



City of Port Hueneme

PORT HUENEME CITY COUNCIL SPECIAL MEETING

JANUARY 11, 2016

**PORT HUENEME CITY HALL: 250 NORTH VENTURA ROAD
PORT HUENEME, CA 93041**

6:15 PM Pre-Agenda Session - Council Conference Room
(Agenda Item and Time Estimates Review - OPEN TO THE PUBLIC)

6:30 PM Open Session - City Council Chamber

A G E N D A

Public Communications: Each member of the public may speak on any item appearing on the Agenda or that is within the subject matter jurisdiction of the City Council. Speakers will be allowed three minutes per Agenda item to address the Council. Members of the public who want to address the Council should fill out a speaker card located on the back table in the City Council Chamber and provide the speaker card to the City Clerk. If a speaker wishes to address an item on the Agenda please note the Agenda item number or topic on the speaker card to ensure that you are called to speak before the Council takes action on the Agenda item. All speakers wishing to address the Council on items not on the Agenda will be called on to speak during the Open Forum portion of the Agenda.

- 1. CALL TO ORDER (6:30 PM), FLAG SALUTE**
- 2. INSPIRATION:** Council Member Jim Hensley
- 3. ROLL CALL**
- 4. AGENDA:** (*Amend / Approve*)
- 5. OPEN FORUM (30 Minutes)**

The Council will hear public comments for a maximum of 30 minutes. A person may address the Council only on matters NOT appearing on the agenda and within the Council's subject matter jurisdiction. Anyone not able to address the Council before the 30 minutes expires may do so during the "Continuation of Open Forum" period just prior to adjournment of the meeting. The Council cannot enter into a detailed discussion or take any action on comments, but may refer them to the City Manager for follow up or scheduling on a subsequent agenda for discussion. Each speaker shall limit comments to three minutes.

6. PUBLIC HEARING:

A. INTRODUCTION OF AN ORDINANCE TO EXPRESSLY PROHIBIT MEDICAL MARIJUANA-RELATED USES IN THE CITY

Action: It is recommended the City Council:

1. Conduct a public hearing to consider and introduce for first reading an Ordinance adding a new Chapter 12 to Article III and a new Part F to Article X, Chapter 2 of the Port Hueneme Municipal Code, to clarify that commercial cannabis activities, cultivation of medical cannabis, delivery of medical cannabis, medical marijuana dispensaries, and medical marijuana collectives are prohibited in all zones and specific plan areas of the City (to be read by title only, and further reading waived); and
2. If the Ordinance is introduced, schedule it for a second reading and potential adoption at the City Council's January 19, 2016 Regular Meeting.

ORDINANCE TITLE FOR INTRODUCTION:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, ADDING A NEW CHAPTER 12 TO ARTICLE III AND A NEW PART F TO CHAPTER 2 OF ARTICLE X OF THE PORT HUENEME MUNICIPAL CODE TO CLARIFY THAT COMMERCIAL CANNABIS ACTIVITIES, CULTIVATION OF MEDICAL CANNABIS, DELIVERY OF MEDICAL CANNABIS, MEDICAL MARIJUANA DISPENSARIES, AND MEDICAL MARIJUANA COLLECTIVES ARE PROHIBITED IN ALL ZONES AND SPECIFIC PLAN AREAS OF THE CITY

(Open, Close Public Hearing)

7. CONSENT AGENDA:

A. APPROVAL OF MINUTES

Action: It is recommended the City Council approve the Minutes of the December 7, 2015 Regular Meeting.

B. CASH DISBURSEMENTS RATIFICATION

Action: It is recommended the City Council ratify the cash disbursements listing for the period November 28, 2015 through December 25, 2015.

8. DEPUTY CITY MANAGER:

- A. PRESENTATION OF HUENEME BEACH FESTIVAL STATISTICS
Action: Presentation of information on the 2015 Toni Young Hueneme Beach Festival.

9. INTERIM CITY MANAGER:

- A. CITY COUNCIL NORMS
Action: It is recommended the City Council adopt a revision of the "Policy for Establishing City Council Norms of Operation" that were adopted in 2001.
- B. CITY MANAGER RECRUITMENT
Action: It is recommended the City Council receive a verbal update from the Interim City Manager on the selection of an Executive Recruiter for a permanent City Manager.

10. COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUESTS FOR FUTURE AGENDA ITEMS

11. CONTINUATION OF OPEN FORUM

The Council will allow a continuation of public comments, if necessary, due to exceeding the total time allotted in the earlier Open Forum section.

12. CLOSED SESSION:

With respect to every item of business to be discussed in Closed Session, pursuant to the California Government Code:

- A. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Government Code Section 54957.6)

AGENCY DESIGNATED REPRESENTATIVES: John Baker, Interim City Manager; Carmen Nichols, Deputy City Manager; Steven M. Berliner, Special Counsel.

EMPLOYEE ORGANIZATIONS: Service Employees International Union (SEIU); Port Hueneme Police Officers Association (PHPOA).
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Pursuant to Government Code Section 54957)

Position: Interim City Manager.
- C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case.

ADJOURNMENT: Adjourn to the next Regular Meeting to be held Tuesday, January 19, 2016 at 6:30 p.m. in the City Council Chamber, preceded by a Pre-Agenda Session at 6:15 p.m. in the Council Conference Room.

Copies of staff reports or other written documentation relating to each item of business referred to in this Agenda are available for public inspection in the Office of the City Clerk and on the City's website at www.cityofporthueneme.org. Materials received after agenda packet distributions are made available to the public on the City's website and in the City Clerk's office at the same time they are provided to the Council. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, CONTACT THE OFFICE OF THE CITY CLERK AT 986-6503 OR THE CALIFORNIA RELAY SERVICE. NOTICE 48 HOURS PRIOR TO THE MEETING WILL ENABLE THE CITY TO MAKE REASONABLE ARRANGEMENTS TO ALLOW PARTICIPATION IN THIS MEETING.



City of Port Hueneme

COUNCIL AGENDA STAFF REPORT

TO: City Council

FROM: Carmen Nichols, Deputy City Manager

SUBJECT: INTRODUCTION OF AN ORDINANCE TO EXPRESSLY PROHIBIT MEDICAL MARIJUANA-RELATED USES IN THE CITY

DATE: January 11, 2016

RECOMMENDATION:

It is recommended the City Council:

1. Conduct a public hearing to consider and introduce for first reading an Ordinance adding a new Chapter 12 to Article III and a new Part F to Article X, Chapter 2 of the Port Hueneme Municipal Code, to clarify that commercial cannabis activities, cultivation of medical cannabis, delivery of medical cannabis, medical marijuana dispensaries, and medical marijuana collectives are prohibited in all zones and specific plan areas of the City (to be read by title only, and further reading waived); and
2. If the Ordinance is introduced, schedule it for a second reading and potential adoption at the City Council's January 19, 2016 Regular Meeting.

BACKGROUND/ANALYSIS

In 1996, the voters of the State of California approved Proposition 215, also known as the Compassionate Use Act ("CUA") (codified as Health and Safety Code section 11362.2 et seq.) The purpose of the Act was to ensure that seriously ill patients could obtain and use marijuana for medical purposes, even though the use and possession of marijuana remains illegal under the federal Controlled Substances Act. In 2003, the state Legislature enacted SB 420 (the "Medical Marijuana Program Act" or "MMPA"), which provided additional statutory guidance for those involved with medical marijuana use and also allowed local governing bodies to adopt and enforce rules and regulations regarding the operation or establishment of medical marijuana facilities. The CUA and MMPA do not

ORDINANCE INTRODUCTION PROHIBITING MEDICAL MARIJUANA

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“legalize” marijuana, but rather provide limited defenses to certain categories of individuals with respect to certain conduct and certain state criminal offenses.

Neither the CUA nor the MMPA preempt or limit local zoning regulations on medical marijuana cultivation and distribution. The California Supreme Court has ruled that a city has the power to ban facilities that distribute medical marijuana (*City of Riverside v. Inland Empire Patient’s Health & Wellness Center* (2013) 56 Cal.4th 729) and an appellate court has ruled that a city may prohibit all marijuana cultivation. (*Maral v. City of Live Oak* (2013) 221 Cal.App.4th 975 (review denied March 26, 2014).)

Port Hueneme’s zoning ordinance is a “permissive” zoning ordinance, meaning only uses or facilities that are expressly listed are allowed. (PHMC § 10201(A).) No medical marijuana-related uses are permitted or conditionally permitted in any zone. Consequently, they are considered prohibited under the principles of permissive zoning.

On October 9, 2015 Governor Brown signed three bills into law (AB 266, AB 243, and SB 643) which collectively are known as the Medical Marijuana Regulation and Safety Act (“MMRSA”). MMRSA established a State licensing scheme for commercial medical marijuana uses while protecting local control by requiring that all such businesses must have a local license or permit to operate in addition to a State license. MMRSA allows a City to prohibit commercial medical marijuana activities.

MMRSA contains language that requires the City to prohibit cultivation uses by March 1, 2016 either expressly or otherwise under the principles of permissive zoning, or the State will become the sole licensing authority. MMRSA also contains language that requires delivery services to be expressly prohibited by local ordinance, if the City wishes to do so. MMRSA is silent as to how the City must prohibit other type of commercial medical marijuana activities.

Although all medical marijuana-related uses and activities are technically prohibited in the City pursuant to principles of permissive zoning, staff nevertheless recommends adoption of an ordinance expressly stating that all such medical marijuana-related uses and activities are prohibited in all zones throughout the City. The ordinance is intended to clarify the City’s longstanding prohibition on medical marijuana uses and does not state a new or different rule of law.

The proposed ordinance is consistent with the City’s police powers under article XI, section 7 of the California Constitution and promotes the public health and safety. The act of cultivating and furnishing marijuana to another person for medicinal purposes poses several serious risks to the health, safety and welfare

ORDINANCE INTRODUCTION PROHIBITING MEDICAL MARIJUANA

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of both the individual and the people of the City at large and can cause adverse secondary effects, including, but not limited to, increased crime in the vicinity of collectives and marijuana cultivation operations. Other California cities that have permitted medical marijuana cultivation and distribution activities have experienced an increase in crime, such as burglary, robbery and sale of illegal drugs in areas immediately surrounding these activities. (See, e.g., *White Paper on Marijuana Dispensaries*, California Police Chiefs Association's Task Force on Marijuana Dispensaries, April 22, 2009, pp. v, 8-9 and Richard Winton, *Sheriff Says Pot Dispensaries Have Become Crime Targets*, Los Angeles Times, September 2, 2010.)

Known secondary impacts of medical marijuana dispensaries include the attraction of street dealers that attempt to sell to patrons at a lower price, marijuana smoking in public, loitering and nuisances, robbery of patrons going to or leaving the dispensary, burglaries of the dispensaries and increased burglaries of neighboring businesses, loss of trade at neighboring businesses, and increased traffic accidents and DUI arrests where marijuana is implicated. (*White Paper on Marijuana Dispensaries*, California Police Chiefs Association's Task Force on Marijuana Dispensaries, April 22, 2009, p. 11.) Because of federal regulations on the banking industry, marijuana collectives tend to operate on a cash basis. Large amounts of cash and marijuana onsite make them a prime target for burglaries and robberies. (*Id.* at pp. v, 7-9.)

Marijuana cultivation can also attract crime, lead to fires, expose minors to marijuana, negatively impact neighborhoods, damage buildings, require dangerous electrical alterations and use, and create the nuisance of strong and noxious odors. (*White Paper on Marijuana Dispensaries*, California Police Chiefs Association's Task Force on Marijuana Dispensaries, April 22, 2009, p. 12.) Based on these studies and other evidence, there is a concern that the cultivation and distribution of medical marijuana in the City would result in increased crime and other negative secondary effects like those experienced in other communities throughout California. By clarify existing law to unambiguously prohibit medical marijuana dispensaries, collectives, distribution and cultivation, the City can further safeguard against the detrimental secondary impacts associated with such activities.

General Plan and Zoning Ordinance Consistency

The proposed amendments to the Zoning Ordinance are consistent with the General Plan. The General Plan's goals, objectives, and policies do not permit or contemplate the establishment or operation of medical marijuana dispensaries or collectives, nor do they contemplate the cultivation or delivery of medical marijuana. This ordinance does not create new law; rather, it clarifies the City's

ORDINANCE INTRODUCTION PROHIBITING MEDICAL MARIJUANA

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existing prohibitions on medical marijuana-related activities. The proposed clarifying amendment is also consistent with the purpose of the Zoning Ordinance, which is to serve the public health, safety, and general welfare, and the amendment is necessary to make the prohibition of medical marijuana cultivation and delivery, and medical marijuana dispensaries and collectives, clear and unambiguous.

Environmental Assessment

The proposed ordinance does not have the potential to cause significant effects on the environment and, therefore, the project is exempt from the California Environmental Quality Act (CEQA) pursuant to 14 Cal. Code Regs. § 15061(b)(3). The ordinance amends the Municipal Code to make clear that commercial cannabis activities, medical cannabis deliveries, and medical marijuana dispensaries and collectives are not permitted in the City. The ordinance does not portend any development or changes to the physical environment. Following an evaluation of possible adverse impacts, Staff has concluded with certainty that there is no possibility that the ordinance will have a significant effect on the environment. In addition to the foregoing general exemption, the following categorical exemptions apply: 14 Cal. Code Regs. § 15307 (actions taken for protection of natural resources) and § 15308 (actions taken for protection of the environment).

FISCAL IMPACT

None.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, ADDING A NEW CHAPTER 12 TO ARTICLE III AND A NEW PART F TO CHAPTER 2 OF ARTICLE X OF THE PORT HUENEME MUNICIPAL CODE TO CLARIFY THAT COMMERCIAL CANNABIS ACTIVITIES, CULTIVATION OF MEDICAL CANNABIS, DELIVERY OF MEDICAL CANNABIS, MEDICAL MARIJUANA DISPENSARIES, AND MEDICAL MARIJUANA COLLECTIVES ARE PROHIBITED IN ALL ZONES AND SPECIFIC PLAN AREAS OF THE CITY

The City Council of the City of Port Hueneme does ordain as follows:

SECTION 1: The City Council finds and determines as follows:

A. On November 5, 1996, the voters of the State of California approved Proposition 215, codified as Health and Safety Code Section 11362.5 et seq., and entitled the Compassionate Use Act of 1996 (“CUA”). The CUA exempts qualified patients and their primary caregivers from criminal liability under state law for the possession and cultivation of marijuana for personal medical use.

B. The intent of the CUA was to enable persons in the State of California who are in need of marijuana for medicinal purposes to obtain it and use it under limited, specified circumstances.

C. The State enacted Senate Bill 420 in October 2003, codified a Health and Safety Section 11362.7, *et seq.*, (“Medical Marijuana Program Act,” or “MMPA”) to clarify the scope of the Compassionate Use Act of 1996 and to allow cities and other governing bodies to adopt and enforce rules and regulations consistent with SB 420. The MMPA created a state-approved voluntary medical marijuana identification card program and provided for certain additional immunities from state marijuana laws. Assembly Bill 2650 (2010) and Assembly Bill 1300 (2011) amended the Medical Marijuana Program to expressly recognize the authority of counties and cities to “[a]dopt local ordinances that regulate the location, operation, or establishment of a medical marijuana cooperative or collective” and to civilly and criminally enforce such ordinances.

D. The CUA and MMPA do not “legalize” marijuana, but provide limited defenses to certain categories of individuals with respect to certain conduct and certain state criminal offenses.

E. In *City of Riverside v. Inland Empire Patients Health and Wellness Center, Inc.* (2013) 56 Cal.4th 729, the California Supreme Court held that “[n]othing in the CUA or the MMP expressly or impliedly limits the inherent authority of a local jurisdiction, by its

own ordinances, to regulate the use of its land...” Additionally, in *Maral v. City of Live Oak* (2013) 221 Cal.App.4th 975, the Court of Appeal held that “there is no right – and certainly no constitutional right – to cultivate medical marijuana...” The Court in *Maral* affirmed the ability of a local governmental entity to prohibit the cultivation of marijuana under its land use authority.

F. The Federal Controlled Substances Act, 21 U.S.C. § 801 et seq., classifies marijuana as a Schedule 1 Drug, which is defined as a drug or other substance that has a high potential for abuse, that has no currently accepted medical use in treatment in the United State, and that has not been accepted as safe for use under medical supervision. The Federal Controlled Substances Act makes it unlawful under federal law for any person to cultivate, manufacture, distribute or dispense, or possess with intent to manufacture, distribute or dispense, marijuana. The Federal Controlled Substances Act contains no exemption for medical purposes.

G. On October 9, 2015 Governor Brown signed three bills into law (AB 266, AB 243, and SB 643) which collectively are known as the Medical Marijuana Regulation and Safety Act (“MMRSA”). MMRSA established a State licensing scheme for commercial medical marijuana uses while protecting local control by requiring that all such businesses must have a local license or permit to operate in addition to a State license. MMRSA allows a City to completely prohibit commercial medical marijuana activities.

