

**CITY OF PORT HUENEME  
REGULAR MEETING OF THE CITY COUNCIL  
PRE-AGENDA SESSION**

**JANUARY 19, 2016**

**MINUTES**

A Pre-Agenda Session of the City Council of the City of Port Hueneme was held at 6:21 p.m. in the Council Conference Room at City Hall, 250 North Ventura Road, Port Hueneme, California.

PRESENT: Council Members Tom Figg, Jim Hensley; Mayor Pro Tem Jonathan Sharkey; Mayor Douglas A. Breeze.

ABSENT: Council Member Sylvia Muñoz Schnopp.

Staff members present were: John Baker, Interim City Manager; Karl H. Berger, Deputy City Attorney; Carmen Nichols, Deputy City Manager; Robert Albertson, Interim Chief of Police; Alvin Burrell, Interim Finance Director; Michelle Ascencion, City Clerk.

Agenda items and time estimates were reviewed. No action was taken.

Respectfully submitted,

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Michelle Ascencion, CMC  
City Clerk

APPROVED:

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MAYOR BREEZE

**CITY OF PORT HUENEME  
REGULAR MEETING OF THE CITY COUNCIL**

**JANUARY 19, 2016**

**MINUTES**

The Regular Meeting of the Port Hueneme City Council was called to order by Mayor Breeze at 6:30 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. After the flag salute, Mayor Breeze gave the Inspiration. The City Clerk called the roll:

PRESENT: Council Members Tom Figg, Jim Hensley; Mayor Pro Tem Jonathan Sharkey; Mayor Douglas A. Breeze.

ABSENT: Council Member Sylvia Muñoz Schnopp.

Mayor Breeze excused Council Member Schnopp's absence.

Staff members present were: John Baker, Interim City Manager; Karl H. Berger, Deputy City Attorney; Carmen Nichols, Deputy City Manager; Robert Albertson, Interim Chief of Police; Alvin Burrell, Interim Finance Director; Michelle Ascencion, City Clerk.

**AGENDA:**

The Council Members had previously received copies of the Agenda.

Mayor Pro Tem Sharkey requested that the Presentation be moved ahead of the Open Forum. Council Member Hensley requested that Items H and I be pulled from the Consent Agenda for discussion.

Mayor Pro Tem Sharkey, seconded by Council Member Hensley, moved to approve the Agenda as amended. Motion carried unanimously.

**PRESENTATION:**

- A. PROCLAMATION HONORING KAYLA McCORMICK "JUNIOR LIFEGUARD OF THE YEAR" FROM THE CALIFORNIA SURF LIFE SAVING ASSOCIATION

Action: Present proclamation to Ms. McCormick following a brief presentation from Casey Graham, Junior Lifeguard Program Coordinator.

Lifeguard Graham made some comments and introduced Ms. McCormick. Mayor Breeze presented a proclamation to Ms. McCormick.

**OPEN FORUM:**

Mayor Breeze asked if anyone present wished to speak on any matter not on the Agenda. The following persons requested to speak.

1. Larry Downing, Port Hueneme  
Introduced Purna Pai to the Council, and recommended that his appointment to the Historical Museum Commission be approved.
2. Stephen Gama, Port Hueneme  
Offered suggestions on revenue generation for the City.

**CONSENT AGENDA:**

- A. APPROVAL OF MINUTES  
Action: It is recommended the City Council approve the Minutes of the January 11, 2016 Special Meeting.
- B. CASH DISBURSEMENTS RATIFICATION  
Action: It is recommended the City Council ratify the cash disbursements listing for the period December 26, 2015 through January 8, 2016.
- C. APPOINTMENT TO HISTORICAL MUSEUM ADVISORY COMMISSION  
Action: It is recommended the City Council approve Mayor Breeze's appointment of Purna Pai to the Historical Museum Commission.
- D. MAYORAL APPOINTMENT TO THE SUCCESSOR AGENCY OVERSIGHT BOARD  
Action: It is recommended the Mayor to appoint the Deputy City Manager to serve as the "employee organization" representative on the Successor Agency Oversight Board, and the City Council provide input, if desired.
- E. POLICE DEPARTMENT NETWORK SERVERS BACKUP APPLIANCE REPLACEMENT  
Action: It is recommended the City Council authorize the City Manager to execute an agreement with Starnet Data Designs for replacement of the Police Department Network Servers Backup Appliance, per Municipal Code Section 2564(b).
- F. ADOPTION OF LABOR CONTRACT WITH SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) LOCAL 721

