

**PORT HUENEME WATER AGENCY BOARD  
ADJOURNED REGULAR MEETING**

**FEBRUARY 10, 2016**

**MINUTES**

Chair Estomo called the meeting to order at 4:00 p.m. in the City Council Chamber at Port Hueneme City Hall, 250 North Ventura Road, Port Hueneme, California. The Deputy Agency Clerk called the roll:

PRESENT: Board Members Douglas A. Breeze, Keith Moore, Jonathan Sharkey; Ex-Officio Member Robert Nordahl; Vice Chair Sylvia Muñoz Schnopp; Chair Jim Estomo.

ABSENT: None.

STAFF PRESENT: John Baker, Interim Executive Director/Agency Clerk; Karl Berger, Deputy Agency Counsel; Alvin Burrell, Interim Finance Director; Chris Theisen, Public Works Director; Steven Hickox, Water Superintendent; Karen Koditek, Administrative Specialist (serving as Deputy Agency Clerk).

**AGENDA:**

The Board had previously received copies of the Agenda.

Member Breeze, seconded by Vice Chair Schnopp, moved to approve the Agenda as presented. Motion carried unanimously.

**CLOSED SESSION:**

The Deputy Agency Counsel made the following announcement:

With respect to every item of business to be discussed in Closed Session, pursuant to the California Government Code:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(Pursuant to Government Code Section 54956.8)

Real Property: 5751 Perkins Road, Oxnard.

Agency Negotiators: John Baker, Interim Executive Director; Karl Berger, Deputy Agency Counsel; Chris Theisen, Public Works Director; Steve Hickox, Water Superintendent.

Negotiating Parties: City of Oxnard

Under Negotiation: Lease Price and Terms of Payment.

**02/10/2016**

The Board recessed to Closed Session at 4:01 p.m. The Board reconvened at 5:17 p.m. following the Closed Session. The Deputy Agency Counsel announced no reportable action was taken.

**BUSINESS ITEMS:**

A. APPROVAL OF MINUTES

Action: It is recommended the Board approve the Minutes of the January 13, 2016 Adjourned Regular Meeting.

Member Sharkey, seconded by Member Breeze, moved to approve the Minutes as presented. Motion carried 5-0.

B. CASH DISBURSEMENTS RATIFICATION

Action: It is recommended the Board ratify the cash disbursements listing for the period November 28, 2015 through January 28, 2016.

Member Breeze, seconded by Member Sharkey, moved to approve staff's recommendation as presented. Motion carried 5-0.

C. APPOINTMENT TO THE ASSOCIATION OF WATER AGENCIES OF VENTURA COUNTY BOARD OF DIRECTORS

Action: It is recommended the Board select two PHWA Directors, one to serve as Director and one to serve as Alternate Director to the Association of Water Agencies of Ventura County ("AWA") Board of Directors, for a two-year term for 2016 and 2017.

Discussion ensued among the Board.

Member Breeze, seconded by Member Sharkey, moved to reappoint Member Moore, who is currently serving as PHWA Director for AWA, and Member Breeze, who is currently the Alternate Director. Motion carried 5-0.

D. BRACKISH WATER RECLAMATION DEMONSTRATION FACILITY - OPERATIONAL PERFORMANCE

Action: It is recommended the Board receive and file this report.

The Water Superintendent gave a report. Discussion ensued among the Board and staff.

Member Sharkey, seconded by Member Moore, moved to receive and file the report as presented. Motion carried 5-0.

E. WATER SUPPLY STRATEGY REPORT FROM WATER CONSULTANCY INC.

Action: (Informational Only.)

Lynn Takaichi, Principal of Water Consultancy Inc., gave a report. Discussion ensued among the Board, staff, and Mr. Takaichi.

Member Sharkey, seconded by Member Breeze, moved to receive and file the report as presented. Motion carried 5-0.

**BOARD MEMBER REPORTS AND COMMENTS:**

A. REQUEST OF MEMBER BREEZE: DISCUSSION OF THE FREQUENCY AND SCHEDULING OF PHWA BOARD MEETINGS

Action: Member Breeze recommends the Board discuss and take possible action on the PHWA Board meeting schedule.

Member Breeze gave a report. The Board approved by acclamation to continue meeting monthly.

**NEW BUSINESS TO BE AGENDIZED:**

Member Sharkey mentioned an opportunity to tour a local desalination plant.

Chair Estomo requested a tour of the Navy Base's desalination plant.

Vice Chair Schnopp requested a progress report on how well PHWA member agencies are conserving water in compliance with State-mandated water use reductions.

**OPEN FORUM:**

Member Moore discussed an initiative he is working on with AWA regarding new water programs and the continued drought.

**ADJOURNMENT:**

Chair Estomo, without objection, adjourned the meeting at 5:53 p.m. to the next Adjourned Regular Meeting to be held Wednesday, March 9, 2016 at 4:00 p.m. in the City Council Chamber.

Respectfully submitted,

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John Baker  
Interim Agency Clerk

APPROVED:

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CHAIR ESTOMO