H. The City Council finds that commercial medical marijuana activities, as well as cultivation for personal medical use as allowed by the CUA and MMP can adversely affect the health, safety, and well-being of City residents. Citywide prohibition is proper and necessary to avoid the risks of criminal activity, degradation of the natural environment, malodorous smells and indoor electrical fire hazards that may result from such activities. Further, as recognized by the Attorney General’s August 2008 Guidelines for the Security and Non-Diversion of Marijuana Grown for Medical Use, marijuana cultivation or other concentration of marijuana in any location or premises without adequate security increases the risk that surrounding homes or businesses may be negatively impacted by nuisance activity such as loitering or crime.

I. The limited immunity from specified state marijuana laws provided by the Compassionate Use Act and Medical Marijuana Program does not confer a land use right or the right to create or maintain a public nuisance.

J. MMRSA contains language that requires the city to prohibit cultivation uses by March 1, 2016 either expressly or otherwise under the principles of permissive zoning, or the State will become the sole licensing authority. The MMRSA also contains language that requires delivery services to be expressly prohibited by local ordinance, if the City wishes to do so. MMRSA is silent as to how the City must prohibit other type of commercial medical marijuana activities.

K. While the City Council believes that cultivation and all commercial medical marijuana uses are already prohibited pursuant to the City's permissive zoning regulations, it desires to enact this ordinance to expressly make clear that all such uses are prohibited in all zones throughout the City. This ordinance is intended to clarify the City's longstanding position on medical marijuana cultivation and distribution and does not state a new or different rule of law.

L. The proposed amendments to the Zoning Ordinance are consistent with the General Plan. The General Plan's goals, objectives, and policies do not permit or contemplate the establishment or operation of medical marijuana dispensaries or collectives, nor do they contemplate the cultivation or delivery of medical marijuana. Accordingly, this ordinance does not create new law; rather, it clarifies the City's existing prohibitions on the distribution and cultivation of medical marijuana.

SECTION 2: *Authority.* This ordinance is adopted pursuant to the authority granted by the California Constitution and State law, including but not limited to Article XI, Section 7 of the California Constitution, the Compassionate use Act, the Medical Marijuana Program Act, and the Medical Marijuana Regulation and Safety Act.

SECTION 3: A new Chapter 12 entitled "Medical Marijuana" is added to Article III of the Port Hueneme Municipal Code to read as follows:

"Chapter 12

MEDICAL MARIJUANA

3980 – Medical marijuana regulations.

For regulations regarding medical marijuana and medical cannabis cultivation and distribution, see Article X, Chapter 2, Part F."

SECTION 4: A new Part F entitled "Medical Cannabis Cultivation and Distribution" is added to Article X, Chapter 2 of the Port Hueneme Municipal Code to read as follows:

"Part F

MEDICAL CANNABIS CULTIVATION AND DISTRIBUTION

10290 – Definitions.

10291 – Prohibition.

10290 – Definitions.

“Cannabis” has the same meaning as set forth in Business & Professions Code § 19300.5(f), as the same may be amended from time to time.

“Commercial cannabis activity” has the same meaning as that set forth in Business & Professions Code § 19300.5(k), as the same may be amended from time to time.

“Cultivation” has the same meaning as that set forth in Business & Professions Code § 19300.5(l), as the same may be amended from time to time.

“Delivery” has the same meaning as that set forth in Business & Professions Code § 19300.5(m), as the same may be amended from time to time.

“Dispensary” and “medical marijuana dispensary” have the same meaning as that set forth in Business & Professions Code § 19300.5(n), as the same may be amended from time to time.

“Medical marijuana collective” means a collective, cooperative, association, dispensary or similar entity that cultivates, distributes, dispenses, stores, exchanges, processes, delivers, makes available or gives away cannabis in the city for medical purposes to qualified patients, or primary caregivers of qualified patients pursuant to Health and Safety Code Section 11362.5 (adopted as Proposition 215, the “Compassionate Use Act of 1996”) or any State regulations adopted in furtherance thereof, including Health and Safety Code Section 11362.7 et seq., (adopted as the “Medical Marijuana Program Act”). Medical Marijuana Collective does not include the following uses, so long as such uses comply with this Code, the Health and Safety Code Section 11362.5, et seq., and other applicable law:

1. A clinic licensed pursuant to Chapter 1 (Section 1200 et seq.) of Division 2 of the Health and Safety Code.
2. A health care facility licensed pursuant to Chapter 2 (Section 1250 et seq.) of Division 2 of the Health and Safety Code.
3. A residential care facility for persons with chronic life-threatening illness licensed pursuant to Chapter 3.01 (Section 1568.01 et seq.) of Division 2 of the Health and Safety Code.
4. A residential care facility for the elderly licensed pursuant to Chapter 3.2 (Section 1569 et seq.) of Division 2 of the Health and Safety Code.
5. A hospice or a home health agency, licensed pursuant to Chapter 8 (Section 1725 et seq.) of Division 2 of the Health and Safety Code.

“Medical cannabis,” medical cannabis product,” or “cannabis product” has the same meaning as set forth in Business & Professions Code § 19300.5(ag), as the same may be amended from time to time.

10291 – Prohibition.

Commercial cannabis activities, cultivation of medical cannabis, delivery of medical cannabis, medical marijuana dispensaries (whether fixed or mobile in nature), and medical marijuana collectives are prohibited in all zones and all specific plan areas in the City of Port Hueneme. No use permit, variance, building permit, or any other entitlement, license, or permit, whether ministerial or discretionary, can be issued or approved for any commercial cannabis activity, cultivation of medical cannabis, delivery of medical cannabis, medical marijuana dispensary (whether fixed or mobile in nature), or medical marijuana collective in the City, and it is unlawful for any person to establish or conduct such activities in the City.”

SECTION 5: *Environmental Review.* The City Council finds that this ordinance does not have the potential to cause significant effects on the environment and, therefore, the project is exempt from the California Environmental Quality Act (CEQA) pursuant to 14 Cal. Code Regs. § 15061(b)(3). The ordinance amends the Port Hueneme Municipal Code to make clear that commercial cannabis activities, medical cannabis deliveries, and medical marijuana dispensaries and collectives are not permitted in the City. The ordinance does not portend any development or changes to the physical environment. Following an evaluation of possible adverse impacts, it can be seen with certainty that there is no possibility that the ordinance will have a significant effect on the environment. In addition to the foregoing general exemption, the following categorical exemptions apply: 14 Cal. Code Regs. § 15307 (actions taken for protection of natural resources) and § 15308 (actions taken for protection of the environment).

SECTION 6: *Construction.* This Ordinance must be broadly construed in order to achieve the purposes stated in this Ordinance. It is the City Council’s intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 7: *Enforceability.* Repeal of any provision of the Port Hueneme Municipal Code does not affect any penalty, forfeiture, or liability incurred before, or preclude prosecution and imposition of penalties for any violation occurring before this Ordinance’s effective date. Any such repealed part will remain in full force and effect for sustaining action or prosecuting violations occurring before the effective date of this Ordinance.

SECTION 8: *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 9: The City Clerk is directed to certify the passage and adoption of this Ordinance, cause it to be entered into the city of Port Hueneme’s book of original ordinances, make a note of the passage and adoption in the records of this meeting, and, within fifteen days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

SECTION 10: This Ordinance will take effect on the 31st day following its final passage and adoption.

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2016.

DOUGLAS A. BREEZE
MAYOR

ATTEST:

MICHELLE ASCENCION
CITY CLERK

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

MARK D. HENSLEY
CITY ATTORNEY

JOHN BAKER
INTERIM CITY MANAGER

**CITY OF PORT HUENEME
REGULAR MEETING OF THE CITY COUNCIL
PRE-AGENDA SESSION**

DECEMBER 7, 2015

MINUTES

A Pre-Agenda Session of the City Council of the City of Port Hueneme was held at 6:15 p.m. in the Council Conference Room at City Hall, 250 North Ventura Road, Port Hueneme, California.

PRESENT: Council Members Tom Figg, Jim Hensley, Jonathan Sharkey; Mayor Pro Tem Douglas A. Breeze; Mayor Sylvia Muñoz Schnopp.

ABSENT: None.

Staff members present were: Cynthia Haas, City Manager; Mark D. Hensley, City Attorney; Robert Albertson, Interim Chief of Police; Greg Brown, Community Development and Housing Director; Alvin Burrell, Interim Finance Director; Chris Theisen, Public Works Director; Michelle Ascencion, City Clerk.

Agenda items and time estimates were reviewed. No action was taken.

Respectfully submitted,

Michelle Ascencion, CMC
City Clerk

APPROVED:

MAYOR

**CITY OF PORT HUENEME
REGULAR MEETING OF THE CITY COUNCIL**

DECEMBER 7, 2015

MINUTES

The Regular Meeting of the Port Hueneme City Council was called to order by Mayor Schnopp at 6:31 p.m. in the City Council Chamber at City Hall, 250 North Ventura Road, Port Hueneme, California. After the flag salute, Council Member Figg gave the Inspiration. The City Clerk called the roll:

PRESENT: Council Members Tom Figg, Jim Hensley, Jonathan Sharkey; Mayor Pro Tem Douglas A. Breeze; Mayor Sylvia Muñoz Schnopp.

ABSENT: None.

Staff members present were: Cynthia Haas, City Manager; Mark D. Hensley, City Attorney; Robert Albertson, Interim Chief of Police; Greg Brown, Community Development and Housing Director; Alvin Burrell, Interim Finance Director; Chris Theisen, Public Works Director; Michelle Ascencion, City Clerk.

AGENDA:

The Council Members had previously received copies of the Agenda.

Mayor Pro Tem Breeze, seconded by Council Member Sharkey, moved to approve the Agenda as presented. Motion carried unanimously.

OPEN FORUM:

Mayor Schnopp asked if anyone present wished to speak on any matter not on the Agenda. The following persons requested to speak:

1. Rev. Freda Wiggins, Port Hueneme
Prayed a blessing over the City Council Members.
2. Tracy Sisson Phillips, Hueneme Chamber of Commerce President/CEO
Updated the Council on the Chamber's recent activities and events.
3. Tracy Sisson Phillips, Port Hueneme
Urged the Council to unify and work together.
4. Anthony Volante, Port Hueneme
Invited the Council to the Boys & Girls Club's grand reopening event.

5. Steven Gama, Port Hueneme
Commented on the beach replenishment schedule and the Federal government's obligation to the replenishment program.

CITY COUNCIL REORGANIZATION:

Mayor Schnopp gave a summary of her year as Mayor. The following persons requested to speak:

1. Martin Jones, Oxnard
Spoke on corruption in the City of Oxnard.
2. Anthony Volante, Port Hueneme
Urged the Council to create synergy and work together to move the city forward.
3. Sheryl Malone, Port Hueneme
Commended Mayor Schnopp on her year as Mayor.
4. Sharon Kloeris, Port Hueneme
Commended individual Council Members and named some issues she hopes the Council works on for the coming year.

A. NOMINATIONS FOR MAYOR

Action: Appoint Mayor from among Council Members.

Council Member Hensley nominated Mayor Pro Tem Breeze to serve as Mayor. No further nominations were made. Motion carried unanimously.

B. NOMINATIONS FOR MAYOR PRO TEM

Action: Appoint Mayor Pro Tem from among Council Members.

Council Member Hensley nominated Council Member Figg to serve as Mayor Pro Tem. Council Member Schnopp nominated Council Member Sharkey to serve as Mayor Pro Tem. No further nominations were made.

The nominations were voted on by roll call:

For Council Member Figg:

AYES: Council Members Figg, Hensley.

NOES: Council Members Schnopp, Sharkey;
Mayor Breeze.

For Council Member Sharkey:

AYES: Council Members Schnopp, Sharkey;
Mayor Breeze.

NOES: Council Members Figg, Hensley.

Council Member Sharkey was voted 3-2 to serve as Mayor Pro Tem.

PRESENTATIONS:

A. RECOGNIZE RETIRING CITY EMPLOYEES

Action: Present plaques to 26-year employee Ron Norton, retiring Landscape Maintenance Coordinator; and 17-year employee William Wdowicki, retiring Fleet Maintenance Mechanic.

Mayor Breeze presented plaques to Mr. Norton and Mr. Wdowicki, and made some remarks. The following person requested to speak:

1. Tracy Sisson Phillips, Hueneme Chamber of Commerce President/CEO
Thanked Mr. Norton for his special assistance with Chamber events.

B. PORT HUENEME RECREATION & FINE ARTS COMMISSION REPORT

Action: Presentation by Recreation & Fine Arts Commission Chair Sondra Briggs.

Recreation & Fine Arts Commission Chair Briggs gave a presentation. Discussion ensued among the Council and Ms. Briggs.

CONSENT AGENDA:

(Items A and B were pulled for discussion)

C. CANCEL JANUARY 4, 2016 REGULAR MEETING AND APPROVE 2016 MEETING SCHEDULE

Action: It is recommended the City Council authorize cancellation of the January 4, 2016 Regular Meeting, and approve the proposed 2016 Meeting Schedule.

D. DECLARATION OF SURPLUS PROPERTY AND APPROVAL OF EXCHANGING SURPLUS PROPERTY FOR NEW EQUIPMENT

Action: It is recommended the City Council approve a resolution declaring fifty (50) firearms currently owned by the Police

Department as surplus property in accordance with Government Code § 37350; and approve the exchange between the Police Department and ProForce Law Enforcement of the surplus property for thirty-five (35) new Sig Sauer P320 handguns.

RESOLUTION NO: 4130

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA DECLARING PERSONAL PROPERTY AS SURPLUS AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SUCH PROPERTY BY SALE, DONATION, OR OTHER MEANS

Council Member Schnopp, seconded by Mayor Pro Tem Sharkey, moved to approve the Consent Agenda as amended. Motion carried 5-0.

A. APPROVAL OF MINUTES

Action: It is recommended the City Council approve the Minutes of the November 9, 2015 Adjourned Regular Meeting, November 16, 2015 Regular Meeting, and November 30, 2015 Special Meeting.

Council Member Figg stated that his concerns/opposition regarding the selection process for the Interim City Manager and permanent City Manager recruitment process were not reflected in the Minutes.

B. CASH DISBURSEMENTS RATIFICATION

Action: It is recommended the City Council ratify the cash disbursements listing for the period November 12, 2015 through November 27, 2015.

Council Member Figg requested clarification on utility charges in the cash disbursements listing. Discussion ensued among Council and staff.

Mayor Pro Tem Sharkey, seconded by Council Member Schnopp, moved to approve Consent Items A and B as presented. Motion carried 4-1 (Hensley opposed).

DEPUTY CITY MANAGER:

A. ADOPTION OF RESOLUTION REVISING BENEFITS TO THE EXECUTIVE, MANAGEMENT & PROFESSION GROUPS (EM&P)

Action: It is recommended the City Council:

1. Adopt a Resolution revising benefits to the Executive, Management & Professional Groups; and

2. Direct staff to prepare the necessary amendments, if any, to City ordinances, resolutions, or policies for Council consideration to implement the provisions of the attached Resolution.

Council Member Figg stated that he has a potential conflict of interest on this item (due to his wife's employment with the City), and left the dais.

The Deputy City Manager gave a report. Discussion ensued among Council and staff. The following person requested to speak:

1. Stephanie House, Port Hueneme
Commented on the salaries of management positions.

Mayor Pro Tem Sharkey, seconded by Council Member Schnopp, moved to approve staff's recommendation as presented. The motion carried 3-0-2 by the following roll call vote:

AYES: Council Member Schnopp; Mayor Pro Tem Sharkey; Mayor Breeze.

NOES: None.

ABSTAINING: Council Member Hensley.

ABSENT: Council Member Figg.

RESOLUTION NO: 4131

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA AMENDING THE BENEFITS AND ADDITIONAL COMPENSATION FOR UNREPRESENTED EXECUTIVE MANAGEMENT AND MANAGEMENT & PROFESSIONAL EMPLOYEES

Council Member Figg returned to the dais.

INTERIM FINANCE DIRECTOR:

- A. REQUEST BY COUNCIL TO ADJUST THE VERY LOW INCOME RESIDENTS UTILITY RATE REDUCTION PROGRAM

Action: It is recommended the City Council introduce for first reading an Ordinance amending Port Hueneme Municipal Code Article VII, Chapter 1, Section 7113(a); Article VII, Chapter 2, Section 7160G(a); and Article VII, Chapter 3, Section 7221.40(a), pertaining to the Very Low Income Rate Reduction Program, to reduce the subsidy from 15%

to 7.5%, to be read by title only, and further reading waived.

The Interim Finance Director gave a report. Discussion ensued among Council and staff.

Mayor Pro Tem Sharkey, seconded by Council Member Schnopp, moved to approve staff's recommendation as presented. The motion carried 3-2 by the following roll call vote:

AYES: Council Member Schnopp; Mayor Pro Tem Sharkey; Mayor Breeze.

NOES: Council Members Figg, Hensley.

ABSTAINING: None.

ABSENT: None.

