



# City of Port Hueneme

## PORT HUENEME HOUSING AUTHORITY REGULAR MEETING

**MAY 2, 2016  
6:30 PM**

*(Immediately following the City Council meeting)*

**PORT HUENEME CITY HALL - CITY COUNCIL CHAMBER  
250 NORTH VENTURA ROAD  
PORT HUENEME, CA 93041**

### **A G E N D A**

**Public Communications:** Each member of the public may speak on any item appearing on the Agenda or that is within the subject matter jurisdiction of the Housing Board. Speakers will be allowed three minutes per Agenda item to address the Board. Members of the public who want to address the Board should fill out a speaker card located on the back table in the City Council Chamber and provide the speaker card to the Authority Clerk. If a speaker wishes to address an item on the Agenda please note the Agenda item number or topic on the speaker card to ensure that you are called to speak before the Board takes action on the Agenda item. All speakers wishing to address the Board on items not on the Agenda will be called on to speak during the Open Forum portion of the Agenda.

- 1. CALL TO ORDER, ROLL CALL**
- 2. AGENDA:** *(Amend / Approve)*
- 3. CONSENT AGENDA:**
  - A. APPROVAL OF MINUTES**  
Action: It is recommended the Board approve the Minutes of the April 4, 2016 Regular Meeting.
  - B. CASH DISBURSEMENTS RATIFICATION**  
Action: It is recommended the Board ratify the cash disbursements listing for the period March 26, 2016 through April 22, 2016.
  - C. A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF PORT HUENEME APPROVING THE FY 2016-2017 PUBLIC HOUSING ANNUAL AND 5-YEAR PLAN CONSISTING OF THE CAPITAL FUND PROGRAM**

ANNUAL STATEMENT AND UPDATED CAPITAL FUND FIVE-YEAR ACTION PLAN AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AND SUBMIT ALL PLAN DOCUMENTS AND CERTIFICATIONS TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

Action: It is recommended the Board adopt Resolution No.\_\_\_\_ for FY 2016-2017 Public Housing Annual and 5-Year Plan, and authorization to execute and submit to HUD.

**4. OPEN FORUM:**

Anyone wishing to speak to the Board on any matter NOT on the Agenda may do so. Please approach the podium and give your name and city of residence clearly for the record. The Board cannot enter into a detailed discussion or take any action on comments, but may refer them to the Executive Director for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

**5. CLOSED SESSION (None)**

**HOUSING AUTHORITY OF THE CITY OF PORT HUENEME  
REGULAR MEETING**

**APRIL 4, 2016**

**MINUTES**

The Regular Meeting of the Housing Authority of the City of Port Hueneme was called to order by Chair Breeze at 6:51 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. The Deputy Authority Clerk called the roll:

PRESENT: Members Tom Figg, Jim Hensley, Sylvia Muñoz Schnopp, Raymond Straley; Vice Chair Jonathan Sharkey; Chair Douglas A. Breeze.

ABSENT: None.

Staff members present were: John Baker, Interim Executive Director/Authority Clerk; Karl H. Berger, Deputy Authority Counsel; Carmen Nichols, Deputy City Manager (serving as Deputy Authority Clerk); Robert Albertson, Interim Chief of Police; Alvin Burrell, Interim Finance Director; Chris Theisen, Public Works Director.

**AGENDA:**

The Board had previously received copies of the Agenda.

Member Hensley, seconded by Vice Chair Sharkey, moved to approve the Agenda as presented. Motion carried unanimously.

**CONSENT AGENDA:**

- A. APPROVAL OF MINUTES  
Action: It is recommended the Board approve the Minutes of the March 7, 2016 Regular Meeting.
  
- B. CASH DISBURSEMENTS RATIFICATION  
Action: It is recommended the Board ratify the cash disbursements listing for the period February 26, 2016 through March 25, 2016.

Vice Chair Sharkey, seconded by Member Schnopp, moved to approve the Consent Agenda as presented. Motion carried 6-0.

**OPEN FORUM:**

Chair Breeze asked if anyone present wished to speak on any matter not on the Agenda. The following persons requested to speak:

1. Catherine Broude, Port Hueneme  
Commented on the implementation of new non-smoking rules at Mar Vista Senior Apartments, and the condition of the building's ventilation system. Discussion ensued among Council and Ms. Broude.
2. Charles Young, Port Hueneme  
Commented on people smoking near the Mar Vista building and health issues that he has suffered as a result.
3. Carla Boykin, Port Hueneme  
Commented on the implementation of new non-smoking rules at Mar Vista.
4. Sandra Hamilton, Port Hueneme  
Commented on people smoking near the Mar Vista building, the implementation of new non-smoking rules, and the condition of the building's ventilation system.

**CLOSED SESSION:** None.

**ADJOURNMENT:**

Chair Breeze, without objection, adjourned the meeting at 7:11 p.m. to the next Regular Meeting to be held May 2, 2016 in the City Council Chamber, immediately following the 6:30 p.m. City Council meeting.

Respectfully submitted,

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John Baker  
Interim Authority Clerk

APPROVED:

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CHAIR BREEZE

**HOUSING AUTHORITY**  
**CASH DISBURSEMENTS**  
*For the period March 26, 2016 through April 22, 2016*

May 2, 2016

Presented are the cash disbursements issued by the Finance Dept. for the period March 26, 2016 through April 22, 2016. Shown are cash disbursements by date of occurrence and type of payment.

<b>Date</b>	<b>Type of Payment</b>	<b>Attachment</b>	<b>Amount</b>
<b>March 30, 2016</b>	A/P Check 51387	A	\$7,924.47
<b>April 1, 2016</b>	A/P Check 51386	B	\$35.66
<b>April 4, 2016</b>	EFT Transactions 5071-5250 Housing Landlord Payments	C	\$221,732.14
<b>April 7, 2016</b>	EFT Transactions 5252-5268 A/P Checks 51388-51406	D	\$29,898.10
<b>April 15, 2016</b>	EFT Transaction 5271	E	\$3,207.10
<b>April 21, 2016</b>	A/P Checks 51407-51419	F	\$13,450.48
<b>Total</b>			<b>\$276,247.95</b>

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**Transactions for 3/30/2016**

**ATTACHMENT A**

Date: 4/25/2016

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Vendor Name	Description	Check Date	Number	Amount
YARDI SYSTEMS, INC	SEC 8 HCV/PUBLIC HOUSING	3/30/2016	51387	1,825.00
YARDI SYSTEMS, INC	SEC 8 HCV/PUBLIC HOUSING	3/30/2016	51387	6,099.47
				<b><u>\$7,924.47</u></b>

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**Transactions for 4/1/2016**

