

**CITY OF PORT HUENEME
REGULAR MEETING OF THE CITY COUNCIL
PRE-AGENDA SESSION**

FEBRUARY 16, 2016

MINUTES

A Pre-Agenda Session of the City Council of the City of Port Hueneme was held at 6:19 p.m. in the Council Conference Room at City Hall, 250 North Ventura Road, Port Hueneme, California.

PRESENT: Council Members Tom Figg, Jim Hensley; Mayor Pro Tem Jonathan Sharkey; Mayor Douglas A. Breeze.

ABSENT: Council Member Sylvia Muñoz Schnopp.

Staff members present were: John Baker, Interim City Manager/City Clerk; Mark D. Hensley, City Attorney; Carmen Nichols, Deputy City Manager; Robert Albertson, Interim Chief of Police; Alvin Burrell, Interim Finance Director; Chris Theisen, Public Works Director; Cammeo Jupp, Human Resources Analyst (serving as Deputy City Clerk).

Agenda items and time estimates were reviewed. No action was taken.

Respectfully submitted,

John Baker
Interim City Clerk

APPROVED:

MAYOR BREEZE

**CITY OF PORT HUENEME
REGULAR MEETING OF THE CITY COUNCIL**

FEBRUARY 16, 2016

MINUTES

The Regular Meeting of the Port Hueneme City Council was called to order by Mayor Breeze at 6:32 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. After the flag salute, Mayor Pro Tem Sharkey gave the Inspiration. The Deputy City Clerk called the roll:

PRESENT: Council Members Tom Figg, Jim Hensley; Mayor Pro Tem Jonathan Sharkey; Mayor Douglas A. Breeze.

ABSENT: Council Member Sylvia Muñoz Schnopp.

Mayor Breeze excused Council Member Schnopp's absence.

Staff members present were: John Baker, Interim City Manager/City Clerk; Mark D. Hensley, City Attorney; Carmen Nichols, Deputy City Manager; Robert Albertson, Interim Chief of Police; Alvin Burrell, Interim Finance Director; Chris Theisen, Public Works Director; Cammeo Jupp, Human Resources Analyst (serving as Deputy City Clerk).

AGENDA:

The Council Members had previously received copies of the Agenda.

Council Member Figg requested Consent Item A be pulled for discussion.

Council Member Figg, seconded by Council Member Hensley, moved to approve the Agenda as amended. Motion carried unanimously.

PRESENTATION:

- A. VENTURA COUNTY TRANSPORTATION COMMISSION:
PROPOSED HALF-CENT SALES TAX MEASURE
Action: Presentation by VCTC Executive Director Darren Kettle.

Mr. Kettle gave a presentation. Discussion ensued among the Council and Mr. Kettle. The following persons requested to speak.

1. Eileen Tracy, Port Hueneme
Requested clarification on the proposed half-cent sales tax. Mr. Kettle responded to her questions.

2. Steven Gama, Port Hueneme
Requested clarification on installing carpool lanes and collecting gas tax from "green" car drivers. Mr. Kettle responded.

OPEN FORUM:

Mayor Breeze asked if anyone present wished to speak on any matter not on the Agenda. The following persons requested to speak.

1. Chelsea Sutula, Ventura
Spoke in support of making medicinal cannabis available to medical patients.
2. Mari Scott, Port Hueneme
Thanked the Council for considering amending its recently-adopted Ordinance regarding medical marijuana, and offered some suggestions for a new ordinance.

CONSENT AGENDA:

- A. CASH DISBURSEMENTS RATIFICATION
Action: It is recommended the City Council ratify the cash disbursements listing for the period January 23, 2016 through February 5, 2016.

Council Member Figg made some comments and discussion ensued among Council and staff.

Council Member Figg, seconded by Mayor Pro Tem Sharkey, moved to approve the Consent Agenda as presented. Motion carried 5-0.

INTERIM CHIEF OF POLICE:

- A. 2015 YEAR-END REPORT
Action: Presentation by the Interim Chief of Police (informational only).

The Interim Chief of Police gave a presentation. Discussion ensued among Council and staff. The following persons requested to speak.

1. Eileen Tracy, Port Hueneme
Commented on various points of the presentation. The Interim Chief responded to her questions. Further discussion ensued.
2. Steven Gama, Port Hueneme
Commented on decreased police presence in the beach area. The Interim Chief responded.