The City Attorney introduced the Ordinance by reading its title:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA AMENDING SECTION 7113(a) OF ARTICLE VII, CHAPTER 1; SECTION 7160G(a) OF ARTICLE VII, CHAPTER 2; AND SECTION 7221.40(a) OF ARTICLE VII, CHAPTER 3 OF THE PORT HUENEME MUNICIPAL CODE REGARDING THE VERY LOW INCOME RESIDENTS RATE REDUCTION

(At this time, Mayor Breeze opened the Surplus Property Authority Special Meeting and Housing Authority Regular Meeting, to concurrently hear the following item.)

CITY ATTORNEY:

- A. APPOINTMENT OF JOHN BAKER AS INTERIM CITY MANAGER, AND INTERIM EXECUTIVE DIRECTOR OF THE SURPLUS PROPERTY AUTHORITY AND PORT HUENEME HOUSING AUTHORITY (collectively referred to below as "Interim City Manager"); ADOPTION OF RESOLUTION AND APPROVAL OF AGREEMENT RE: APPOINTMENT OF JOHN BAKER FOR THESE POSITIONS; AND AUTHORIZATION FOR THE CITY MANAGER OR INTERIM CITY MANAGER TO SELECT A FIRM, AND ENTER INTO AN AGREEMENT WITH A FIRM FOR RECRUITMENT SERVICES FOR THE POSITION OF CITY MANAGER

Action: It is recommended the Council/Boards:

- Appoint John Baker as Interim City Manager;

- Adopt a resolution authorizing the Mayor to sign a temporary employment agreement with John Baker in conformance with California Public Employees Retirement System and state law requirements;
- Approve terms of the temporary employment agreement with Interim City Manager John Baker, and
- Authorize the City Manager or Interim City Manager to select from the two proposals submitted, or to solicit additional proposals and select an executive recruitment firm no later than January 15, 2016, and enter into an agreement with a firm for recruitment services for the position of City Manager.

The City Attorney gave a report. Discussion ensued among Council and staff.

Council Member Schnopp, seconded by Mayor Pro Tem Sharkey, moved to approve Mr. Baker's appointment, adoption of the resolution, and approval of the employment agreement. Motion carried 5-0 by the following roll call vote:

AYES: Council Members Figg, Hensley, Schnopp; Mayor Pro Tem Sharkey; Mayor Breeze.

NOES: None.

ABSTAINING: None.

ABSENT: None.

CITY COUNCIL RESOLUTION NO. 4132
SURPLUS PROPERTY AUTHORITY NO. 52
HOUSING AUTHORITY RESOLUTION NO. 540
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT HUENEME, CALIFORNIA, THE BOARDS OF THE SURPLUS PROPERTY AUTHORITY AND THE PORT HUENEME HOUSING AUTHORITY (COLLECTIVELY REFERRED TO BELOW AS "CITY COUNCIL") AUTHORIZING THE MAYOR AND PRESIDENT TO EXECUTE A TEMPORARY EMPLOYMENT AGREEMENT FOR INTERIM CITY MANAGER SERVICES AND INTERIM EXECUTIVE DIRECTOR SERVICES (THESE POSITIONS ARE COLLECTIVELY REFERRED TO BELOW AS "CITY MANAGER" OR "INTERIM CITY MANAGER") IN CONFORMANCE WITH CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND STATE LAW REQUIREMENTS

Further discussion ensued.

Mayor Pro Tem Sharkey, seconded by Council Member Hensley, directed staff to present an item at the January 19, 2016 Council meeting, on the firms that have submitted proposals to conduct the recruitment for the permanent City Manager. Motion carried 5-0.

(Upon conclusion of this item, Mayor Breeze concluded the Surplus Property Authority and Housing Authority meetings, and the City Council meeting resumed.)

COUNCIL MEMBERS' REPORTS, COMMENTS, AND REQUESTS FOR FUTURE AGENDA ITEMS:

Council Member Schnopp reported on attending a recent meeting of Gold Coast Transit, and commended the City Manager and the Community Development and Housing Director on their upcoming retirements.

Mayor Pro Tem Sharkey reported on the Friends of the Library's recent fundraiser, and also commended the City Manager and the Community Development and Housing Director on their upcoming retirements.

Mayor Breeze reported on a recent meeting of the Ventura County Transportation Commission.

CONTINUATION OF OPEN FORUM:

The following person requested to speak:

1. Sheryl Malone, Port Hueneme
Commended the City Manager on her tenure at Port Hueneme.

CLOSED SESSION:

The City Attorney made the following announcement:

With respect to every item of business to be discussed in Closed Session, pursuant to the California Government Code:

- A. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Government Code Section 54957.6)

AGENCY DESIGNATED REPRESENTATIVES: Cynthia Haas, City Manager; Carmen Nichols, Deputy City Manager; Steven M. Berliner, Special Counsel.

EMPLOYEE ORGANIZATIONS: Service Employees International Union (SEIU); Port Hueneme Police Officers Association (PHPOA).

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Requested by City Attorney; Pursuant to Government Code Section 54957)

Position: City Attorney

The City Council recessed to Closed Session at 8:22 p.m. Council Members Figg and Hensley left the Closed Session at 8:40 p.m. (prior to consideration of Item B), recusing themselves due to a potential conflict of interest. The City Council reconvened following the Closed Session. There were no further announcements.

ADJOURNMENT:

Mayor Breeze, without objection, adjourned the Regular Meeting at 9:15 p.m. to the next Regular Meeting to be held January 19, 2016 at 6:30 p.m. in the City Council Chamber, preceded by a Pre-Agenda Session at 6:15 p.m. in the Council Conference Room.

Respectfully submitted,

Michelle Ascencion, CMC
City Clerk

APPROVED:

MAYOR BREEZE

CITY OF PORT HUENEME

CASH DISBURSEMENTS

For the period November 28, 2015 through December 25, 2015

January 11, 2016

Presented are the cash

Date	Type of Payment	Attachment	Amount
November 30, 2015	EFT Transactions 4076-4091	A	\$573,799.75
December 7, 2015	A/P Checks 105611-105726	B	\$201,995.24
December 11, 2015	EFT Transaction 4270 A/P Checks 105727-105757	C	\$77,674.12
December 11, 2015	Payroll Distribution	D	\$476,063.06
December 17, 2015	Voided Check 5130 A/P Checks 105758-105865	E	\$220,003.06
December 17, 2015	Payroll Distribution	F	\$21,481.99
December 17, 2015	Payroll Distribution	G	\$4,259.69
December 25, 2015	EFT Transaction 4273 A/P Checks 105866-105903	H	\$465,482.54
December 25, 2015	Payroll Distribution	I	\$244,250.93
Total			<u>\$2,285,010.38</u>



Transactions for 11/30/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
BURNS RETIREE MEDICAL	NOV'15 REIMBURSEMENT	11/30/2015	4076	795.48
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	381.49
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	1,945.19
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	3,097.35
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	5,287.80
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	2,609.55
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	1,192.15
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	972.99
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	22,570.00
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	5,116.20
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	1,654.17
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	1,974.55
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	649.89
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	1,044.97
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	3,843.26
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	2,348.10
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	257.01
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	781.85
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	1,007.83
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	424.59
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	4,404.35
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	2,092.34
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	4,810.76
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	4,725.41
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	1,599.27
CALPERS CONTRIBUTIONS	OCT'15 COUNCIL PERS	11/30/2015	4077	387.09
CALPERS CONTRIBUTIONS	OCT'15 COUNCIL PERS	11/30/2015	4077	93.82
CALPERS CONTRIBUTIONS	10/30/15 PERS	11/30/2015	4077	34,894.33
CALPERS CONTRIBUTIONS	10/30/15 PERS	11/30/2015	4077	24,566.11
CALPERS CONTRIBUTIONS	10/30/15 PERS	11/30/2015	4077	624.71
CALPERS CONTRIBUTIONS	10/30/15 PERS	11/30/2015	4077	2,018.41
CALPERS CONTRIBUTIONS	11/13/15 PERS	11/30/2015	4077	34,482.22
CALPERS CONTRIBUTIONS	11/13/15 PERS	11/30/2015	4077	24,141.18
CALPERS CONTRIBUTIONS	11/13/15 PERS	11/30/2015	4077	624.71
CALPERS CONTRIBUTIONS	11/13/15 PERS	11/30/2015	4077	2,005.54
CALPERS CONTRIBUTIONS	NOV'15 UNFUNDED LIABILITY	11/30/2015	4077	424.59
CALPERS HEALTH INSURANCE	NOV'15 HEALTH PREMIUMS	11/30/2015	4078	75,553.22
CALPERS 457	11/13/15 PERS 457	11/30/2015	4079	4,681.62
EDD EFT	10/30/15 STATE PR TAX	11/30/2015	4080	65.63
EDD EFT	10/30/15 STATE PR TAX	11/30/2015	4080	13,486.92
EDD EFT	11/13/15 STATE PR TAX	11/30/2015	4080	12,442.23
EFTPS	10/30/15 SS MC PR TAX	11/30/2015	4081	590.54
EFTPS	10/30/15 SS MC PR TAX	11/30/2015	4081	41,016.02
EFTPS	11/2/15 SS MC PR TAX	11/30/2015	4081	2,796.28
EFTPS	11/9/15 SS MC PR TAX	11/30/2015	4081	609.76
EFTPS	11/13/15 SS MC PR TAX	11/30/2015	4081	39,527.28
EFTPS	10/30/15 FEDERAL PR TAX	11/30/2015	4081	646.38

Transactions for 11/30/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
EFTPS	10/30/15 FEDERAL PR TAX	11/30/2015	4081	41,228.50
EFTPS	11/13/15 FEDERAL PR TAX	11/30/2015	4081	38,701.85
GAGER RETIREE MEDICAL	NOV'15 REIMBURSEMENT	11/30/2015	4082	546.00
HART RETIREE MEDICAL	NOV'15 REIMBURSEMENT	11/30/2015	4083	546.00
WELLS ONE	TAX 1000BULBS	11/30/2015	4084	-4.53
WELLS ONE	TAX CHIEF SUPPLY	11/30/2015	4084	-21.59
WELLS ONE	PIZZAMAN DAN'S	11/30/2015	4084	58.87
WELLS ONE	PAYPAL FIGG	11/30/2015	4084	17.00
WELLS ONE	PAYPAL HENSLEY	11/30/2015	4084	17.00
WELLS ONE	VC MABA HENSLEY	11/30/2015	4084	85.00
WELLS ONE	HOTEL HENSLEY	11/30/2015	4084	686.66
WELLS ONE	TRANSPORTATION HENSLEY	11/30/2015	4084	23.58
WELLS ONE	MEAL HAAS	11/30/2015	4084	39.29
WELLS ONE	PARKING HAAS	11/30/2015	4084	10.00
WELLS ONE	MEAL HAAS	11/30/2015	4084	42.69
WELLS ONE	GOTOMYPC	11/30/2015	4084	179.40
WELLS ONE	AIR FARE NICHOLS	11/30/2015	4084	134.20
WELLS ONE	ANACAPPUCCINO	11/30/2015	4084	10.00
WELLS ONE	STARBUCKS	11/30/2015	4084	20.00
WELLS ONE	RALPHS	11/30/2015	4084	26.08
WELLS ONE	SUBWAY	11/30/2015	4084	148.00
WELLS ONE	PUBLIC TREASURY INSTITUTE	11/30/2015	4084	125.00
WELLS ONE	FRY'S	11/30/2015	4084	75.59
WELLS ONE	RALPHS	11/30/2015	4084	21.56
WELLS ONE	HOTEL FREIBERG	11/30/2015	4084	162.39
WELLS ONE	HOTEL FREIBERG	11/30/2015	4084	280.90
WELLS ONE	FUEL FREIBERG	11/30/2015	4084	27.49
WELLS ONE	MEAL FREIBERG	11/30/2015	4084	10.29
WELLS ONE	MEAL FREIBERG	11/30/2015	4084	11.86
WELLS ONE	CHIEF SUPPLY	11/30/2015	4084	269.90
WELLS ONE	ACCRUE TAX CHIEF SUPPLY	11/30/2015	4084	21.59
WELLS ONE	REGISTRATION ADAMS	11/30/2015	4084	414.00
WELLS ONE	SWEET PEAS FLOWERS	11/30/2015	4084	56.92
WELLS ONE	1000BULBS	11/30/2015	4084	66.71
WELLS ONE	ACCRUE TAX 1000BULBS	11/30/2015	4084	4.53
WELLS ONE	PAPER DIRECT	11/30/2015	4084	149.73
WELLS ONE	SMARTNFINAL	11/30/2015	4084	45.42
WELLS ONE	RAPIDGATE JENSEN/NORTON	11/30/2015	4084	80.00
WELLS ONE	EWING SOTO/STANEWICH	11/30/2015	4084	78.00
WELLS ONE	RAPIDGATE NORTON/JENSEN	11/30/2015	4084	358.00
WELLS ONE	DAVMAR	11/30/2015	4084	263.48
WELLS ONE	RAPIDGATE PROVENCIO	11/30/2015	4084	20.00
WELLS ONE	RAPIDGATE PROVENCIO	11/30/2015	4084	89.50
WELLS ONE	RAPIDGATE DMARTINEZ/SBRAN	11/30/2015	4084	89.50
WELLS ONE	RAPIDGATE CASTANEDA	11/30/2015	4084	20.00
WELLS ONE	TAX FLOMOTION	11/30/2015	4084	-70.00
WELLS ONE	FLOMOTION	11/30/2015	4084	887.26

Transactions for 11/30/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
WELLS ONE	ACCRUE TAX FLOMOTION	11/30/2015	4084	70.00
WELLS ONE	RAPIDGATE PROVENCIO	11/30/2015	4084	20.00
WELLS ONE	RAPIDGATE PROVENCIO	11/30/2015	4084	89.50
WELLS ONE	RAPIDGATE DMARTINEZ/SBRAN	11/30/2015	4084	89.50
WELLS ONE	RAPIDGATE CASTANEDA	11/30/2015	4084	20.00
WELLS ONE	TAX AMAZON	11/30/2015	4084	-1.19
WELLS ONE	AMAZON	11/30/2015	4084	5.12
WELLS ONE	AMAZON	11/30/2015	4084	20.47
WELLS ONE	ACCRUE TAX AMAZON	11/30/2015	4084	1.19
WELLS ONE	RAPIDGATE DMARTINEZ/SBRAN	11/30/2015	4084	179.00
WEX BANK - EFT	OCT'15 FUEL PURCHASES	11/30/2015	4085	1,354.30
WEX BANK - EFT	NOV'15 FUEL PURCHASES	11/30/2015	4085	1,146.47
EDD EFT	11/27/2015 STATE PR TAX	11/30/2015	4090	13,038.33
EDD EFT	11/27/2015 STATE PR TAX	11/30/2015	4090	172.73
EFTPS	11/27/2015 SS MC PR TAX	11/30/2015	4091	38,968.32
EFTPS	11/27/2015 SS MC PR TAX	11/30/2015	4091	593.00
EFTPS	11/27/2015 FEDERAL PR TAX	11/30/2015	4091	40,151.55
EFTPS	11/27/2015 FEDERAL PR TAX	11/30/2015	4091	562.70
				<u>\$573,799.75</u>