**ATTACHMENT B**

Date: 4/25/2016

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Vendor Name	Description	Check Date	Number	Amount
VERIZON WIRELESS	971818098-00002 UTIL BILL	4/1/2016	51386	35.66
				<b><u>\$35.66</u></b>

Transactions for 4/4/2016

ATTACHMENT C

Date: 4/25/2016

Vendor Name	Check Date	Number	Amount
AHLUWALIA, GURINDER	4/4/2016	5071	726.00
ALINAYA, ALICIA R	4/4/2016	5072	393.00
ALLAWOS, JOHN	4/4/2016	5073	1,143.00
ANDERSON, SUSAN LEE	4/4/2016	5074	892.00
ANDREWS, GREGORY	4/4/2016	5075	1,200.00
ARAUJO, THERESA A.	4/4/2016	5076	750.00
AREVALO, CARLOS	4/4/2016	5077	1,080.00
AVALON PROPERTY MGMT INC	4/4/2016	5078	1,426.00
BAIER, RON	4/4/2016	5079	720.00
BAKER, ANNE B	4/4/2016	5080	1,250.00
BARNES, DENISE M.	4/4/2016	5081	1,160.00
BENEFIELD, KENNETH OR MARILYN	4/4/2016	5082	1,194.00
BENEFIELD, KENNETH OR MARILYN	4/4/2016	5082	118.00
BENEFIELD, KENNETH OR MARILYN	4/4/2016	5082	1,105.00
BENEFIELD, KENNETH OR MARILYN	4/4/2016	5082	1,618.00
BENEFIELD, KENNETH OR MARILYN	4/4/2016	5082	1,034.00
BENEFIELD, KENNETH OR MARILYN	4/4/2016	5082	1,424.00
BENEFIELD, KENNETH OR MARILYN	4/4/2016	5082	842.00
BENEFIELD, KENNETH OR MARILYN	4/4/2016	5082	1,053.00
BENEFIELD, KENNETH OR MARILYN	4/4/2016	5082	382.00
BENSON, LIN	4/4/2016	5083	1,442.00
BERNINGER, GEORGE	4/4/2016	5084	672.00
BERNINGER, GEORGE	4/4/2016	5084	788.00
BERNINGER, GEORGE	4/4/2016	5084	934.00
BERNINGER, GEORGE	4/4/2016	5084	1,080.00
BIANCHI, PAUL	4/4/2016	5085	916.00
BIGGERSTAFF, REGINA	4/4/2016	5086	975.00
BILL JOSEPH'S PALM PROPERTIES, LLC	4/4/2016	5087	520.00
BILL JOSEPH'S PALM PROPERTIES, LLC	4/4/2016	5087	1,199.00
BILL JOSEPH'S PALM PROPERTIES, LLC	4/4/2016	5087	633.00
BRANT, ROBERT	4/4/2016	5088	1,246.00
BRAVO, ARMANDO	4/4/2016	5089	456.00
BRUSKRUD, POLLY	4/4/2016	5090	864.00
BRUSKRUD, POLLY	4/4/2016	5090	445.00
BRUSKRUD, POLLY	4/4/2016	5090	1,105.00
BRUSKRUD, POLLY	4/4/2016	5090	1,019.00
BUTLER, RANDALL	4/4/2016	5091	692.00
C ST PROPERTIES	4/4/2016	5092	525.00
C ST PROPERTIES	4/4/2016	5092	718.00
CANNISTRACI, BRUCE	4/4/2016	5093	894.00
CASWELL, GARY	4/4/2016	5094	432.00
CASWELL, GARY	4/4/2016	5094	885.00
CHAN, NELLIE	4/4/2016	5095	671.00
CHAVEZ, GEORGE	4/4/2016	5096	1,600.00
CHILCOTE, DON	4/4/2016	5097	390.00
CHRISTINE H CARDOSO-MOORE DEFINED	4/4/2016	5098	604.00
CITY OF PORT HUENEME	4/4/2016	5099	313.00
CITY OF PORT HUENEME	4/4/2016	5099	709.00
CITY OF PORT HUENEME	4/4/2016	5099	454.00
CITY OF PORT HUENEME	4/4/2016	5099	1,015.00

Transactions for 4/4/2016

ATTACHMENT C

Date: 4/25/2016

Vendor Name	Check Date	Number	Amount
CITY OF PORT HUENEME	4/4/2016	5099	365.00
CITY OF PORT HUENEME	4/4/2016	5099	485.00
CITY OF PORT HUENEME	4/4/2016	5099	582.00
CITY OF PORT HUENEME	4/4/2016	5099	934.00
CITY OF PORT HUENEME	4/4/2016	5099	333.00
CITY OF PORT HUENEME	4/4/2016	5099	142.00
CITY OF PORT HUENEME	4/4/2016	5099	785.00
CITY OF PORT HUENEME	4/4/2016	5099	931.00
CITY OF PORT HUENEME	4/4/2016	5099	591.00
CMMD PROPERTIES, LLC	4/4/2016	5100	865.00
COMERFORD, PATRICK T.	4/4/2016	5101	1,232.00
CONTRERAS, OSCAR	4/4/2016	5102	246.00
COREY, JASON & JONI	4/4/2016	5103	1,818.00
CORRAL, JOSE	4/4/2016	5104	958.00
CRAWFORD, ROBERT	4/4/2016	5105	1,395.00
DALEY, MILTON	4/4/2016	5106	613.00
DANIELS, KENNETH	4/4/2016	5107	411.00
DAVIS, JEREMY	4/4/2016	5108	1,315.00
DAVIS, NANCY	4/4/2016	5109	662.00
DAVIS, NANCY	4/4/2016	5109	526.00
DELAROSA, DOMINGO	4/4/2016	5110	1,209.00
DELAROSA, DOMINGO	4/4/2016	5110	305.00
DENNIS, JOHN	4/4/2016	5111	1,199.00
DEVERA, IGNACIO	4/4/2016	5112	667.00
DOMINGUEZ, ANTONIO	4/4/2016	5113	634.00
DURANTE, PHILIP OR CARMENZA	4/4/2016	5114	814.00
ELLER, JORDAN	4/4/2016	5115	1,497.00
ENG, BONAVENTURE	4/4/2016	5116	1,178.00
ENTRUST GROUP GILL IRA 51-01209	4/4/2016	5117	604.00
ESCOBELL, ALEX	4/4/2016	5118	792.00
ESQUIVEL, WILFRED OR SUSAN	4/4/2016	5119	631.00
ESTRADA, YOLANDA	4/4/2016	5120	1,124.00
FEINSTEIN, RON	4/4/2016	5121	591.00
FINESTONE, DAVID	4/4/2016	5122	942.00
FREDRICK, EDWARD	4/4/2016	5123	257.00
FREDRICK, EDWARD	4/4/2016	5123	415.00
FREDRICK, EDWARD	4/4/2016	5123	814.00
FRENETTE, JOYCE	4/4/2016	5124	822.00
GAIN PROPERTIES, LLC	4/4/2016	5125	630.00
GAIN PROPERTIES, LLC	4/4/2016	5125	192.00
GARCIA, RAMIRO OR JOANNA	4/4/2016	5126	1,428.00
GAZIPURA, SHIRAZ	4/4/2016	5127	1,247.00
GEROSABREN CORP, INC	4/4/2016	5128	744.00
GEROSABREN CORP, INC	4/4/2016	5128	640.00
GLEASON, DIANA	4/4/2016	5129	1,055.00
GLINSKI, DARIN	4/4/2016	5130	1,250.00
GODINA, JUANA	4/4/2016	5131	774.00
GOLDHAMMER, MARLENE	4/4/2016	5132	1,282.00
GONZALEZ, AURORA JUAREZ	4/4/2016	5133	812.00
GONZALEZ, AURORA JUAREZ	4/4/2016	5133	595.00