Action: It is recommended the City Council:

1. Approve the attached two-year Comprehensive Memorandum of Agreement (MOA) between the City of Port Hueneme and General Unit Employees represented by SEIU Local 721 (contract period July 1, 2015 – June 30, 2017) and authorize the negotiating team to execute the Agreement; and
2. Direct staff to prepare the necessary amendments, if any, to City ordinances, resolutions, or policies for Council consideration to implement the provisions of the attached MOA.

G. ADOPTION OF LABOR CONTRACT WITH PORT HUENEME POLICE OFFICERS ASSOCIATION (PHPOA)

Action: It is recommended the City Council:

1. Approve the attached FY 2015-2016 Memorandum of Agreement (MOA) with the Port Hueneme Police Officers Association (PHPOA) and authorize the negotiating team to execute the Agreement; and
2. Direct staff to prepare the necessary amendments, if any, to City ordinances, resolutions, or policies for Council consideration to implement the provisions of the attached MOA.

(Items H and I were pulled for discussion.)

Mayor Pro Tem Sharkey, seconded by Council Member Figg, moved to approve the Consent Agenda as amended. Motion carried 4-0 (Hensley abstained from Item B, Schnopp absent).

H. ADOPT ORDINANCE NO. 721 ADJUSTING THE VERY LOW INCOME RESIDENTS UTILITY RATE REDUCTION PROGRAM

Action: It is recommended the City Council adopt Ordinance No. 721 (previously read by title only, with further reading waived) that amends Port Hueneme Municipal Code Article VII, Chapter 1, Section 7113(a); Article VII, Chapter 2, Section 7160G(a); and Article VII, Chapter 3, Section 7221.40(a), pertaining to the Very Low Income Rate Reduction Program.

ORDINANCE NO. 721  
AMENDING SECTION 7113(a) OF ARTICLE VII, CHAPTER 1;  
SECTION 7160G(a) OF ARTICLE VII, CHAPTER 2; AND SECTION

7221.40(a) OF ARTICLE VII, CHAPTER 3 OF THE PORT HUENEME MUNICIPAL CODE REGARDING THE VERY LOW INCOME RESIDENTS RATE REDUCTION

Council Members Hensley and Figg made some comments. The following person requested to speak:

1. Stephen Gama, Port Hueneme  
Commented on the water rates and requested an explanation of the City's past non-payment for water usage.

Mayor Breeze, seconded by Mayor Pro Tem Sharkey, moved to continue adoption of the Ordinance to the Council's February 1, 2016 meeting to allow for consideration of eliminating the rate reduction program, and requested a future report on water rates. The motion carried 4-0 (Schnopp absent).

I. ADOPT ORDINANCE NO. 722 TO EXPRESSLY PROHIBIT MEDICAL MARIJUANA-RELATED USES IN THE CITY

Action: It is recommended the City Council adopt Ordinance No. 722 (previously read by title only, with further reading waived) that adds a new Chapter 12 to Article III and a new Part F to Article X, Chapter 2 of the Port Hueneme Municipal Code, to clarify that commercial cannabis activities, cultivation of medical cannabis, delivery of medical cannabis, medical marijuana dispensaries, and medical marijuana collectives are prohibited in all zones and specific plan areas of the City.