Transactions for 12/7/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
ACCESS INFORMATION MANAGEMENT	NOV'15 SERVICES	12/7/2015	105611	912.61
ADS, LLC	NOV'15 SERVICES	12/7/2015	105612	1,368.00
AFTERMATH, INC	BIO-HAZARD CLEANING	12/7/2015	105613	245.00
AFTERMATH, INC	BIO-HAZARD CLEANING	12/7/2015	105613	245.00
ALEXANDER'S CONTRACT SERVICES, INC	NOV'15 SERVICES	12/7/2015	105614	2,843.35
ALL CITY MANAGEMENT SERVICES, INC	10/25/15-11/7/15 SERVICE	12/7/2015	105615	3,336.00
ALL-PHASE ELECTRIC	FM SUPPLIES	12/7/2015	105616	55.58
ALONZO, FERNANDO	CLOTHING ALLOWANCE	12/7/2015	105617	180.00
AMERICAN FIDELITY ASSURANCE COMPANY	OCT'15 FLEX ACCOUNT	12/7/2015	105618	1,543.80
AMREP INC	AUTOMOTIVE PARTS	12/7/2015	105619	436.76
ANACAPA VIEW HOA	209 S VENTURA RD #26	12/7/2015	105620	135.00
AQUA-FLO SUPPLY	BACKFLOW DEVICE	12/7/2015	105621	786.14
AQUA-FLO SUPPLY	ADJUSTABLE MINI SPRAY	12/7/2015	105621	8.96
ASSURANT EMPLOYEE BENEFITS	DEC'15 PREMIUMS	12/7/2015	105622	1,193.73
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105623	12.86
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105624	415.69
BAY ALARM	746 INDUSTRIAL	12/7/2015	105625	289.50
BAY ALARM	220 MARKET ST	12/7/2015	105625	169.50
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105626	62.19
BOGUSZ, CHARLES	R-1366 WILLOWBROOK/SCOTT	12/7/2015	105627	347.69
BUSTAMANTE, RUDOLPH	R-1340-02 1364 SEVENTH ST	12/7/2015	105628	950.00
CALIFORNIA CODE CHECK, INC.	ON-SITE BUILDING OFFICIAL	12/7/2015	105629	3,600.00
CALIFORNIA WOOD RECYCLING	OCT 16-31, 2015 SERVICE	12/7/2015	105630	1,558.44
CANON FINANCIAL SERVICES, INC	001-0668326-004 COPIER	12/7/2015	105631	149.04
CANON FINANCIAL SERVICES, INC	001-0668326-006 FAX BOARD	12/7/2015	105631	9.99
CANON FINANCIAL SERVICES, INC	001-0668326-005 COPIER	12/7/2015	105631	137.17
CANON FINANCIAL SERVICES, INC	001-0668326-003 COPIER	12/7/2015	105631	71.99
CANON FINANCIAL SERVICES, INC	001-0668326-003 COPIER	12/7/2015	105631	72.00
CANON FINANCIAL SERVICES, INC	001-0668326-003 COPIER	12/7/2015	105631	72.01
CDW GOVERNMENT, INC.	APC SMART UPS	12/7/2015	105632	492.79
CDW GOVERNMENT, INC.	APC SMART UPS	12/7/2015	105632	492.79
CDW GOVERNMENT, INC.	APC SMART UPS	12/7/2015	105632	492.80
CHANNEL ISLANDS DO IT BEST	FM SUPPLIES	12/7/2015	105633	8.73
CHANNEL ISLANDS DO IT BEST	FM SUPPLIES	12/7/2015	105633	12.63
CHANNEL ISLANDS DO IT BEST	FM SUPPLIES	12/7/2015	105633	13.10
CHANNEL ISLANDS DO IT BEST	FM SUPPLIES	12/7/2015	105633	13.85
CHANNEL ISLANDS DO IT BEST	FM SUPPLIES	12/7/2015	105633	13.27
CHANNEL ISLANDS DO IT BEST	FM SUPPLIES	12/7/2015	105633	19.91
CHANNEL ISLANDS DO IT BEST	FM SUPPLIES	12/7/2015	105633	14.37
CHANNEL ISLANDS DO IT BEST	FM SUPPLIES	12/7/2015	105633	19.43
CHANNEL ISLANDS DO IT BEST	STREETS SUPPLIES	12/7/2015	105633	23.32
CHANNEL ISLANDS DO IT BEST	CD SUPPLIES	12/7/2015	105633	12.63
CITY OF OXNARD	234633-252984 UTIL BILL	12/7/2015	105634	109.32
COASTLINE EQUIPMENT	AUTOMOTIVE PART	12/7/2015	105635	81.93
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105636	357.16
CORNWALL SECURITY SERVICES, INC	PANTOJA PARTY	12/7/2015	105637	672.00
CORNWALL SECURITY SERVICES, INC	MORALES PARTY	12/7/2015	105637	768.00

Transactions for 12/7/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
CRAFCO, INC	EQUIPMENT RENTAL	12/7/2015	105638	3,996.00
CRAFCO, INC	EQUIPMENT RENTAL	12/7/2015	105638	-3,996.00
CWEA MEMBERSHIP	000001763I RENEWAL	12/7/2015	105639	245.00
CWEA MEMBERSHIP	CWEA MEMB RNWL/CERT	12/7/2015	105639	255.00
DATAPROSE, INC	INSERTS	12/7/2015	105640	20.50
DATAPROSE, INC	INSERTS	12/7/2015	105640	20.49
DATAPROSE, INC	INSERTS	12/7/2015	105640	20.49
DISPENSING TECHNOLOGY CORPORATION	STREETS SUPPLIES	12/7/2015	105641	194.34
DOCUPRODUCTS CORPORATION	TONER	12/7/2015	105642	117.35
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105643	315.04
F. MORTON PITT COMPANY	FREIBERG UNIFORM	12/7/2015	105644	176.04
FAMCON PIPE SUPPLY INC	WATER SUPPLIES	12/7/2015	105645	184.90
FEDERAL EXPRESS CORP	HUD	12/7/2015	105646	21.73
FILARSKY & WATT LLP	SERVICES THRU 10/2/15	12/7/2015	105647	217.50
FLORES, LUIS	ANACAPA VIEW #26	12/7/2015	105648	360.00
FORD OF VENTURA - MAIN STREET	AUTOMOTIVE REPAIRS	12/7/2015	105649	309.05
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105650	56.57
GOLD COAST AUTO UPHOLSTERY, INC	AUTOMOTIVE REPAIRS	12/7/2015	105651	176.88
GRAINGER INC	FM SUPPLIES	12/7/2015	105652	52.95
GRAINGER INC	STREETS SUPPLIES	12/7/2015	105652	180.66
GRAINGER INC	LANDSCAPE SUPPLIES	12/7/2015	105652	334.80
GRAINGER INC	LANDSCAPE SUPPLIES	12/7/2015	105652	655.24
GRAINGER INC	KNEE BOOTS	12/7/2015	105652	62.26
GRAINGER INC	RELAY	12/7/2015	105652	49.02
H&H AUTO PARTS WHOLESALE	AUTOMOTIVE PARTS	12/7/2015	105653	479.09
H&H AUTO PARTS WHOLESALE	AUTOMOTIVE PARTS	12/7/2015	105653	188.24
HACH COMPANY	WATER SUPPLIES	12/7/2015	105654	466.07
HANELY, ANNA	PURCHASE REIMBURSEMENT	12/7/2015	105655	262.28
HARBOR PLUMBING SUPPLY COMPANY, INC	FM SUPPLIES	12/7/2015	105656	119.17
HARBOR PLUMBING SUPPLY COMPANY, INC	FM SUPPLIES	12/7/2015	105656	685.68
HAYNES SALES	AUTOMOTIVE REPAIRS	12/7/2015	105657	269.00
HD SUPPLY FACILITIES MAINTENANCE	FM SUPPLIES	12/7/2015	105658	101.00
INTERNATIONAL ASSOCIATION OF	ANNUAL MEMBERSHIP 595050	12/7/2015	105659	240.00
KEENE'S HARDWARE INC	WATER SUPPLIES	12/7/2015	105660	9.17
KLOERIS, SHARON	NOV'15 CLASSES	12/7/2015	105661	320.00
LEGALSHIELD	ALIX	12/7/2015	105662	25.90
LUJAN, JANETTE	CLOTHING ALLOWANCE	12/7/2015	105663	180.00
MAGES, PATRICIA ANN	NOV'15 SERVICES	12/7/2015	105664	375.00
MAGNUM FENCE & SECURITY	116-124 PV RD	12/7/2015	105665	5,439.00
MANAGEMENT PARTNERS INC	PAYROLL REVIEW	12/7/2015	105666	10,000.00
MASON'S SAW AND LAWN MOWER SVC INC	LANDSCAPE SUPPLIES	12/7/2015	105667	314.44
MASON'S SAW AND LAWN MOWER SVC INC	AUTOMOTIVE REPAIRS	12/7/2015	105667	508.73
MATHIS GROUP	WORKSHOP PREP	12/7/2015	105668	3,410.00
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105669	305.97
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105670	276.81
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105670	51.76
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105670	51.76

Transactions for 12/7/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
MIWALL CORPORATION	TRAINING AMMO	12/7/2015	105671	1,287.72
MONTELONGO, FRANK	CLOTHING ALLOWANCE	12/7/2015	105672	180.00
MORALES, MARIA	SECURITY DEPOSIT REFUND	12/7/2015	105673	475.00
MUNICIPAL MAINTENANCE EQUIPMENT	KNIFE VALVE	12/7/2015	105674	367.28
MUNISERVICES, LLC	CAFR REPORT	12/7/2015	105675	475.00
NAVARRO, DAGOBERTO	CLOTHING ALLOWANCE	12/7/2015	105676	180.00
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105677	87.80
NEW PIG CORPORATION	SALES TAX NEW PIG	12/7/2015	105678	-18.00
NEW PIG CORPORATION	FLEET SUPPLIES	12/7/2015	105678	277.88
NEW PIG CORPORATION	ACCRUE TAX NEW PIG	12/7/2015	105678	18.00
NORMAN A TRAUB ASSOCIATES, INC	SERVICES THRU 10/31/15	12/7/2015	105679	5,351.69
OFFICE DEPOT	OFFICE SUPPLIES	12/7/2015	105680	53.96
OFFICE DEPOT	OFFICE SUPPLIES	12/7/2015	105680	91.55
OXNARD AUTO SUPPLY	AUTOMOTIVE PARTS	12/7/2015	105681	17.96
OXNARD AUTO SUPPLY	AUTOMOTIVE PARTS	12/7/2015	105681	24.68
PARADISE CHEVROLET	AUTOMOTIVE REPAIRS	12/7/2015	105682	896.01
PARADISE CHEVROLET	AUTOMOTIVE REPAIRS	12/7/2015	105682	180.00
PARADISE CHEVROLET	AUTOMOTIVE REPAIRS	12/7/2015	105682	60.00
PARTEK SOLUTIONS, INC	SALES TAX/PARTEK/#19532	12/7/2015	105683	-169.16
PARTEK SOLUTIONS, INC	PARKING MACHINE SUPPLIES	12/7/2015	105683	2,251.28
PARTEK SOLUTIONS, INC	ACCRUE SALES TAX	12/7/2015	105683	169.16
PEREZ, JOSE	11/20/15 - PDPAT CAR WASH	12/7/2015	105684	90.00
PEREZ, JOSE	11/23/15 - ADMIN CAR WASH	12/7/2015	105684	12.00
PEREZ, JOSE	11/23/15 - CDBLD CAR WASH	12/7/2015	105684	15.00
PEREZ, JOSE	11/23/15 - CDPK CAR WASH	12/7/2015	105684	27.00
PEREZ, JOSE	11/23/15 - HA CAR WASH	12/7/2015	105684	27.00
PEREZ, JOSE	11/23/15 - PDADM CAR WASH	12/7/2015	105684	102.00
PEREZ, JOSE	11/24/15 - PWENG CAR WASH	12/7/2015	105684	30.00
PEREZ, JOSE	11/27/15 - PDPAT CAR WASH	12/7/2015	105684	102.00
PHILLIPS, DON	CLASS A LICENSE RNWL	12/7/2015	105685	42.00
PITNEY BOWES INC	POSTAGE MACHINE RENTAL	12/7/2015	105686	441.76
PORT HUENEME MARINE SUPPLY	STREETS SUPPLIES	12/7/2015	105687	25.42
PORT HUENEME MARINE SUPPLY	WATER SUPPLIES	12/7/2015	105687	4.67
PORT HUENEME MARINE SUPPLY	WATER SUPPLIES	12/7/2015	105687	8.63
PORT HUENEME MARINE SUPPLY	WASTE WATER SUPPLIES	12/7/2015	105687	95.26
PORT HUENEME MARINE SUPPLY	FLEET SUPPLIES	12/7/2015	105687	57.13
PORT HUENEME MARINE SUPPLY	AUTOMOTIVE PARTS	12/7/2015	105687	10.88
QUALITY PLUMBING	841 JANE DR #5	12/7/2015	105688	85.00
QUILL CORPORATION	OFFICE SUPPLIES	12/7/2015	105689	70.09
QUILL CORPORATION	OFFICE SUPPLIES	12/7/2015	105689	62.63
QUILL CORPORATION	CREDIT MEMEO	12/7/2015	105689	-30.22
QUILL CORPORATION	OFFICE SUPPLIES	12/7/2015	105689	146.76
QUILL CORPORATION	OFFICE SUPPLIES	12/7/2015	105689	314.27
RADWELL INTERNATIONAL	WATER SUPPLIES	12/7/2015	105690	1,550.40
ROSETE, GLADYS	CLOTHING ALLOWANCE	12/7/2015	105691	180.00
SANTA MARIA TIRE INC	TIRES	12/7/2015	105692	1,134.70
SANTA MARIA TIRE INC	TIRES	12/7/2015	105692	1,991.35

Transactions for 12/7/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
SANTA MARIA TIRE INC	TIRES	12/7/2015	105692	182.44
SANTA MARIA TIRE INC	DISPOSAL FEE	12/7/2015	105692	20.00
SANTA MARIA TIRE INC	TIRES	12/7/2015	105692	407.33
SHRED-IT US JV LLC	OCT'15 SERVICE	12/7/2015	105693	289.00
SHRED-IT US JV LLC	OCT'15 SERVICE	12/7/2015	105693	47.12
SIEMENS INDUSTRY INC	OCT'15 CALL OUTS	12/7/2015	105694	583.66
SIEMENS INDUSTRY INC	OCT'15 MAINTENANCE	12/7/2015	105694	802.72
SIEMENS INDUSTRY INC	ANNUAL CMU TESTING	12/7/2015	105694	1,075.00
SOUTHERN CALIFORNIA EDISON	2-31-780-7485 UTIL BILL	12/7/2015	105695	50.08
SOUTHERN CALIFORNIA EDISON	2-02-419-2338 UTIL BILL	12/7/2015	105695	26.80
SOUTHERN CALIFORNIA EDISON	2-33-605-8318 UTIL BILL	12/7/2015	105695	40.84
SOUTHERN CALIFORNIA EDISON	2-02-419-2585 UTIL BILL	12/7/2015	105695	12,693.12
SOUTHERN CALIFORNIA EDISON	2-02-419-3286 UTIL BILL	12/7/2015	105695	133.17
SOUTHERN CALIFORNIA EDISON	2-02-419-2338 UTIL BILL	12/7/2015	105695	331.51
SOUTHERN CALIFORNIA EDISON	2-02-425-5572 UTIL BILL	12/7/2015	105695	342.54
SOUTHERN CALIFORNIA EDISON	2-02-419-2502 UTIL BILL	12/7/2015	105695	694.14
SOUTHERN CALIFORNIA EDISON	2-02-419-2262 UTIL BILL	12/7/2015	105695	82.24
SOUTHERN CALIFORNIA EDISON	2-02-425-5572 UTIL BILL	12/7/2015	105695	342.54
SOUTHERN CALIFORNIA EDISON	2-02-425-5572 UTIL BILL	12/7/2015	105695	342.53
SOUTHERN COUNTIES FUELS	640 GALS DIESEL/614 GAS	12/7/2015	105696	2,891.64
STAPLES CREDIT PLAN	OFFICE SUPPLIES	12/7/2015	105697	6.26
STAPLES CREDIT PLAN	OFFICE SUPPLIES	12/7/2015	105697	30.94
STAPLES CREDIT PLAN	SOFTSOAP/POST-ITS	12/7/2015	105697	7.16
STAPLES CREDIT PLAN	OFFICE SUPPLIES	12/7/2015	105697	40.88
STAPLES CREDIT PLAN	OFFICE SUPPLIES	12/7/2015	105697	107.75
STAPLES CREDIT PLAN	OFFICE SUPPLIES	12/7/2015	105697	51.63
STAPLES CREDIT PLAN	OFFICE SUPPLIES	12/7/2015	105697	6.26
STAPLES CREDIT PLAN	OFFICE SUPPLIES	12/7/2015	105697	30.94
STAPLES CREDIT PLAN	SOFTSOAP/POST-ITS	12/7/2015	105697	19.56
STAPLES CREDIT PLAN	BATTERIES	12/7/2015	105697	32.38
STAPLES CREDIT PLAN	OFFICE SUPPLIES	12/7/2015	105697	6.26
STAPLES CREDIT PLAN	OFFICE SUPPLIES	12/7/2015	105697	30.94
STAPLES CREDIT PLAN	SOFTSOAP/POST-ITS	12/7/2015	105697	7.16
STEM, JAMES	LUNCH REIMB/NASSCO TRNG	12/7/2015	105698	34.11
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105699	51.76
SWANKOSKY, JONATHAN	CLOTHING ALLOWANCE	12/7/2015	105700	180.00
SWRCB FEES	INDEX NO 257686	12/7/2015	105701	6,869.00
SWRCB FEES	INDEX NO 257404	12/7/2015	105701	2,088.00
TAFT ELECTRIC COMPANY	SIGNAL HEAD REPLACEMENT	12/7/2015	105702	9,500.00
TAFT ELECTRIC COMPANY	ACCIDENT REPAIR	12/7/2015	105702	7,701.00
TAFT ELECTRIC COMPANY	SIGNAL MODIFICATION	12/7/2015	105702	6,935.00
TARGET SPECIALTY PRODUCTS	LANDSCAPE SUPPLIES	12/7/2015	105703	764.11
TELCOM INC	SERVICED MICROPHONES	12/7/2015	105704	1,003.05
THE HIDEAWAY AT BEACH HOUSE	303 HARBOR BREEZE DR	12/7/2015	105705	278.00
THE HIDEAWAY AT BEACH HOUSE	304 HARBOR BREEZE DR	12/7/2015	105705	278.00
THE HIDEAWAY AT BEACH HOUSE	775 OCEAN BREEZE DR	12/7/2015	105705	278.00
THE HIDEAWAY AT BEACH HOUSE	776 OCEAN BREEZE DR	12/7/2015	105705	278.00