Transactions for 4/4/2016

ATTACHMENT C

Date: 4/25/2016

Vendor Name	Check Date	Number	Amount
GOTTLIEB, ALLAN	4/4/2016	5134	884.00
GOTTLIEB, ALLAN	4/4/2016	5134	1,200.00
GOTTLIEB, ALLAN	4/4/2016	5134	792.00
GOTTLIEB, ALLAN	4/4/2016	5134	937.00
GOTTLIEB, ALLAN	4/4/2016	5134	1,216.00
GRAY, LESTER	4/4/2016	5135	1,145.00
GROSSI, PETER	4/4/2016	5136	680.00
GUILLEN GROUP, THE	4/4/2016	5137	978.00
GUILLEN GROUP, THE	4/4/2016	5137	949.00
GUILLEN GROUP, THE	4/4/2016	5137	553.00
GUILLEN GROUP, THE	4/4/2016	5137	953.00
GUILLEN GROUP, THE	4/4/2016	5137	707.00
HALL, DIANE	4/4/2016	5138	1,150.00
HANCHAR, SCOTT	4/4/2016	5139	743.00
HARDY MOLL REALTY INC GP	4/4/2016	5140	439.00
HARDY MOLL REALTY INC TRUST	4/4/2016	5141	814.00
HARRIS, MARGARET	4/4/2016	5142	951.00
HEATH, JEFF	4/4/2016	5143	1,043.00
HEKMAT, ABBAS	4/4/2016	5144	670.00
HELEN D ROLLS, TRUSTEE	4/4/2016	5145	990.00
HERNANDEZ, MONICA OR LEONARDO	4/4/2016	5146	983.00
HERRERA, JOHN	4/4/2016	5147	1,190.00
HOLLY, CARROLL	4/4/2016	5148	992.00
HOUSING AUTHORITY OF THE	4/4/2016	5149	332.00
HOUSING AUTHORITY OF THE	4/4/2016	5149	65.07
HOWARD W JONG FAMILY TRUST	4/4/2016	5150	645.00
HU, ZHENG	4/4/2016	5151	814.00
HUFFAKER TRUST	4/4/2016	5152	436.00
HUTTON, WILLIAM	4/4/2016	5153	933.00
IEZZA, JOHN	4/4/2016	5154	1,138.00
IEZZA, JOHN	4/4/2016	5154	1,115.00
IEZZA, JOHN	4/4/2016	5154	1,041.00
IGIG LLC	4/4/2016	5155	1,196.00
INGRAM, EDNA	4/4/2016	5156	1,098.00
INGRAM, LANA	4/4/2016	5157	1,115.00
ISAAC I GEORGE TRUST	4/4/2016	5158	786.00
JISHI, ASSEM	4/4/2016	5159	1,209.00
JISHI, GHADA	4/4/2016	5160	1,200.00
JOYCE, JOHN G.	4/4/2016	5161	753.00
KALLY, CARIN A	4/4/2016	5162	357.00
KALLY, CARIN A	4/4/2016	5162	975.00
KNIGHT, PAUL	4/4/2016	5163	1,063.00
KONTRA, JOSEPH	4/4/2016	5164	902.00
KUBISKE/HERITAGE R.E.	4/4/2016	5165	784.00
KUBISKE, DOUGLAS AND DIANE	4/4/2016	5166	960.00
LAKATOSH, STEPHANIE	4/4/2016	5167	785.00
LAKATOSH, STEPHANIE	4/4/2016	5168	168.00
LAKATOSH, STEPHANIE	4/4/2016	5169	560.00
LARUE, WILLIAM	4/4/2016	5170	723.00
LAUT, DOROTHY	4/4/2016	5171	692.00

