

**PORT HUENEME WATER AGENCY BOARD
ADJOURNED REGULAR MEETING**

JANUARY 13, 2016

MINUTES

Chair Sharkey called the meeting to order at 4:00 p.m. in the City Council Chamber at Port Hueneme City Hall, 250 North Ventura Road, Port Hueneme, California. The Agency Clerk called the roll:

PRESENT: Board Members Douglas A. Breeze, Sylvia Muñoz Schnopp; Alternate Member Marcia Marcus (seated at 4:02 p.m., stepped down at 4:05 p.m.); Ex-Officio Member Robert Nordahl; Vice Chair Jim Estomo; Chair Jonathan Sharkey.

ABSENT: Member Keith Moore (arrived at 4:05 p.m.).

STAFF John Baker, Interim Executive Director; Karl Berger, Deputy
PRESENT: Agency Counsel; Alvin Burrell, Interim Finance Director; Chris Theisen, Public Works Director; Steven Hickox, Water Superintendent; Michelle Ascencion, Agency Clerk.

BOARD REORGANIZATION:

A. OATH OF OFFICE

Action: Agency Clerk to administer Oath of Office to incoming Ex-Officio Member, Department of Defense Liaison Robert Nordahl.

The Agency Clerk administered the Oath of Office to Ex-Officio Member Nordahl.

AGENDA:

The Board had previously received copies of the Agenda.

Member Schnopp, seconded by Member Breeze, moved to approve the Agenda as presented. Motion carried unanimously.

BOARD REORGANIZATION:

B. NOMINATE CHAIR AND VICE CHAIR OF THE PORT HUENEME WATER AGENCY BOARD

Action: It is recommended the Board nominate and appoint a Chair (from CIBCSD) and Vice Chair (from COPH) to serve a one-year term.

01/13/2016

Alternate Member Marcus nominated Vice Chair Estomo to serve as Chair. No further nominations were made. The nomination was approved by acclamation.

Member Breeze nominated Member Schnopp to serve as Vice Chair. No further nominations were made. The nomination was approved by acclamation.

C. APPOINTMENT TO THE ASSOCIATION OF WATER AGENCIES OF VENTURA COUNTY BOARD OF DIRECTORS

Action: It is recommended the Board select two Directors to serve as Member-at-Large and Alternate Representative to the Association of Water Agencies of Ventura County ("AWA") Board of Directors, to serve a two-year term for 2016 and 2017.

Port Hueneme City Council Member Jim Hensley made some comments. Discussion ensued among the Board and staff.

Member Sharkey, seconded by Chair Estomo, moved to postpone the item until the next meeting. Further discussion ensued. Motion carried 5-0.

BUSINESS ITEMS:

A. APPROVAL OF MINUTES

Action: It is recommended the Board approve the Minutes of the November 18, 2015 Adjourned Regular Meeting.

Member Sharkey, seconded by Vice Chair Schnopp, moved to approve the Minutes as presented. Motion carried 5-0.

(Alternate Member Marcus took a seat at the dais at this time.)

B. CASH DISBURSEMENTS RATIFICATION

Action: It is recommended the Board ratify the cash disbursements listing for the period November 12, 2015 through November 27, 2015.

Member Breeze, seconded by Member Sharkey, moved to approve staff's recommendation as presented. Motion carried 5-0.

(Member Moore arrived at this time; Alternate Member Marcus stepped down from the dais.)

C. BRACKISH WATER RECLAMATION DEMONSTRATION FACILITY - OPERATIONAL PERFORMANCE

Action: It is recommended the Board receive and file this report.

The Water Superintendent gave a report. Discussion ensued among the Board and staff.

Member Sharkey, seconded by Vice Chair Schnopp, moved to receive and file the report as presented. Motion carried 5-0.

D. WATER SUPPLY STRATEGY REPORT FROM WATER CONSULTANCY INC.

Action: (Informational Only.)

Lynn Takaichi, Principal of Water Consultancy Inc., gave a report. Discussion ensued among the Board and staff.

Member Sharkey, seconded by Member Breeze, moved to receive and file the report as presented. Motion carried 5-0.

E. THIRD STAGE REVERSE OSMOSIS PROJECT UPDATE

Action: Presentation by KEH of the Third Stage Reverse Osmosis Project preliminary design report.

Ryan Gallagher, KEH Associates Managing Engineer, gave a report. Discussion ensued among the Board and staff.

Member Sharkey, seconded by Member Breeze, moved to receive and file the report as presented. Motion carried 5-0.

BOARD MEMBER REPORTS AND COMMENTS:

A. REQUEST OF MEMBER MOORE: DISCUSSION OF PHWA LEGAL SERVICES

Action: Member Moore recommends the Board discuss the desire to seek outside legal services for PHWA and take such additional, related action that may be desirable.

Member Moore gave a report. Discussion ensued among the Board Members, staff, and Jared Bouchard, CIBCSD General Manager.

Member Breeze, seconded by Member Moore, requested that the Deputy Agency Counsel provide a list of qualified local attorneys specializing in water issues. Motion carried 5-0.

NEW BUSINESS TO BE AGENDIZED:

Member Breeze and Chair Estomo previously requested items on: the third-stage reverse osmosis project, real property negotiations, study of wells, and the negotiations with City of Oxnard and United Water.

OPEN FORUM:

Chair Estomo asked if anyone present wished to speak on any matter not on the Agenda. No one requested to speak.

CLOSED SESSION: None.

ADJOURNMENT:

Chair Estomo, without objection, adjourned the meeting at 6:09 p.m. to the next Adjourned Regular Meeting to be held Wednesday, February 10, 2016 at 4:00 p.m. in the City Council Chamber.

Respectfully submitted,

Michelle Ascencion, CMC
Agency Clerk

APPROVED:

CHAIR ESTOMO