ORDINANCE NO. 722

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, ADDING A NEW CHAPTER 12 TO ARTICLE III AND A NEW PART F TO CHAPTER 2 OF ARTICLE X OF THE PORT HUENEME MUNICIPAL CODE TO CLARIFY THAT COMMERCIAL CANNABIS ACTIVITIES, CULTIVATION OF MEDICAL CANNABIS, DELIVERY OF MEDICAL CANNABIS, MEDICAL MARIJUANA DISPENSARIES, AND MEDICAL MARIJUANA COLLECTIVES ARE PROHIBITED IN ALL ZONES AND SPECIFIC PLAN AREAS OF THE CITY

The following person requested to speak:

1. Jeff Kroll, Ojai  
Requested that the Council delay voting on the item and hold a dialog with interested parties.

Discussion ensued among the Council.

Council Member Figg, seconded by Mayor Pro Tem Sharkey, moved to approve staff's recommendation as presented. Further discussion ensued. The motion carried 3-0-1 (Hensley abstained, Schnopp absent).

Mayor Breeze made some comments on concessions made by the labor groups.

**INTERIM CITY MANAGER:**

A. INTRODUCTION OF ORDINANCE AMENDING CITY PURCHASING PROCEDURES

Action: It is recommended the City Council introduce for first reading an Ordinance (to be read by title only, and further reading waived) amending various sections of Port Hueneme Municipal Code Article II, Chapter 6, Parts F and G, to update the City's Purchasing Procedures (last updated in 1999), to better conform with current practices.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, AMENDING VARIOUS SECTIONS OF ARTICLE II, CHAPTER 6, PARTS F AND G OF THE PORT HUENEME MUNICIPAL CODE, PERTAINING TO PURCHASING

The Interim City Manager gave a report. Discussion ensued among the Council and staff.

Mayor Breeze, seconded by Council Member Hensley, moved to revise the Ordinance to include additional items recommended in the Management Partners evaluation of the City's purchasing procedures. The motion carried 4-0 (Schnopp absent).

B. ORGANIZATION PRIORITIES FOR FISCAL YEAR 2016

Action: It is recommended the City Council:

1. Receive a report from the City Manager regarding activity priorities for the remainder of Fiscal Year 2016, and
2. Consider alternatives for developing operational efficiencies in the delivery of city services.

The Interim City Manager gave a report. Discussion ensued among the Council and staff.

Mayor Pro Tem Sharkey, seconded by Council Member Hensley, moved to direct staff to conduct an in-house review of operational efficiencies. The motion carried 4-0 (Schnopp absent).

C. HUENEME BEACH FESTIVAL

Action: It is recommended the City Council choose among the options for funding the Hueneme Beach Festival and other recreational programs for Fiscal Year 2015-16.

The Interim City Manager gave a report. Discussion ensued among Council and staff.

The following person requested to speak:

1. Mike Morgan, Camarillo  
Offered suggestions on logistics for the Hueneme Beach Festival.

Further discussion ensued.

Council Member Hensley, seconded by Council Member Figg, moved to discontinue the Hueneme Beach Festival and the other discretionary Recreation programs per option 3 in the staff report. The motion carried 3-1 by the following roll call vote:

AYES: Council Members Figg, Hensley; Mayor Breeze.

NOES: Mayor Pro Tem Sharkey.

ABSTAINING: None.

ABSENT: Council Member Schnopp.

**CITY MANAGER REPORTS:**

The Interim City Manager announced upcoming presentations from the Ventura County Transportation Commission regarding its proposed half-cent sales tax measure, and the Interim Chief of Police on year-end crime statistics. He proposed a Municipal Code revision to eliminate the pre-agenda session. He also announced that the City Clerk will be leaving the City. The Council Members made some remarks.

**COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUESTS FOR FUTURE AGENDA ITEMS:**

Mayor Breeze reported on attending the recent Martin Luther King Jr. Day march and program.

**CONTINUATION OF OPEN FORUM:**

No one requested to speak.

**CLOSED SESSION:** None.

**ADJOURNMENT:**

Mayor Breeze, without objection, adjourned the meeting at 8:56 p.m. to the next Regular Meeting to be held February 1, 2016 at 6:30 p.m. in the City Council Chamber, preceded by a Pre-Agenda Session at 6:15 p.m. in the Council Conference Room.

Respectfully submitted,

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Michelle Ascencion, CMC  
City Clerk

APPROVED:

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MAYOR BREEZE