Transactions for 4/4/2016

ATTACHMENT C

Date: 4/25/2016

Vendor Name	Check Date	Number	Amount
LAWRENCE, JOHN	4/4/2016	5172	1,285.00
LEDIN, LYNDA	4/4/2016	5173	811.00
LEE, ELMO	4/4/2016	5174	1,111.00
LEGERE, BRYNN	4/4/2016	5175	454.00
LENSKE, NANCY	4/4/2016	5176	939.00
LIBREA, YVETTE FLOYD	4/4/2016	5177	902.00
LICHTBACH, ERIC	4/4/2016	5178	2,099.00
LOH, KAREN	4/4/2016	5179	461.50
LOH, RANDOLPH	4/4/2016	5180	461.50
LUCAS, THOMAS	4/4/2016	5181	232.00
LUCAS, THOMAS	4/4/2016	5182	998.00
LUCAS, THOMAS M	4/4/2016	5183	1,486.00
LUCAS, THOMAS M	4/4/2016	5184	836.00
MA, VAN H.	4/4/2016	5185	1,345.00
MACRO, CUSTODE	4/4/2016	5186	825.00
MASAD, LINDA	4/4/2016	5187	1,613.00
MERIDIAN GROUP REAL ESTATE	4/4/2016	5188	474.00
MERIDIAN GROUP REAL ESTATE	4/4/2016	5188	885.00
MERIDIAN GROUP REAL ESTATE	4/4/2016	5188	495.00
MERIDIAN GROUP REAL ESTATE	4/4/2016	5188	421.00
MERIDIAN GROUP REAL ESTATE	4/4/2016	5188	567.00
MEYER, BRADFORD	4/4/2016	5189	798.00
MEYER, HAROLD	4/4/2016	5190	1,002.00
MIMS PROPERTY MANAGEMENT	4/4/2016	5191	397.00
MOLL, RALF D.	4/4/2016	5192	378.00
MORRISON, PATRICK	4/4/2016	5193	948.00
NAGHAVI, KAZEM	4/4/2016	5194	785.00
NAGHAVI, KAZEM	4/4/2016	5194	809.00
NGUYEN, HOA KEVIN V	4/4/2016	5195	1,300.00
O'BRIEN, MARGEAUX	4/4/2016	5196	1,092.00
O'ROURKE, MICAELA OR CHARLES	4/4/2016	5197	962.00
OPPENHEIMER, MATT	4/4/2016	5198	1,396.00
P&C INVESTMENTS, LLC	4/4/2016	5199	791.00
P&C INVESTMENTS, LLC	4/4/2016	5199	985.00
PARK, HOWARD	4/4/2016	5200	624.00
PAUL FAMILY TRUST	4/4/2016	5201	1,137.00
PAUL FAMILY TRUST	4/4/2016	5201	649.00
PHILO, ARTHUR	4/4/2016	5202	363.00
PINO, MIGUEL OR GLADYS	4/4/2016	5203	337.00
PINSKY, EDWARD T.	4/4/2016	5204	413.00
PINSKY, EDWARD T.	4/4/2016	5204	1,755.00
PINSKY, EDWARD T.	4/4/2016	5204	1,786.00
POLLARD, BARBARA	4/4/2016	5205	619.00
PONTBRIAND, ANDRE	4/4/2016	5206	570.00
PORT HUENEME PROPERTIES, LLC	4/4/2016	5207	892.00
PORT HUENEME PROPERTIES, LLC	4/4/2016	5208	559.00
RABY, DONALD	4/4/2016	5209	707.00
RABY, DONALD	4/4/2016	5209	834.00
RAFAL, JOHNNY AND YOLANDA	4/4/2016	5210	340.00
RASHIDI, NASROLLAH & GERALDINE	4/4/2016	5211	798.00

Transactions for 4/4/2016

ATTACHMENT C

Date: 4/25/2016

Vendor Name	Check Date	Number	Amount
REYES, MARIA DE LOS ANGELES	4/4/2016	5212	1,014.00
REYES, MICHELE	4/4/2016	5213	482.00
RICCI, NEIL	4/4/2016	5214	411.00
RICCI, NEIL	4/4/2016	5214	449.00
RICCI, NEIL	4/4/2016	5214	737.00
RICCI, NEIL	4/4/2016	5214	335.00
RICHTER, RANDALL	4/4/2016	5215	721.00
RICO, LIDUVINA	4/4/2016	5216	795.00
RIDER, JAMES	4/4/2016	5217	870.00
RIDER, JAMES	4/4/2016	5217	779.00
RIDER, JAMES	4/4/2016	5217	1,547.00
ROGERS, CHARLES	4/4/2016	5218	785.00
ROGERS, CHRISTINE	4/4/2016	5219	775.00
ROSALES, ROBERT	4/4/2016	5220	265.00
ROSAS, MAURICIO	4/4/2016	5221	1,127.00
ROSENTHAL, COLLEEN	4/4/2016	5222	939.00
SAKLA, NABIL	4/4/2016	5223	1,227.00
SALES, EPHRAIM	4/4/2016	5224	906.00
SALINDA, MARITES	4/4/2016	5225	1,400.00
SANDOVAL, JAVIER	4/4/2016	5226	1,048.00
SCHLIEP, DIANE	4/4/2016	5227	592.00
SCHNULO, STEPHEN	4/4/2016	5228	1,090.00
SHELTON, ROBERT	4/4/2016	5229	1,250.00
SLOAN, HARRY	4/4/2016	5230	466.00
ST. JOSEPH, LUCY	4/4/2016	5231	1,750.00
STEWART, CONNIE	4/4/2016	5232	1,085.00
SURFSIDE APARTMENTS, LLC	4/4/2016	5233	432.00
SURFSIDE APARTMENTS, LLC	4/4/2016	5233	832.00
SURFSIDE APARTMENTS, LLC	4/4/2016	5233	1,050.00
SURFSIDE APARTMENTS, LLC	4/4/2016	5233	796.00
SURFSIDE APARTMENTS, LLC	4/4/2016	5233	690.00
SWANSON, KENT	4/4/2016	5234	1,734.00
TAMAYO, CARLOS OR JULIET	4/4/2016	5235	911.00
TOPPEN, DAVID/NINA KLEIN	4/4/2016	5236	555.00
TOPPEN, DAVID/NINA KLEIN	4/4/2016	5236	725.00
TOPPEN, DAVID/NINA KLEIN	4/4/2016	5236	687.00
TOPPEN, DAVID/NINA KLEIN	4/4/2016	5236	768.00
TOPPEN, DAVID/NINA KLEIN	4/4/2016	5236	702.00
TOPPEN, DAVID/NINA KLEIN	4/4/2016	5236	548.00
TOPPEN, DAVID/NINA KLEIN	4/4/2016	5236	780.00
TOPPEN, DAVID/NINA KLEIN	4/4/2016	5236	774.00
TOPPEN, DAVID/NINA KLEIN	4/4/2016	5236	786.00
TORRES, SANDRA	4/4/2016	5237	1,825.00
TRUST ONE OF THE CHARLES & VERA	4/4/2016	5238	1,025.00
TURBYVILLE, JACK OR VERNA	4/4/2016	5239	868.00
VANCOUVER HOUSING AUTHORITY	4/4/2016	5240	65.07
VANCOUVER HOUSING AUTHORITY	4/4/2016	5240	1,082.00
VASQUEZ, JACQUELINE	4/4/2016	5241	704.00
VASSANTACHART, P BRUCE	4/4/2016	5242	910.00
VICUNA, EDWARD	4/4/2016	5243	905.00

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**Transactions for 4/4/2016****ATTACHMENT C**Date: 4/25/2016

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Vendor Name	Check Date	Number	Amount
VLASIC, STEVE	4/4/2016	5244	678.00
WESTBURY, JOSEPH	4/4/2016	5245	1,194.00
WESTBURY, JOSEPH	4/4/2016	5245	1,040.00
WESTBURY, JOSEPH	4/4/2016	5245	1,675.00
WESTBURY, JOSEPH	4/4/2016	5245	221.00
WILLIAMS, ALAN R	4/4/2016	5246	602.00
WILLIAMS, ALAN R	4/4/2016	5246	574.00
WILLIAMS, DONALD	4/4/2016	5247	602.00
WILLIAMS, IRENE	4/4/2016	5248	711.00
YAZICI, EMINE	4/4/2016	5249	757.00
YIE, JUNMING	4/4/2016	5250	1,109.00
			<b><u>\$221,732.14</u></b>

