIOR NUTRITION PROGRAM IN COOPERATION WITH THE COUNTY OF VENTURA

Action: It is recommended the City Council adopt the attached resolution authorizing the Deputy City Manager to operate the Senior Nutrition program in cooperation with the County of Ventura for Fiscal Years July 1, 2016 through June 30, 2017 (and renewable for FY 2017-18, FY 2018-19 and FY 2019-20).

RESOLUTION NO. 4133
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT
HUENEME AUTHORIZING THE DEPUTY CITY MANAGER,
CARMEN NICHOLS, TO CONTRACT WITH THE VENTURA
COUNTY AREA AGENCY ON AGING FOR THE CITY TO
CONTINUE DAY-TO-DAY SITE OPERATIONS FOR THE SENIOR
NUTRITION PROGRAM

The Deputy City Manager gave a report. Discussion ensued among Council and staff.

Council Member Hensley, seconded by Council Member Schnopp, moved to approve staff's recommendation as presented. Motion carried 5-0.

CITY MANAGER REPORTS/COMMENTS:

The Interim City Manager informed the Council that he will give a mid-year budget report at the next meeting.

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUESTS FOR FUTURE AGENDA ITEMS:

Council Member Schnopp reported on attending the recent Seabee Ball. She requested the City Manager schedule a meeting of the City-Port Standing Committee and invite the Oxnard Harbor District to give a report to the Council at a future meeting. She thanked Public Works staff for clearing debris from the streets following recent high winds.

Council Member Hensley reported on numerous recent activities and submitted a list to the Clerk.

Mayor Breeze reported on attending a recent presentation by Council Member Figg at the Port Hueneme Historical Museum, and a recent Gold Coast Transit District meeting.

Mayor Pro Tem Sharkey reported on attending a recent transportation summit by Ventura County Transportation Commission and Mobility 21. Mayor Breeze also attended the summit.

CONTINUATION OF OPEN FORUM: The following person requested to speak:

1. Sheryl Malone, Port Hueneme
Thanked the Public Works Department for clearing a tree that fell near her home following high winds.

CLOSED SESSION: None.

ADJOURNMENT:

Mayor Breeze, without objection, adjourned the meeting at 8:26 p.m. to the next Regular Meeting to be held March 21, 2016 at 6:30 p.m. in the City Council Chamber.

Respectfully submitted,

John Baker
Interim City Clerk

APPROVED:

MAYOR BREEZE