Transactions for 12/7/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
THE HIDEAWAY AT BEACH HOUSE	322 HARBOR BREEZE DR	12/7/2015	105705	278.00
THE HIDEAWAY AT BEACH HOUSE	323 HARBOR BREEZE DR	12/7/2015	105705	278.00
THE HIDEAWAY AT BEACH HOUSE	802 MORNING MIST LN	12/7/2015	105705	278.00
THE HIDEAWAY AT BEACH HOUSE	803 MORNING MIST LN	12/7/2015	105705	278.00
THE HIDEAWAY AT BEACH HOUSE	332 HARBOR BREEZE DR	12/7/2015	105705	278.00
TIME WARNER CABLE	8448200250052429 CABLE	12/7/2015	105706	122.23
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105707	238.37
TRAFFIC TECHNOLOGIES LLC	STREETS SUPPLIES	12/7/2015	105708	45.79
TRAFFIC TECHNOLOGIES LLC	STREETS SUPPLIES	12/7/2015	105708	646.33
TRAFFIC TECHNOLOGIES LLC	STREETS SUPPLIES	12/7/2015	105708	195.96
TRI-COUNTY OFFICE FURNITURE	OFFICE FURNITURE	12/7/2015	105709	65.00
UC, MIGUEL	R-1353 1002 MAPLEWOOD WAY	12/7/2015	105710	1,313.96
UNITED SITE SERVICES OF CA INC	11/2/15-11/29/15 SERVICE	12/7/2015	105711	94.51
UNIVAR USA, INC	CAUSTIC SODA	12/7/2015	105712	3,056.61
URBAN RESTORATION GROUP US, INC	FM SUPPLIES	12/7/2015	105713	222.85
USABBLUEBOOK	WATER SUPPLIES	12/7/2015	105714	693.50
USABBLUEBOOK	WATER SUPPLIES	12/7/2015	105714	627.40
MISC AP VENDOR	FINAL BILL REFUND	12/7/2015	105715	103.92
VENCO POWER SWEEPING, INC	NOV'15 SERVICE	12/7/2015	105716	8,870.23
VENTURA CARDIOLOGY CONSULTANTS	EXAM	12/7/2015	105717	250.00
VENTURA CARDIOLOGY CONSULTANTS	EXAM	12/7/2015	105717	250.00
VENTURA COUNTY ANIMAL REGULATION	JUL-SEP'15 SERVICE	12/7/2015	105718	47,244.04
VENTURA COUNTY STAR	HBF AD 8/7/15	12/7/2015	105719	385.00
VENTURA COUNTY STAR	HBF AD 8/14/15	12/7/2015	105719	385.00
VENTURA COUNTY STAR	HBF AD 8/21/15	12/7/2015	105719	385.00
VERIZON CALIFORNIA	805 167-9235 UTIL BILL	12/7/2015	105720	93.17
VERIZON CALIFORNIA	805 181-0126 UTIL BILL	12/7/2015	105720	46.17
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	129.84
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	69.44
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	12.31
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	11.91
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	90.12
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	15.02
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	69.35
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	37.03
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	106.39
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	11.25
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	22.50
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	11.45
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	63.54
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	89.51
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	30.41
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	102.99
VERIZON WIRELESS	971818098-00002 UTIL BILL	12/7/2015	105721	123.11
VERIZON WIRELESS	971818098-00001 UTIL BILL	12/7/2015	105722	2.20
WARREN DISTRIBUTING INC	AUTOMOTIVE PARTS	12/7/2015	105723	62.64
WARREN DISTRIBUTING INC	AUTOMOTIVE PARTS	12/7/2015	105723	62.64

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Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
WARREN DISTRIBUTING INC	AUTOMOTIVE PARTS	12/7/2015	105723	7.93
WARREN DISTRIBUTING INC	AUTOMOTIVE PART	12/7/2015	105723	60.51
WARREN DISTRIBUTING INC	AUTOMOTIVE PART	12/7/2015	105723	34.05
WARREN DISTRIBUTING INC	AUTOMOTIVE PART	12/7/2015	105723	21.46
WARREN DISTRIBUTING INC	AUTOMOTIVE PART	12/7/2015	105723	40.89
WARREN DISTRIBUTING INC	AUTOMOTIVE PART	12/7/2015	105723	16.86
WESCOTT, CHAD	CLOTHING ALLOWANCE	12/7/2015	105724	180.00
ZEE MEDICAL SERVICE CO	FIRST AID SUPPLIES	12/7/2015	105725	102.49
ZEE MEDICAL SERVICE CO	FIRST AID SUPPLIES	12/7/2015	105725	165.57
ZEE MEDICAL SERVICE CO	FIRST AID SUPPLIES	12/7/2015	105725	102.49
LORRAINE LIM CATERING	SENIOR HOLIDAY PARTY	12/7/2015	105726	3,635.28
				<u>\$201,995.24</u>

Transactions for 12/11/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
PORT HUENEME POLICE OFCR ASSN	PAYROLL SUMMARY	12/11/2015	4270	1,635.76
ALPHA CARD SYSTEMS, LLC	ALPHACARD ID CARD SYSTEM	12/11/2015	105727	2,365.92
AMERICAN ASPHALT SOUTH, INC	RETENTION RELEASE	12/11/2015	105728	21,699.58
AMERICAN FIDELITY ASSURANCE	PAYROLL SUMMARY	12/11/2015	105729	1,948.25
AMERICAN FIDELITY ASSURANCE COMPANY	PAYROLL SUMMARY	12/11/2015	105730	1,543.80
AMERICAN FUNDS SERVICE COMPANY	PAYROLL SUMMARY	12/11/2015	105731	300.83
BLUE SHIELD OF CALIFORNIA	DEC'15 PREMIUMS	12/11/2015	105732	1,236.60
BRYAN'S BEES	BEE REMOVAL	12/11/2015	105733	580.00
CRAFCO, INC	EQUIPMENT RENTAL	12/11/2015	105734	3,980.00
DST SYSTEMS INC	PAYROLL SUMMARY	12/11/2015	105735	4,562.29
MISC AP VENDOR	FINAL BILL REFUND	12/11/2015	105736	57.25
INDEPENDENT STATIONERS, INC	OFFICE SUPPLIES	12/11/2015	105737	34.60
LINCOLN NATIONAL LIFE INSURANCE CO	DEC '15 PREMIUMS	12/11/2015	105738	4,845.24
LINCOLN NATIONAL LIFE INSURANCE CO	DEC '15 VOLUNTARY	12/11/2015	105738	1,465.50
M & R LANDSCAPE CONSTRUCTION INC	TREE TRIMMING	12/11/2015	105739	1,850.00
MCI COMM SERVICE	805 986-6516 UTIL BILL	12/11/2015	105740	37.55
MCI COMM SERVICE	805 488-1805 UTIL BILL	12/11/2015	105740	33.85
MCI COMM SERVICE	805 986-6565 UTIL BILL	12/11/2015	105740	33.85
MCI COMM SERVICE	805 986-6660 UTIL BILL	12/11/2015	105740	34.66
MISC AP VENDOR	FINAL BILL REFUND	12/11/2015	105741	125.00
MISC AP VENDOR	FINAL BILL REFUND	12/11/2015	105742	42.15
NORTON, RON	TRAVEL REIMBURSEMENT	12/11/2015	105743	34.00
NRS	PAYROLL SUMMARY	12/11/2015	105744	520.33
PORT HUENEME, CITY OF	2671-1032832 UTIL BILL	12/11/2015	105745	506.98
PORT HUENEME, CITY OF	2671-1032834 UTIL BILL	12/11/2015	105745	320.22
PORT HUENEME, CITY OF	2671-1032836 UTIL BILL	12/11/2015	105745	396.38
PORT HUENEME, CITY OF	2671-1032830 UTIL BILL	12/11/2015	105745	562.14
PORT HUENEME, CITY OF	22341-1030632 UTIL BILL	12/11/2015	105745	200.77
PORT HUENEME, CITY OF	16173-1030962 UTIL BILL	12/11/2015	105745	200.77
SEIU, LOCAL 721	PAYROLL SUMMARY	12/11/2015	105746	3.50
SEIU, LOCAL 721	PAYROLL SUMMARY	12/11/2015	105746	16.75
SEIU, LOCAL 721	PAYROLL SUMMARY	12/11/2015	105746	792.25
SOUTHERN CALIFORNIA EDISON	2-02-419-5869 UTIL BILL	12/11/2015	105747	1,376.32
SOUTHERN CALIFORNIA EDISON	2-11-005-6629 UTIL BILL	12/11/2015	105747	8,875.06
SOUTHERN CALIFORNIA EDISON	2-31-594-0650 UTIL BILL	12/11/2015	105748	298.09
TIME WARNER CABLE	84482002500320222 CABLE	12/11/2015	105749	143.49
TOSHIBA FINANCIAL SVCS	25055118 COPIER	12/11/2015	105750	77.04
TOSHIBA FINANCIAL SVCS	25055118 COPIER	12/11/2015	105750	77.04
TOSHIBA FINANCIAL SVCS	25055118 COPIER	12/11/2015	105750	77.04
UNITED WAY OF VENTURA COUNTY	PAYROLL SUMMARY	12/11/2015	105751	97.00
VANTAGE TRSFER-800897	PAYROLL SUMMARY	12/11/2015	105752	3,620.56
VANTAGEPOINT TRSF-301495	PAYROLL SUMMARY	12/11/2015	105753	2,984.43
VELOCITY TRUCK CENTER	AUTOMOTIVE REPAIRS	12/11/2015	105754	657.95
VELOCITY TRUCK CENTER	AUTOMOTIVE REPAIRS 9121	12/11/2015	105754	5,170.37
VERIZON CALIFORNIA	805 486-9195 UTIL BILL	12/11/2015	105755	110.68
VERIZON CALIFORNIA	805 488-0585 UTIL BILL	12/11/2015	105755	56.65
VERIZON CALIFORNIA	805 167-8928 UTIL BILL	12/11/2015	105755	119.81

Transactions for 12/11/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
VERIZON CALIFORNIA	805 271-0227 UTIL BILL	12/11/2015	105755	51.72
VERIZON CALIFORNIA	805 181-0124 UTIL BILL	12/11/2015	105755	46.17
VERIZON CALIFORNIA	805 198-9514 UTIL BILL	12/11/2015	105755	115.48
VERIZON WIRELESS	971818098-00003 UTIL BILL	12/11/2015	105756	38.07
ZERBEE BUSINESS PRODUCTS	8 UTILITY TABLES	12/11/2015	105757	1,714.38
				<u>\$77,674.12</u>

CITY OF PORT HUENEME
PAYROLL CASH DISBURSEMENT FOR

ATTACHMENT D

DECEMBER 11, 2015

SALARY DISTRIBUTIONS

Post Date: 12/11/2015

PAYROLL DIRECT DEPOSIT TOTALS:	430,687.90	
PAYROLL CHECK REGISTER:	<u>45,375.16</u>	476,063.06
TOTAL DISBURSEMENT:	<u>476,063.06</u>	

Transactions for 12/17/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
KATZ, NORMAN	NOV'15 SERVICES	12/17/2015	51300	750.00
KATZ, NORMAN	NOV'15 SERVICES	12/17/2015	51300	-750.00
ACCESS INFORMATION MANAGEMENT	DEC'15 SERVICES	12/17/2015	105758	838.58
ADAMS, LINETTE	CLEAR'S LUNCHEON	12/17/2015	105759	25.00
AFTERMATH, INC	11/30/15 SERVICE	12/17/2015	105760	245.00
ALL CITY MANAGEMENT SERVICES, INC	11/8/15-11/21/15 SERVICE	12/17/2015	105761	3,002.40
AMERICAN REPROGRAPHICS COMPANY	LF DOCUMENT SCAN/COPIES	12/17/2015	105762	30.51
ANACAPA VIEW HOA	JAN16 209 VENTURA RD #26	12/17/2015	105763	429.00
ARAMARK UNIFORM SERVICES	NOV'15 STREETS	12/17/2015	105764	188.00
ARAMARK UNIFORM SERVICES	NOV'15 COMMUNITY CENTER	12/17/2015	105764	455.88
ARAMARK UNIFORM SERVICES	NOV'15 LANDSCAPE	12/17/2015	105764	545.10
ARAMARK UNIFORM SERVICES	NOV'15 WASTE WATER	12/17/2015	105764	129.78
ARAMARK UNIFORM SERVICES	NOV'15 WATER	12/17/2015	105764	358.83
ARAMARK UNIFORM SERVICES	NOV'15 PHWA	12/17/2015	105764	249.63
ARAMARK UNIFORM SERVICES	NOV'15 TECH SERVICES	12/17/2015	105764	47.00
ARAMARK UNIFORM SERVICES	NOV'15 WASTE WATER	12/17/2015	105764	216.24
ARAMARK UNIFORM SERVICES	NOV'15 REFUSE	12/17/2015	105764	819.88
ARAMARK UNIFORM SERVICES	NOV'15 WASTE WATER	12/17/2015	105764	129.78
ARAMARK UNIFORM SERVICES	NOV'15 FLEET	12/17/2015	105764	103.60
ARIES INDUSTRIES INC./CCV	CYLINDERS	12/17/2015	105765	103.85
ASSOCIATED CONCRETE INC	STREETS SUPPLIES	12/17/2015	105766	604.80
ASSOCIATION OF WATER AGENCIES	10/28/15 CCWUC LUNCHEON	12/17/2015	105767	150.00
ASSOCIATION OF WATER AGENCIES	11/19/15 WATERWISE	12/17/2015	105767	150.00
ASSOCIATION OF WATER AGENCIES	10/28/15 CCWUC LUNCHEON	12/17/2015	105767	150.00
ASSOCIATION OF WATER AGENCIES	11/19/15 WATERWISE	12/17/2015	105767	150.00
ASSOCIATION OF WATER AGENCIES	10/28/15 CCWUC LUNCHEON	12/17/2015	105767	-150.00
ASSOCIATION OF WATER AGENCIES	11/19/15 WATERWISE	12/17/2015	105767	-150.00
ASSOCIATION OF WATER AGENCIES	10/28/15 CCWUC LUNCHEON	12/17/2015	105767	-150.00
ASSOCIATION OF WATER AGENCIES	11/19/15 WATERWISE	12/17/2015	105767	-150.00
ASSOCIATION OF WATER AGENCIES	10/28/15 CCWUC LUNCHEON	12/17/2015	105767	150.00
ASSOCIATION OF WATER AGENCIES	11/19/15 WATERWISE	12/17/2015	105767	100.00
ASSOCIATION OF WATER AGENCIES	2016 ANNUAL MEMBERSHIP	12/17/2015	105767	1,500.00
ASSOCIATION OF WATER AGENCIES	10/28/15 CCWUC LUNCHEON	12/17/2015	105767	25.00
ASSOCIATION OF WATER AGENCIES	11/19/15 WATERWISE	12/17/2015	105767	50.00
ASSOCIATION OF WATER AGENCIES	10/28/15 CCWUC LUNCHEON	12/17/2015	105767	25.00
ASSOCIATION OF WATER AGENCIES	11/19/15 WATERWISE	12/17/2015	105767	50.00
ASSOCIATION OF WATER AGENCIES	10/28/15 CCWUC LUNCHEON	12/17/2015	105767	-25.00
ASSOCIATION OF WATER AGENCIES	11/19/15 WATERWISE	12/17/2015	105767	-50.00
ASSOCIATION OF WATER AGENCIES	10/28/15 CCWUC LUNCHEON	12/17/2015	105767	-25.00
ASSOCIATION OF WATER AGENCIES	11/19/15 WATERWISE	12/17/2015	105767	-50.00
ASSOCIATION OF WATER AGENCIES	10/28/15 CCWUC LUNCHEON	12/17/2015	105767	50.00
ASSOCIATION OF WATER AGENCIES	11/19/15 WATERWISE	12/17/2015	105767	50.00
ASWELL TROPHY	BRASS PLATES	12/17/2015	105768	64.80
BERGIN'S AUTOMOTIVE INC	AUTOMOTIVE REPAIR	12/17/2015	105769	181.08
BSN CONSTRUCTION	235 FIESTA GREEN LEAK RP	12/17/2015	105770	7,165.00
BSN CONSTRUCTION	865 GLACIER LEAK REPAIR	12/17/2015	105770	9,157.00
CACEO	YEAR 3	12/17/2015	105771	85.00