Transactions for 4/7/2016

Vendor Name	Description	Check Date	Number	Amount
ARAUJO, THERESA A.	VLA	4/7/2016	5252	405.00
BENEFIELD, KENNETH OR MARILYN	VAL	4/7/2016	5253	124.00
BENEFIELD, KENNETH OR MARILYN	LOP	4/7/2016	5253	116.00
CASWELL, GARY	ORT	4/7/2016	5254	30.00
CHAVEZ, GEORGE	DIL	4/7/2016	5255	199.00
HANOVER, PAMELA M.	ARZ	4/7/2016	5256	162.00
HEKMAT, ABBAS	GAR	4/7/2016	5257	46.00
HERNANDEZ, MONICA OR LEONARDO	URI	4/7/2016	5258	767.00
IEZZA, JOHN	BAR	4/7/2016	5259	81.00
JOYCE, JOHN G.	PAZ	4/7/2016	5260	129.00
KNIGHT, PAUL	MAR	4/7/2016	5261	372.00
LIBREA, YVETTE FLOYD	BAS	4/7/2016	5262	228.00
O'BRIEN, MARGEAUX	ABA	4/7/2016	5263	51.00
O'ROURKE, MICAELA OR CHARLES	MAF	4/7/2016	5264	379.00
PINSKY, EDWARD T.	FEB'16 KIN	4/7/2016	5265	1,661.00
PINSKY, EDWARD T.	MAR'16 KIN	4/7/2016	5265	831.00
SANDOVAL, JAVIER	MAG	4/7/2016	5266	43.00
TAMAYO, CARLOS OR JULIET	LOF	4/7/2016	5267	558.00
WILLIAMS, ALAN R	ZAR	4/7/2016	5268	331.00
ASWELL TROPHY	HA SUPPLIES	4/7/2016	51388	161.94
CENTRAL COAST IMAGING SOLUTIONS	3/23/16-4/22/16 COPIER	4/7/2016	51389	51.40
CENTRAL COAST IMAGING SOLUTIONS	1/23/16-2/22/16 COPIER	4/7/2016	51389	52.65
CENTRAL COAST IMAGING SOLUTIONS	12/23/15-1/22/16 OVERAGE	4/7/2016	51389	44.48
DELL MARKETING LP	FIVE (5) MONITORS	4/7/2016	51390	1,283.55
EDD	10/1/15-12/31/15	4/7/2016	51391	4,950.00
FLORES, LUIS	MAR VISTA #408	4/7/2016	51392	260.00
HD SUPPLY FACILITIES MAINTENANCE	HA SUPPLIES	4/7/2016	51393	78.10
HOME DEPOT CREDIT SERVICES	HA SUPPLIES	4/7/2016	51394	9.66
HOME DEPOT CREDIT SERVICES	HA SUPPLIES	4/7/2016	51394	101.79
HOME DEPOT CREDIT SERVICES	HA SUPPLIES	4/7/2016	51394	15.49
HOME DEPOT CREDIT SERVICES	HA SUPPLIES	4/7/2016	51394	74.98
OFFICE DEPOT	OFFICE SUPPLIES	4/7/2016	51395	109.74
OFFICE DEPOT	OFFICE SUPPLIES	4/7/2016	51395	93.88
OFFICE DEPOT	OFFICE SUPPLIES	4/7/2016	51395	17.71
ORKIN SERVICES OF CALIFORNIA, INC	MAR'16 SERVICE	4/7/2016	51396	77.97
ORKIN SERVICES OF CALIFORNIA, INC	4/18/16 SERVICE	4/7/2016	51396	77.97
ORKIN SERVICES OF CALIFORNIA, INC	MAR'16 SERVICE	4/7/2016	51396	81.78
ORKIN SERVICES OF CALIFORNIA, INC	4/18/16 SERVICE	4/7/2016	51396	94.00
ORKIN SERVICES OF CALIFORNIA, INC	FEB'16 SERVICE	4/7/2016	51396	384.20
PATEL & ASSOCIATES, LLP	FY 14/15 AUDIT	4/7/2016	51397	3,533.50
PATEL & ASSOCIATES, LLP	FY 14/15 AUDIT	4/7/2016	51397	3,533.50
PATEL & ASSOCIATES, LLP	FY 14/15 AUDIT	4/7/2016	51397	1,000.00
PITNEY BOWES INC	POSTAGE SUPPLIES	4/7/2016	51398	163.04

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**Transactions for 4/7/2016****ATTACHMENT D**Date: 4/25/2016

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Vendor Name	Description	Check Date	Number	Amount
PORT HUENEME, CITY OF	28791-1030752 UTIL BILL	4/7/2016	51399	342.79
PORT HUENEME, CITY OF	16255-1030740 UTIL BILL	4/7/2016	51399	685.58
SECURE SYSTEMS INTEGRATION, INC	RELOCATE CAMERAS	4/7/2016	51400	1,850.00
SOUTHERN CALIFORNIA EDISON	2-02-425-3692 UTIL BILL	4/7/2016	51401	92.61
SOUTHERN CALIFORNIA EDISON	2-32-268-1982 UTIL BILL	4/7/2016	51401	2,154.19
SOUTHERN CALIFORNIA GAS CO	112 314 1600 6 UTIL BILL	4/7/2016	51402	18.57
SOUTHERN CALIFORNIA GAS CO	101 714 8100 4 UTIL BILL	4/7/2016	51402	1,286.75
VALLEY ALARM	APR'16 SERVICE	4/7/2016	51403	49.00
VERIZON CALIFORNIA	805 271-4550 UTIL BILL	4/7/2016	51404	133.26
VERIZON WIRELESS	742036652-00001 UTIL BILL	4/7/2016	51405	76.02
MARTINEZ, DAVID	DIX	4/7/2016	51406	445.00
				<b><u>\$29,898.10</u></b>

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**Transactions for 4/15/2016**

**ATTACHMENT E**

Date: 4/25/2016

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Vendor Name	Description	Check Date	Number	Amount
CALPERS CONTRIBUTIONS	APR'16 UNFUNDED LIABILITY	4/15/2016	5271	919.34
CALPERS CONTRIBUTIONS	APR'16 UNFUNDED LIABILITY	4/15/2016	5271	709.18
CALPERS CONTRIBUTIONS	APR'16 UNFUNDED LIABILITY	4/15/2016	5271	1,578.58
				<b><u>\$3,207.10</u></b>

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**Transactions for 4/21/2016****ATTACHMENT F**Date: 4/25/2016

