



# Surplus Property Authority

## PORT HUENEME SURPLUS PROPERTY AUTHORITY REGULAR MEETING

**APRIL 4, 2016**

**6:30 PM**

*(Immediately following the City Council meeting)*

**PORT HUENEME CITY HALL - CITY COUNCIL CHAMBER  
250 NORTH VENTURA ROAD  
PORT HUENEME, CA 93041**

### **A G E N D A**

**Public Communications:** Each member of the public may speak on any item appearing on the Agenda or that is within the subject matter jurisdiction of the Housing Board. Speakers will be allowed three minutes per Agenda item to address the Board. Members of the public who want to address the Board should fill out a speaker card located on the back table in the City Council Chamber and provide the speaker card to the Authority Clerk. If a speaker wishes to address an item on the Agenda please note the Agenda item number or topic on the speaker card to ensure that you are called to speak before the Board takes action on the Agenda item. All speakers wishing to address the Board on items not on the Agenda will be called on to speak during the Open Forum portion of the Agenda.

**1. CALL TO ORDER, ROLL CALL**

**2. AGENDA:** *(Amend / Approve)*

**3. CONSENT AGENDA:**

**A. APPROVAL OF MINUTES**

Action: It is recommended the Board approve the Minutes of the January 11, 2016 Special Meeting.

**4. OPEN FORUM:**

Anyone wishing to speak to the Board on any matter NOT on the Agenda may do so. Please approach the podium and give your name and city of residence clearly for the record. The Board cannot enter into a detailed discussion or take any action on comments, but may refer them to the Executive Director for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

**5. CLOSED SESSION (None)**

**ADJOURNMENT:** Adjourn to the next Regular Meeting to be held July 5, 2016 in the City Council Chamber, immediately following the 6:30 p.m. City Council meeting.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at [www.cityofporthueneme.org](http://www.cityofporthueneme.org). Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Board. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING.

**PORT HUENEME  
SURPLUS PROPERTY AUTHORITY COMMISSION  
SPECIAL MEETING**

**JANUARY 11, 2016**

**MINUTES**

The Special Meeting of the Port Hueneme Surplus Property Authority Commission was called to order by President Breeze at 8:29 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. The Authority Clerk called the roll:

PRESENT: Commissioners Tom Figg, Jim Hensley, Sylvia Muñoz Schnopp; Vice President Jonathan Sharkey; President Douglas A. Breeze.

ABSENT: None.

Staff members present were: John Baker, Interim Authority Manager; Mark D. Hensley, Authority Counsel; Carmen Nichols, Deputy City Manager; Robert Albertson, Interim Chief of Police; Alvin Burrell, Interim Finance Director; Chris Theisen, Public Works Director; Michelle Ascencion, Authority Clerk.

**AGENDA:**

The Commission had previously received copies of the Agenda.

Vice President Sharkey, seconded by Commissioner Schnopp, moved to approve the Agenda as presented. Motion carried unanimously.

**CONSENT AGENDA:**

A. APPROVAL OF MINUTES

Action: It is recommended the Board approve the Minutes of the December 7, 2015 Special Meeting.

Commissioner Schnopp, seconded by Vice President Sharkey, moved to approve the Consent Agenda as presented. Motion carried 5-0.

**OPEN FORUM:**

President Breeze asked if anyone present wished to speak on any matter not on the agenda. No one requested to speak.

**CLOSED SESSION:** None.

**ADJOURNMENT:**

President Breeze, without objection, adjourned the meeting at 8:30 p.m. to the next Regular Meeting to be held April 4, 2016 in the City Council Chamber, immediately following the 6:30 p.m. City Council meeting.

Respectfully submitted,

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Michelle Ascencion, CMC  
Authority Clerk

APPROVED:

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PRESIDENT BREEZE