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Vendor Name	Description	Check Date	Number	Amount
CALIFORNIA CODE CHECK, INC.	VARIOUS PROPERTIES	12/17/2015	105772	2,844.08
CALIFORNIA MECHANICAL	VIBRATION ANALYSIS	12/17/2015	105773	212.00
CALIFORNIA WOOD RECYCLING	NOVEMBER 1-15, 2015	12/17/2015	105774	798.11
CANON FINANCIAL SERVICES, INC	001-0668326-002 COPIER	12/17/2015	105775	216.00
CANON FINANCIAL SERVICES, INC	001-0668326-007 FAX BOARD	12/17/2015	105775	9.99
CANON FINANCIAL SERVICES, INC	001-0668326-001 COPIER	12/17/2015	105775	247.33
CAPCO ANALYTICAL SERVICES, INC	OCT'15 SERVICE	12/17/2015	105776	780.00
CAREFREE LIVING ASSOCIATION	DEC'15 SERVICES	12/17/2015	105777	300.00
CHAMBER OF COMMERCE PORT HUENEME	DEC'15 SERVICES	12/17/2015	105778	446.00
CHANNEL ISLANDS DO IT BEST	FM SUPPLIES	12/17/2015	105779	11.65
CHANNEL ISLANDS DO IT BEST	FM SUPPLIES	12/17/2015	105779	3.88
CHANNEL ISLANDS DO IT BEST	FM SUPPLIES	12/17/2015	105779	3.19
CHANNEL ISLANDS DO IT BEST	WATER SUPPLIES	12/17/2015	105779	21.56
CINTAS CORPORATION	NOV'15 SERVICE	12/17/2015	105780	70.54
CITY OF OXNARD	230981-253278 UTIL BILL	12/17/2015	105781	78,821.00
CITY OF OXNARD	145/880 UTIL BILL	12/17/2015	105781	624.00
CLARK, LA TUNYA	NOV'15 DANCE CLASSES	12/17/2015	105782	480.00
CLARK, LA TUNYA	DEC'15 DANCE CLASSES	12/17/2015	105782	260.00
CLEAN HARBORS ENV. SERVICES	OCTOBER 9-10 2015 SERVICE	12/17/2015	105783	223.20
COMPUTER LOGISTICS CORPORATION	NOV'15 SERVICE	12/17/2015	105784	64.00
COUNTY OF VENTURA IT SVCS DEPT	OCT'15 SERVICE	12/17/2015	105785	654.07
COUNTY OF VENTURA IT SVCS DEPT	OCT'15 SERVICES	12/17/2015	105785	19.50
COUNTY OF VENTURA IT SVCS DEPT	OCT'15 SERVICE	12/17/2015	105785	190.60
CUMMINS CAL PACIFIC, LLC	AUTOMOTIVE REPAIRS	12/17/2015	105786	883.59
CWEA MEMBERSHIP	CWEA MEMB RNWL/CERT/STEM	12/17/2015	105787	250.00
DELL MARKETING LP	COMPUTER SYSTEMS	12/17/2015	105788	2,401.72
DEPARTMENT OF JUSTICE ACCT OFFICE	NOV'15 FINGERPRINTS	12/17/2015	105789	81.00
DOCUPRODUCTS CORPORATION	8/23/15-11/22/15 OVERAGE	12/17/2015	105790	1,157.97
DTSC	VQ NUMBER 201558308	12/17/2015	105791	200.00
ENTERSECT	NOV'15 SERVICE	12/17/2015	105792	75.00
ENVIRONMENTAL HEALTH DIVISION	FACILITY ID FA0000723	12/17/2015	105793	97.00
ENVIRONMENTAL HEALTH DIVISION	FACILITY ID FA0005443	12/17/2015	105793	3,610.30
FAMCON PIPE SUPPLY INC	WATER SUPPLIES	12/17/2015	105794	966.87
FAMCON PIPE SUPPLY INC	WATER SUPPLIES	12/17/2015	105794	966.87
FAMCON PIPE SUPPLY INC	WATER SUPPLIES	12/17/2015	105794	-966.87
FAMCON PIPE SUPPLY INC	WATER SUPPLIES	12/17/2015	105794	-966.87
FAMCON PIPE SUPPLY INC	WATER SUPPLIES	12/17/2015	105794	966.87
FAMCON PIPE SUPPLY INC	WATER SUPPLIES	12/17/2015	105794	725.63
FAMCON PIPE SUPPLY INC	CREDIT MEMO	12/17/2015	105794	-704.13
FAMCON PIPE SUPPLY INC	WATER SUPPLIES	12/17/2015	105794	1,290.00
FAMCON PIPE SUPPLY INC	WATER SUPPLIES	12/17/2015	105794	1,290.00
FAMCON PIPE SUPPLY INC	WATER SUPPLIES	12/17/2015	105794	-1,290.00
FAMCON PIPE SUPPLY INC	WATER SUPPLIES	12/17/2015	105794	-1,290.00
FAMCON PIPE SUPPLY INC	WATER SUPPLIES	12/17/2015	105794	1,290.00
FAMCON UTILITY SUPPLY, INC	FM SUPPLIES	12/17/2015	105795	154.80
FAMCON UTILITY SUPPLY, INC	WATER SUPPLIES	12/17/2015	105795	23.65
FAMCON UTILITY SUPPLY, INC	WATER SUPPLIES	12/17/2015	105795	23.65

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Vendor Name	Description	Check Date	Number	Amount
FAMCON UTILITY SUPPLY, INC	WATER SUPPLIES	12/17/2015	105795	-23.65
FAMCON UTILITY SUPPLY, INC	WATER SUPPLIES	12/17/2015	105795	-23.65
FAMCON UTILITY SUPPLY, INC	WATER SUPPLIES	12/17/2015	105795	23.65
FORD OF VENTURA - MAIN STREET	AUTOMOTIVE REPAIRS	12/17/2015	105796	202.68
GENERAL BUILDING MANAGEMENT CO, INC	NOV'15 SERVICE	12/17/2015	105797	3,066.92
GENERAL BUILDING MANAGEMENT CO, INC	NOV'15 SERVICE	12/17/2015	105797	38.40
GOLD COAST TRANSIT	NOV'15 TICKETS/PASSES	12/17/2015	105798	390.00
GRAINGER INC	TYVEK/GLOVES/DUST MASKS	12/17/2015	105799	446.00
GRAINGER INC	WATER SUPPLIES	12/17/2015	105799	263.73
GREDDING PRECISION STRIPING	STREET STRIPING	12/17/2015	105800	998.44
GREEN THUMB INTERNATIONAL INC	MOWER BLADES	12/17/2015	105801	70.79
GREEN THUMB INTERNATIONAL INC	MOWER BLADES	12/17/2015	105801	87.23
GREEN VALLEY TREE CARE, INC	LANDSCAPE RESTORATION	12/17/2015	105802	2,319.93
GREEN VALLEY TREE CARE, INC	LANDSCAPE RESTORATION	12/17/2015	105802	905.07
HAINES & COMPANY INC	2016 DIRECTORY	12/17/2015	105803	352.98
HANELY, ANNA	CLEAR LUNCHEON	12/17/2015	105804	25.00
HARBOR PLUMBING SUPPLY COMPANY, INC	FM SUPPLIES	12/17/2015	105805	6.46
HARRINGTON INDUSTRIAL PLASTICS LLC	WATER SUPPLIES	12/17/2015	105806	617.80
HARRINGTON INDUSTRIAL PLASTICS LLC	WATER SUPPLIES	12/17/2015	105806	617.80
HARRINGTON INDUSTRIAL PLASTICS LLC	WATER SUPPLIES	12/17/2015	105806	-617.80
HARRINGTON INDUSTRIAL PLASTICS LLC	WATER SUPPLIES	12/17/2015	105806	-617.80
HARRINGTON INDUSTRIAL PLASTICS LLC	WATER SUPPLIES	12/17/2015	105806	617.80
HD SUPPLY FACILITIES MAINTENANCE	CD SUPPLIES	12/17/2015	105807	64.13
HD SUPPLY FACILITIES MAINTENANCE	CD SUPPLIES	12/17/2015	105807	62.68
HENSLEY, MARK	NOV'15 SERVICES	12/17/2015	105808	18,756.50
HINDERLITER DE LLAMAS & ASSOCIATES	SALES TAX 4TH QRTR	12/17/2015	105809	975.00
HINDERLITER DE LLAMAS & ASSOCIATES	SALES TAX AUDIT SERVICE	12/17/2015	105809	646.04
HOUSE SANITARY SUPPLY INC	OPTIMA TISSUE	12/17/2015	105810	111.87
INDUSTRIAL CASTER AND WHEEL COMPANY	REFUSE SUPPLIES	12/17/2015	105811	2,428.85
INTERFACE CHILDREN FAMILY SERVICES	211 SERVICE	12/17/2015	105812	2,000.00
JENKINS & HOGIN LLP	SERVICE THRU 10/9/15	12/17/2015	105813	87.00
KEENE'S HARDWARE INC	FM SUPPLIES	12/17/2015	105814	17.28
KIMBALL MIDWEST	AUTOMOTIVE PARTS	12/17/2015	105815	234.39
LEVEL 4 SERVICES, INC.	NOV'15 SERVICE	12/17/2015	105816	43.90
LTM INDUSTRIES, INC	AUTOMOTIVE REPAIRS	12/17/2015	105817	381.00
LTM INDUSTRIES, INC	AUTOMOTIVE REPAIRS	12/17/2015	105817	125.00
LTM INDUSTRIES, INC	AUTOMOTIVE REPAIRS	12/17/2015	105817	225.00
LTM INDUSTRIES, INC	AUTOMOTIVE REPAIRS	12/17/2015	105817	225.00
LTM INDUSTRIES, INC	AUTOMOTIVE REPAIRS	12/17/2015	105817	313.56
MAGES, PATRICIA ANN	DEC'15 SERVICE	12/17/2015	105818	375.00
MCCARTY & SONS TOWING	VELOCITY TRUCK CENTER	12/17/2015	105819	250.00
NASON'S LOCK & SAFE	REPAIR LOCK	12/17/2015	105820	196.88
NATIONAL NOTARY ASSOCIATION	ERRORS AND OMISSIONS INS	12/17/2015	105821	33.00
NEW WORLD SYSTEMS CORPORATION	TRAVEL	12/17/2015	105822	2,000.38
OFFICE DEPOT	OFFICE SUPPLIES	12/17/2015	105823	24.17
OFFICE DEPOT	OFFICE SUPPLIES	12/17/2015	105823	86.39
OFFICE DEPOT	OFFICE SUPPLIES	12/17/2015	105823	12.94

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Vendor Name	Description	Check Date	Number	Amount
OXNARD AUTO SUPPLY	AUTOMOTIVE PARTS	12/17/2015	105824	11.83
OXNARD AUTO SUPPLY	AUTOMOTIVE PARTS	12/17/2015	105824	11.85
PACIFIC TELEMANAGEMENT SERVICES	OCT'15 SERVICE	12/17/2015	105825	134.70
PAPA PEST MANAGEMENT	'16 PAPA MBRSHR RNWL/SOTO	12/17/2015	105826	45.00
PARADISE CHEVROLET	AUTOMOTIVE SUPPLIES	12/17/2015	105827	185.96
PEREZ, JOSE	12/4/15 - PDPAT CAR WASH	12/17/2015	105828	114.00
PEREZ, JOSE	12/8/15 - PWENG CAR WASH	12/17/2015	105828	45.00
PEREZ, JOSE	12/9/15 - FM CAR WASH	12/17/2015	105828	90.00
PEREZ, JOSE	12/9/15 - PWLAND CAR WASH	12/17/2015	105828	15.00
PHILLIPS, DON	BOOT ALLOWANCE	12/17/2015	105829	200.00
PLUM LIFT-A-DOOR COMPANY,	DOOR REPAIR	12/17/2015	105830	198.00
PORT HUENEME MARINE SUPPLY	STREETS SUPPLIES	12/17/2015	105831	158.11
PORT HUENEME MARINE SUPPLY	STREETS SUPPLIES	12/17/2015	105831	43.09
PORT HUENEME MARINE SUPPLY	DOUBLE SIDE KEYS	12/17/2015	105831	15.10
PORT HUENEME MARINE SUPPLY	WATER SUPPLIES	12/17/2015	105831	102.64
PORT HUENEME MARINE SUPPLY	WATER SUPPLIES	12/17/2015	105831	124.07
PORT HUENEME MARINE SUPPLY	WATER SUPPLIES	12/17/2015	105831	10.35
PORT HUENEME MARINE SUPPLY	WATER SUPPLIES	12/17/2015	105831	36.31
PORT HUENEME MARINE SUPPLY	WATER SUPPLIES	12/17/2015	105831	30.48
PORT HUENEME MARINE SUPPLY	WATER SUPPLIES	12/17/2015	105831	72.23
PORT HUENEME MARINE SUPPLY	LATEX GLOVES	12/17/2015	105831	64.58
PORT HUENEME MARINE SUPPLY	REFUSE SUPPLIES	12/17/2015	105831	2.38
PORT HUENEME MARINE SUPPLY	REFUSE SUPPLIES	12/17/2015	105831	7.82
PORT HUENEME MARINE SUPPLY	FLEET SUPPLIES	12/17/2015	105831	429.84
PORT HUENEME MARINE SUPPLY	AUTOMOTIVE PARTS	12/17/2015	105831	0.39
PORT HUENEME, CITY OF	2671-1032794 UTIL BILL	12/17/2015	105832	373.98
PRAXAIR DISTRIBUTING INC	INDUSTRIAL ACETYLENE	12/17/2015	105833	193.05
PREFERRED BENEFIT	DEC'15 PREMIUMS	12/17/2015	105834	4,008.30
QUALITY PLUMBING	775 OCEAN BREEZE DR	12/17/2015	105835	190.00
QUILL CORPORATION	OFFICE SUPPLIES	12/17/2015	105836	58.26
RADWELL INTERNATIONAL	SALES TX/RADWELL/2351507	12/17/2015	105837	-26.52
RADWELL INTERNATIONAL	WATER SUPPLIES	12/17/2015	105837	976.14
RADWELL INTERNATIONAL	TIMING RELAYS	12/17/2015	105837	338.13
RADWELL INTERNATIONAL	ACC RUE SALES TAX	12/17/2015	105837	26.52
SANTA MARIA TIRE INC	TIRES	12/17/2015	105838	1,180.85
SANTA MARIA TIRE INC	TIRE	12/17/2015	105838	155.52
SMART SOURCE OF CALIFORNIA, LLC	T-SHIRTS/LANDSCAPE	12/17/2015	105839	512.51
SMART SOURCE OF CALIFORNIA, LLC	WATER SHIRTS	12/17/2015	105839	321.08
SMART SOURCE OF CALIFORNIA, LLC	T-SHIRTS/WASTEWATER	12/17/2015	105839	137.70
SOUTHERN CALIFORNIA EDISON	2-03-905-9647 UTIL BILL	12/17/2015	105840	869.47
SOUTHERN CALIFORNIA EDISON	2-24-032-5316 UTIL BILL	12/17/2015	105840	64.65
SOUTHERN CALIFORNIA EDISON	2-29-855-4338 UTIL BILL	12/17/2015	105840	72.24
SOUTHERN CALIFORNIA EDISON	2-33-605-8581 UTIL BILL	12/17/2015	105840	154.31
SOUTHERN CALIFORNIA EDISON	2-37-973-0666 UTIL BILL	12/17/2015	105840	27.26
SOUTHERN COUNTIES FUELS	600 GALS DIESEL/500 GAS	12/17/2015	105841	2,403.41
SOUTHERN COUNTIES FUELS	779 GALS DIESEL/475 GAS	12/17/2015	105841	2,601.11
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	12/17/2015	105842	79.76