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Vendor Name	Description	Check Date	Number	Amount
AMERICAN AUTOMATIC DOORS	DOOR REPAIRS	4/21/2016	51407	271.70
DELL MARKETING LP	COMPUTER SYSTEMS	4/21/2016	51408	6,816.34
FEDERAL EXPRESS CORP	US HUD	4/21/2016	51409	21.77
HD SUPPLY FACILITIES MAINTENANCE	HA SUPPLIES	4/21/2016	51410	105.92
HD SUPPLY FACILITIES MAINTENANCE	HA SUPPLIES	4/21/2016	51410	224.69
KANEKO LANDSCAPING INC	MAR'16 SERVICE	4/21/2016	51411	200.00
KANEKO LANDSCAPING INC	MAR'16 SERVICE	4/21/2016	51411	585.00
KELLY CLEANING & SUPPLIES, INC	APR'16 SERVICE	4/21/2016	51412	757.00
OFFICE DEPOT	CREDIT MEMO	4/21/2016	51413	-6.73
OFFICE DEPOT	OFFICE SUPPLIES	4/21/2016	51413	6.73
OFFICE DEPOT	OFFICE SUPPLIES	4/21/2016	51413	48.68
QUALITY PLUMBING	HA REPAIRS	4/21/2016	51414	450.00
QUALITY PLUMBING	HA REPAIRS	4/21/2016	51414	130.00
SOUTHERN CALIFORNIA EDISON	2-32-268-1982 UTIL BILL	4/21/2016	51415	2,205.76
SOUTHERN CALIFORNIA EDISON	2-02-425-3692 UTIL BILL	4/21/2016	51415	93.68
THYSSENKRUPP ELEVATOR	APR-JUN'16 SERVICES	4/21/2016	51416	1,222.80
TOSHIBA FINANCIAL SERVICES	500-0460929-000 COPIER	4/21/2016	51417	156.60
VALLEY ALARM	MAY'16 SERVICE	4/21/2016	51418	49.00
VENTURA COUNTY STAR	ANNUAL PLAN	4/21/2016	51419	111.54
				<b><u>\$13,450.48</u></b>





# Housing Authority

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## AUTHORITY AGENDA STAFF REPORT

**TO:** Housing Authority Board

**FROM:** Al Burrell, Interim Director of Finance and Housing

**SUBJECT:** PUBLIC HEARING: ADOPTION OF A RESOLUTION APPROVING THE HOUSING AUTHORITY'S FY 2016-2017 ANNUAL AND 5-YEAR PLANS AND AUTHORIZED THE INTERIM EXECUTIVE DIRECTOR TO EXECUTE AND SUBMIT THE PLAN TO HUD.

**DATE:** May 2, 2016

### **RECOMMENDATION:**

It is recommended the Board, upon completion of the Public Hearing:

1. Adopt a Resolution approving the Housing Authority's FY 2016-2017 Annual and 5-year Plans, which include the Public Housing Capital Fund Program Annual Statements and revisions, revised and updated Capital Fund Five-year Action Plan. Admission and Continued Occupancy Policy and the Housing Choice Voucher Administrative Plan Revisions; and
2. Authorize the Interim Executive Director to execute and submit all documents and certifications to comply with the requirements of the U.S. Department of Housing and Urban Development (HUD) Annual Plan approval process.

### **BACKGROUND/ANALYSIS:**

All Public Housing Authorities are required to review, update, and amend their plans annually and hold a public hearing on the plan after a 45-day comment period has elapsed. Upon conclusion of the public hearing, the plan is presented to the Housing Authority Board of Commissioners for approval by resolution and authorization for the interim Executive Director to execute the and submit the plan to HUD for approval. The Plan is electronically submitted no later than 75 days prior to the start of the applicable fiscal year.

This requirement was instituted by Section 511 of the Quality Housing and Work Responsibility Act of 1998. The Annual and Five-year plans consist of HUD forms 50075, 50077, 5077-CR, 50070, 50071, SF-LLL, Public Housing Capital Fund Program Annual Statements form 50075.1, Capital Fund Five-Year Action Plan

form 50075.2 and updates to the Public Housing and Admission and Continued Occupancy Policy and Housing Choice Voucher Administrative Plan.

The submission of the Plan is the basis by which the Housing Authority will receive its 2016-2017 Federal subsidies from HUD. These subsidies fund the Public Housing, Capital Improvements, and the Housing Choice Voucher Program.

**FISCAL IMPACT:**

The timely submission and approval of the Annual Plan will allow the Housing Authority of the City of Port Hueneme to continue to receive subsidies from HUD for the Public Housing and Housing Choice Voucher housing programs, thereby continuing to serve the participants for FY 2016-2017.

**Attachments:**

- HUD forms 50075, 50077, 5077-CR, 50070, 50071, SF-LLL, 50075.1, and 50075.2.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF PORT HUENEME APPROVING THE FY 2016-2017 PUBLIC HOUSING ANNUAL AND 5-YEAR PLAN CONSISTING OF THE CAPITAL FUND PROGRAM ANNUAL STATEMENT AND UPDATED CAPITAL FUND FIVE-YEAR ACTION PLAN AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AND SUBMIT ALL PLAN DOCUMENTS AND CERTIFICATIONS TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)**

**WHEREAS**, the Housing Authority of the City of Port Hueneme is required by the U.S. Department of Housing and Urban Development (HUD) to submit a Board of Commissioners-approved Annual and 5-Year Plan for HUD's review and approval; and

**WHEREAS**, the plan consists of several required HUD forms with a FY 2016-2017 Public Housing Capital Fund Program statement, revised Capital Fund Program statement and updated Capital Fund Five-Year Action Plan, Admission and Continued Occupancy Policy and Housing Choice Voucher Administrative Plan updates, and

**WHEREAS**, the Authority, as required under the Quality Housing and Work Responsibility Act of 1998 (QHWRA) has had the plan available to the public for a 45-day review and comment period.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of the City of Port Hueneme hereby approves the Annual Plan with all of its attachments for FY 2016-2017 and directs the Interim Executive Director to execute and submit it to HUD for review and approval as required by QHWRA.

**BE IT FURTHER RESOLVED**, that the Board authorizes and directs the Chair to execute the Civil Rights Certification in accordance with regulations.