INTERIM CITY MANAGER:

A. ADOPT ORDINANCE NO. 723 AMENDING CITY PURCHASING PROCEDURES

Action: It is recommended the City Council adopt Ordinance No. 723 amending various sections of Port Hueneme Municipal Code Article II, Chapter 6, Parts F and G, to update the City's Purchasing Procedures (last updated in 1999), to better conform with current practices (previously introduced by title only, with further reading waived).

The Interim City Manager gave a report.

Mayor Pro Tem Sharkey, seconded by Council Member Hensley, moved to adopt Ordinance No. 723 as presented. The motion carried 4-0 by the following roll call vote:

AYES: Council Members Figg, Hensley; Mayor Pro Tem Sharkey; Mayor Breeze.

NOES: None.

ABSTAINING: None.

ABSENT: Council Member Schnopp.

ORDINANCE NO. 723

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, AMENDING VARIOUS SECTIONS OF ARTICLE II, CHAPTER 6, PARTS F AND G OF THE PORT HUENEME MUNICIPAL CODE, PERTAINING TO PURCHASING

B. ADOPT ORDINANCE NO. 724 DELETING SECTION 2002 OF THE PORT HUENEME MUNICIPAL CODE

Action: It is recommended the City Council adopt Ordinance No. 724 deleting Section 2002 of the Port Hueneme Municipal Code eliminating the requirement for a pre-agenda session of the City Council (previously introduced by title only, with further reading waived).

Council Member Hensley, seconded by Mayor Pro Tem Sharkey, moved to adopt Ordinance No. 724 as presented. Further discussion ensued. The motion carried 4-0 by the following roll call vote:

AYES: Council Members Figg, Hensley; Mayor Pro Tem

Sharkey; Mayor Breeze.

NOES: None.

ABSTAINING: None.

ABSENT: Council Member Schnopp.

ORDINANCE NO. 724

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, AMENDING PORT HUENEME MUNICIPAL CODE ARTICLE II, CHAPTER 1, TO ELIMINATE SECTION 2002, REGARDING PRE-AGENDA SESSIONS

C. AUTHORIZE THE HIRING OF EXECUTIVE RECRUITER FOR PERMANENT CITY MANAGER

Action: It is recommended the City Council authorize the Interim City Manager to hire Avery Associates to recruit a permanent City Manager.

The Interim City Manager gave a report. Discussion ensued among Council and staff.

Council Member Hensley, seconded by Mayor Pro Tem Sharkey, moved to approve staff's recommendation as presented. Further discussion ensued. Motion carried 4-0 by the following roll call vote:

AYES: Council Members Figg, Hensley; Mayor Pro Tem Sharkey; Mayor Breeze.

NOES: None.

ABSTAINING: None.

ABSENT: Council Member Schnopp.

D. WATER RATE REPORT

Action: It is recommended the City Council receive and file a report regarding water rates.

The Interim City Manager gave a report. Discussion ensued among Council and staff.

Mayor Pro Tem Sharkey, seconded by Council Member Hensley, moved to receive and file the report as presented. Motion carried 4-0 (Schnopp absent).

CITY MANAGER REPORTS/COMMENTS:

The Interim City Manager gave a brief report on upcoming bike race events coming through the City and announced there will be a report on the sand replenishment program at the next meeting.

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUESTS FOR FUTURE AGENDA ITEMS:

Council Member Hensley submitted a list of his recent events.

Mayor Pro Tem Sharkey discussed the County of Ventura's threatened lawsuit against the City of Moorpark over truck routes, and Broad Beach's request for sand from Ventura Harbor.

Council Member Figg acknowledged the Deputy City Clerk.

CONTINUATION OF OPEN FORUM: No one requested to speak.

CLOSED SESSION: None.

ADJOURNMENT:

Mayor Breeze, without objection, adjourned the meeting at 8:53 p.m. to the next Regular Meeting to be held March 7, 2016 at 6:30 p.m. in the City Council Chamber, preceded by a Pre-Agenda Session at 6:15 p.m. in the Council Conference Room.

Respectfully submitted,

John Baker
Interim City Clerk

APPROVED:

MAYOR BREEZE