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STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	12/17/2015	105842	33.87
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	12/17/2015	105842	235.73
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	12/17/2015	105842	64.47
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	12/17/2015	105842	2.05
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	12/17/2015	105842	179.88
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	12/17/2015	105842	8.10
STAY GREEN, INC.	DEC'15 SERVICES	12/17/2015	105843	65.00
STAY GREEN, INC.	730 JANE DR	12/17/2015	105843	517.98
STAY GREEN, INC.	DEC'15 SERVICES	12/17/2015	105843	265.00
STAY GREEN, INC.	DEC'15 SERVICES	12/17/2015	105843	465.00
STERICYCLE, INC	NOV'15 SERVICE	12/17/2015	105844	4.33
SUNGARD PUBLIC SECTOR INC	JAN'16 SERVICES	12/17/2015	105845	7,498.00
SUPERCO SPECIALTY PRODUCTS	OPTIMA TISSUE	12/17/2015	105846	590.04
TAFT ELECTRIC COMPANY	REPLACE LAMPS	12/17/2015	105847	1,517.51
TORO ENTERPRISES, INC	237 E PORT HUENEME RD	12/17/2015	105848	5,175.00
TOSHIBA BUSINESS SOLUTIONS	958802-005C COPIER	12/17/2015	105849	120.85
TOSHIBA BUSINESS SOLUTIONS	591516-009 COPIER	12/17/2015	105849	7.63
TOSHIBA BUSINESS SOLUTIONS	591516-009 COPIER	12/17/2015	105849	7.63
TOSHIBA BUSINESS SOLUTIONS	591516-009 COPIER	12/17/2015	105849	7.64
TOSHIBA FINANCIAL SERVICES	500-0262772-000 COPIER	12/17/2015	105850	21.54
TRAFFIC TECHNOLOGIES LLC	FM SUPPLIES	12/17/2015	105851	32.35
TRAFFIC TECHNOLOGIES LLC	WATER SUPPLIES	12/17/2015	105851	395.28
TRAFFIC TECHNOLOGIES LLC	WATER SUPPLIES	12/17/2015	105851	395.28
TRAFFIC TECHNOLOGIES LLC	WATER SUPPLIES	12/17/2015	105851	-395.28
TRAFFIC TECHNOLOGIES LLC	WATER SUPPLIES	12/17/2015	105851	-395.28
TRAFFIC TECHNOLOGIES LLC	WATER SUPPLIES	12/17/2015	105851	395.28
TRIAD INVESTIGATIVE SERVICES	SERVICES THRU 11/29/15	12/17/2015	105852	2,225.00
ULINE	PD SUPPLIES	12/17/2015	105853	101.54
UNDERGROUND SERVICE ALERT	NOV'15 NEW TICKETS	12/17/2015	105854	27.00
UNITED SITE SERVICES OF CA INC	11/18/15-12/15/15 SERVICE	12/17/2015	105855	153.22
UNITED SITE SERVICES OF CA INC	11/30/15-12/27/15 SERVICE	12/17/2015	105855	94.51
UNIVAR USA, INC	HYPOCHLORITE	12/17/2015	105856	1,605.20
UNIVAR USA, INC	HYPOCHLORITE	12/17/2015	105856	1,230.34
USABUEBOOK	WATER SUPPLIES	12/17/2015	105857	329.32
USABUEBOOK	WATER SUPPLIES	12/17/2015	105857	329.32
USABUEBOOK	WATER SUPPLIES	12/17/2015	105857	-329.32
USABUEBOOK	WATER SUPPLIES	12/17/2015	105857	-329.32
USABUEBOOK	WATER SUPPLIES	12/17/2015	105857	329.32
USABUEBOOK	WATER SUPPLIES	12/17/2015	105857	211.69
USABUEBOOK	WATER SUPPLIES	12/17/2015	105857	260.45
USABUEBOOK	WATER SUPPLIES	12/17/2015	105857	1,399.57
USABUEBOOK	WATER SUPPLIES	12/17/2015	105857	128.20
VCHA CLINICS	EMPLOYMENT PHYSICALS	12/17/2015	105858	3,395.00
VCHA CLINICS	EMPLOYMENT PHYSICALS	12/17/2015	105858	4,882.00
VENTEK INTERNATIONAL	DEC '15 USAGE	12/17/2015	105859	270.00
VENTURA COUNTY AIR POLLUTION	07655 RENEWAL FEE	12/17/2015	105860	565.00
VENTURA COUNTY AIR POLLUTION	07656 RENEWAL FEE	12/17/2015	105860	565.00

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VERIZON CALIFORNIA	805 986-9877 UTIL BILL	12/17/2015	105861	51.82
VERIZON CALIFORNIA	805 271-0690 UTIL BILL	12/17/2015	105861	51.72
VERIZON CALIFORNIA	805 UH0-3742 UTIL BILL	12/17/2015	105861	607.53
VERIZON CALIFORNIA	805 181-1001 UTIL BILL	12/17/2015	105861	89.93
VERIZON CALIFORNIA	805 488-3611 UTIL BILL	12/17/2015	105861	121.29
VERIZON CALIFORNIA	805 986-3538 UTIL BILL	12/17/2015	105861	313.71
VERIZON CALIFORNIA	805 181-0127 UTIL BILL	12/17/2015	105861	51.58
VERIZON CALIFORNIA	805 181-0131 UTIL BILL	12/17/2015	105861	46.17
VERIZON WIRELESS	672523155-00001 UTIL BILL	12/17/2015	105862	418.11
VERIZON WIRELESS	542063381-00001 UTIL BILL	12/17/2015	105862	38.01
VERIZON WIRELESS	242004078-00001 UTIL BILL	12/17/2015	105862	38.01
WARREN DISTRIBUTING INC	AUTOMOTIVE PART	12/17/2015	105863	93.69
WARREN DISTRIBUTING INC	AUTOMOTIVE PART	12/17/2015	105863	123.47
WARREN DISTRIBUTING INC	AUTOMOTIVE PART	12/17/2015	105863	123.47
WARREN DISTRIBUTING INC	AUTOMOTIVE PART	12/17/2015	105863	123.47
WESTERN EXTERMINATOR CO	12068198-6 NOV'15	12/17/2015	105864	72.50
WESTERN EXTERMINATOR CO	98013108-0 NOV-JAN	12/17/2015	105864	118.50
WEX BANK	NOV'15 FUEL PURCHASES	12/17/2015	105865	988.47
				<u>\$220,003.06</u>

CITY OF PORT HUENEME
PAYROLL CASH DISBURSEMENT FOR
MANUAL CHECKS
DECEMBER 17, 2015

ATTACHMENT F

SALARY DISTRIBUTIONS

Post Date: 12/17/2015

PAYROLL DIRECT DEPOSIT TOTALS:

PAYROLL CHECK REGISTER:

-

21,481.99

21,481.99

TOTAL DISBURSEMENT:

21,481.99

CITY OF PORT HUENEME
PAYROLL CASH DISBURSEMENT FOR
MANUAL CHECK
DECEMBER 17, 2015

ATTACHMENT G

SALARY DISTRIBUTIONS

Post Date: 12/17/2015

PAYROLL DIRECT DEPOSIT TOTALS:

PAYROLL CHECK REGISTER:

-

4,259.69

4,259.69

TOTAL DISBURSEMENT:

4,259.69

Transactions for 12/25/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
PORT HUENEME POLICE OFCR ASSN	PAYROLL SUMMARY	12/25/2015	4273	1,635.76
AMERICAN FIDELITY ASSURANCE	PAYROLL SUMMARY	12/25/2015	105866	2,021.43
AMERICAN FIDELITY ASSURANCE COMPANY	PAYROLL SUMMARY	12/25/2015	105867	25.00
AMERICAN FIDELITY ASSURANCE COMPANY	PAYROLL SUMMARY	12/25/2015	105867	1,518.80
AMERICAN FUNDS SERVICE COMPANY	PAYROLL SUMMARY	12/25/2015	105868	300.83
MISC AP VENDOR	MANUAL CHECK	12/25/2015	105869	60.74
MISC AP VENDOR	MANUAL CHECK	12/25/2015	105869	15.67
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105870	38.20
CHICAGO TITLE	LOAN H-291	12/25/2015	105871	81,811.88
CITY OF OXNARD-TREASURER	NOV'15 SERVICES	12/25/2015	105872	57,262.68
DST SYSTEMS INC	PAYROLL SUMMARY	12/25/2015	105873	84.10
DST SYSTEMS INC	PAYROLL SUMMARY	12/25/2015	105873	4,497.09
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105874	51.77
MISC AP VENDOR	MANUAL CHECK	12/25/2015	105875	3,757.78
MISC AP VENDOR	MANUAL CHECK	12/25/2015	105876	71.97
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105877	57.25
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105878	223.81
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105879	46.58
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105880	20.80
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105880	21.33
HOME DEPOT CREDIT SERVICES	FM SUPPLIES	12/25/2015	105881	130.84
HOME DEPOT CREDIT SERVICES	FM SUPPLIES	12/25/2015	105881	14.18
HOME DEPOT CREDIT SERVICES	FM SUPPLIES	12/25/2015	105881	113.50
HOME DEPOT CREDIT SERVICES	FM SUPPLIES	12/25/2015	105881	51.29
HOME DEPOT CREDIT SERVICES	HOLLY TREE LIGHTING	12/25/2015	105881	38.38
HOME DEPOT CREDIT SERVICES	LANDSCAPE SUPPLIES	12/25/2015	105881	117.45
HOME DEPOT CREDIT SERVICES	LANDSCAPE SUPPLIES	12/25/2015	105881	42.77
HOME DEPOT CREDIT SERVICES	HOLLY TREE LIGHTING	12/25/2015	105881	413.68
HOME DEPOT CREDIT SERVICES	LANDSCAPE SUPPLIES	12/25/2015	105881	54.13
HOME DEPOT CREDIT SERVICES	LANDSCAPE SUPPLIES	12/25/2015	105881	65.57
HOME DEPOT CREDIT SERVICES	WATER SUPPLIES	12/25/2015	105881	149.30
HOME DEPOT CREDIT SERVICES	CD SUPPLIES	12/25/2015	105881	312.47
KATZ, NORMAN	NOV'15 SERVICES	12/25/2015	105882	750.00
LIEBERT CASSIDY WHITMORE	POST-RETIREMENT WEBINAR	12/25/2015	105883	60.00
LOWE'S	HOLLY TREE LIGHTING	12/25/2015	105884	82.31
LOWE'S	HOLLY TREE LIGHTING	12/25/2015	105884	102.51
LOWE'S	HOLLY TREE LIGHTING	12/25/2015	105884	14.64
LOWE'S	HOLLY TREE LIGHTING	12/25/2015	105884	193.02
LOWE'S	HOLLY TREE LIGHTING	12/25/2015	105884	76.89
LOWE'S	HOLLY TREE LIGHTING	12/25/2015	105884	36.87
LOWE'S	HOLLY TREE LIGHTING	12/25/2015	105884	12.74
LOWE'S	LANDSCAPE SUPPLIES	12/25/2015	105884	41.22
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105885	22.85
NRS	PAYROLL SUMMARY	12/25/2015	105886	520.33
PACIFIC TELEMAGEMENT SERVICES	NOV'15 SERVICE	12/25/2015	105887	150.00
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105888	608.33
PORT HUENEME WATER AGENCY	NOV'15 FIXED O&M	12/25/2015	105889	122,435.45

Transactions for 12/25/2015

Date: 12/28/2015

Vendor Name	Description	Check Date	Number	Amount
PORT HUENEME WATER AGENCY	NOV'15 VARIABLE COSTS	12/25/2015	105889	123,951.17
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105890	367.56
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105891	233.40
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105892	327.00
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105893	312.21
MISC AP VENDOR	FINAL BILL REFUND	12/25/2015	105894	149.71
SEIU, LOCAL 721	PAYROLL SUMMARY	12/25/2015	105895	3.50
SEIU, LOCAL 721	PAYROLL SUMMARY	12/25/2015	105895	809.00
SOUTHERN CALIFORNIA EDISON	2-02-425-3254 UTIL BILL	12/25/2015	105896	3,017.26
SOUTHERN CALIFORNIA EDISON	2-19-801-9929 UTIL BILL	12/25/2015	105896	221.90
SOUTHERN CALIFORNIA EDISON	2-12-871-6974 UTIL BILL	12/25/2015	105896	20.81
SOUTHERN CALIFORNIA EDISON	2-31-780-7485 UTIL BILL	12/25/2015	105896	47.92
SOUTHERN CALIFORNIA EDISON	2-02-419-4953 UTIL BILL	12/25/2015	105896	264.97
SOUTHERN CALIFORNIA EDISON	2-02-419-3286 UTIL BILL	12/25/2015	105896	147.24
SOUTHERN CALIFORNIA EDISON	2-34-878-8340 UTIL BILL	12/25/2015	105896	51.52
SOUTHERN CALIFORNIA EDISON	2-02-419-2213 UTIL BILL	12/25/2015	105896	272.86
SOUTHERN CALIFORNIA GAS CO	047 114 8100 4 UTIL BILL	12/25/2015	105897	880.44
SOUTHERN CALIFORNIA GAS CO	024 114 1580 1 UTIL BILL	12/25/2015	105897	123.92
SOUTHERN CALIFORNIA GAS CO	097 514 7000 7 UTIL BILL	12/25/2015	105897	82.38
SPRINT	363299424 UTIL BILL	12/25/2015	105898	58.74
TOSHIBA FINANCIAL SERVICES	500-0329304-000 COPIER	12/25/2015	105899	179.36
UNITED WAY OF VENTURA COUNTY	PAYROLL SUMMARY	12/25/2015	105900	97.00
VANTAGE TRSFER-800897	PAYROLL SUMMARY	12/25/2015	105901	47,791.98
VANTAGE TRSFER-800897	PAYROLL SUMMARY	12/25/2015	105901	1,612.23
VANTAGEPOINT TRSF-301495	PAYROLL SUMMARY	12/25/2015	105902	937.52
VANTAGEPOINT TRSF-301495	PAYROLL SUMMARY	12/25/2015	105902	2,046.91
VERIZON CALIFORNIA	1280523370 UTIL BILL	12/25/2015	105903	64.99
VERIZON CALIFORNIA	805 488-2633 UTIL BILL	12/25/2015	105903	59.18
VERIZON CALIFORNIA	805 271-9955 UTIL BILL	12/25/2015	105903	53.39
VERIZON CALIFORNIA	805 488-0585 UTIL BILL	12/25/2015	105903	55.79
VERIZON CALIFORNIA	805 197-0060 UTIL BILL	12/25/2015	105903	998.17
VERIZON CALIFORNIA	805 488-2884 UTIL BILL	12/25/2015	105903	108.32
				\$465,482.54

CITY OF PORT HUENEME
PAYROLL CASH DISBURSEMENT FOR

ATTACHMENT I

DECEMBER 25, 2015

SALARY DISTRIBUTIONS

Post Date: 12/25/2015

PAYROLL DIRECT DEPOSIT TOTALS:	233,448.94	
PAYROLL CHECK REGISTER:	<u>10,801.99</u>	244,250.93
TOTAL DISBURSEMENT:	<u>244,250.93</u>	



City of Port Hueneme

COUNCIL AGENDA STAFF REPORT

TO: City Council

FROM: Carmen Nichols, Deputy City Manager

SUBJECT: PRESENTATION OF HUENEME BEACH FESTIVAL STATISTICS

DATE: January 11, 2016

RECOMMENDATION:

Presentation of information on the 2015 Toni Young Hueneme Beach Festival.

BACKGROUND/ANALYSIS:

Following the presentation made by Recreation and Fine Arts Commission Chair Sondra Briggs at the meeting of December 7, 2015, staff was directed by City Council to return with information regarding the 2015 Toni Young Hueneme Beach Festival.

The 17th Annual Toni Young Hueneme Beach Festival was held at Hueneme Beach Park on August 22-23, 2015 from 11:00 a.m. to 6:00 p.m. both days. Because the festival is in August, an adjustment was made at budget approval to cover all expenses made for the 2015 festival.

This free two-day event brought in approximately 17,000 people to enjoy music concerts, numerous arts & crafts booths, commercial & non-profit booths and food stations. Historically, this event draws local residents as well as residents from all over Ventura County. Past City Council had hoped that this event drew visitors from outside the county and overnight stays, however, past surveys indicate there is only a small draw from outside of the county. The total cost for the 2015 Hueneme Beach Festival was \$96,126 not including staff time. Revenues received were \$42,646 including cash sponsorships. A General Fund subsidy in the amount of \$53,480 made up the delta.

HUENEME BEACH FESTIVAL INFORMATION PRESENTATION

January 11, 2016

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As part of the FY 2015-16 Budget Workshop earlier this year, staff presented to City Council a list of discretionary recreational activities and events along with their cost. Subsequently, for recreational events for the current fiscal year, Council approved a budget of \$75,000, a reduction of approximately \$40,000 from the previous year's \$115,000 appropriation.

After budget approval, staff met with the Recreation and Fine Arts Commission to discuss the budget and the impact on future event planning. The majority reported that residents really enjoy the Beach Festival which has become a part of Hueneme culture. They asked staff to consider any funding opportunities allowing the event to continue. There are two objectives that staff prioritized: 1) Engage residents and the local community by promoting events throughout Port Hueneme, 2) when possible, continue to promote Hueneme Beach. Staff then set a tentative schedule of events for a full fiscal year with the \$75,000 appropriated. Unfortunately, due to lack of funding, the Hueneme Beach Festival was not listed.

Options

The cost of planned events for the remainder of this current fiscal year is expected to be approximately \$40,000 with approximately \$3,000 in revenue. Approximately \$35,000 remains, of which \$20,000 can be used as start-up costs for the 2016 Hueneme Beach Festival.

Option 1: Assuming the City Council wishes to host the festival in 2016, funds of approximately \$80,000 will be required in the next budget FY 2016-2017 to cover remaining expenses. The total cost for the event is expected to cost \$100,000. After projected revenues of \$42,000 are applied, the overall GF subsidy is projected at approximately \$58,000. Hosting the Hueneme Beach Festival means that there will be no other events planned in the 2016-2017 fiscal year, (without additional funding appropriations).

Option 2: The City Council may opt to not host the Hueneme Beach Festival, and all allocated funding will go to a variety of other events (example listed below), assuming a similar allocation is made in the upcoming FY 2016-2017 budget of \$75,000.

Example of Events Planned by Fiscal Year Order (2016-2017)

July	Movies at the Park and Date Night	\$10,000
August	Car Show	\$ 5,000
September	Fishing Derby	\$ 3,500

HUENEME BEACH FESTIVAL INFORMATION PRESENTATION

January 11, 2016

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December	Holly-Day Tree Lighting/Santa Float	\$ 5,000
April	Copa Cabana Beach Soccer Tournament	\$ 2,000
May	Beach Life Activities, Music	\$30,000
June	Begin Movies at the Park Series	\$ 3,000
Total estimated cost:		\$58,500
Projected Excess Funds FY 2016-2017*:		\$16,500

**Assumes continuing an appropriation of \$75,000 in the future.*

Option 3: The City Council may wish to reduce appropriations for the next fiscal year and staff will determine events to fit within the budget.