**PASSED, APPROVED AND ADOPTED** this 2<sup>nd</sup> day of May, 2016.

\_\_\_\_\_  
Douglas A. Breeze  
Chair

ATTEST:

\_\_\_\_\_  
Michele Kostenuik  
AUTHORITY CLERK

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Mark D. Hensley  
Authority Counsel

\_\_\_\_\_  
John Baker  
Interim Executive Director





8.3	<p><b>Capital Fund Financing Program (CFFP).</b>  <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>
9.0	<p><b>Housing Needs.</b> Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. <b>See Attachment B, Housing needs of families on waiting list.</b></p>
9.1	<p><b>Strategy for Addressing Housing Needs.</b> Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. <b>Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</b> The PHA's strategy to address the housing needs of families is to maintain the lowest vacancy rate for Public Housing and to maximize the utilization rate for the HCV program. By keeping in line with these goals, the PHA will house the maximum number of low income families in the community and on the wait list. Additionally to employ effective management and maintenance policies to minimize the number of units offline. Finally to combat fraud in the program where financial assets are fully devoted to the program operation and the renovation of the units.</p>
10.0	<p><b>Additional Information.</b> Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan. The PHA has met its mission. Goals have been abandoned due to unforeseen management changes. New goals have been established for PHA.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification" The PHA defines deviation or substantial modification to the plan as the following:</p> <ol style="list-style-type: none"> <li>1. A substantial change in a goal (s) identified in the 5 year plan.</li> <li>2. Significant changes to rent or admissions policies or organization of the waitlist.</li> <li>3. Any change in the planned or actual use of federal funds for activities that would prohibit or redirect the Housing Authority's strategic goals of increasing the availability of decent, safe and affordable housing for the resident's in this jurisdiction.</li> <li>4. Any change with regard to demolition, designation or other conversion activities.</li> <li>5. Other unforeseen events may qualify to be included in this definition and if so, will be added as needed.</li> </ol>
11.0	<p><b>Required Submission for HUD Field Office Review.</b> In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.</p> <ol style="list-style-type: none"> <li>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</li> <li>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</li> <li>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</li> <li>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</li> <li>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</li> <li>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</li> <li>(g) Challenged Elements</li> <li>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</li> <li>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</li> </ol>

**PHA Certifications of Compliance  
with PHA Plans and Related  
R e g u l a t i o n s**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB No. 2577-0226  
Expires 08/30/2011

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**PHA Certifications of Compliance with the PHA Plans and Related Regulations:  
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the \_\_\_ 5-Year and/or \_\_\_ Annual PHA Plan for the PHA fiscal year beginning, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:*

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
  - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
  - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
  - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
  - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
  - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
  - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
  - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
  - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Housing Authority of the City of Port Hueneme  
 PHA Name \_\_\_\_\_

CA032  
 PHA Number/HA Code \_\_\_\_\_

5-Year PHA Plan for Fiscal Years 2016 - 2020

Annual PHA Plan for Fiscal Years 2016- 2017

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Signature	Date

**Civil Rights Certification**  
**(Qualified PHAs)**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
OMB Approval No. 2577-0226  
Expires 02/29/2016

**Civil Rights Certification**

**Annual Certification and Board Resolution**

*Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official, I approve the submission of the 5-Year PHA Plan for the PHA of which this document is a part, and make the following certification and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the public housing program of the agency and implementation thereof:*

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those program, addressing those impediments in a reasonable fashion in view of the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.

Housing Authority of the City of Port Hueneme  
\_\_\_\_\_  
PHA Name

CA032  
\_\_\_\_\_  
PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official Douglas A. Breeze	Title Chair of the Board of Commissioners
Signature	Date

# Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Housing Authority of the City of Port Hueneme

Program/Activity Receiving Federal Grant Funding

Public Housing and Housing Choice Voucher Programs

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

- (1) The dangers of drug abuse in the workplace;
- (2) The Applicant's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

**2. Sites for Work Performance.** The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here  if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Signature	Date
X	

# Certification of Payments to Influence Federal Transactions

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0157 (Exp. 01/31/2017)

Applicant Name

Housing Authority of the City of Port Hueneme

Program/Activity Receiving Federal Grant Funding

Public Housing and Housing Choice Voucher Programs

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

**Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Douglas A. Breeze

Title

Chair of the Board of Commissioners

Signature

Date (mm/dd/yyyy)

## DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

<b>1. Type of Federal Action:</b> <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	<b>2. Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. Report Type:</b> <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change <b>For Material Change Only:</b> year _____ quarter _____ date of last report _____
<b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:  HA of the City of Port Hueneme 250 N Ventura Road Port Hueneme, CA 93041  Congressional District, if known: 26	<b>5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:</b>   Congressional District, if known:	
<b>6. Federal Department/Agency:</b> US Department of Housing and Urban Development	<b>7. Federal Program Name/Description:</b> Public Housing, Capital Fund Program  CFDA Number, if applicable: _____	
<b>8. Federal Action Number, if known:</b>	<b>9. Award Amount, if known:</b> \$ 100,382.00	
<b>10. a. Name and Address of Lobbying Registrant</b> (if individual, last name, first name, MI):	<b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI):	
<b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
<b>Federal Use Only:</b>		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 06/30/2017

<b>Part I: Summary</b>					
PHA Name: Housing Authority of the City of Port Hueneeme		Grant Type and Number Capital Fund Program Grant No: CA16P032501-16 Replacement Housing Factor Grant No: Date of CFP:		FFY of Grant: 2016 FFY of Grant Approval: 2016	

Line	Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:	Reserve for Disasters/Emergencies <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Final Performance and Evaluation Report	Original	Revised Annual Statement (revision no:1 )		Total Actual Cost <sup>1</sup>
				Total Estimated Cost	Revised <sup>2</sup>	
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>		100,382.00			
3	1408 Management Improvements					
4	1410 Administration (may not exceed 10% of line 21)					
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs					
8	1440 Site Acquisition					
9	1450 Site Improvement					
10	1460 Dwelling Structures					
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Non-dwelling Structures					
13	1475 Non-dwelling Equipment					
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities <sup>4</sup>					

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 06/30/2017

**Part I: Summary**

PHA Name: Housing Authority of the City of Port Hueneeme	Grant Type and Number Capital Fund Program Grant No: CA16P032501-16 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2016 FFY of Grant Approval: 2016
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Line	Summary and Evaluation Report for Period Ending:	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised <sup>2</sup>	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 - 19)	100,382			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.





Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 06/30/2017

<b>Part I: Summary</b>		<b>FFY of Grant: 2015</b>	
PHA Name: Housing Authority of the City of Port Hueneume		FFY of Grant Approval: 2015	
Grant Type and Number Capital Fund Program Grant No: CA16P032501-5 Replacement Housing Factor Grant No: Date of CFFP:			

Line	Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:	Reserve for Disasters/Emergencies <input type="checkbox"/>	Revised Annual Statement (revision no:1 ) <input checked="" type="checkbox"/> Final Performance and Evaluation Report		Obligated	Total Actual Cost <sup>1</sup>	
			Original	Revised <sup>2</sup>		Expended	
1	Total non-CFP Funds						
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>			97,025.00			
3	1408 Management Improvements						
4	1410 Administration (may not exceed 10% of line 21)						
5	1411 Audit						
6	1415 Liquidated Damages						
7	1430 Fees and Costs						
8	1440 Site Acquisition						
9	1450 Site Improvement						
10	1460 Dwelling Structures						
11	1465.1 Dwelling Equipment—Nonexpendable						
12	1470 Non-dwelling Structures			90,000.00	0.00		
13	1475 Non-dwelling Equipment			7,025.00	0.00		
14	1485 Demolition						
15	1492 Moving to Work Demonstration						
16	1495.1 Relocation Costs						
17	1499 Development Activities <sup>4</sup>						

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 06/30/2017

<b>Part I: Summary</b>		FFY of Grant: 2015	
PHA Name: Housing Authority of the City of Port Hueneeme	Grant Type and Number Capital Fund Program Grant No: CA16P032501-15 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant Approval: 2015	

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised <sup>2</sup>	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant:: (sum of lines 2 - 19)	97,025.00			
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.





Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 06/30/2017

<b>Part I: Summary</b>		<b>FFY of Grant: 2014</b>	
PHA Name: Housing Authority of the City of Port Hueneeme		FFY of Grant Approval: 2014	
Grant Type and Number Capital Fund Program Grant No: CA16p032501-14 Replacement Housing Factor Grant No: Date of CFPP:			

Line	Type of Grant <input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 04/27/2016	Reserve for Disasters/Emergencies <input type="checkbox"/>	Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report	Original	Total Estimated Cost	Obligated	Total Actual Cost <sup>1</sup>
					Revised <sup>2</sup>		Expended
1	Total non-CFP Funds						
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>			41,400.00			41,400.00
3	1408 Management Improvements			17,100.00			16,865.19
4	1410 Administration (may not exceed 10% of line 21)			5,000.00			338.51
5	1411 Audit			1,000.00			
6	1415 Liquidated Damages						
7	1430 Fees and Costs						
8	1440 Site Acquisition						
9	1450 Site Improvement			5,000.00			2,140.00
10	1460 Dwelling Structures						
11	1465.1 Dwelling Equipment—Nonexpendable			7,000.00			3,153.60
12	1470 Non-dwelling Structures			8,676.00			2,800.00
13	1475 Non-dwelling Equipment			10,000.00			
14	1485 Demolition						
15	1492 Moving to Work Demonstration						
16	1495.1 Relocation Costs						
17	1499 Development Activities <sup>4</sup>						

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.



Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 06/30/2017

<b>Part I: Summary</b>	
PHA Name: Housing Authority of the City of Port Hueneke	Grant Type and Number Capital Fund Program Grant No: CA16p032501-14 Replacement Housing Factor Grant No: Date of CFFP:
FFY of Grant: 2014 FFY of Grant Approval: 2014	

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost <sup>1</sup>	
		Original	Revised <sup>2</sup>	Obligated	Expended
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 - 19)	95,176.00			66,697.30
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy/Conservation Measures				
<b>Signature of Executive Director</b>		<b>Date</b>	<b>Signature of Public Housing Director</b>		<b>Date</b>

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 06/30/2017

**Part II: Supporting Pages**

PHA Name: Housing Authority of the City of Port Hueneme		Grant Type and Number Capital Fund Program Grant No: CA16P032501-14		Federal FFY of Grant: 2014				
		CFPP (Yes/No): Replacement Housing Factor Grant No:						
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
HA WIDE	Operations	1406		41,400.00			41,400.00	
HA WIDE	Management Improvements Yardi Bay Alarm	1408		17,100.00			16,865.19	
	Document imaging software nahro							
HA WIDE	Administration – Staff Training	1410		5,000.00			338.51	In process
HA WIDE	Audit	1411		1,000.00			0.00	Pending
HA WIDE	Site Improvements – flat work and landscape	1450		5,000.00			2,140.00	Pending
HA WIDE	Dwelling Equipment – stoves, refrigerators, water heaters	1465		7,000.00			3,153.60	Pending
HA WIDE	Non-dwelling Structure – remove obsolete panels, ventilation and coat roof fans.	1470		8676.00			2,800.00	Fans have been ordered
HA WIDE	Non-dwelling Equipment – document imaging	1475		10,000.00			0.00	Pending approval









Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 06/30/2017

<b>Part I: Summary</b>	
PHA Name: Housing Authority of the City of Port Hueneume	Grant Type and Number Capital Fund Program Grant No: CA16P032501-13 Replacement Housing Factor Grant No: Date of CFFP.
FFY of Grant: 2013 FFY of Grant Approval: 2013	

Line	Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:	Reserve for Disasters/Emergencies <input type="checkbox"/>	Total Estimated Cost		Obligated	Total Actual Cost <sup>1</sup>
			Original	Revised <sup>2</sup>		
1	Total non-CFF Funds					
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>					
3	1408 Management Improvements		15,000.00			15,000.00
4	1410 Administration (may not exceed 10% of line 21)		5,000.00			5,000.00
5	1411 Audit		1,000.00			845.00
6	1415 Liquidated Damages					
7	1430 Fees and Costs		3,000.00			1798.00
8	1440 Site Acquisition					
9	1450 Site Improvement		16,000.00			16,000.00
10	1460 Dwelling Structures					
11	1465.1 Dwelling Equipment—Nonexpendable					
12	1470 Non-dwelling Structures					
13	1475 Non-dwelling Equipment		45,259.00		40,323.04	4,935.96
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities <sup>4</sup>					

<sup>1</sup> To be completed for the Performance and Evaluation Report.  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFF Grants for operations.  
<sup>4</sup> RHF funds shall be included here.



Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 06/30/2017

<b>Part I: Summary</b>		FFY of Grant: 2013	
PHA Name: Housing Authority of the City of Port Huenehne	Grant Type and Number Capital Fund Program Grant No: CA16P032501-13 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant Approval: 2013	

Type of Grant  Original Annual Statement  Reserve for Disasters/Emergencies  Revised Annual Statement (revision no: )  
 Performance and Evaluation Report for Period Ending:  Final Performance and Evaluation Report

Line	Summary by Development Account	Original	Revised <sup>2</sup>	Obligated	Expended
		Total Estimated Cost		Total Actual Cost <sup>1</sup>	
18a	1501 Collateralization or Debt Service paid by the PHA				
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment				
19	1502 Contingency (may not exceed 8% of line 20)				
20	Amount of Annual Grant: (sum of lines 2 - 19)	85,259.00		40,323.04	43,578.96
21	Amount of line 20 Related to LBP Activities				
22	Amount of line 20 Related to Section 504 Activities				
23	Amount of line 20 Related to Security - Soft Costs				
24	Amount of line 20 Related to Security - Hard Costs				
25	Amount of line 20 Related to Energy Conservation Measures				

<sup>1</sup> To be completed for the Performance and Evaluation Report  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.