Other Areas of Interest Affecting the Festival

Entrance Fee and Sponsorships

In an attempt to ease the annual subsidy, the City charged an admittance fee of \$4.00 in 2008, which caused attendance to plummet to a record low (down to 6,512 from 18,000-20,000 the prior year). The fee was eliminated in 2009.

Sponsorship requests are made of local businesses and other City partners. Cash sponsorships are limited and most donations come as “in-kind” donations for promotions and advertising. Efforts will continue to be made to attract donors, but feedback from large companies tell us that our event is not large enough to attract corporate sponsorship. While this type of funding will help offset the subsidy, it cannot be counted on until received.

Footprint of the Festival

Are there potential savings if the festival is changed to a one day event or if the footprint of the festival is reduced? Most expenses like fencing, stage rental and set up, chairs rentals and set up, portable toilets, etc., include initial set up fees, regardless of length of rental. Feedback from vendors tell us that they may not pay the booth fee if the festival is reduced to one day due to their loss of revenue. Potentially, this would affect the overall revenue for the City. Staff can continue to look at ways to reduce cost of the event beginning with reductions that have the least impact, such as was done this year with savings produced by eliminating the long-standing contract with the event promoter. We are uncertain at this time, how much more savings can be produced.

Furthermore, consideration has been given to resurrection challenges in future years if the footprint is significantly changed and/or if the festival is eliminated and then brought back. It has taken approximately 10 years to build up the

HUENEME BEACH FESTIVAL INFORMATION PRESENTATION

January 11, 2016

Page 4

festival to its approximate attendance of 20,000 and to build up the list of quality vendors.

Impact on the Community

The festival is enjoyed by many: local residents, county residents, and some outside visitors. The event and parking are free. Vendor sales are satisfactory as evidenced by vendors returning yearly. Even though the beach area is heavily impacted by traffic and beach residents are temporarily inconvenienced, there have been no major incidents. Events within the festival are structured so there is something for anyone of any age to do.

Surfside Seafood gets an influx of customers. It has not been quantified if other community businesses have increased sales. Overnight stays at the Holiday Inn Express are very limited and do not affect business. In fact, in 2015, hotel staff reported only two rooms were rented for festival purposes.

The majority of vendors (food, non-profit, arts and crafts) come from outside of Port Hueneme. Statistics for last year's event show that vendors from Port Hueneme = 11; other Ventura County cities = 32, and Outside the area = 52.

Attachments:

- 2015 Hueneme Beach Festival Report

HUENEME BEACH FESTIVAL – 2015

General Information:

- Date: Saturday & Sunday, August 22 & 23, 2015.
- Time: Saturday & Sunday, 11:00 AM–6:00 PM.
- Location: Hueneme Beach Park.
- Admission: Free.
- Participants: All ages.
- Attendance: 17,000 estimated.

Program Specifics:

Booth Spaces:

- Arts & Crafts - 53.
- Commercial - 27.
- Non-profit - 15.
- Safety Service agencies - 4.
- Food & Beverage - 11.
- Sponsors - 6.

Event Cost Information:

- Expenses- \$96,126
- Revenue- \$42,646
- Subsidy- \$53,480

Festival Stage Entertainment:

- Saturday, August 22:
 - 12:45 pm Port Hueneme Stars Hip Hop Demo
 - 1:30 pm Bella Donna (Stevie Nicks Tribute)
 - 4:00 pm Captain Cardiac & the Coronaries (50's – 60's Music)
- Sunday, August 23:
 - 11:00 am Mark David - Undercover (70's cover songs)
 - 1:00 pm The Long Run – Experience the Eagles
 - 4:00 pm Disco Inferno (70's – 80's Hits)

Publicity:

- Ventura County Star – print ad space during August as part of sponsorship.
- Ventura County Reporter – full page ad in Summer Guide 5/20, Banner online display ad 8/4-21, half page ad 8/6, 8/13, and 8/20 and dedicated E Blast 8/21.
- Cumulus Broadcasting – 30 second radio spots, running on all radio stations 8/10 through 8/22.
- The Acorn Newspaper – full page ads in the Acorn Newspaper and Beyond the Acorn Magazine

- National Cinemedia – movie screen advertising campaign with 30 second animated ad in local movie theaters Century River Park; Ventura Downtown 10; Simi Valley 16 with IMAX; Camarillo 12 with IMAX
- Port Hueneme Festival Mailing List.
- Hueneme Beach Festival web site huenemebeachfest.org.
- Social Media – Facebook page used for advertising.
- Hueneme Magazine - featured event including clip and mail coupon for more information, 10,000 copies.
- Press releases to all media, each release designed to highlight a specific aspect of the event.
- Festival packets including press releases, brochures, and flyers mailed to hotels and visitor centers in Ventura County.
- Posters – 1,500 with Entertainment schedule included on poster.
- Rack Card – 1,500.
- Flyers – 1,500.
- Postcard – 7,500 jumbo postcards with Movie Night on reverse side.
- Trash truck panels – total of 8 panels on 4 trucks.

Sponsorship:

- Oxnard Harbor District - cash \$4,000.
- Cupcake Vineyards – cash \$3,350
- Vista Del Mar Hospital – cash \$500.
- Ventura County Star - trade, advertising discount.
- Cumulus Broadcasting - trade, advertising
- Ojai Print Works, Don Rodarte – 122 free HBF logo t-shirts for staff, sponsors and volunteers; printed and sold merchandise on site at event.

Volunteers:

Approximately 20 volunteers filled four to twelve hour shifts over the course of both days with tasks such as attendance counters at two entrances, information booth, beer booth, and wristband booth. Each volunteer was given a bag containing a HBF logo T-shirt, name badge, and snacks. Volunteers working over six hours per day were given a meal ticket. Alcohol servers completed Responsible Beverage Server Training that is valid for two years. Training sponsored by Ventura County Public Health Project Safer.



City of Port Hueneme

COUNCIL AGENDA STAFF REPORT

TO: City Council

FROM: John Baker, Interim City Manager

SUBJECT: CITY COUNCIL NORMS

DATE: January 11, 2016

RECOMMENDATION:

It is recommended the City Council adopt a revision of the "Policy for Establishing City Council Norms of Operation" that were adopted in 2001.

BACKGROUND/ANALYSIS

The City Council has had norms of operation for a number of years. The last edition of the norms was adopted on February 21, 2001. As is the case with any policy, there are often changes, internally and externally, that take place impacting the way that we do business. In our fast-moving society many of the necessary changes are reactions to technological advances. In many other cases changes in the financial environment dictate a review of policies to accommodate the real world.

The explosion of social media and the Internet has necessarily made the City adapt the way that it conducts its day-to-day business. Council Members and staff are subjected to much greater scrutiny in the performance of their work. One only needs to look at rise of video of public servants taken by someone with a cell phone, the implementation of body cameras for police officers, blogs posted by anyone with an issue to pursue, etc. to see that the job of elected public officials and their staffs has grown tremendously in the past 15 years.

The City of Port Hueneme has had some significant changes over the past 15 years since the Council norms were adopted. Probably the most noticeable change has been the City's financial capability to provide the services that were enjoyed by the businesses and residents at the beginning of the century. We are challenged to do our services in a smarter way. Emphasis must be placed on being as efficient as possible as a Council and its staff to ensure maximum use

CITY COUNCIL NORMS

January 11, 2016

Page 2

of the resources we have available to us – those being primarily personnel resources in the case of a municipality like Port Hueneme.

The City Council primarily does its business in regular and special council meetings. The effectiveness of the Council will be judged by how it conducts those meetings. Section 1 of the Council Norms addresses the proper operation of those meetings. Changes have been made to either 1) clarify the roles to be played, or 2) add provisions that will enhance the understanding that individual members will have of how to operate as a decision-making body.

Key to maximizing the time of staff is to ensure that it is working on programs and issues that have been directed and approved by the City Council. Much of that direction flows from the budget that is approved for each new fiscal year. Financial resources are allocated with expectations of what is to be accomplished with those resources. A reallocation of the resources is always an alternative for consideration. Very often new circumstances will dictate that a shift in emphasis must be followed, but approval of such should come from the City Council. There should be, however, a conscious determination on what the impact of the reallocation will be.

The working relationship between the City Council and staff in the completion of the day to day tasks that have been approved by the Council is key to ensuring the best use of our limited financial resources. In our Council/Manager form of government, the City Manager has the responsibility of executing the Council's direction whether it be from the budget approval or other programmatic decisions. I take this responsibility very seriously and will do everything I can to meet the expectations of the City Council.

Section 2 of the norms address the relationship between Council and staff. The nine different paragraphs in this section are essentially an expansion of Section 2107 of the Municipal Code which states "Neither the Council nor any member thereof shall give orders to any subordinates of the City Manager. The City Manager shall take instructions from the Council only when sitting in a duly held meeting of the Council." I have made some updates to the current norms to make sure that the expectations of Council Members, City Manager and staff are clearly understood. These changes primarily relate to direct contact between Council and line staff.

FISCAL IMPACT

The recommended action will have no fiscal impact on the General Fund.

Attachment:

- Revised "Policy for Establishing City Council Norms of Operation"

POLICY FOR ESTABLISHING CITY COUNCIL NORMS OF OPERATION

I. PURPOSE

The successful operation of any public or private organization and agency requires that rules, standards, or norms be established to define the roles, responsibilities, and expectations of the governing board and staff in the operation of the organization. The establishment of Norms of Operation by a City Council will promote understanding and trust among members of the City Council and City staff concerning their roles, responsibilities, and expectations for the operation of the City. The establishment and periodic review of the City Council Norms of Operation will assist each new member of the City Council to better understand his/her responsibility and role as a Council Member.

II. APPLICABILITY

This policy is applicable to all elected officials and employees of the City.

CITY COUNCIL NORMS OF OPERATION

Section 1. OPERATION OF CITY COUNCIL MEETINGS

A. The Council shall meet the first and third **Mondays** ~~Wednesdays~~ of each month. Closed Sessions of the City Council shall normally be conducted after the Redevelopment Agency, Housing Authority, and Surplus Property Authority meetings.

B. In order to ensure that all members of the public have an opportunity to speak and that the Council is able to complete its business, the Council may, under normal circumstances, invoke a three-minute limitation on comments by the public unless otherwise prohibited by law. In order to effectively enforce this rule, the Presiding Officer may employ the electric timer on the dais.

C. Council Members should avoid, when possible, a debate with a member of the public or staff at Council meetings.

D. After a public hearing is closed or when discussion on an agenda item has been concluded, Council Members may ask questions of staff, or anyone in the audience, provided the audience member speaks from the podium. The public will be allowed to address the City Council after the closed of the hearing or agenda item only if the item is reopened by a majority vote of the Council. **The Mayor, without a majority vote of the Council may also recognize any party wishing to speak who is material to the hearing or agenda item, e.g., applicant, property owner, tenant, lessee, etc.**

E. All Council Members need not speak or provide their viewpoints during every public hearing or every Council consideration if their concerns have been addressed by other Council Members. On critical or significant issues, all members of Council may want to indicate their opinions on the issue. Council Members may elect to make a statement about their vote after the close of the hearing/agenda item.

F. Any written correspondence or other materials received at a Council meeting shall be documented with a receipt time and date by the City Clerk. If the City Clerk does not receive a copy of the written submittal, it shall not be considered to have been received or acted upon by the City Council.

G. After a public hearing is closed or when discussion on an agendized matter has been concluded, the Mayor, or his/her designee, may review or summarize the proceedings. The Mayor's comments should be limited to process not as the individual or collective opinions of the Council.

H. The Council may not take action on matters brought up during Open Forum. The Council may, however, direct staff to agendize the matter for a future meeting. If a matter from Open Forum is significantly related to an item on the regular agenda, the Council may consider the comments when making a decision on the agenda item.

I. The Mayor's role is to manage the proceedings of all Council meetings. The Mayor shall not influence, interfere with or otherwise guide discussion in such a way as to prejudice the proceedings.

J. Each Council member wishing to speak on any agenda item shall be given that opportunity. The Mayor shall have the right to speak last, but only as to his/her opinions and/or conclusions. He/she should not attempt to translate the opinions of others on the Council.

K. Upon taking an action, the will of the Council majority shall prevail. It shall be the responsibility and obligation of each Council member to respect and uphold the action regardless of their individual opinions on the subject matter. This does not preclude any member from expressing their personal views so long as such member clarifies that their statements (if contrary to the official action taken) do not represent the position of the Council.

Section 2. CITY COUNCIL RELATIONS WITH CITY STAFF

A. City staff should maintain a professional demeanor in making presentations and recommendations to the Council. Written and verbal staff reports

should provide an objective, disimpassioned and unbiased presentation of the facts on which findings and recommendations are based.

B. Mutual respect shall be shown during public session from both Council Members and staff regarding their respective roles and responsibilities.

C. City staff shall acknowledge the Council as having the final authority to make policy decisions. The City Council shall acknowledge staff as implementing and administering the Council's policies.

D. Any concerns by a Council Member over the behavior or work of a City employee should be directed to the City Manager privately to ensure the concern is resolved.

E. Council Members shall not direct staff members in any manner. Council Members shall not make informational requests for written materials directly to staff. Department heads will provide answers to questions from Council Members that do not require 1) assembly of information, or 2) significant time in preparation. In those cases requiring assembly or a significant time commitment the City Manager will determine the impact of regular staff workload and, if appropriate, grant the request or bring it forward to the full Council for a decision. All complaints should be submitted to the City Manager.

F. All written informational material requested to be prepared for individual Council Members shall be submitted by staff to all Council Members. This does not apply to conflict of law information and certain personal questions regarding Council Member rights addressed to the City Attorney.

G. Council Members shall not attempt to coerce or influence staff in the making of appointments, awarding of contracts, the selection of consultants, the processing of development applications, and the granting of City licenses or permits. The Council shall not attempt to change or interfere with the operating policies and practices of any City department.

H. Mail that is addressed to the Mayor and City Council shall be circulated by the City Clerk to the City Council. The City Clerk shall not open mail addressed to individual Council Members unless otherwise directed to do so.

I. A Council Member shall not direct staff to initiate any action or prepare any report or initiate any project or study. Such a request shall be directed to the City Manager. If the Council Member disagrees with the City Manager's decision, the matter will be taken to the full Council for a determination if the Council Member so desires.

Section 3. CITY COUNCIL RELATIONSHIP WITH CITY COMMISSIONS AND

COMMITTEES AND COUNCIL MEMBER REPRESENTATION TO OTHER AGENCIES AND GROUPS

A. Members of the City Council may, from time to time, discuss topics of interest with their respective appointees to various City Boards and Commissions. It is important for commissions and committees to make informed, objective recommendations to the City Council on items before them.

B. Individual Council Members should have the right to attend meetings of City Boards and Commissions but are cautioned about becoming involved in the meeting's discussions as they may come to the City Council for decision.

C. City Council representatives serving on a local board or committee shall abstain from voting on any issue if it will later be submitted to the City Council for consideration.

D. If a member of the City Council represents the City before another governmental agency or organization as a member of the general public, the Council Member shall first indicate the majority position or opinion of the Council. Personal opinions and comments may be expressed only if the Council Member clarifies that these statements do not represent the position of the City Council.

E. If a Council Member is an appointee to an external board or commission and is required to vote on an issue, that vote shall be consistent with decisions of the City Council. If the Council is yet to take a position on the issue, the member will abstain until the full Council has had the opportunity to take a vote on the issue.

Section 4. CITY COUNCIL HANDLING OF LITIGATION AND OTHER CONFIDENTIAL INFORMATION.

A. City Council Members should keep all written materials and verbal information provided to them on matters that are confidential under law in complete confidence to insure that the City's position is not compromised. No mention of information in these materials should be made to anyone other than Council Members, City Attorney, or City Manager.

B. If the City Council in closed session has provided direction to City staff on proposed terms and conditions for any type of negotiations whether it be related to property acquisition or disposal, a proposed or pending claims or litigation, and/or employee negotiations, all contact with the other party should be by the designated City Council Member or staff representative handling the negotiations or litigation. A Council Member should not have any contact or discussion with the other party or its representative(s) involved concerning the negotiation during this time and not

communicate any discussion conducted in closed sessions. All public statements, information, press releases, should be handled by the designated staff spokesperson.

Section 5. CITY COUNCIL REORGANIZATION.

A. Annual reorganization as a norm is considered desirable because it allows for expanded leadership opportunities, provides personal growth, and enhances the public's image of the City Council's operation.

B. At the first meeting in December of each year, the Council's reorganization will be placed on the City Council Agenda. At this time the Council may reorganize and select one of its members as Mayor, and one of its members as Mayor Pro Tempore.

Section 6. CONFLICT WITH MUNICIPAL CODE.

A. If there is any conflict contained hereinabove with Federal or State law or with the City's Hueneme's Municipal Code, such laws shall prevail.

Council Approved: January 11, 2016